



Wujal Wujal Aboriginal Shire Council

Ordinary Council | Meeting Minutes

Date: Tuesday 12 March 2024

Time: 9.00am

Venue: Local Disaster Coordination Centre, and MS Teams



1. Opening of Meeting

1.1 Welcome | Opening of Meeting

Declaration of opening of meeting by Mayor Bradley Creek Meeting opened at 9.38am.

1.2 Acknowledgement of Traditional Owners

2. Attendance, Leave of Absence and Apologies

2.1 Attendance

Councillors:

Councillor Bradley Creek, Mayor (online)

Councillor Vanessa Tayley (online)

Councillor Vincent Tayley (by phone)

Councillor Robert Bloomfield

WWASC Staff Representatives

Chief Executive Officer, Kiley Hanslow

Manager, Corporate and Commercial, Micah Nkiwane (online)

Cyclone Disaster Recovery Coordination Officer, Tania Edwards

2.2 Leave of Absence | Apologies

Councillor Regan Kulka, Deputy Mayor

Manager, Works and Building Services, Perry Gould

2.3 Visitors | Presenters

9.30am-10.15am Social Housing Rick Parmenter (Qbuild), Chantal Cora (Dept of Housing)

10.15am -10.30am Rooding | Nick Lennon (ERSCON)

10.30am-10.45am Drinking Water | Chris Blake

11.00am-11.30am Gungarde and My Pathways | Greg Whittaker and Josie Flores

11.30am -11.45am Qld Health

3. Condolences | Congratulations

- Bassini, Walker and Ball family for their recent loss
- Minnika Flinders and Kia Tayley for their graduation in October 2023

4. Mayoral Motion

None



5. Confirmation of minutes of the Previous Meeting

5.1 Minutes of the Ordinary Council Meeting | 20 February 2024

- Councillors gave due consideration of previous minutes.

Resolution: acceptance of the minutes meeting held Tuesday 20 February 2024

Resolution:	That the minutes of the Ordinary Council Meeting held on Tuesday 20 February 2024 accepted as a true and correct record of that meeting.	
Moved:	Cr Vanessa	Carried 4/4
Seconded:	Cr Robert Bloomfield	
Resolution No	20240312-01	

6. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures

Declaration of a “perceived conflict of interest”: Employment of Lewis Gould son of Perry Gould, Operations Manager as a, Graduate Engineer with ERSCON.

Refer to appendix 6.1.

7. Business Arising or Outstanding Matters from Previous Meeting

Potholes: work has continued on these and the condition is improved, however heavy road usage is putting a lot of pressure on the road. This work is ongoing.

8. Items for Consideration and Decision

8.1 Auditors | Final Management Letter

Report to:	CEO, Mayor and Councillors
Subject:	Audit – Final Management Letter
Reporting Officer:	Chief Executive Officer
Status:	Decision

- This is the finalised version of the Audit findings, which include items we need to address, and these are being worked on.
- One of these items is the loss of money from the Post Office, this loss needed to be reported to various agencies and this has now been completed.
- Most of the items in the letter have been fully addressed and we continue to complete the remaining items.
- Was an excellent result to have an unqualified Audit Report.
- Resulted in improvements in our own records management to improve future audits.



- Internal Audit has been delayed due to the impact of the flood. We look forward to this process as it will help us improve our internal systems. The first internal audit meeting is set to occur in May 2024.

Resolution: Receive the Queensland Audit Office Final Management Letter

Resolution:	That Council Receive the Queensland Audit Office Final Management Letter for Wujal Wujal Aboriginal Shire Council for the 2022-2023 Financial Year, pursuant to and in accordance with the Local Government Regulation 2012 (s213).	
Moved:	Councillor Vincent Tayley	Carried 4/4
Seconded:	Councillor Robert Bloomfield	
Resolution No	20240312-02	

8.2 China Camp Road

Report to:	CEO, Mayor and Councillors
Subject:	China Camp Road
Reporting Officer:	Chief Executive Officer
Status:	Decision

- Councillors gave due consideration of the matter.

