



MINUTES

Ordinary Council Meeting

Thursday 19 January 2023

COMMENCING AT 9:00AM

Council Chambers

1 Hartwig Street, Wujal Wujal

Wujal Wujal
Aboriginal Shire Council



1. WELCOME/MEETING OPEN

The Mayor declared the meeting open at 9:22am.

2. ATTENDANCE/APOLOGIES

Members Present:

Cr Bradley Creek – Mayor

Cr Robert Bloomfield (via teleconference)

Cr Vanessa Tayley (via Teams)

Cr Reagan Kulka

Officers Present:

Chief Executive Officer Kiley Hanslow

Manager Corporate and Commercial Joanne Gowans

Apologies:

Cr Vincent Tayley – Deputy Mayor

Director Works and Building Services Victor Mills

VISITORS/PRESENTERS

Visitors – Housing Team – Tim Poore, Evaness Hollingsworth, Raechel Oleszek, Jamie Lupton

Presenters – Raechel Oleszek – Local Housing Plan presentation and status update on community housing

Presenters – Jamie Lupton – Home Ownership Program

3. CONDOLENCES/CONGRATULATIONS

Condolences

Sabatino and Dorante families on Hammond Island

Mills and Ware families on Thursday Island

Waibo and extended family in Hopevale

Graham family in Yarrabah

Harris family in Yarrabah



Congratulations

Nikita and partner on the birth of their son

Nyna Wallis on the birth of her daughter

Rosie Baird and Lyman Flinders on their engagement

4. COUNCILLOR OBLIGATIONS/DECLARATION OF INTERESTS

4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Sections 150EG-150EM of the Local Government Act 2009, no prescribed conflicts of interest were made relating to this meeting.

4.2 Declarable Conflict of Interest on any Item of Business

Pursuant to Sections 150EN-150ET of the Local Government Act 2009, no declarable conflicts of interest were made relating to this meeting.

4.3 Registers of Interest

Pursuant to Sections 201A-201C, no updates to Registers of Interest were made relating to this meeting.

5. CONFIRMATION OF MINUTES

Confirmation of Minutes of Ordinary meeting held 15 December 2022 as circulated.

Moved by Mayor Bradley Creek

Seconded by Cr Robert Bloomfield

Resolution

That the minutes of the Ordinary Council Meeting held on Thursday 15 December 2022 be accepted as a true and correct record.

CARRIED 4/4

Business Arising from Previous Minutes

Nil.



6. REPORTS

6.1 Mayor's Report

Mayor Bradley discussed his Mayor's Report. Mayor Bradley informed the Council that himself and CEO Kiley Hanslow met with Celia Innerarity from Apunipima on 10 January 2023 regarding improving community nutrition and availability and choices of healthy food. Apunipima will hold a community healthy morning tea in the near future.

The Wujal Wujal Community store lease expires in October 2023. Council will need to go out to tender for the new lease. On 17 January 2023, Mayor Bradley and CEO Kiley Hanslow met with Community Enterprises Queensland (CEQ) to investigate community store models around Far North Queensland, including the availability of nutritious foods in these stores.

Action: CEO Kiley Hanslow to provide the background of CEQ at the next Council meeting.

Council discussed the visit by Mayor Bradley and CEO Kiley Hanslow to the site of the proposed memorial playground. Councillors are supportive of this. Mayor Bradley and CEO Kiley Hanslow will meet with the Nandy family to discuss. A budget planning meeting will be held on 20 February 2023 and this memorial playground will be discussed further at that time.

Moved by Mayor Bradley Creek

Seconded by Cr Reagan Kulka

Resolution

That Council:

1. Receive the Mayor's report
2. Note the meetings attended by the Mayor

CARRIED 4/4

6.2 Chief Executive Officer Report

Chief Executive Officer Kiley Hanslow discussed the CEO report.

- The scheduling of WWASC Ordinary Council meetings for 2023:
 - 19 January 2023
 - 16 February 2023
 - 30 March 2023
 - 20 April 2023
 - 18 May 2023
 - 15 June 2023
 - 20 July 2023
 - 17 August 2023
 - 21 September 2023
 - 19 October 2023
 - 16 November 2023
 - 14 December 2023

Moved by Cr Regan Kulka

Seconded by Cr Robert Bloomfield

Resolution

That Council:

1. Hold their Ordinary Council meetings in 2023 on the agreed dates
2. Request CEO Kiley Hanslow to advertise these dates on the WWASC website and Facebook page, with an invite to community members confirming they can attend Council meetings as observers.

