



Wujal Wujal Aboriginal Shire Council

Ordinary Council | Meeting Agenda

Date: Tuesday 18 February 2025

Time: 9.07am

Venue: Council Administration and MS Teams



Order of Business

Order of Business	2
1. Opening of Meeting.....	3
1.1 Welcome Opening of Meeting.....	3
1.2 Acknowledgement of Traditional Owners	3
2. Attendance, Leave of Absence and Apologies.....	3
2.1 Attendance	3
2.2 Leave of Absence Apologies.....	4
2.3 Visitors Presenters	4
3. Condolences Congratulations	4
4. Mayoral Motion.....	4
5. Confirmation of minutes of the Previous Meeting	4
6. Declarations of Interest in the matters on the Agenda.....	4
7. Business Arising or Outstanding Matters from Previous Meeting	5
8. Items for Consideration and Decision	8
8.1 Policy: Acceptable Requests Guidelines	8
8.2 Policy: CCTV Policy.....	9
8.3 Policy: Funeral Assistance Policy.....	10
8.4 Local Government Remuneration Commission Report	11
8.5 Policy: Register and Status of Council Policies.....	12
8.6 Indigenous Land Use Agreement (ILUA).....	12
8.7 Policy: Use of the Council Bus Policy	13
8.8 Policy: Hire of Band Equipment Policy.....	13
8.8 Review of the Alcohol Management Plan.....	14
9. Reports: Elected Members and Council Officers	14
9.1 Mayor’s Monthly Portfolio Report.....	14
9.2 Deputy Mayor Claudia Doughboy: Economic Development, Tourism and Health	15
9.3 Councillor Robert Bloomfield: Community Sports and Lifestyle.....	15
9.4 Councillor Nikita Tayley: Environment and Culture	15
9.5 Councillor Lucas Creek: Law and Order	16
9.6 Chief Executive Officer Report.....	16
9.7 Corporate and Commercial Report.....	17
9.8 Operations Report	17
9.9 Community Services Report	18
10. Presentations to Council	18
10.1 ATSI Public Health – Community Priorities Over the Next Five Years	18



10. Presentations to Council	19
10.1 Housing 10-Year Strategic Capital Plan	19
11. General Business	19
12. Next Ordinary Council Meeting Date	20
13. Meeting Closure	20

APPENDICES

Appendix Number	Item Number and information	Page Number in Appendices
1	Minutes of Ordinary Council Meeting 21 January 2025	1
2	eScooter Poster	19
3	Acceptable Request Guidelines	21
4	CCTV	27
5	Funeral Assistance Policy	35
6	Local Government Remuneration Commission Report	38
7	Register and Status of Council Policies	44
8	Indigenous Land Use Agreement (ILUA)	242
9	Use of the Council Bus Policy	251
10	Hire of Band Equipment Policy	261
11	Grants Report	264
12	Finance Report	270
13	Eastern Kuku Yalanji Regional Strategic Trail Concept Plan	281

1. Opening of Meeting

- 1.1 Welcome | Opening of Meeting
- 1.2 Acknowledgement of Traditional Owners

2. Attendance, Leave of Absence and Apologies

2.1 Attendance

Councillors:

- Councillor Alister Gibson, Mayor
- Councillor Claudia Doughboy, Deputy Mayor
- Councillor Robert Bloomfield
- Councillor Nikita Tayley
- Councillor Lucas Creek

WWASC Staff Representatives

- Chief Executive Officer, Kiley Hanslow
- Operations Manager, Works and Building Services, Perry Gould
- Financial Accountant, Khushwant Kumar
- Community Services Manager, Kesa Strieby
- Executive Assistant, Bronwyn Barry (secretariat)



2.2 Leave of Absence | Apologies

2.3 Visitors | Presenters

The schedule for these presentations is as follows:

Time	Topic	Agency/Presenter
1:00 – 1:30pm	Community Engagement results and draft Environmental Health Plan	David Hancock and Laughlan McCulloch - ATSI Health
1:45 – 2:15pm	10-year Strategic Capital Plan Presentation	Danielle Sturton and Ryan Smith - Housing

3. Condolences | Congratulations

Condolences to Ron and Beacroft family - Bloomfield

Condolences Wallis Family – Cairns

Congratulations to Norman Tayley taking on a Teacher’s role at the Bloomfield River State School

4. Mayoral Motion

Mayoral minutes/motion are used to introduce urgent/non routine matters only.