Resolution: China Camp Road safety

Resolution:	That Council resolved to reduce China Camp Road to one lane, with a 5 tonne load limit, effective immediately.	
Moved:	Mayor Bradley Creek	Carried 4/4
Seconded:	Councillor Vincent Tayley	
Resolution No	20240312-03	

8.3 Naming the Wujal Shop

Report to:	CEO, Mayor and Councillors
Subject:	Naming the Wujal Shop
Reporting Officer:	Chief Executive Officer
Status:	Decision

ABIS

- Use ABIS and attach a personalised name.
- Councillors recommend deferring to matter of naming the shop to the Community Elders.



8.4 Completion of Plugins and Housing Subdivision Project

Report to:	CEO, Mayor and Councillors
Subject:	Completion of Plugins and Housing Subdivision Project
Reporting Officer:	Chief Executive Officer
Status:	Decision

Interim Capital Plug-in Project

- Financial implications for Council.
- Council presently has no tools, equipment or staff to complete the project.
- If Council was to retain and attempt this project it would delay the return to Community and cost an anticipated \$1 million.

Subdivisions

- Has not yet commenced.
- Handing back of the projects does not pose a reputational risk to Council given the Cyclone disaster and the flow on impacts for Council.
- Waiting on a response from the Dept of Local Government that this decision does not constitute a major financial decision given then.
- Advice received from the Department of Local Government is that this decision does not require an exemption as Council is not entering into a contract and there is an opportunity cost to Council.
- Low lying Plug-In buildings affected by flooding need to be made flood resilient at Dept of Housing's own costs.

Resolution: Completion of Plugins and Housing Subdivision Project

Resolution:	Council resolves to terminate the existing funding agreement for the Interim Remote Capital Program and the Forward Remote Capital Program, allowing the Department of Housing to complete these houses for Community, including the build back of the flood affected plug-ins in low lying locations, above the flood levels and to flood resilient standards.	
Moved:	Mayor Bradley Creek	Carried 4/4
Seconded:	Councillor Robert Bloomfield	
Resolution No	20240312-04	

9. Presentations to Council

9.1 Social Housing

Attendance: 9.39am Rick Parmenter from QBuild and Chantal Cora from Department of Housing joined the meeting.

Chantal Cora from Department of Housing and Rick Parmenter from QBuild presented the following:

- Conversations with approximately 60 families have taken place to date.
- 59 homes have been handed back from QBuild to the Department of Housing.
- Approximately 4 families have indicated they wish to remain where they are and not return.
- Assisting with coordination of getting homes ready for residents return.



- Ability to return to their homes to clean/prepare:
 - Depends on which home tenants are from and if their homes have been handed back to Housing
 - Housing will determine priority cohorts and work with them.
 - The priority up to date has been the non-damaged properties, 49 are in good condition and ready for families.
 - Some families are currently affected by Sorry Business.
 - Community Recovery Team are leading the fridge/freezer collection.

Attendance: Rick Parmenter and Chantal Cora left the meeting 10.05am

9.2 Roothing/Civil

Attendance: Nick Lennon from ERSCON Civil joined the meeting at 10.20am

Nick Lennon from ERSCON Civil presented the following:

Key Outcomes Achieved Since February Meeting

- Removal of fallen trees and debris on Intake/Waterfall Roads
- Ongoing clearing of silt throughout town streets
- Commence pothole patching within town
- Removal of records building
- Stockpile of greenwaste
- Remove Qbuild waste/building rubble

Intake/Waterfall Roads



Intake/Waterfall Road (Bloomfield Falls Road) –



Intake/Waterfall Road (Bloomfield Falls Road) –

Stockpile of Green Waste



Drone imagery at dump – (photo 06/03/24)

- Have used about 30% of the 20 tonnes of pothole mix.
- Mulching truck is too heavy to bring into town so green waste is being stockpiled until the roading load limit is lifted.

