



# **Wujal Wujal Aboriginal Shire Council**

## **Ordinary Council | Meeting Minutes**

Date: Tuesday 17 December 2024  
Time: 9.23am  
Venue: Council Administration and MS Teams



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### 1. Opening of Meeting

- 1.1 Welcome | Opening of Meeting
- 1.2 Acknowledgement of Traditional Owners

### 2. Attendance, Leave of Absence and Apologies

#### 2.1 Attendance

Councillors:

Councillor Alister Gibson, Mayor  
Councillor Claudia Doughboy, Deputy Mayor  
Councillor Robert Bloomfield  
Councillor Nikita Tayley  
Councillor Lucas Creek

#### WWASC Staff Representatives

Chief Executive Officer, Kiley Hanslow  
Operations Manager, Works and Building Services, Perry Gould  
Financial Accountant, Khushwant Kumar  
Community Services Manager, Kesa Strieby  
Executive Assistant, Bronwyn Barry

#### 2.2 Leave of Absence | Apologies

#### 2.3 Visitors | Presenters

The schedule for these presentations is as follows:

Time	Topic	Agency/Presenter
1:30 – 2:00pm	Parma Futures	Amanda Fyfe, Rickii-Lee Woibo, Kirsty Davis – <i>cancelled due to Sorry Business</i>
2:00pm – 2:30pm	NIAA	Damien Blunden and Regional Manager Richard Aspinall
2:30 – 3:30pm	Wujal Wujal Master Plan	Ricardo Sandoval Lillo (DATSIP), Olivia Scroope (Meridian Urban), Jessica Cousins (DATSIP), John Coyle (DATSIP), Alan Neilan (DATSIP), Gerhard Visser (DATSIP), Ryan McNeilly Smith (Meridian Urban)



### 3. Condolences | Congratulations

Condolences to Hobson Family, Lockhart River

Condolences to Nandy Family and Gibson Family Hope Vale

Condolences to Deemal Family and Buchanan Family

Renelle Shipton sent condolences to Hope Vale on behalf of Wujal Wujal Aboriginal Shire Council

Congratulations to Grade 6 graduates from Bloomfield River State Primary School

Congratulations to Tykeerah Jack-Cobus and Phoenix Pearson who graduated from Cape York Leaders Program

Congratulations to Roderick Nunn Jnr and Trisha on the birth of their baby boy

### 4. Mayoral Motion

*Mayoral minutes/motion are used to introduce urgent/non routine matters only.*

### 5. Confirmation of minutes of the Previous Meeting

#### 5.1 Minutes of the Ordinary Council Meeting | 19 November 2024

Refer to [Appendix 1 \(Page 2 of the Appendices\)](#) to review the minutes of the meeting held 19 November 2024.

Resolution: Acceptance of the minutes meeting held Tuesday 19 November 2024

Resolution:	That the minutes of the Ordinary Council Meeting held on Tuesday 19 November 2024 be accepted as a true and correct record of that meeting.	
Moved:	Cr Robert Bloomfield	Carried 5/5
Seconded:	Mayor Alister Gibson	
Resolution No	20241217-01	

### 6. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures
- Cr Lucas Creek has gained a position with Pama Futures for three weeks doing a skill Set Audit for them. Cr Lucas Creek needs to fill out a Declaration of Interest form.

### 7. Business Arising or Outstanding Matters from Previous Meeting



## 8. Items for Consideration and Decision

### 8.1 Local Resilience Action Plan and Local Recovery Sub Plan

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Local Resilience Action Plan and Local Recovery Sub Plan
Reporting Officer:	Chief Executive Officer
Status:	Decision

#### Purpose

The purpose of the Local Resilience Action Plan (LRAP) and Local Recovery Sub Plan (LRSP) is to outline Councils functions, roles and responsibilities in the wake of a disaster event.

#### Supporting Documentation

Refer to **Appendix 2 (page 24 (LRAP) and 43 (LRSP) of the Appendices)** for LRAP and LRSP

#### Proposed Resolution:

That Council endorse the LRAP and LRSP as presented.