5. Confirmation of minutes of the Previous Meeting

5.1 Minutes of the Ordinary Council Meeting | 21 January 2025

Refer to [Appendix 1](#) (Page 1 of the Appendices) to review the minutes of the meeting held 21 January 2025.

Resolution: Acceptance of the minutes meeting held Tuesday 21 January 2025

Resolution:	That the minutes of the Ordinary Council Meeting held on Tuesday 21 January 2025 be accepted as a true and correct record of that meeting.	
Moved:	Cr Robert Bloomfield	Carried 5/5
Seconded:	Mayor Alister Gibson	
Resolution No	20250218-01	

6. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures



7. Business Arising or Outstanding Matters from Previous Meeting

- Reports of COVID-19 cases in community - Cr Nikita Tayley requested information on COVID isolation
 - *Mandatory COVID isolation ended on 14 October 2022 meaning people legally cannot be directed to isolate if they have COVID.*
- Activ8Me community Wi-Fi does not seem to be working well – Cr Nikita Tayley
 - *CEO Kiley Hanslow requested a report from Joe Faracci (Activ8Me) of the speeds and connectivity of the community Wi-Fi network since commencement 24/01/25. – Joe advised on 5/02/25 that support staff have looked at Cr Nikita' Tayley's home WIFI phone, apparently it lost power and switched off. He was informed at about 10:07hrs that the phone was powered up. Joe is following up on data information and will provide it ASAP.*
- Cr Nikita Tayley advised that there is a need for a guardrail near Harrigan's Landing (near the big rock before the Bloomfield River State School) and a need for a permanent guardrail just past the Ayton boat ramp. Both areas are in Cook Shire.
 - *CEO Kiley Hanslow emailed CEO Brian Joiner at Cooktown Shire Council on 24/01/25 asking him to investigate these areas for Council and provide a response on this request.*
 - *Response from Cooktown Shire.*

Not exactly sure where is the Harrigan's Landing, but I assume it's where the big washout was (see below first image), the yellow highlighted section has guard rail in the approved scope of works from QRA.



As for south of Boat ramp, QRA only approved the guard rail for yellow section and did not approve for red section. However, because red site is high risk, we plan to install guard rail there as well using maintenance funds (~\$55k).



- CEO Kiley Hanslow emailed Aubrey Hearsey and Marcus Jarmyn at Housing to advise that at the January 2025 Council meeting Councillors raised the issue of the number of dogs tenants are keeping. CEO advised there is a two-dog policy for social housing tenants in Wujal Wujal through Housing and asked if they could please follow up with tenants who are keeping more than two dogs. CEO also asked if they could remind tenants to keep dogs in their yards, with gates and fences closed.
- Councillor Bloomfield mentioned a Mountain Bike Association came to Wujal Wujal to investigate options for mountain bike track development in community and did some preliminary markings, they were due to come back in 2020 but due to COVID this did not happen.
 - There is an Easter Kuku Yalanji Regional Strategic Trail Concept Plan which was prepared for Jabalbina Yalanji Aboriginal Corporation in July 2017. Given the location of these trails within the Wet Tropics and Traditional Lands this mountain bike project was best placed to be provided through Jabalbina. Copies of the concept plan are included in the Council **Appendix 13 page 281**.
- Deputy Mayor enquired about the duties of Deputy Mayor.
 - CEO Kiley Hanslow emailed the following legislative information from the Local Government Act 2009 to the Deputy Mayor and Mayor on 24/01/25.
In Queensland, the duties and responsibilities of a Deputy Mayor are outlined in the Local Government Act 2009 (Qld). The below is a clarification of their role under legislation:

Primary Role:

The Deputy Mayor's primary function is to act in the position of the Mayor when the Mayor is unavailable (e.g., due to absence, illness, or a vacancy in the office of the Mayor). This role ensures continuity of leadership and decision-making within the council.