Targets for Upcoming Month

- Temporary fortification of drainage batters with geofabric and rock,
 - Mulching of greenwaste (dependent on load limits),
 - Ongoing pothole repairs
 - Progressive removal of waste from China Camp laydown area
 - Clearing of debris in difficult swampy areas
 - Continue to install erosion and sediment control measures throughout town
 - Commence emergency restorative works based on Geotechnical Investigation
- Recent sunny days have allowed access to previous swampy areas around the bike track, removing rubbish, flood mud and debris that collected in that area.
 - The rubbish is scattered below the Council offices and is covered in mud, the rubbish has come from the art centre and depot and is varied in its content.
 - Bringing the ground level back down to its original levels

Geotechnical Investigation

- Investigation performed on 5/3/24 by ETS
- Focused on high-risk locations
 - China Camp Road
 - Landslip at rear of Water Treatment Plant Reservoir
 - Minor landslips throughout the township
 - Waterfall/Intake Road Landslips

China Camp Road



- Geotechnical investigations will continue/be ongoing and will include the landslide behind the Chief Executive Officer's house and the land slide behind the subdivision area.
- Initial focus was on the most critical areas including the China Camp Road, water treatment plant and other priority areas through community.
- China Camp Road is a priority: there are five landslips on this road, the one pictured is the most critical.
- Landslips are both down slope and upslope.

Water Treatment Reservoir Landslip



- The landslip at the water reservoir is low risk, but high impact if it did progress and therefore this is listed as equal priority as the China Camp Road slip.



Attendance: Chris Blake and David Hancock joined the meeting at 10.31am

Initial Geotechnical Recommendations

- China Camp Road
 - Limit road to single lane with 5t limit
 - Undertake slope stability and risk assessment with rectification recommendations
 - Remove loose debris and control stormwater flow away from scoured areas
- Water Reservoir Landslip
 - Perform topographic survey with extents to be provided by ETS
 - Undertake slope stability and risk assessment with rectification recommendations

- China Camp Road downslope landslip is approximately a 80-100 metre drop below the road.
- The concrete slab that is now suspended is 100m-200mm thick but was not designed to support itself.
- Primary outcomes: focus on immediate emergency works, while awaiting funding approvals, with more comprehensive works to be undertaken at a later stage.
- Once Community begins to return, we will need to move from treating Community as a construction site, traffic management will need to be engaged to manage traffic.

Attendance: Robert Bloomfield left the meeting at 10.41am

- Road between Ayton and Wujal: meeting this afternoon to discuss.
 - Works on this stretch of road have only begun.
 - Current load limit of 25 tonne is limiting work.
 - Pushing this as high as possible to ensure pressure is put on Cook Shire Council

Attendance: Robert Bloomfield joined the meeting at 10.43am

- Platypus Creek at Mt Lewis station is impacting access to Community as a lot of sand is being flushed down. ERSCON continues to raise awareness of this with Cook Shire Council and requesting a flood gauge be installed.
- The water height is not just the only issue, the issue is the sand sitting on the concrete that will cause the bogging issues.
- ERSCON is pushing Cook Shire Council to continue to keep this crossing clear.
- Risk that if Cook Shire demobilise, they will take their resources away from keeping this stream clear.
- Keeping this road open is essential for Community.

Fuel Stocks:

- 55,000 Litre Diesel tank at the Ayton Barge Ramp, with 5,000 litres in stock, this level could be topped up further.
- Two x 6,000 litre fuel tanks at the Council Depot are being maintained at a full level.
- The initial fuel was purchased from North Marine under emergency works.
- Potential to purchase 20,000 litres of fuel from Marano's Fuel and sell it back to contractors while waiting for Council's own diesel tanks returning to working order.
- This would reduce further damage to the road of contractors bringing in their own large (heavy) fuel tanks.



- At current usage, estimate 1,000-1,500 litres use per day of diesel which equates to approximately 2-week supply at current usage rates.
- Micah will make arrangements with Marano's Fuel to purchase a restock of our fuel levels.
- Unable to move the full fuel tanks, they need to be empty and at end of project.
- ERSCON has backup plan to run fuel across any potential landslips that may occur.