[Resolution: Council endorse the Local Resilience Action Plan and Local Recovery Sub Plan as presented](#)

<b>Resolution:</b>	Council endorses the Local Resilience Action Plan and Local Recovery Sub Plan	
Moved:	Mayor Alister Gibson	Carried 5/5
Seconded:	Cr Lucas Creek	
Resolution No	20241217-02	

### 8.2 Removal of signatory from Council Financial Systems

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Remove Signatory from Council Financial Systems
Reporting Officer:	Chief Executive Officer
Status:	Decision

#### Purpose

Council must remove Micah Nkiwane as a signatory for all Council financial systems with ANZ and Westpac.

#### Background

Micah Nkiwane resigned from Council on 13 November 2024. To ensure security and currency of Council's financial systems, Council is required to pass a resolution to remove Micah Nkiwane from Council's ANZ and Westpac accounts.

[Resolution: Council adopt the removal of Micah Nkiwane as signatory for Council financial systems with ANZ and Westpac.](#)

<b>Resolution:</b>	Council adopts the removal of Micah Nkiwane as signatory for Council financial systems with ANZ and Westpac.	
Moved:	Cr Nikita Tayley	Carried 5/5
Seconded:	Cr Lucas Creek	
Resolution No	20241217-03	



### 8.3 Asphalt Installation for Flood Damaged Locations in Wujal Wujal

Report to: CEO, Mayor and Councillors  
Subject: Asphalt Installation  
Reporting Officer: Chief Executive Officer  
Status: Decision

Refer to Appendix 3 (page 79 of the Appendices) for quotes.

#### Purpose

Installation of asphalt over various flood damage locations within Wujal Wujal Aboriginal Shire Council.

#### BACKGROUND:

Disaster Recovery works are required to repair various sections of flood damaged road in Wujal Wujal Aboriginal Shire. These repairs are funded under Disaster Recovery Funding Arrangements (DRFA) through Queensland Reconstruction Authority (QRA).

A request for quotes (RFQ) was issued from Erscon for the installation of asphalt over various flood damage locations within Wujal Wujal Aboriginal Shire Council. As asphalt installation is a specialist service, limited contractors have capability or capacity to complete the required works and therefore the RFQ was issued to suppliers prequalified on LocalBuy arrangement LB313 (Road and General Civil Construction).

#### ASSESSMENT

Contractors were supplied area required for works in square meters (m<sup>2</sup>). Asphalt contractors typically prefer to quote based on a tonnage rate which differs between each other due to allowances for wastage, material composition etc. To draw an accurate comparison between contractors, the quoted amount was divided by the quoted area and is presented in Table 1 below.

Table 1: RFQ Responses

	Item	Quoted Area (m <sup>2</sup> )	Contractor's Est. Tonnage (t)	Rate (\$/t)	Quoted Amount	Calculated Rate (\$/m <sup>2</sup> )
Boral Asphalt	Mobilisation				\$30,744.23	
	30mm	4,837	607	\$673.81	\$261,254.04	\$54.01
	50mm	5,056	348	\$750.73	\$409,002.67	\$80.89
NQ Asphalt	Mobilisation				\$45,048.00	
	30mm	1,756*	140	\$747.60	\$104,644.00	\$59.59**
	50mm	2,178*	288	\$577.38	\$166,285.44	\$76.35**

\*NQ Asphalt only quoted on works for Douglas Street and Rossville Bloomfield Road as RFQ was seeking works to be performed prior to Christmas break.

\*\* NQ Asphalt has excluded supply of profiler as part of their quote. This would need to be sourced separately as its use is essential to complete works. This would result in further costs.



As illustrated in Table 1, the comparison rates are generally equivalent (Boral Asphalt is 10% cheaper for 30mm, NQ Asphalt is 6% cheaper for 50mm) and Boral Asphalt is significantly cheaper when considering the mobilisation. However, a principal consideration is that Boral Asphalt’s quote includes the supply of a profiler within the price. It is therefore recommended to award the contract to Boral Asphalt.

All Councillors, other than Deputy Mayor Claudia Doughboy, carried this resolution.

Deputy Mayor Claudia Doughboy voted against this resolution, stating that for the cost of these quotes, she felt this should cover the road throughout the whole community.