This duty is stipulated in **section 165(3) of the Local Government Act 2009**, which states that the Deputy Mayor may perform the responsibilities of the Mayor in their absence.



Duties Beyond Acting as Mayor:

Outside of situations where the Deputy Mayor is required to step into the Mayor's role, the Deputy Mayor's responsibilities and duties are effectively the same as those of other Councillors. This means:

- Representing the interests of their division/portfolio (if the council is divided into divisions/portfolios) and the broader local government area.
- Making decisions in the public interest during council meetings.
- Participating in the development and review of council statutory and strategic policies, strategies, and plans.
- Ensuring transparency, accountability, and good governance.

No Distinct Legislative Powers:

The legislation does not provide the Deputy Mayor with any separate or distinct powers beyond those of other Councillors, except for the specific function of stepping into the Mayor's role when required.

This framework ensures that the Deputy Mayor's role is clearly defined, primarily as a backup to the Mayor, while their broader responsibilities align with those of all Councillors in governing the local area.

- Council Band Equipment Policy.
 - CEO Kiley Hanslow emailed the Governance Officer and Community Services Manager on 24/01/25 requesting them to refresh the policy. Community Services Manager was requested to provide some band equipment quotes and research any available grants for band equipment. The policy was refreshed and is tabled in this current Council meeting.
- Travel Allowance and Fuel Mileage
 - Executive Assistant to the Mayor and CEO emailed the Mayor and Councillors the ATO Travel Allowance TD 2024/25 – legally binding rates and the ATO Fuel Mileage rates on 7/02/25.

Community Manager left the meeting at 9:36am

Community Manager returned to the meeting at 9:37

- eScooters - Refer to Appendix 2 (page 19 of the Appendices)
Queensland State Regulations around eScooters - Key rules to be aware of include:
 - Reduce speed on footpaths – 12km/h on footpaths and shared paths
 - Maximum speed limit – 25km/h on bike paths or roads
 - No talking on phones when riding
 - Always wear a helmet
 - No doubling
 - Riders must be 12 years or more (12-15 year olds must be supervised)
 - Warn pedestrians as you approach
 - Use light and reflectors after dark
 - Park your eScooter in a safe place out of the way of other path users

Flyers have been distributed around community on noticeboards advising of these legislative requirements.



8. Items for Consideration and Decision

8.1 Policy: Acceptable Requests Guidelines

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Policy: Acceptable Requests Guidelines
Reporting Officer:	Chief Executive Officer
Status:	Decision

Refer to Appendix 3 (page 21 of the Appendices) for the Acceptable Requests Guidelines policy.

Purpose

Council is required by legislation to have in place an Acceptable Requests Guidelines Policy. This policy outlines how an acceptable request can be made in the context of s 170A of the Local Government Act 2009 to assist the Councillor carry out their role as Councillor:

(a) for advice; or

(b) for information, that Council has access to, relating to Council.

Wujal Wujal Aboriginal Shire Council has had in place a policy document called the Councillor Interaction with Staff Policy dated 2019 which has in effect been our Acceptable Requests Guidelines Policy.

Review of the Councillor Interaction with Staff Policy showed that it was not only very out of date, but that the wording required updating to bring it into alignment with best practice. This review has now taken place, with the outcome of a new Acceptable Requests Guidelines Policy that is current, meets the legislative requirements and is also much easier to read and understand.