Attendance: Nick Lennon from ERSCON left the meeting at 10.58am

9.3 Drinking Water Supply

Attendance: David Hancock and Chris Blake from ATSI Public Health joined the meeting at 10.58am

Chris Blake and David Hancock from ATSI Public Health presented the following:

- Unable to obtain information on what the acceptable pressure decay test levels are regarding the microfiltration filters.
- The filtration plant is the only part of the system that addresses the potential contamination by Cryptosporidium.
- The microfiltration is the only impediment to determining the water safe to drink.
- Aquamanage are currently servicing the microfiltration on the water treatment plant, we anticipate the plant will perform better after this. This level of servicing of the plant cannot be performed by the operators.

Attendance: Greg Whitaker, Josie Flores and Keegan Dinnie joined the meeting at 11.00am

- Need to know the acceptable pressure decay test parameters for the filtration system but have been unable to obtain this information previously.
- Previous issues prior to the flooding were a combination of a variety of issues that included:
 - Management of the chlorination system and chlorine dosing
 - Water operators not working every day of the week (the water treatment plant needs daily inspection/testing)
 - Not monitoring and managing the system.

It is essential for thorough handover to the Community's water operators when they return between the contract operators and local handovers – anticipate a two-week handover period.

- Pressure decay test values: as we do not know what the acceptable levels are to determine if our figures are passing or failing.
- Water clarity: water turbidity instrument is set for replacement, and we do therefore not know if it is functioning properly.
- Chlorination is working well.
- Current filtration membranes were installed in 2016 and are approaching the end of their life.
- Loss of data resulting from flood, some of the data was retained in the 'swim local' database.

Attendance: Chris Blake and David Hancock left the meeting at 11.20am



9.4 Joint Venture Partnership program update

My Pathway Update

Josie Flores from My Pathway presented the following:

Caseload – Total 153, Commenced 129, Suspended 18, Pending 6

Employment

- My Pathway are hosting WWASC Business Trainee
- 6 CDP clients employed through the GCAC Community Disaster Resilience Project Employee Intern Program with 2 more placements to be filled. Supported by GCAC Project Coordinator
- 4 CDP clients employed as Community Engagers in Cooktown with the GCAC Community Disaster Resilience Project.
- 4 CDP clients employed with Jabalbina.
- 1 CDP client with Q Build and 1 to start, 1 undergoing police check and medical for employment with Cairns City Council, 2 employed with Wet Tropics undertaking Cert III Abiculture via labour hire ATW (Australian Training Works)
- 1 previous WE placement now directly employed with WWASC in Cairns

Employment and Training Opportunity

- Community Owned Enterprise drafting SQW program funding that has the capacity to employee 10 trainees in Cert 1 Construction.

CDP Servicing

- Employment and pre-employment assistance, replace licensing, ID, police checks, training, machinery and HR licensing.
- Pause in MOR through January and February, now servicing with a considered approach for all the affected CDP client, WW surrounding areas, Cape Trib to Daintree Village.
- Community Support, transport ongoing, clothing, care packs
- Supporting artists at the Cairns Tank Arts Centre

Gungarde

Greg Whittaker presented the following:

- 5 staff in Cooktown are forming a support network for the local Community, 4 women and 1 man (Uncle Ray).
- Offering transport service to IGA, chemist and medical appointments.
- Donation Hub is operating 1 day a week, and can be opened up as required.
- Crew working in the Depot being managed by WWASC Philip Carlon and may be a solid week's work water blasting the depot.
- Arts and Crafts activities are advertised by flyer which are hand delivered to all Community members at their accommodation, staff also collect (pickup/drop-off) any interested Community members.
- 4 of our elderly ladies have been moved out of the caravan park and into a duplex, Gungarde was able to assist them with furnishing.
- Assisting with obtaining legal documentation for those who lost identification in the flood.
- Remote Services Australia team have been amazing.
- Also caring for residents who have returned to Ayton, assisting with their applications to Givit.



9.5 Wujal Shop – food preparation, Queensland Health

Attendance: Stacy Bambrick from Queensland Health, and Zenarra Ashworth from WWASC joined the meeting at 11.41am

- Fit-out of the shop needs to meet food standards code if it will be a food preparation area.
- CEQ is good at what they do, but also important Council has oversight over the process.
- Cheaper to prepare the shop for food preparation during the fit-out process, rather than later.
- The type of food preparation determines the fit-out – even to the type of the flooring, required number of sinks etc.
- Determining the end point aim for the shop in mind is critical now.
- No structural changes are required to prepare shop for food preparation.
- Roofing needs to be sealed appropriately to be deter pest entry, no holes around fittings and fixtures.