CARRIED 4/4



- Implementation of quarterly community meetings on the agreed dates:
 - Wednesday 22 March 2023
 - Wednesday 21 June 2023
 - Wednesday 27 September 2023
 - Wednesday 6 December 2023

Moved by Mayor Bradley Creek	Seconded by Cr Vanessa Tayley
Resolution	
That Council:	
<ol style="list-style-type: none"> 1. Hold their community meetings in 2023 on the agreed dates 2. Request CEO Kiley Hanslow to advertise these dates on the WWASC website and Facebook page, to notify the public of these quarterly community meetings 	
CARRIED 4/4	

Council discussed planned and proposed events for 2023, including those advised in the agenda and a proposed Easter Celebration on Wednesday 5 April 2023. Elected members discussed Council providing white paint to families paint their family members’ crosses at the cemetery on Saturday 8 April 2023.

Moved by Cr Regan Kulka	Seconded by Cr Vanessa Tayley
Resolution	
That Council:	
<ol style="list-style-type: none"> 1. Confirm the dates of the events in 2023 and add the Easter Celebration event on 5 April 2023 2. Request Council Depot organise white paint for families to paint their family crosses at the cemetery on Saturday 8 April 2023. 	
CARRIED 4/4	

Council agreed it would be beneficial for FNQROC Procurement to present at an Ordinary Council meeting to discuss how FNQROC can contribute to improving Council and the community.

Moved by Mayor Bradley Creek	Seconded by Cr Regan Kulka
Resolution	
That Council:	
Invite FNQROC to present at an Ordinary Council Meeting to discuss how FNQROC can contribute to determine and strengthen the focus and direction of FNQROC procurement in 2023 and beyond.	
CARRIED 4/4	

Council discussed the planned maintenance housing renovations. Council agreed these should occur in the Dry Season and must be scheduled more effectively. Family members come from outside come to stay in the community during the Wet Season and overcrowding is more of an issue then.

Council discussed the status of the Plug-In Project. Council agreed these are taking too long and they require a timeframe to finish the Plug-Ins on a set date and set month and to outsource to contractors to make this happen.

Council discussed the QBuild timeframes – need to outsource these to contractors to have them done in time. The contractors should be given a set due date for the completion of the QBuild jobs for responsive and planned maintenance. Purchase orders need a set due date. Contractors should meet with Building Services Coordinator Patrick upon entry to the community. Patrick should discuss the job with the contractors, including the works required and the due date, then the contractors should go and do the job.



Council discussed the proposed Community Togetherness Day and Concert on 4 June 2023.

Moved by Mayor Bradley Creek	Seconded by Cr Robert Bloomfield
Resolution	
That Council:	
<ol style="list-style-type: none"> 1. Resolve to hold the Community Togetherness Day and Concert on 4 June 2023. 2. Approve CEO Kiley Hanslow to source further support for this event. 	
CARRIED 4/4	

Council discussed the previous Gambling Community Benefit Fund application for a community bus for Wujal Wujal. Council discussed an application for a corporate pool vehicle for shared use (e.g. Councillors to attend meetings, Arts Centre use, etc.) There are long-term operational costs of a vehicle that must be considered, including fuel, registration, maintenance, tyres, insurance, etc.

Council agreed to hold over the updates to the Operational Plan until the next Ordinary Council meeting.

Council noted the CEO’s preparation of the WWASC HR Policies and agreed to hold these over for resolution to the next Ordinary Council meeting to allow review of these policies by Councillors.

CEO Kiley Hanslow reminded Councillors of their requirements to keep their Registers of Interests and Related Parties Disclosures updated, in accordance with Sections 201A – 201C of the Local Government Act 2009.

Moved by Cr Regan Kulka	Seconded by Cr Vanessa Tayley
Resolution	
That Council:	
<p style="text-align: center;">Resolve to review the currency of their Registers of Interest and Related Parties Disclosures and ensure these are kept up to date and current.</p>	
CARRIED 4/4	

Council discussed the Local Disaster Management Group meetings.