Council proposes to replace the Councillor Interaction with Staff Policy with the Acceptable Requests Guidelines Policy included with this report.

Community members/customers should be mindful that where the matter is a simple operational request, (e.g. reporting a pothole, missed bin service or submitting an application) they may receive more prompt attention by lodging a request via the Customer Service Centre in the first instance.

For these routine matters, direct engagement between the community member/customer and Council will reduce delays and enable the most appropriate support or advice to be provided directly to the customer.

Proposed Resolution:

That Council adopt the Acceptable Requests Guidelines policy as presented.

Resolution: Acceptable Requests Guidelines policy

Resolution:	Council adopts the Acceptable Requests Guidelines policy as presented	
Moved:	Cr Lucas Creek	Carried 5/5
Seconded:	Cr Robert Bloomfield	
Resolution No	20250218-02	

NOTE: Community Manager Kesa Strieby to organise a booth in the Cultural Advisor (Uncle Bill Harrigan's) office where people can fill out Customer Request forms.



8.2 Policy: CCTV Policy

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Closed Circuit TV (CCTV) Policy
Reporting Officer:	Chief Executive Officer
Status:	Decision

Refer to Appendix 4 (page 27 of the Appendices) for the CCTV policy.

Purpose

This policy outlines how Wujal Wujal Aboriginal Shire Council (Council) will manage its obligations to the public and Wujal Wujal employees when installing, operating and managing its CCTV systems.

This policy applies to Council controlled and managed CCTV systems installed within its premises and in public spaces.

Resolution: CCTV Policy

Resolution:	Council adopts the CCTV Policy as presented.	
Moved:	Deputy Mayor Claudia Doughboy	Carried 5/5
Seconded:	Cr Nikita Tayley	
Resolution No	20250218-03	



8.3 Policy: Funeral Assistance Policy

Report to: CEO, Mayor and Councillors
 Subject: Funeral Assistance Policy
 Reporting Officer: Chief Executive Officer
 Status: Decision

Refer to Appendix 5 (page 35 of the Appendices) for the Funeral Assistance policy.

Purpose

This report summarises the proposed Funeral Assistance Policy available for Wujal Wujal Community members, subject to the conditions outlined in the policy.

Overview

The former Funeral Assistance Policy had not been reviewed since 2015 and was considered to no longer be relevant.

The previous policy required any financial assistance to be repaid to Council, this requirement had resulted in bad/doubtful debts which would require considerable time and effort for Council to pursue. Pursuing debt collection would in effect cost more than the value of the outstanding amount.

It is Council’s intention to source funding from Community or Emergency Grants to cover the cost of this financial assistance and all applications for this assistance will need to be made to the Community Services Manager who will manage the process, be the primary point of contact for Funeral Financial Assistance Requests and maintain the Funeral Financial Assistance Register.

Two levels of funding covered in the policy

Families of Current Community Members

Up to \$500 is available for the assistance for the funeral costs of any community member who was living in Wujal Wujal immediately before their death and who will be buried in Wujal Wujal.

Families of Current or Former Serving Councillors

Up to \$1000 is available for the assistance for the funeral costs of a past or currently serving Councillor who will be buried in Wujal Wujal.

ACTION: Governance Officer to update policy to reflect the following:

- Council can provide flowers up to the value of \$200 – Mayor to advise CEO if flowers are to be sent.
- Funding will be paid to the Funeral Parlor / florist / shop (for food) not to an individual.

Resolution: Financial Assistance for Funerals

Resolution:	Policy needs further updates to be taken to March 2025 meeting	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250218-	



8.4 Local Government Remuneration Commission Report

Report to:	CEO, Mayor and Councillors
Subject:	Local Government Remuneration Commission Report
Reporting Officer:	Chief Executive Officer
Status:	Decision

Refer to **Appendix 6** (page 38 of the Appendices) for Local Government Remuneration Commission Report.