Attendance: Stacey Bambrick and Zenarra Ashworth left the meeting 11.51am

10. Reports

10.1 Mayor’s Report June 2023

The Mayor represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 20 February 2024:

Date	Meeting and Commentary
Monday 26 February	Update session with Councillors and key stakeholders
	Action Planning and Coordination meeting – Cyclone Recovery
Wednesday 28 February	Parliamentary sitting in Cairns <ul style="list-style-type: none"> • Meet with Clare O’Connor regarding the shop • Met with Minister Enoch
	Visited Wujal Wujal students at the Cairns West State School.
Monday 4 March	Update session with Councillors and key stakeholders

- Spoke with Premier Steven Miles about the need for the Community to have a Place of Refuge in Community so community members do not have to be evacuated in the future and can remain near their homes.
- Due consideration of the Mayor’s report was given

Resolution: Acceptance of the Mayors Monthly Report for February 2024

Resolution:	That Council receive the Mayor’s Monthly Report for the month February 2024 as presented.	
Moved:	Mayor Bradley Creek	Carried 4/4
Seconded:	Councillor Vanessa Tayley	
Resolution No	20240312-05	



10.2 Chief Executive Officer Report

10.2.1 Meeting attendance – February- March 2024

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last report:

Date	Meeting and Commentary
Monday 19 February	Recovery Coordination Action Planning Coordination meeting <ul style="list-style-type: none"> • Now occurring just once a week on Mondays at 2pm Status reporting from all the relevant agencies on the recovery progress
Tues 20 Feb	Council Ordinary Meeting Presentations to Council on the following recovery related matters: <ul style="list-style-type: none"> • Social Housing • Primary Health Clinic • Civil infrastructure • Council Assets • Funding and Finances • Shop Presenters from relevant agencies provided high level overview of the status and progress on various recovery elements. These presentations were similar in content to the information provided at the weekly Action Planning Coordination meetings to which all Councillors are invited to attend, however there was an opportunity for in depth 'Q and A' in these tailored presentations and Council benefited from this opportunity.
Tues 20 Feb	Senator Tony Sheldon and envoy visited Wujal Wujal. Envoy included: <ul style="list-style-type: none"> • Jill Charker, Deputy Coordinator-General, Disaster Resilience and Recovery NEMA • Michelle Lees, First Assistant Coordinator-General, Commonwealth Recovery Liaison Officer NEMA • George Hodgson, Director, Commonwealth Recovery Liaison Officer Taskforce NEMA • Brett Carlsson, CPO, Commonwealth Recovery Liaison Officer • Mike Wassing, QRA • Community Elder Aunty Kathleen Walker
Wed 21 February	Torres and Cape Hospital and Health Services (TCHHS) <ul style="list-style-type: none"> • Meeting with key representatives to discuss the plans for the temporary Primary Health Clinic • Several of our Community's Elders also attended and spoke to the importance of this clinic in the return of Community to Wujal Wujal.
Thurs 22 February	Resilience Planning session with Queensland Reconstruction Authority This very valuable planning session identified potential funding sources to recovery and repair specific Council facilities and public areas.
Frid 23 February	Ann Leahy, Shadow Minister for Local Government, Disaster Recovery and Volunteers visited Wujal Wujal with Cook Shire Mayor Peter Scott and his wife visited Wujal Wujal for several hours. They were shown both the devastation caused by Cyclone Jasper and the cleanup progress that has been achieved through the assistance of volunteers, community organisations and contractors working diligently. They commended Council for their dedication and progress.