[Resolution: That Council approve the Boral Asphalt quote as the preferred supplier.](#)

<b>Resolution:</b>	That Council approve the Boral Asphalt quote as the preferred supplier.	
<b>Moved:</b>	Mayor Alister Gibson	Carried 4/5
<b>Seconded:</b>	Cr Lucas Creek	
<b>Resolution No</b>	20241217-04	

Deputy Mayor Claudia Doughboy left meeting at 10:13am

Deputy Mayor Claudia Doughboy returned to meeting 10:14am

## 9. Reports: Elected Members and Council Officers

### 9.1 Mayor’s Monthly Portfolio Report

<b>Report to:</b>	Councillors and Chief Executive Officer
<b>Subject:</b>	Monthly Portfolio Report: Finance, Governance and all other portfolios
<b>Reporting Officer:</b>	Councillor Alister Gibson, Mayor
<b>Status:</b>	Noting

Mayor Alister Gibson represented the interests of the Wujal Wujal Aboriginal Shire Council since the last Ordinary Council meeting on 19 November 2024 and reported on his portfolio: Governance, Finance and all other portfolios.

[Resolution: That Council note Mayor Alister Gibson’s portfolio report as presented.](#)

<b>Resolution:</b>	Council noted Mayor Alister Gibson’s portfolio report as presented.	
<b>Moved:</b>	Cr Nikita Tayley	Carried 5/5
<b>Seconded:</b>	Cr Lucas Creek	
<b>Resolution No</b>	20241217-05	





## 9.2 Deputy Mayor Claudia Doughboy: Economic Development and Tourism

<b>Report to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Monthly Portfolio Report: Economic Development and Tourism
<b>Reporting Officer:</b>	Councillor Claudia Doughboy, Deputy Mayor
<b>Status:</b>	Noting

The Deputy Mayor Claudia Doughboy represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 19 November 2024 and reports on her portfolio: Economic Development and Tourism.

Resolution: That Council note Councillor Claudia Doughboy, Deputy Mayor's portfolio report as presented.

<b>Resolution:</b>	Council noted Deputy Mayor Claudia Doughboy's portfolio report as presented.	
<b>Moved:</b>	Mayor Alister Gibson	Carried 5/5
<b>Seconded:</b>	Cr Nikita Tayley	
<b>Resolution No</b>	20241217-06	

## 9.3 Councillor Robert Bloomfield: Community Sports and Lifestyle

<b>Report to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Monthly Portfolio Report: Community, Sports and Lifestyle
<b>Reporting Officer:</b>	Councillor Robert Bloomfield
<b>Status:</b>	Noting

Councillor Robert Bloomfield represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 19 November 2024 and reports on his portfolio: Community, Sports and Lifestyle.

Resolution: That Council note Councillor Robert Bloomfield's portfolio report as presented.

<b>Resolution:</b>	Council noted Councillor Robert Bloomfield's portfolio report as presented.	
<b>Moved:</b>	Deputy Mayor Claudia Doughboy	Carried 5/5
<b>Seconded:</b>	Cr Nikita Tayley	
<b>Resolution No</b>	20241217-07	

## 9.4 Councillor Nikita Tayley: Environment and Culture

<b>Report to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Monthly Portfolio Report: Environment and Culture
<b>Reporting Officer:</b>	Councillor Nikita Tayley
<b>Status:</b>	Noting

Councillor Nikita Tayley represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 19 November 2024 and reports on her portfolio: Environment and Culture.

Resolution: That Council note Councillor Nikita Tayley's portfolio report as presented.

<b>Resolution:</b>	Council noted Councillor Nikita Tayley's portfolio report as presented.	
<b>Moved:</b>	Deputy Mayor Claudia Doughboy	Carried 5/5
<b>Seconded:</b>	Cr Lucas Creek	
<b>Resolution No</b>	20241217-08	





## 9.5 Councillor Lucas Creek: Law and Order

<b>Report to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Monthly Portfolio Report: Law and Order
<b>Reporting Officer:</b>	Councillor Lucas Creek
<b>Status:</b>	Noting

Councillor Creek represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 19 November 2024 and reports on his portfolio: Law and Order.

**Resolution:** That Council note Councillor Lucas Creek's portfolio report presented.

<b>Resolution:</b>	Council noted Councillor Lucas Creek's portfolio report as presented.	
Moved:	Cr Robert Bloomfield	Carried 5/5
Seconded:	Cr Nikita Tayley	
Resolution No	20241217-09	

## 9.6 Chief Executive Officer Report

<b>Report to:</b>	Mayor and Councillors
<b>Subject:</b>	Chief Executive Officer's Report
<b>Reporting Officer:</b>	Chief Executive Officer Kiley Hanslow
<b>Status:</b>	Noting

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last council meeting on 19 November 2024.

