



Minutes of the WWASC Ordinary Council Meeting

Date: Tuesday 10 October 2023

Time: 9.00am

Venue: Council Chambers, 1 Hartwig Street, Wujal Wujal

1. Opening of Meeting

1.1 Welcome | Opening of Meeting

Declaration of opening of meeting by Mayor Bradley Creek at 9.12am

1.2 Acknowledgement of Traditional Owners

The Mayor acknowledged the Traditional Owners

2. Attendance, Leave of Absence and Apologies

2.1 Attendance

Councillors:

Councillor Bradley Creek, Mayor
Councillor Reagan Kulka, Deputy Mayor
Councillor Robert Bloomfield
Councillor Vanessa Tayley (Phone)

WWASC Staff Representatives

Chief Executive Officer, Kiley Hanslow
Operations Manager, Works and Building Services, Perry Gould
Manager Corporate and Commercial, Micah Nkiwane
Executive Assistant, Lorraine Mathieson

Presenters

Nil

2.2 Leave of Absence | Apologies

Leave of Absence Councillor Vincent Tayley

2.3 Visitors | Presenters

Nil

3. Condolences | Congratulations

Condolences:

Mayor Creek's In laws,
Schrieber Willett, Ross and Maloney families in Yarrabah,
Oui family in Mossman,
Hart family in Hopevale,
Paii and Ball Families,
Boyd and Kennell family in Cairns.

Congratulations:

Keisha and Michael Thomas were married in Cairns,
Cleon Doughboy won a quad bike at Cooktown during a pig shooting competition,
Laquade Sykes came second in poddy rides at Wujal Wujal Rodeo.

4. Mayoral Motion

Nil.

5. Confirmation of minutes of the Previous Meeting

Minutes of the Ordinary Council Meeting | 19 September 2023

Amendment: Mr Allan Charlie's first name to be included in condolences.

Resolution: Confirmation of Minutes of Ordinary Council meeting held on Tuesday 19 September 2023.

Resolution:	That the minutes of the Ordinary Council Meeting held on Tuesday 19 September 2023 accepted as a true and correct record of that meeting.	
Moved:	Cr Reagan Kulka	Carried 4/4
Seconded:	Cr Bloomfield	
Resolution No	20231010-01	

6. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business - Nil
- Declaration of Declarable Conflict of Interest of any Item of Business - Nil
- Councillors to review existing Registers of Interest and Related Parties Disclosures

7. Business Arising or Outstanding Matters from Previous Meeting

- Council's Radio Operator, C.Haines, will announce on the radio for community members to log their maintenance requests over the blue phone, including any requests for fencing upgrades
- Notices on electronic noticeboard to call Housing on the Blue Phone for housing, gutters and maintenance requirements
- Operations Manager, P.Gould, following up on generator servicing and trickle charges to ensure generators are in good condition and are operational during weather events/disasters.

8. Items for Consideration and Decision

8.1 Invitation to Ministers McBride, Scanlon and Crawford

Report to: CEO, Mayor and Councillors
Subject: Invitation to Ministers to visit Wujal Wujal
Reporting Officer: Chief Executive Officer
Status: Decision

Following the advocacy conversations that were initiated during the FNQROC delegations visit to Parliament on 1 and 2 September 2023, the Mayor has proposed WWASC invite the following Ministers to visit Wujal Wujal.

1. Hon Emma McBride MP, Assistant Minister for Mental Health & Suicide Prevention, Assistant Minister for Rural & Regional Health.
2. Hon. Meaghan Scanlon MP, Minister for Housing
3. Minister Craig Crawford, Minister for Seniors and Disability Services and Minister for Aboriginal and Torres Strait Islander Partnerships.

Resolution: That Council invite the following Ministers to Wujal Wujal

Resolution:	That the Council invite the following Ministers to Wujal Wujal: 1. Hon Emma McBride MP, Assistant Minister for Mental Health & Suicide Prevention, Assistant Minister for Rural & Regional Health. 2. Hon. Meaghan Scanlon MP, Minister for Housing 3. Minister Craig Crawford, Minister for Seniors and Disability Services and Minister for Aboriginal and Torres Strait Islander Partnerships.	
Moved:	Cr Bradley Creek	Carried 4/4
Seconded:	Cr Reagan Kulka	
Resolution No	20231010-02	

8.2 Resolution to request safety upgrades on Bloomfield Track

Report to: CEO, Mayor and Councillors
Subject: Safety Upgrades to six sections on the Bloomfield Track
Reporting Officer: Chief Executive Officer
Status: Decision

Following the 28 August 2023 Council resolution to change the primary access route to Wujal Wujal to the Bloomfield Track, conversations were initiated with Douglas Shire Council to progress the safety upgrades to the six dangerous sections of the road.