Date	Meeting and Commentary
Monday 26 February	Recovery Coordination Action Planning Coordination meeting Status reporting from all the relevant agencies on the recovery progress
Tues 27 February	Working out of the temporary office in Cairns <ul style="list-style-type: none"> • Engaging with our displaced staff members in their temporary offices within the Apunipima Office in Cairns. • Reconnection with the team, discussions on team training, discussions on return to Wujal Wujal. Discussed offer of free accommodation at the My Pathway building in Cairns City.
Tuesday 27 February	Met with Melanie Ison and Jo Stephenson of the Department of Housing, Local Government Planning and Public Works. Discussed: <ul style="list-style-type: none"> • Works for Queensland (W4Q) funding and its application to our needs in disaster recovery efforts and potential variation request to project deliverables and extension of time beyond current end date of 30.6.2024. • Best practice method of working for Councillors after the election. Use of technology and regular engagement, Councillors to use laptops to fully engage in their elected member responsibilities. • All Councillors to use the online learning resources available through LG Central, including online training modules of Councillor responsibilities. • The Department is sponsoring Mayors to undertake the Australian Institute of Company Directors (AICD) course on 15 and 16 April 2024. • Process after election, swearing in of elected Councillors, Register of Interests, Declarations of Conflicts of Interests, set frequency of meetings and meeting dates, appointment of Deputy Mayor.
Wed 28 February	Met with Torres Cape Hospital and Health Services and Manager Corporate and Commercial Micah to discuss proposed lease and financial agreement for use of the Eco Village premises for temporary primary health clinic. Master Planning discussion with Ricardo Sandoval and Gerhard Visser of the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities, and the Arts. Discussed the following: <ul style="list-style-type: none"> • Usable land and uses. • Plans to Build Back Better with more resilience. • Planning Scheme review which was due at the end of 2023. Councils in the TCICA group were going to undertake this as a collaborative effort; however, Council will now need to proceed without TCICA collaboration, as WWASC needs the results of that planning to inform the path forward. Discussed potential funding options for this extensive work. • Ricardo provided Council with maps which clearly illustrate the flood inundation from Tropical Cyclone Jasper. The extent of the flooding will be considered in the Planning Scheme Review. Some parcels of land may be reclassified as floodplain. This may impact funding applications for future housing. •



Date	Meeting and Commentary
Wed 28 February	<ul style="list-style-type: none"> • Requested RILIPO and the Department fund Council’s Planning Scheme Review and Master Plan review. RILIPO will advise if this request is approved. <p>Met with My Pathways and Gungarde</p> <ul style="list-style-type: none"> • Confirmation received that good numbers of Wujal Bama are undertaking works in Wujal Wujal. • Discussed SQW and Community Project and supervision requirements for those employed as a part of this project. Confirmed My Pathways or Gungarde would need to supervise the participants of these projects. • Discussed My Pathway offer of free office space in Cairns for WWASC.
Thurs 29 February	<p>Local Government Managers Association Conference for Chief Executive Officers, Brisbane</p> <ul style="list-style-type: none"> • A valuable conference with representatives from Councils from all over Queensland and included topics such as: the LG Election 2024. • Advocated for vehicles, equipment and Council to Council support for Wujal Wujal recovery efforts. • CEO Brett Walsh, Chief Executive Officer (CEO) of Longreach Regional Council expressed an interest in assisting Wujal Wujal Aboriginal Shire Council with equipment and we have subsequently sent him the ‘wish list’ which outlines the equipment required by the Operations department • Chatur Zala, CEO of Cherbourg Aboriginal Shire Council is keen to support WWASC with the recovery efforts. We will utilise two of their finance team to support our finance team in the processing of invoices and purchase orders.
Monday 4 March	<p>Joined the Mayor in 11.00am his update session.</p> <ul style="list-style-type: none"> • It was flagged there was to be a community meeting on 12 March 2024; however, WWASC Ordinary Council Meeting was set on this same day. The community meeting will be set later. • Received an update from Housing. 39 houses have been handed back to Housing, who has had conversations with these tenants. Out of these 39 houses, 2 households do not wish to return to Wujal Wujal. Housing will continue to have conversations with these families to determine the long-term situation. • Josh Patterson from Jabalbina Rangers – has established an Elders group who will be working with QRA and the Jabalbina Rangers team on resilience planning. There is no planned governance structure around this Elders group yet. • Audrey Deemal from CYP confirmed CYP will support the Sorry Business, similar to last event, with BBQ, buses, church service, supplies, etc.