### Grants

Refer to **Appendix 4 (Page 83 of the Appendices)** to view:

- Table - Funding Applications Submitted Awaiting Outcome
- Table - Successful Funding Application 5 November – 8 December 2024
- Table – Capital Grant Funding Projects in Delivery
- Table – Capital Grant Funding Projects in Delivery QRA
- Table –Grant Funding Projects in Delivery – Community Services

### Disaster preparedness Update

- Food Security
- Generators purchased and installed
- Water tanks purchased and installed
- Fuel restocks purchased and will be delivered soon
- LDMG Update
- Monitoring the development of a low-pressure system over the Gulf of Carpentaria. This is expected to move east southeast, and to affect Wujal Wujal from Wednesday 18 December 2024 – 15% chance of development into a cyclone as at 12.12.2024.

### Follow Ups from Prior Council Meeting

- Requested Cook Shire Council to clear Davidson Hill track to allow access for community. Followed up with email to Cr Nikita to request map of Davidson Hill on 12.12.2024.
- Go Fund me funds - The amount of \$48,858.68 was provided by Go Fund Me, organised by Matthew Nicholls from Cape York Weekly, around 07 February 2024. (CEQ had contributed \$20,000 as part of this



\$48,858.68 funding). These funds were spent on the purchase of the bus. The bus was purchased from Pacific Toyota in April 2024. This bus cost \$79,690.00.

Then the wheelchair lift was fitted to this bus by the Buchan Service Centre in Cairns for the cost of \$19,722.95.

- The total cost of the bus and wheelchair lift was \$99,412.95, paid for by:
  - The full \$48,858.68 Go Fund Me funding
  - Council then contributed another \$50,554.27 towards the cost of the bus.
- Emailed Jim Evans from Department of Local Government to provide a presentation to Council in early 2025 on previous boundary extension attempts and the process and timeframes around boundary extensions.
- Submitted a works order for the trimming of the tree outside the Council Office and Jabalbina.
- Submitted a works order for the repair of the toilet door locks and clean-up of the shower in the public toilet block behind the community hall.
- Councillors requested the Council Bus Use Policy to be updated to include:
  - The bus use for as far south as Yarrabah.
  - The responsibility of parents with young children to supply and install their own approved car seats appropriate to the age of the child/children.
  - Councillors requested the Bus Use Policy also be updated to include the use of the Council Bus for Sorry Business with no hire fee for day use; however, the Council Bus must:
    - be filled up with fuel with a full tank of fuel upon return
    - the hirer must pay for the Council driver costs – or Councillors will drive the Council Bus without any remuneration as part of their service to community
    - Council Bus must be cleaned internally and washed prior to return to Council Depot. Council facilities will not be used for cleaning of the Council Bus.
    - If the Council Bus is hired to be taken to Cooktown or Hope Vale, the Council Bus must be returned on the day of the hire
    - If the Council Bus is hired to be taken to Yarrabah or Cairns, the Council Bus must be returned by 12pm on the day following the hire. The return will be considered 'late' if the Council Bus is returned after 12pm on the day following the hire
    - An additional \$600 will be charged per day if not returned on the day of hire or by 12pm the following day for Cairns and Yarrabah travel.
    - All other Council Bus Use Policy requirements still apply for Sorry Business use.
    - Prior to hire of the Council Bus and use, the designated Council driver must complete and sign the Council Bus Hire Responsibilities form prior to usage of the Council Bus.
    - The Council Bus will not be rehired or used until such time as it has been cleaned, washed and refuelled by the previous hirer and inspection undertaken and approved.
    - If the Council Bus is returned in a damaged condition the Council Bus will no longer be hired or used until required works are completed.
    - Governance Officer will create forms for the Council Bus Hire and Council Bus Driver Responsibilities.