Purpose

This report summarises the findings of the **Local Government Remuneration Commission Report** which was finalised in December 2024 and to inform Councillors of the increase in the maximum remuneration levels applied to their roles, which is applicable, if adopted, from 1 July 2025.

Maximum remuneration applicable on 1 July 2024	Mayor \$119,393	Deputy Mayor \$68,880	Councillor \$59,695
Maximum remuneration applicable on 1 July 2025	Mayor \$122,975	Deputy Mayor \$70,946	Councillor \$61,486
Increase of \$\$	\$3,585	\$2,066	\$1,794

Resolution: [Local Government Remuneration Commission Report](#)

Resolution:	That council adopt the maximum remuneration values as determined for Category 1 Council's, effective 1 July 2025 and adopted the updated Councillor Remuneration Policy Magiq ref 36930 that incorporates the new remuneration values	
Moved:	Mayor Alister Gibson	Carried 5/5
Seconded:	Cr Nikita Tayley	
Resolution No	20250218-04	



8.5 Policy: Register and Status of Council Policies

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Register and Status of Council Policies
Reporting Officer:	Chief Executive Officer
Status:	Information

Refer to Appendix 7 (page 44 of the Appendices) Register and Status of Council Policies.

Purpose

This report provides Council with a high-level summary of the status of Council's policies and outlines the broad categories of policies and the process for review and adoption of each category (Class) of policy.

Updating our policies

Council's Governance Officer is working to review and update all policies, with the goal that all policies will be current (less than 2 years old) by the end of the current financial year. As a result of this, a large number of Statutory and Strategic Policies will be coming to Council for formal adoption prior to 1 July 2025.

Resolution: Policy Register and Status of Council Policies

Resolution:	That council accept the status update report on Council's policies as presented.	
Moved:	Deputy Mayor Claudia Doughboy	Carried 5/5
Seconded:	Cr Robert Bloomfield	
Resolution No	20250218-05	

Meeting adjourned for morning tea at 10:38am

Meeting resumed at 11:04am

8.6 Indigenous Land Use Agreement (ILUA)

Report to:	CEO, Mayor and Councillors
Subject:	Indigenous Land Use Agreement (ILUA)
Reporting Officer:	Chief Executive Officer
Status:	Decision

Refer to Appendix 8 (page 242 of the Appendices) for ILUA presentation

An ILUA meeting was held on 5 February 2025 to discuss the process for Wujal Wujal and its implications for post-cyclone rebuilding efforts. It was discussed that Council needs to engage its own lawyer for ILUA negotiations and to assess the risks of proceeding without full native title consent.

Resolution: Council engage a lawyer for ILUA negotiations

Resolution:	That Council endorse the engagement of its own lawyer for ILUA negotiations going forward	
Moved:	Deputy Mayor Claudia Doughboy	Carried 5/5
Seconded:	Cr Lucas Creek	
Resolution No	20250218-06	



8.7 Policy: Use of the Council Bus Policy

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Use of the Council Bus Policy
Reporting Officer:	Chief Executive Officer
Status:	Information

Refer to **Appendix 9** (page 257 of the Appendices) for the Use of the Council Bus policy.

Purpose

The policy governing the use of the council bus has been updated and was formally adopted by council on 21 January 2025.

Community Services Manager oversees the hire/booking process

As discussed at the 21 January 2025 Council meeting, the following items have been placed in the community bus:

- “No Food or Drinking on the Bus” signage,
- cleaning items,
- copy of the policy.

Resolution: Use of the Council Bus Policy

Resolution:	That council accept the update report on the Use of the Council Bus Policy as presented.	
Moved:	Cr Nikita Tayley	Carried 5/5
Seconded:	Cr Robert Bloomfield	
Resolution No	20250218-07	

8.8 Policy: Hire of Band Equipment Policy

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Hire of Band Equipment Policy
Reporting Officer:	Chief Executive Officer
Status:	Decision

Refer to **Appendix 10** (page 261 of the Appendices) for Hire of Band Equipment Policy.