Date	Meeting and Commentary
Monday 4 March	<p>Recovery Coordination Action Planning Coordination meeting:</p> <ul style="list-style-type: none"> • Status reporting from all the relevant agencies on the recovery progress – see TC Jasper Recovery Facebook page and infographic • Note: issues with China Camp Road – geotechnical engineer advised Council to shut road off to one lane only and reduce road limit to 5T – dangerous and high risk. • Issue with road into Wujal Wujal – area of road slumping and risk that section of road could fall away into the river. Cook Shire Council owns the road and is working on and monitoring that area and has reduced the road between Ayton and Wujal to a 5T weight limit. If this section of road falls away, this will slow down recovery works in Wujal Wujal. • Conversations with DESI – CEO has requested DESI provide two trucks for WWASC. Progressing – CEO to meet with Carrie Goldsmith in mid-March 2024. • Council has a 12-month waste levy exemption for delivery of waste to Springmount. • The 5T weight limit on the road will make removal of waste difficult until the road has been repaired. CEO talked to Carrie Goldsmith from DESI to request funding to make the waste stockpile area more aesthetically pleasing. DESI will look at shade cloth to fence off waste stockpile area to make it look better and signage to address safety issues. • ATSI Public Health is in Wujal Wujal next week to carry out pest control around community to treat pests and vermin. • Jo Killick from Yellow Projects has been looking at sources of funding to see what can be covered in recovery works. • Moreton Hire in Wujal Wujal from Sunday and will be starting to build the temporary health clinic. This will take about three weeks. <p>Good progress on the shop, all sheeting and asbestos removed. Asbestos clearance certificate provided by QBuild.</p>
Wednesday 6 March	<p>Audit Planning and Review session with Grant Thornton. WWASC would like to prepare early for the external audit, as the disaster response and recovery may slow things down. Date for initial visit will be end of May. Auditors will review our processes and procedures, the maturity of our control environment and the handling of our assets (financial management) as a result of the disaster.</p> <p>CEO met with John Doolan from QTEC regarding installation of new flood camera and flood warning sensors in Bloomfield River, as well as fixing the switchboard at the back of the community hall which powers the flood siren. John will work with CEO and QRA to get these works underway soon.</p> <p>CEO met with contractor Nick Lennon from ERSCON. There is a land slip behind the water treatment plant. Possible risk of further slip of the area may impact the water treatment plant and cause loss of water to community. QRA was advised. Continue to monitor the area.</p>



Date	Meeting and Commentary
Wednesday 6 March	<p>CEO met with Rob Willmet, Belinda Drew, QRA, DSDSATSIP and QBuild regarding the Wujal Store. Delivery of store rebuild is on schedule for handover on the week of 22 April 2024. If works are required to create a commercial kitchen, this will increase the cost and time taken to complete the store to be a Class 6 building. Rick Parmenter from QBuild is sourcing quantity surveyor estimates of cost and will provide these within 10 days.</p> <p>Manager Corporate and Commercial Micah Nkiwane will discuss with CEQ to determine their timeframes for set up in the store after handover.</p>
Thurs 7 March	<p>CEO meeting with Josie Flores from My Pathway. CEO provided a letter of support to My Pathway Community Owned Enterprises to apply for Skilling Queenslanders for Work funding to employ a supervisor and local Bama to undertake a community project for recovery and beautification works in Wujal Wujal.</p> <p>Reef Guardian Councils Working Group:</p> <ul style="list-style-type: none"> • Discussed Reef Guardian Action Plan. Plans are due for renewal in 2024. Outcomes to be tied to the Reef 2050 Plan. • WWASC was the first of all Reef Guardian Councils to sign and return their Memorandum of Understanding as a member of the Reef Guardian Council group to work to support the reef health. • Discussion on green and clean energy and moving to zero emission vehicles and boats. • Discussion on Councillor portfolios after the election. The Environment portfolio must include Reef Guardian Council responsibilities and advocacy to support the health and cultural significance of the reef. • Reef Guardian Council Executive can write a letter of support for funding applications if required. • There is a LGAQ Reef Councils Rescue Program coming up soon where Councils will need to guide LGAQ on their future vision for reef health and preservation. Councils need to be involved.
Friday 8 March	<p>Local Government Managers Indigenous Leadership Group Chief's Forum After election and Councillor responsibilities and training</p>

10.2.2 Report

- Mayor and Councillors noted their approval for the removal of the large gumtree near the Eco Village if the arborist assesses it poses a risk.
- Swift Water Rescue Licence training for locals to be able to operate a rescue boat.
- Need locals to put their hands up to join SES.