#### Resolution: Acceptance of the Chief Executive Officer's Monthly Report

<b>Resolution:</b>	That Council receive the Chief Executive Officer's Monthly Report as presented.	
<b>Moved:</b>	Mayor Alister Gibson	Carried 5/5
<b>Seconded:</b>	Cr Robert Bloomfield	
<b>Resolution No</b>	20241217-10	



Meeting adjourned at 11:01am

Meeting reconvened at 11:18am

## 9.7 Corporate and Commercial Report

<b>Report to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Monthly Portfolio Report: Corporate and Commercial Finance Report
<b>Reporting Officer:</b>	Finance Accountant Khush Kumar
<b>Status:</b>	Noting

Refer to [Appendix 5 \(Page 93 of the Appendices\)](#) to view Financial Report.

Resolution: Acceptance of the Corporate and Commercial Report

<b>Resolution:</b>	That Council accept the Financial Corporate and Commercial Report as presented.	
Moved:	Cr Lucas Creek	Carried 5/5
Seconded:	Cr Robert Bloomfield	
Resolution No	20241217-11	



## 9.8 Operations Report

<b>Report to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Monthly Operations Report
<b>Reporting Officer:</b>	Acting Operations Manager, Dan Hall
<b>Status:</b>	Noting/Information

This report outlines the works undertaken during the month of November 2024 including Civil, Building, Water Supply, Sewer Services, Parks and Gardens, Animal Management, Environmental Health, Disaster Management.

Councillors asked to remind community members of their personal responsibilities as dog owners, including the burying of their dogs when deceased.

Disaster management – six generators installed in community at Sewerage Pump Station One, Council Business Precinct, Water Pump Station

### 9.8.10 Environmental Health Community Consultation

Andrew Drage, Environmental Health Officer and his team from Tropical Public Health Services (TPHS) visited Wujal Wujal on 25-29 November to conduct a community engagement event.

#### Outcome

- Environmental Health Co-design Plan community engagement event conducted. A total of 45 people participated. Key results indicate the top 3 priorities are listed below:
  - Domestic Animal Management and Veterinary Program
  - Pest management
  - Safe Drinking Water
- TPHS team will draft the Wujal Wujal Environmental Health Plan 2024-2029 based on the feedback and top 3 priorities.

Resolution: Council note these three key priorities and adopt the 2024-29 Environmental Health Plan to Council.

<b>Resolution:</b>	That Council note these three important priorities and adopt the 2024-29 Environmental Health Plan to Council.	
Moved:	Deputy Mayor Claudia Doughboy	Carried 5/5
Seconded:	Cr Robert Bloomfield	
Resolution No	20241217-12	

Resolution: That Council receives the Works and Building Services Monthly Report as presented.

<b>Resolution:</b>	That Council receive the Works and Building Services Monthly Report for November as presented.	
Moved:	Mayor Alister Gibson	Carried 5/5
Seconded:	Cr Robert Bloomfield	
Resolution No	20241217-13	



## 9.9 Community Services Report

**Report to:** Mayor, Councillors and Chief Executive Officer  
**Subject:** Monthly Community Services Report  
**Reporting Officer:** Community Services Manager, Kesa Strieby  
**Status:** Noting

This report outlines the works undertaken during the month of November 2024.

Councillors agreed service providers should work together more in 2025. Councillors would like to see more community members on events committees, as well as the establishment of a Community Events Committee, made up of community members to contribute to community events.

Councillors requested information on Community Services grants be provided at the next Ordinary Council Meeting.

**Resolution: Council accept the Community Services Report for November 2024**

<b>Resolution:</b>	That Council accept the Community Services Report as presented.	
<b>Moved:</b>	Mayor Alister Gibson	Carried 5/5
<b>Seconded:</b>	Cr Lucas Creek	
<b>Resolution No</b>	20241217-14	

Meeting adjourned at 12:58pm

Meeting recommenced at 2:09pm

Cr Lucas Creek rejoined the meeting at 2:16pm

## 10. Presentations to Council

### 10.1 Pama Futures

**Presentation to:** Mayor, Councillors and Chief Executive Officer  
**Subject:** Final Report  
**Presenters:** Amanda Fyfe, Rickii-Lee Woibo, Kirsty Davis  
**Status:** Discussion  
**Time on agenda:** 1:30 – 2:00pm

Parma Futures did not attend due to sorry business in Hope Vale.