General Principals

To outline the principals and requirements as they apply to the hire and use of Wujal Wujal Aboriginal Shire Council’s Band Equipment, referred to simply as Band Equipment in this policy document.

A quote for band equipment has been sought.

Resolution: Hire of Band Equipment Policy

Resolution:	To revisit policy at midterm review and brought back to March 2025 Ordinary Council meeting	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250218-	



8.8 Review of the Alcohol Management Plan

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Review of the Wujal Wujal Alcohol Management Plan
Reporting Officer:	Chief Executive Officer
Status:	Decision

Purpose

This report is presented to the Council to seek a resolution on the review of the Wujal Wujal Alcohol Management Plan (AMP). The review aims to assess the effectiveness of the current plan, its impact on the community, and recommendations for potential amendments to better align with community needs.

Recommendation

That Council supports the Queensland Government and relevant stakeholders to review the AMP to better support community needs and priorities.

Resolution: Review of the Wujal Wujal Alcohol Management Plan

Resolution:	That Council resolve to review the Wujal Wujal Alcohol Management Plan to better support community needs and priorities	
Moved:	Deputy Mayor Claudia Doughboy	Carried 5/5
Seconded:	Cr Nikita Tayley	
Resolution No	20250218-08	

9. Reports: Elected Members and Council Officers

9.1 Mayor's Monthly Portfolio Report

Report to:	Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Finance, Governance and all other portfolios
Reporting Officer:	Councillor Alister Gibson, Mayor
Status:	Noting

Mayor Alister Gibson represented the interests of the Wujal Wujal Aboriginal Shire Council since the last Ordinary Council meeting on 21 January 2025 and reported on his portfolio: Governance, Finance and all other portfolios.

Resolution: That Council note Mayor Alister Gibson's portfolio report as presented.

Resolution:	Council noted Mayor Alister Gibson's portfolio report as presented.	
Moved:	Deputy Mayor Claudia Doughboy	Carried 5/5
Seconded:	Cr Nikita Tayley	
Resolution No	20250218-09	



9.2 Deputy Mayor Claudia Doughboy: Economic Development, Tourism and Health

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Economic Development, Tourism and Health
Reporting Officer:	Councillor Claudia Doughboy, Deputy Mayor
Status:	Noting

Deputy Mayor Claudia Doughboy represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 21 January 2025 and reports on her portfolio: Economic Development, Tourism and Health.

Resolution: That Council note Deputy Mayor Claudia Doughboy's portfolio report as presented.

Resolution:	Council noted Deputy Mayor Claudia Doughboy's portfolio report as presented.	
Moved:	Cr Nikita Tayley	Carried 5/5
Seconded:	Cr Robert Bloomfield	
Resolution No	20250218-10	

9.3 Councillor Robert Bloomfield: Community Sports and Lifestyle

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Community, Sports and Lifestyle
Reporting Officer:	Councillor Robert Bloomfield
Status:	Noting

Councillor Robert Bloomfield represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 21 January 2025 and reports on his portfolio: Community, Sports and Lifestyle.

Resolution: That Council note Councillor Robert Bloomfield's portfolio report as presented.

Resolution:	Council noted Councillor Robert Bloomfield's portfolio report as presented.	
Moved:	Cr Nikita Tayley	Carried 5/5
Seconded:	Deputy Mayor Claudia Doughboy	
Resolution No	20250218-11	

9.4 Councillor Nikita Tayley: Environment and Culture

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Environment and Culture
Reporting Officer:	Councillor Nikita Tayley
Status:	Noting

Councillor Nikita Tayley represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 21 January 2025 and reports on her portfolio: Environment and Culture.



Resolution: That Council note Councillor Nikita Tayley's portfolio report as presented.