Moved by Mayor Bradley Creek	Seconded by Cr Regan Kulka
Resolution	
That Council:	
<p style="text-align: center;">Resolve to hold monthly LDMG meetings between 1 November and 30 April, then bi-monthly LDMG meetings between 1 May and 30 October, with LDMG meetings as required in a disaster event.</p>	
CARRIED 4/4	

Council noted the information session on the Minor Infrastructure Program, to be held in Wujal Wujal on 9 February 2023.

Council noted the information and potential social benefits of the Kapani Warriors program in Wujal Wujal.

Moved by Cr Regan Kulka	Seconded by Cr Robert Bloomfield
Resolution	
That Council:	
<p style="text-align: center;">Resolve for CEO Kiley Hanslow to write to Scott Perry from the Kapani Warriors Program to request Scott Perry investigate and funding identify opportunities to run a fully-funded Kapani Warriors Program in Wujal Wujal.</p>	
CARRIED 4/4	



Council noted the re-establishment of the Wujal Wujal SES Group.

<p>Moved by Mayor Bradley Creek</p> <p>Resolution</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Resolve for CEO Kiley Hanslow to Council request the CEO to approach Justice Group and Jabalbina Rangers to request more SES volunteers. 2. Council advocate SES membership to the community to encourage community involvement in the SES. 	<p>Seconded by Cr Vanessa Tayley</p> <p style="text-align: right;">CARRIED 4/4</p>
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Council noted the ABS are seeking approval to carry out the National Aboriginal and Torres Strait Islander Health Survey in Wujal Wujal, though strongly refused the ABS request to ask community members for blood and urine samples whilst in community and during the survey.

<p>Moved by Cr Regan Kulka</p> <p>Resolution</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Council resolve to facilitate the ABS National Aboriginal and Torres Strait Islander Health Survey between 23 April 2023 and 6 May 2023, though refuse requesting community members to provide blood and urine samples. 2. Resolve for CEO Kiley Hanslow to ask Cultural Advisors Aunty Marie Shipton and Uncle Bill Harrigan to assist the ABS team to conduct the survey, to ensure community and cultural protocols are followed. 	<p>Seconded by Cr Vanessa Tayley</p> <p style="text-align: right;">CARRIED 4/4</p>
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Council noted the paid work trial through My Pathway and discussed having younger people involved in shadowing the Cultural Advisors through the paid work trail through My Pathway.

<p>Moved by Cr Robert Bloomfield</p> <p>Resolution</p> <p>That Council:</p> <p style="text-align: center;">Council accept the monthly report from CEO Kiley Hanslow.</p>	<p>Seconded by Cr Vanessa Tayley</p> <p style="text-align: right;">CARRIED 4/4</p>
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Councillor Bloomfield left the meeting at 11:39am.
 Meeting adjourned at 11:39am for a short break.
 Meeting reconvened at 12:01pm.

6.3 Department of Corporate and Corporate Services Report (DC&CS)

The Manager Corporate and Commercial’s report was considered by Council.

Council discussed the unreserved cash was higher and quarantined monies included the subdivision funds. Total debtors, monies owed to Council, was higher, which is a good sign.

Green ticks for the financial reports for December 2022, financial situation is improving.

QBuild revenue is increasing with improved processes around procurement and contracting.

Forward projections are looking good.

Grants revenue is coming through well.



Joint Venture allocation has been delayed. Should be received soon. Manager Corporate and Commercial has access to the JV system now to monitor funding on the JV side.

Need to get together with the Councillors in February 2023, outside of the Ordinary Council Meeting ,to start planning for the budget in forthcoming years. Set a Special Council meeting for Monday 20 February to discuss proposed strategic projects for Council to achieve in upcoming years.

<p>Moved by Mayor Bradley Creek</p> <p>Resolution</p> <p>That Council resolve to hold a Special Council meeting on Monday 20 February 2023 to discuss potential strategic projects for the forward years.</p>	<p>Seconded by Cr Regan Kulka</p> <p style="text-align: right;">CARRIED 3/3</p>
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Council discussed the community Plug-Ins. These are over time and budget. Improved processes and financial management are having a positive effect in keeping costs down now; however, these need to be completed to provide much needed housing space for community members.