**Resolution: Council note the presentation by Parma Futures.**

<b>Resolution:</b>	That Council note the presentation by Parma Futures	
<b>Moved:</b>		Lost/Carried
<b>Seconded:</b>		
<b>Resolution No</b>	20241217-	



## 10.2 NIAA Update

<b>Presentation to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Update Report
<b>Presenters:</b>	Damian Blunden, Engagement A/Director – North Queensland Region and Richard Aspinall, Regional Manager
<b>Status:</b>	Discussion
<b>Time on agenda:</b>	2:00 – 2:30pm

Refer to **Appendix 6 (Page 103 of the Appendices)** to view NIAA projects and recent outcomes table.

### Attendees:

- Damian Blunden
- Richard Aspinall, Regional Manager
- Angela Matthews (Graduate) - working for NIAA for three months.

Council and NIAA partnership opportunities moving ahead. Richard and Angela met with the Jabalbina team on their way up this morning.

NIAA want to do more place-based work with Council. Just launched the Remote Jobs and Economic Development (RJED) program for jobs funding - fully subsidised positions (from 10 hours per week through to full time) - 3,000 Australia Wide. Need to put applications in, very competitive.

- First Round finishes at the ends of January 2025
- Second Round will start 3 February 2025

Change to CDP as of July 2025. New set of opportunities for people to apply to the program, name changing to NRES (National Remote Employment Services) – support and mentoring people into jobs gradually. Help with upskilling. In January will be working on the job opportunity guidelines and will share these as we go along.

Regional tender process –Damian mentioned possibly partnering with a national employment firm - Gungarde is the lead in Region 54 (Cooktown) -- want to bring it back to communities

NRES program – has mentoring support attached to it

How do we help people who have problems like alcohol – firstly find out if people are on the right payments. NRES will help support and mentoring people into jobs gradually.

Transition point through RJED from school/uni to working in community. CEO asked if NIAA can link the school career guidance councillors with Council to ensure students are undertaking school-based traineeships and school-based apprenticeships relevant to employment opportunities back in Wujal Wujal. There would be opportunities for the schools to organise the students who are studying school-based traineeships and school-based apprenticeships to undertake paid work experience during the school holidays.

Workforce development program – Damian would like to help with this for the Cook area. NDIS - building local care sites, Damian would like to help with this in the Cook area, targeting local care work forces in Wujal Wujal.

Organise a future meeting to discuss how to target year 10,11,12 students for future employment.

**Resolution:** Council note the presentation by NIAA.

<b>Resolution:</b>	That Council note the presentation by NIAA	
<b>Moved:</b>	Mayor Alister Gibson	Carried 5/5
<b>Seconded:</b>	Cr Lucas Creek	
<b>Resolution No</b>	20241217-15	



### 10.3 Wujal Wujal Master Plan

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<b>Presentation to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Update on Indigenous Land Use Agreements and Projects
<b>Presenters:</b>	Ricardo Sandoval Lillo, Jessica Cousins, John Coyle, Alan Neilan, Gerhard Visser (DATSIP), Olivia Scroope, Ryan McNeilly Smith (Meridian Urban)
<b>Status:</b>	Discussion
<b>Time on agenda:</b>	2:30 – 3:00pm

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Refer to **Appendix 7 (Page 106 of the Appendices)** to view presentation.

#### Attendees:

Ricardo Sandoval Lillo (DATSIP), Olivia Scroope (Meridian Urban), Jessica Cousins (DATSIP), John Coyle (DATSIP), Alan Neilan (DATSIP), Gerhard Visser (DATSIP), Ryan McNeilly Smith (Meridian Urban), Julie Brook

#### Purpose:

Update Council on the draft Wujal Wujal Master Plan. A copy of the draft Master Plan was handed out to Councillors, CEO, Operations Manager and Community Services Manager.

#### Project Background

Wujal Wujal Master Plan was first prepared in 2017 to detail the aspirations and hopes for Wujal Wujal and develop a vision and agreed future land use pattern. The Master Plan has since been amended in 2019, 2020 and 2021. The aim of the Master Plan review project is to review the existing Master Plan to ensure it remains contemporary and responsive to emerging issues and opportunities.

Council would like the Arts Centre on the triangle piece of land next to the Police Station rather than further up the hill. This piece of land is leased to QPS – Ricardo advised that Maria could help with talks to QPS.

CEO enquired if the intersection near the police station and up near the new subdivision can be redeveloped, to change them into T-intersections to make these safer for community? RILIPO team will talk to Housing and Public Works to see if they can realign/upgrade the road boundaries/entrance during construction of the new subdevelopment.