Resolution:	Council noted Councillor Nikita Tayley's portfolio report as presented.	
Moved:	Deputy Mayor	Carried 5/5
Seconded:	Cr Lucas Creek	
Resolution No	20250218-12	

9.5 Councillor Lucas Creek: Law and Order

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Monthly Portfolio Report: Law and Order
Reporting Officer: Councillor Lucas Creek
Status: Noting

Councillor Creek represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 21 January 2025 and reports on his portfolio: Law and Order.

Resolution: That Council note Councillor Lucas Creek's portfolio report presented.

Resolution:	Council noted Councillor Lucas Creek's portfolio report as presented.	
Moved:	Cr Nikita Tayley	Carried 5/5
Seconded:	Cr Robert Bloomfield	
Resolution No	20250218-13	

9.6 Chief Executive Officer Report

Report to: Mayor and Councillors
Subject: Chief Executive Officer's Report
Reporting Officer: Chief Executive Officer Kiley Hanslow
Status: Noting

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last council meeting on 21 January 2025.

Resolution: Acceptance of the Chief Executive Officer's Monthly Report

Resolution:	That Council receive the Chief Executive Officer's Monthly Report as presented.	
Moved:	Cr Robert Bloomfield	Carried 5/5
Seconded:	Mayor Alister Gibson	
Resolution No	20250218-14	

Meeting adjourned for lunch at 12:12pm

Meeting recommenced at 1:05pm



9.7 Corporate and Commercial Report

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Corporate and Commercial Finance Report
Reporting Officer:	Finance Accountant Khush Kumar
Status:	Noting

Refer to [Appendix 12](#) (Page 270 of the Appendices) to view Financial Report.
Council Financial Accountant to present the financial report to Council.

Resolution: Acceptance of the Corporate and Commercial Report

Resolution:	That Council accept the Financial Corporate and Commercial Report as presented.	
Moved:	Cr Nikita Tayley	Carried 5/5
Seconded:	Cr Lucas Creek	
Resolution No	20250218-16	

9.8 Operations Report

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Operations Report
Reporting Officer:	Operations Manager, Perry Gould
Status:	Noting/Information

This report outlines the works undertaken during the month of January 2025 including Civil, Building, Water Supply, Sewer Services, Parks and Gardens, Animal Management, Environmental Health, Disaster Management.

Resolution: That Council receives the Works and Building Services Monthly Report as presented.

Resolution:	That Council receive the Works and Building Services Monthly Report for January 2025 as presented.	
Moved:	Cr Robert Bloomfield	Carried 5/5
Seconded:	Deputy Mayor Claudia Doughboy	
Resolution No	20250218-18	

Community Services Manager rejoined the meeting 3:02pm



9.9 Community Services Report

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Monthly Community Services Report
Reporting Officer: Community Services Manager, Kesa Strieby
Status: Noting

This report outlines the works undertaken during the month of January 2025.

ACTION: Community Services Manager Kesa Strieby to organise committee ASAP for the Rodeo and check if anyone in community would like to sponsor the rodeo rides – check with the rodeo circuit company what prize money is expected for 1st, 2nd and 3rd prizes.

ACTION: Community Services Manager Kesa Strieby to organise Women’s Centre warming ceremony with the Cultural Advisor Uncle Bill Harrigan.

Resolution: Council accept the Community Services Report for January 2025

Resolution:	That Council accept the Community Services Report as presented.	
Moved:	Mayor Alister Gibson	Carried 5/5
Seconded:	Cr Lucas Creek	
Resolution No	20250218-19	

10. Presentations to Council

10.1 ATSI Public Health – Community Priorities Over the Next Five Years

Presentation to: Mayor, Councillors and Chief Executive Officer
Subject: ATSI Public Health – Community Priorities Over the Next Five Years
Presenters: David Hancock ATSI Public Health, Laughlan McCulloch ATSI Public Health
Status: Discussion
Time on agenda: 1:00pm – 1:30pm

ATSI Public Health attendees:

- David Hancock
- Lauchlan McCulloch
-

Top three concerns from community (43 people participated)

- Drinking water
- Veterinarian visits
- Rodents / insects

Resolution: Council note the presentation by Westpac Remote Services.