A meeting was held between Wujal Wujal Aboriginal Shire Council representatives Mayor Bradley Creek and CEO Kiley Hanslow, and Douglas Shire Council representatives Mayor Michael Kerr, A/CEO Paul Hoyer and Manager Infrastructure Pieter Kleinhans.

It was proposed WWASC resolve to request Douglas Shire Council provide the safety upgrades to the six identified dangerous sections of the road and to request Douglas Shire apply for funding for these safety upgrades to improve the safety for Wujal Wujal community members who travel on the Bloomfield Track.

Resolution: That Council request Douglas Shire Council provide the safety upgrades to the six identified dangerous sections of the road and request Douglas Shire apply for funding for these safety upgrades.

Resolution:	That the Council ask Douglas Shire to: 1. Provide the safety upgrades to the six identified dangerous sections of the Bloomfield Track. 2. Apply for funding to progress these important safety upgrades	
Moved:	Cr Bradley Creek	Carried 4/4
Seconded:	Cr Reagan Kulka	
Resolution No	20231010-03	

9. Presentations to Council

Nil for this meeting.

10. Reports

10.1 Mayor's Report September 2023

The Mayor represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings between 12 September and 5 October 2023. Mayor Bradley Creek outlined the outcomes of the meetings. Due consideration of the report was given by Councillors.

Notes were:

26.09.2023 – Mayor Bradley Creek will obtain the details of the doctor who held the Rheumatic Heart Disease forum and request that doctor visits Wujal Wujal.

04.10.2023 – JDMP, NIAA, Pama Futures and Justice Group meeting in Wujal Wujal – discussed the contracts with the Justice Group and what is happening in Wujal Wujal, including what programs are working well and what could be improved. Men's Program is running well. Women's Program is improving, but still more work to be done in that space. Youth Program is improving and looking at camps for youth, reducing youth offending and reoffending through case management and increasing youth support.

[Resolution: Acceptance of the Mayors Report as presented.](#)

Resolution:	That Council receive the Resolution: Acceptance of the Mayors Report as presented.	
Moved:	Cr Bradley Creek	Lost/Carried 4
Seconded:	Cr Reagan Kulka	
Resolution No	20231010-04	

10.2 Chief Executive Officer Report

10.2.1 Meetings

The Chief Executive Officer Kiley Hanslow represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings between 12 September 2023 and 5 October 2023.

Chief Executive Officer Kiley Hanslow outlined the outcomes of the meetings she attended. Due consideration of the report was given by councillors.

[Resolution: Acceptance of the Chief Executive Officer's Report as presented for the month of September 2023.](#)

Resolution:	That Council receive the Chief Executive Officer's Report for the month of September 2023 as presented.	
Moved:	Cr Bradley Creek	Carried 4/4
Seconded:	Cr Robert Bloomfield	
Resolution No	20231010-05	

10.2.2 Follow Ups

The Local Disaster Management Plan was presented and discussed at Council's September Ordinary meeting. The Plan has been passed by the Local Disaster Management Group, but it needs to be resolved by Council to finalise approval process.

[Resolution: Approval of the Local Disaster Management Plan as tabled at Council's Ordinary Meeting of 19 September 2023.](#)

Resolution:	That Council approves the Local Disaster Management Plan as tabled at Council's Ordinary Meeting of 19 September 2023.	
Moved:	Cr Vanessa Tayley	Carried 4/4
Seconded:	Cr Reagan Kulka	
Resolution No	20231010-06	

10.2.3 Other Information

Review of Council's organisational structure

- Recommendation: It is recommended that Council approves amendment to the organisational structure to reinstate the Community Services Function, reporting to a Community Services Manager, who would be responsible for managing the Community Services functions, assisting with reporting, grants and funding agreements for each area under the Community Services function. If the amendment to the organisational structure is approved, Council's organisational structure and delegations will be updated by HR and recruitment for the Community Services Manager would commence including Community Safety, and a Security Officer, dependant on funding.