Council suggested looking at the small area beside the nursery for the SES shed

Ryan McNeilly Smith provided a copy of the presentation (see appendices)

Resolution: Council note the presentation by DATSIP and Meridian-Urban

<b>Resolution:</b>	That Council note the presentation by DATSIP and Meridian-Urban	
<b>Moved:</b>	Cr Nikita Tayley	Carried 5/5
<b>Seconded:</b>	Mayor Alister Gibson	
<b>Resolution No</b>	20241217-16	

Deputy Mayor left the meeting at 3:35pm

Deputy Mayor rejoined the meeting at 3:43pm





## 11. General Business

- Councillor Information Kits – these information kits have been updated and handed out to Councillors.
- A crocodile warning notice to community has been put on Facebook, electronic notice board in the Kaban as well as signs put up at the boat ramp. It has been noted that children have been taking down the crocodile warning signs at the boat ramp. CEO has requested more signs from Ainslie Langdon at Parks and Wildlife.
- Cr Robert Bloomfield – request Road Tech to check on sink hole on the road between the Women’s Centre and Church.
- Cr Nikita Tayley – Children have been seen throwing rocks at the Council buildings. A security camera may be needed to help deter the children. Parents must take responsibility for their children.
- A Wujal Wujal marquee is at Hope Vale Council, it is falling apart and is no use to Council. We need to ask them to throw it away as it has our logo so should not be used by Hope Vale.
- Cr Lucas Creek – People still breaking bottles around community and rubbish left on the street.
- Deputy Mayor Claudia Doughboy – Staff Christmas party has been cancelled, rescheduled to Thursday 23 January 2025. A contractor was asked to remove a car from the Walker’s place at Thompson Creek. The Contractor then sold the car in Ayton. Police were contacted and the car was returned by the person who purchased the car from the contractor. CEO confirmed this is a police issue, not a Council issue.
- Deputy Mayor Claudia Doughboy has enquired when are the Councillors going to be doing the Finance and Governance training? CEO Kiley Hanslow contacted LGAQ in November 2024 and will contact LGAQ again to enquire again when the training is available.
- Jabalbina wants to park cars at the Council Depot. Council does not have the room to park extra vehicles and has refused other organisations who have requested the same thing. Organisations have a responsibility to provide secure car parking for their own vehicles.
- Flyer to go out regarding the proper disposal of carcasses (fish, turtle etc). Councillors agreed community members should appropriately discard of carcasses, bagged up and put in wheelie bins and not into the river.
- Deputy Mayor Claudia Doughboy requested that the Council Bus Policy be adjusted to include no hire fee for community travelling to funerals just fuel and cleaning costs to apply. Governance Office Tania Edwards updated the Council Bus Policy based on Councillor request at the Ordinary Council Meeting and will provide a draft for review. Once updated the policy will go to an Ordinary Council Meeting for endorsement.
- Cr Lucas Creek asked the CEO to send a letter to Hon. Timothy Nicholls MP Minister for Health and Ambulance Services regarding the health system in the Cape communities. CEO recommended Cr Lucas Creek contact Apunipima, who organised the Cape York Health Summit and are a good advocate for health improvements.
- Jabalbina have received lots of Christmas presents for the community children. Jabalbina are trying to get the presents delivered to the Wujal children before Christmas.
- Jabalbina were unable to complete the community census when Council staff delivered the emergency backpacks.
- There is a culvert running between two driveways (8/10 Cape Tribulation Road) that is getting very deep and requires fixing. Also, a bad blind spot near 3/10 Cape Tribulation Road that needs looking at.
- Deputy Mayor would like a breakdown of the Aged Care funding and spend tabled at the next Council meeting.
- CEO Kiley Hanslow and Operation Manager Perry Gould to look into the old “Beautifying the Community” project which came under Parks and Gardens back in 2014. Something similar could be put into place again for community beautification projects.

## 12. Next Ordinary Council Meeting Date

The next Ordinary Council Meeting is set for **Tuesday 21 January 2025**.

## 13. Meeting Closure

Meeting closed at 4:37pm



Approval of Minutes

  
\_\_\_\_\_  
Mayor Alister Gibson

  
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Dated