Guest accommodation car park details will be provided to the CEO. Booked in for 29 January 2023. CEO to organise Director Works and Building to contact the contractor.

One more room to bring on line in Guest Accommodation, then all eight rooms will be up and running.

Manager Corporate and Commercial working with NuBook system to get accommodation bookings online. Get all rooms online and then move to promotion of the Guest Accommodation.

Government departments have put the Guest Accommodation on their accommodation list and there will be a lot of interest in this in 2023. Feedback from Department of Sport was the accommodation is very good and the Department wants to stay here.

Eco Tents – discussions with Tropical Tours for Eco Tents. Need to bundle this with cultural activities. Manager Corporate and Commercial will gather information and update the Council on this progress in the next Council meeting.

Discussion with Stephen Robbins tomorrow regarding the ICCIP works and funding. Need to get help with this.

Works for Queensland infrastructure improvement funding – assessment of requirements meeting was held on 18.01.2023 to prioritise required works. Looked at the risk in regard to accessibility and risk to life and safety. Will meet with CEO next week to discuss prioritisation around this. CCTV set up is budgeted in this money.

Councillors discussed combining funding over 2-3 years. Yarrabah saved Works for Queensland funding over 2-3 years to procure lights for the football oval.

FAGS funding needs to pay down the WWASC loan.

Pathway and solar lights on the South side, stage, football lights – Council saves money from their funding to pay for bigger projects over more than one year.

Security for Community – Yarrabah and Palm Island Council put community members through security training to have on-community security guards. This training was carried out in Townsville.

Need to keep up the improved financial management. Council needs to run as a business and should not lose money or go over budget on projects.

<p>Moved by Cr Reagan Kulka</p> <p>Resolution</p> <p>That Council accept the monthly report from the Manager Corporate and Commercial.</p>	<p>Seconded by Cr Vanessa Tayley</p> <p style="text-align: right;">CARRIED 3/3</p>
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Council moved to Item 9 – Presentation due to time availability of guest presenters.

9 PRESENTATION –Guest Presenters – Housing Team – Tim Poole, Raechel, Evaness Hollingsworth, Jamie Lupton

- Raechel Oleszek – Local Housing Plan presentation and status update on community housing incorporated changes to the Local Housing Plan after the last meeting in November 2022. Funding to purchase dongas for transitional housing is required – lobby for funding. Faster process for renovations of housing to show transitional houses are not vacant. Need to provide data from the 2017 WW on-the-ground survey count of residents. This helps advocate for housing and funding. Narelle Dukes headed up the Northern Census teams. Funding should be identified to procure a reputable organisation to facilitate a community-led population count, with population numbers used to advocate for funding, housing, education, transport, roads, health and medical needs, nutrition needs, community support. Need more voices around the table to discuss and make community-led decisions on vacant and under-utilised housing. First Housing Monthly Meeting – 9-10 February 2023 between 3pm and 5pm – discuss vacant and underutilised properties. Permission to Reside (PTR) forms. Evaness to send CEO an email. Can add to Local Housing Plan as we go along. An interactive document. Any capital program needs the support of an infrastructure program. Next steps for the Local Housing Plan -

- Jamie Lupton – Home ownership program
Once the sales price for houses/properties is set, the Home Ownership program can progress. Five enquiries in Wujal Wujal since 2014. After purchase of land buyers have eight years to build. Further discussion on home ownership program and risks and benefits around this.

Council adjourned briefly at 3:05pm.
Reconvened again at 3:11pm.

Council moved back to Item 6.4.

6.4 Director Works and Building Services

The Director Works and Building Services report was considered by Council.
Council noted the monthly reports from the Director Works and Building Services and Project Manager.

Council discussed the proposed new cemetery at Degarra. Council requested further information on the proposal (further information was circulated to Councillors on 23.01.2023 and emailed to Jabalbina Rangers on 25.01.2023).

Moved by Mayor Bradley Creek	Seconded by Cr Regan Kulka
Resolution	
That Council accept the monthly report from the Director Works and Building Services.	
	CARRIED 3/3

Council discussed the monthly report from the Building Services Coordinator.

Council discussed the requirement for all information to be provided for Council meetings.



Council noted furniture was received at the Guest Accommodation and furniture has been received; however, set up of final room 8 is still required.