[Resolution: Amend the Council's organisational structure to reinstate the Community Services Function; reporting to a Community Services Manager.](#)

Resolution:	That Council approves amending the Council's organisational structure to adopt the fourth stream of operations; a Community Services Function, reporting to a Community Services Manager.	
Moved:	Cr Robert Bloomfield	Carried 4/4
Seconded:	Cr Vanessa Tayley	
Resolution No	20231010-07	

[Attendance: meeting adjourned 10.42am](#)

[Attendance: meeting resumed 11.20am Cr Bloomfield did not return to the meeting until 11.22am.](#)

10.3 Corporate and Corporate Services Division Report (C&CS)

10.3.1 Corporate and Commercial Services Monthly Report Points

Report to: CEO, Mayor and Councillors
Subject: Corporate and Commercial Monthly Report September 2023
Reporting Officer: Manager Corporate and Commercial, Micah Nkiwane
Status: Information

Manager Corporate and Commercial, Micah Nkiwane presented an overview of Council's current financial position, noting that since interest rates have increased, Council's loan interest repayments are being covered by its investment income, which is a healthy position. A major focus is currently reducing debtor balances, which are currently too high.

All Council activities are being carefully monitored to ensure maintenance and growth of financial assets. Council is working hard to repair relationships with funding bodies, to ensure future grants can be secured. Noted that government funding is based on population numbers, and it is suggested that Census operations at the next Census in 2026 should be performed by WWAS cultural officers, not by Census operatives. Community consultation and educational communications need to be planned before next Census in 2026 to encourage participation.

Staff are being trained in various positions to ensure that operations continue if a staff member is absent. Councillors requested that the additional reports presented to this meeting be prepared for each Ordinary Council meeting, in future, with the reports emailed to councillors as soon as they are available, after month end transactions are finalised.

Due consideration of the report was given by Councillors.

Resolution: Acceptance of the Corporate and Commercial Report for the month September 2023

Resolution:	That Council receive the Corporate and Commercial Report for the month September 2023 as presented.	
Moved:	Cr Robert Bloomfield	Carried 4/4
Seconded:	Cr Reagan Kulka	
Resolution No	20231010-08	

Attendance: Lunch Break 12.51pm

Attendance: Resumed 2.02pm

10.4 Works and Building Services Monthly Report - September 2023

Report to: CEO, Mayor and Councillors
Subject: Operations Information Report
Reporting Period: September 2023
Prepared by: Manager Operations, Perry Gould
Status: Information

Operations Manager Perry Gould outlined the works undertaken during the month of September 2023 including Civil, Building, Water, Sewer, Parks and Gardens, Animal Management, Environmental Health, Accommodation, Sports and Recreation and Disaster Management.

Due consideration of the report was given by Councillors.

Operations Manager Perry Gould confirmed a new business, Thompson Creek Mowing (TC Mowing), is being established by the Walker Family.

Chief Executive Officer Kiley Hanslow raised the increase in dogs over the past three months and the requirement for Council to ensure dogs are registered and to educate and reinforce the limit of two dogs per household.

Council discussed potential school holiday sports programs for community children.

Resolution: Acceptance of the Works and Building Services Monthly Report for the month September 2023

Resolution:	That Council receive the Works and Building Services Monthly Report for the month September 2023 as presented.	
Moved:	Cr Robert Bloomfield	Carried 4/4
Seconded:	Cr Vanessa Tayley	
Resolution No	20231010-09	

10.5 Aged Care Services Monthly Report - September 2023

Report to: CEO, Mayor and Councillors
Subject: Aged Care Services
Reporting Period: September 2023
Reporting Officer: Gina Manai
Status: Information

CEO Kiley Hanslow presented the highlights of the report, noting that the service is running well. Due consideration of the report was given by Councillors.

[Resolution: Receive Aged Care Services Monthly Report for the month September 2023](#)

Resolution:	That Council receive the Aged Care Services Monthly Report for the month September 2023.	
Moved:	Cr Bradley Creek	Carried 4/4
Seconded:	Cr Reagan Kulka	
Resolution No	20231010-10	

10.6 Bana Yirriji Gallery and Art Centre Monthly Report September 2023

Report to: CEO, Mayor and Councillors
Subject: Bana Yirriji Gallery and Art Centre
Reporting Period: September 2023
Reporting Officer: Manager of Bana Yirriji Art Centre, Vikki Burrows
Status: Information

CEO Kiley Hanslow presented the highlights of the report, noting that the service is running well. The Café is expected to be operational soon

CEO Kiley Hanslow discussed a QR Code available on the Art Centre, to direct potential customers to the Art Centre online shop when the Art Centre is closed.