Resolution: Acceptance of the Chief Executive Officer's Monthly Report for February 2024

Resolution:	That Council receive the Chief Executive Officer's Monthly Report for the month February 2024 as presented.	
Moved:	Councillor Vincent Taylor	Carried 4/4
Seconded:	Councillor Robert Bloomfield	
Resolution No	20240312-06	



10.3 Financial Reporting

Report to: CEO, Mayor and Councillors
Subject: Financial Reports, February 2024
Reporting Officer: Chief Executive Officer
Status: Information

- Investigating the options to reduce the number of bank accounts to improve the management of our funds.
- Maintaining our loan payments and are still earning more interest than what we are paying on our loan payments.
- Improving our processes for payments to contractors working on the Disaster Recovery.
- Contractors have been contacting Mayor and CEO chasing payments. Manager Corporate and Commercial noted the issue may be a missing step in the procurement process and contractor payment terms requiring payment every week.
- Micah will produce a report to show the gap between purchase orders issued and the invoices paid/received to inform Council how many invoices have not yet been paid and may be considered outstanding by the contractors.

Resolution: Acceptance of the Financial Report

Resolution:	That Council receive the Finance Monthly Report for the month February 2024 as presented.	
Moved:	Mayor Creek	Carried 4/4
Seconded:	Councillor Robert Bloomfield	
Resolution No	20240312-07	

10.4 Aged Care Services Monthly Report | February 2024

Report to: CEO, Mayor and Councillors
Subject: Aged Care Services
Reporting Period: February 2024
Reporting Officer: Gina Manai
Status: Information

- Due consideration of the aged care report was given.

Resolution: Acceptance of the Aged Care Monthly Report

Resolution:	That Council receive the Aged Care Manager's Monthly Report for the month February 2024 as presented.	
Moved:	Councillor Vanessa	Carried 4/4
Seconded:	Councillor Bloomfield	
Resolution No	20240312-08	



10.5 Late Item | Temporary Banking Signatory Change.

Report to: CEO, Mayor and Councillors
Subject: Temporary Banking Signatory Change
Date : 11 March 2024
Reporting Officer: Micah Nkiwane
Status: Decision

- Councillors gave due consideration to the report.

Resolution: Temporary Banking Signatory Change

Resolution:	That Council endorse the temporary removal of Operations Manager Perry Gould from the list of Westpac Banking signatories during his Annual Leave, and the reinstatement of him as signatory on his return from leave.	
Moved:	Councillor Vincent Tayley	Carried 4/4
Seconded:	Councillor Vanessa Tayley	
Resolution No	20240312-09	

1. 11. General Business

Transition of Community back to Wujal Wujal

- Housing continues to follow up with the potential to move into caravans in Ayton.
- Housing is supporting the return of families to Community.

Community members wanting to return to clean their house out.

- Community members interested in returning to clean their houses out should check with Dept of Housing and if they do come in they should sign in at the Recovery Centre.

Repair of Oval

- Council is seeking funding for the repair of the oval and ablution block.

Art Centre

- Grants officer Stephanie Little is seeking funding to build the Art Centre back on a higher location as our insurance or QRA funding will not cover the build back of the Art Centre.

Place of Refuge

- Lobbying with relevant stakeholders and funding sources for a Place of Refuge/Cyclone Shelter for Community.

Council Office

- Designs need to be sourced to raise this up above the flood water.

12. Next Ordinary Council Meeting Date

The next Ordinary Council Meeting set for **Tuesday 26 March 2024** will be the first meeting for the newly elected/re-elected Council members.

13. Meeting Closure

Meeting closed at 1.10pm

Confirmation of Minutes:

_____ Date: _____

Mayor Alister Gibson