Council noted the plants and flowers for the accommodation facility are still on order.

Council strongly recommended jobs be outsourced to contractors to move these jobs along.

Moved by Cr Vanessa Tayley	Seconded by Cr Regan Kulka
Resolution	
That Council accept the monthly report from the Coordinator Building Services.	
CARRIED 3/3	

Council discussed the monthly report from the Essential Services Coordinator.

Council noted the gate at 10 Keim Street had been removed by contactor Mark Cassar to work on the plug-in building at the property. Council requested the Building Services Coordinator to contact the contractor to reinstall the gate at 10 Keim Street.

Moved by Cr Regan Kulka	Seconded by Mayor Bradley Creek
Resolution	
That Council accept the monthly report from the Coordinator Essential Services.	
CARRIED 3/3	

Council discussed the monthly report from the Commonwealth Home Support Program Aged Care Coordinator.

Moved by Mayor Bradley Creek	Seconded by Cr Vanessa Tayley
Resolution	
That Council accept the monthly report from the Coordinator Aged Care Services.	
CARRIED 3/3	

Council discussed the monthly report from the Art Centre Manager.

Council requested CEO Kiley Hanslow to contact the Director Works and Building Services to clean the mouldy and dirty paths around the café.

Moved by Cr Regan Kulka	Seconded by Cr Vanessa Tayley
Resolution	
That Council accept the monthly report from the Manager Art Centre.	
CARRIED 3/3	

Council discussed the monthly report from the Indigenous Knowledge Centre Coordinator.

Council agreed the Indigenous Knowledge Centre provides good support to the community.

Moved by Mayor Bradley Creek	Seconded by Cr Regan Kulka
Resolution	
That Council accept the monthly report from the Coordinator Indigenous Knowledge Centre.	
CARRIED 3/3	

Council noted the Kindergarten Director has been away on leave and the full monthly report was unable to be provided for December 2022.



7 CONFIDENTIAL CLOSED SESSION - Nil

8 GENERAL BUSINESS/ LATE ITEMS

Manager Corporate and Commercial discussed the Rodeo with Council. Contacted CRCA and handed over Rodeo Affiliate Pack to Mayor Bradley Creek. Councillors will need to support the Mayor to champion and advocate and support Mayor Bradley Creek.

Wendy Rowlands, Uncle Bill Harrigan, Claudia Doughboy, were on previous Rodeo Committees and may be able to assist with the Rodeo Committee.

Need to get quotes on all aspects to ensure the Rodeo is run to budget. Last Rodeo cost \$64,000, without taking into account Council employee time.

The Joint Venture (JV) distribution when it arrives, will provide another \$40,000 towards the rodeo.

Outsourcing the grants function to source funding

DSDSATSIP funding – check with Kerry-Lee Bird for funding that will go towards this.

Last rodeo \$64,000 covered stock and fencing, QPS, Ambulance, portable lights, security, insurance. Did not cover staff time.

Look at buying rodeo shirts to sell at the rodeo.

Sand trucked from Cooktown.

Ted Simpson – contractor in Mareeba.

Need to cover off on risk, insurances, and Queensland Ambulance Services. Outsourcing the rodeo to an external provider is the best option to cover off on risk management and time management. Could put this out to quote and the contractor could handle everything.

Mayor Bradley will get quotes from Renee and quotes from Danny for the rodeo and bulls, etc.

Budget

\$20,000 from Government Champion

Awaiting \$40,000 from JVP Allocation – not yet received

Council noted the status of the Rodeo and the quotations to be received.

Council requested Cook Shire to come down and cut the guinea grass on the sides of the road going to Ayton. (CEO Kiley Hanslow emailed CEO Cook Shire on 30.01.2023 to request guinea grass be slashed).

Triple Zero calls – the requirement to be called in the event of an emergency. There was an incident in the community where a community member called the Health Clinic but did not receive an answer to their calls. The Health Centre manager recommended community members call Triple Zero (000) for all emergencies. CEO Kiley Hanslow organised advertising on electronic message board and WWASC Facebook page of requirement to call Triple Zero in an emergency.

10 Next Ordinary Council Meeting Date

The next Ordinary Council Meeting is set for Thursday 16 February 2023.

11 Meeting Closure

There being no further business, the meeting closed at 4:35pm.