Resolution:	That Council note the presentation by ATSI Public Health.	
Moved:	Mayor Alister Gibson	Carried 5/5
Seconded:	Cr Lucas Creek	
Resolution No	20250218-15	



10. Presentations to Council

10.1 Housing 10-Year Strategic Capital Plan

Presentation to:	Mayor, Councillors and Chief Executive Officer
Subject:	Housing 10-Year Strategic Capital Plan
Presenters:	Danielle Sturton Department Housing and Public Works, Ryan Smith Department Housing and Public Works
Status:	Discussion
Time on agenda:	1:00pm – 1:30pm

Presentation at 2:20pm

Department Housing and Public Works attendees:

- Danielle Sturton
- Ryan Smith

Note: Invite Uncle Bill Harrigan to be involved in the next “Housing 10-Year Strategic Capital Plan” meeting.

Resolution: Council note the presentation by First Nations Housing and Homelessness, Department Housing and Public Works.

Resolution:	That Council note the presentation by First Nations Housing and Homelessness, Department Housing and Public Works.	
Moved:	Deputy Mayor Claudia Doughboy	Carried 5/5
Seconded:	Cr Robert Bloomfield	
Resolution No	20250218-17	

11. General Business

Deputy Mayor Claudia Doughboy - Kindergarten children– can we have a Kindy pick up and drop off on Monday, Tuesday, Wednesday? Council to supply Gumboots, raincoats and umbrellas for the Kindy children - only as a one-off. **ACTION:** Coraleen to send out a letter to the parents.

When calling the police there is a long response time. **ACTION:** CEO to follow up with the Sergeant to tighten up response times.

Cr Nikita Tayley – long grass in the alley way next to the Councillors house, **ACTION:** Operations Manager Perry Gould to organise the grass to be cut.

Control dogs, they are biting people (no report was put in) – Essential Services Coordinator Zenarra Ashworth and Animal Management Officer Gregory to do more drive arounds to check on the dogs. **ACTION:** Essential Services Coordinator Zenarra Ashworth to do a dog audit, dog registration drive and de-sexing drive.

Bridge – cause way Platypus creek lots of potholes, deep dip (Cedar Bay crossing)



Cr Lucas Creek – people are receiving houses but not living in them. Living at their parents or grandparents' place. Housing needs to do an audit.

Cr Robert Bloomfield – hole in the yard – housing issue not Council. Mango and Tamarind tree in front of Aunty Lila's (46 Kleim Street) needs trimming. Recommended Councillor to have the tenant report this to Housing.

Mayor – spoke to Cook Shire Mayor re maintenance on North side through ASTI TIDS funding they cannot do any more maintenance on the road as this is no longer the primary access to Wujal Wujal, Bloomfield Road is currently the primary access road. **ACTION:** Take to next Council meeting to change primary access back to North road.

Deputy Mayor Claudia Doughboy and Cr Nikita Tayley are presenting at the Queensland Indigenous Women's Rangers Network (QIRN) meeting on 6 March 2025. **ACTION:** CEO Kiley Hanslow requested to provide her presentation and photos from the TC Jasper flooding event for the Councillors to take to their QIRN presentation.

Operations Manager Perry advised that TC Mowing have advised they will not be starting up their business and are not able to provide a lawn and property maintenance service to Council.
Feedback from staff on the new Council Admin Hub presented to Councillors.

12. Next Ordinary Council Meeting Date

The next Ordinary Council Meeting is set for **Tuesday 18 March 2025**.

13. Meeting Closure

Meeting closed at 4:19pm

Approval of Minutes



Mayor Alister Gibson

18/03/25

Dated