Due consideration of the report was given by Councillors.

[Resolution: Receive Bana Yirriji Gallery and Art Centre Report for the month September 2023](#)

Resolution:	That Council receive the Art Centre Report for the month September 2023.	
Moved:	Cr Reagan Kulka	Carried 4/4
Seconded:	Cr Robert Bloomfield	
Resolution No	20231010-11	

10.7 Kindergarten Monthly Report September 2023

Report to:	CEO, Mayor, and Councillors
Subject:	Kindergarten
Reporting Officer:	Coraleen Shipton
Status:	Information

CEO Kiley Hanslow presented the highlights of the report, noting that the service is running well. Due consideration of the report was given by Councillors.

[Resolution: Receive Kindergarten Report for the month September 2023.](#)

Resolution:	That Council receive the Kindergarten for the month September 2023 as presented.	
Moved:	Cr Vanessa Tayley	Carried 4/4
Seconded:	Cr Robert Kulka	
Resolution No	20231010-12	

10.8 Indigenous Knowledge Centre

Report to:	CEO, Mayor and Councillors
Subject:	Indigenous Knowledge Centre Report September 2023
Reporting Officer:	Ethel Winkle
Status:	Information

CEO Kiley Hanslow presented the highlights of the report, noting that the service is running well. Due consideration of the report was given by Councillors who commented on the great job being done at the Centre.

[Resolution: Acceptance of the IKC Report for the month September 2023](#)

Resolution:	That Council receive the IKC Report for the month September 2023 as presented.	
Moved:	Cr Bradley Creek	Carried 4/4
Seconded:	Cr Robert Bloomfield	
Resolution No	20231010-13	

11. General Business

Cr Vanessa Tayley requested that CEO follow up on maintenance required on Ayton Road; CEO to follow up with CEO Cook Shire Council, Brian Joiner.

Cr Robert Bloomfield raised the issue of children not attending school, noting that it is the parent's responsibility to make sure the children go to school.

CEO added that security and surveillance on council properties was being planned, including CCTV cameras, to reduce vandalism.

Cr Bloomfield noted that there seems to be a lot of Mossman kids coming here, causing trouble and teaching the local children bad behaviour and suggested a community meeting should be arranged with police, school, justice, and stakeholders to develop a community entry process for children coming into care in the Wujal Wujal community. Cr Bloomfield also suggested that Night Watch could be a good idea, as raised in the Police Summit.

Cr Reagan Kulka asked about getting a contractor in to carry out pest control to visit. Operations Manager Perry Gould requested Councillors to advise people to ring on the blue phone to report all maintenance issues including pest control.

12. Late Items

WWASC Christmas Party to be held on 2 December, starting 2pm, the date chosen to take advantage all members in community to hold Get Ready awareness discussions for the Wet Season.

The hire of inflatables for community events is very costly. Council has identified some cost efficiencies through linking in with other neighbouring Councils for the hire of inflatables in early December 2023.

Council discussed requesting Council's Government Champions to provide the Christmas presents for the Wujal Wujal children again this year. This was greatly appreciated the previous year and enjoyed by all children.

Council discussed requesting My Pathway, Pama Futures, Jabalbina Rangers, DSDSATIPCA, Torres and Cape Health Care Service, CDCC, Justice Group, Bloomfield State Primary School and Apunipima support the Wujal Wujal Christmas Party with food and Christmas party contributions for the Wujal Wujal community.

Mayor Bradley will provide a Welcome to the event, followed by the Get Ready Talks and discussions with community on the upcoming Wet Season. Elders will sing Carols, and a Christmas presentation will be held. Santa will arrive to distribute Christmas gifts to the children.

A barbecue dinner will be available for community.

Council will source some live music for the Christmas Party.

Council suggested some games for the community during the event.

13. Next Ordinary Council Meeting Date

The next Ordinary Council Meeting is set for Tuesday 14 November 2023.

14. Meeting Closure

Meeting Closed 4.18pm.