



Minutes | Wujal Wujal Aboriginal Shire Council Ordinary Council Meeting

Date: Thursday 13 June 2023

Time: 9.00am

Venue: Council Chambers, 1 Hartwig Street, Wujal Wujal

Opening of Meeting

1.1 Welcome | Opening of Meeting

Declaration of opening of meeting by Mayor Bradley Creek
Meeting open 9.27am

1.2 Acknowledgement of Traditional Owners

The Mayor acknowledged the Traditional Owners.

1. Attendance, Leave of Absence and Apologies

2.1 Attendance

Councillors:

Councillor Bradley Creek, Mayor
Councillor Robert Bloomfield
Councillor Regan Kulka
Councillor Vanessa Tayley

WWASC Staff Representatives

Chief Executive Officer, Kiley Hanslow
Manger of Works and Building Services, Perry Gould
Manger of Finance. Micah Nkiwane
Executive Assistant, Tania Edwards

Apologies

Deputy Mayor Vincent Tayley

2.2 Leave of Absence | Apologies

Deputy Mayor Vincent Tayley requests a leave of absence for the period 3 months and would like to step down from being Deputy Mayor for the remainder of the term.
Council to nominate an Acting Deputy Mayor during this period.

Resolution:	That Councillor Vincent Taley's leave of absence for the proposed period of 3 months be accepted.	
Moved:	Cr Bloomfield	Carried 3/3
Seconded:	Cr Kulka	
Resolution No	20230601	

[Resolution: 20230602](#)

Resolution:	Councillor Regan Kulka to step into role as Acting Deputy Mayor for the reminder of the term.	
Moved:	Cr Creek	Carried 3/3
Seconded:	Cr Bloomfield	
Resolution No	20230602	

2.3 Visitors | Presenters

Justice Group to join the meeting at 1.00pm

2. Condolences | Congratulations

Condolences to the Ogilvie Family of Mossman and the Barlow Family Yarrabah.

Congratulations to:

- Kye and Minnika Flinders for their academic success
- Kia Tayley for her success in football
- George Freeman and Jillian Talbot-Cooke who are playing soccer in Brisbane next month
- Brayden Yougie and Latrell Sykes-Creek for their recent AFL win
- Taylani Carmody who representing her school in their choir group

Formal thanks from Councillor Vanessa for the efforts of everyone who contributed to the Community Togetherness Day.

3. Mayoral Motion

Nothing to note.

4. Confirmation of minutes of the Previous Meeting

Minutes of the Ordinary Council Meeting held 18 May 2023

[Resolution: 20230603](#)

Resolution:	That Council confirm the minutes of Ordinary Council meeting held on Thursday 18 May 2023 subject to correction of spelling of family names in the condolences item.	
Moved:	Cr Vanessa Tayley	Carried 3/3
Seconded:	Cr Kulka	
Resolution No	20230603	

5. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures

Councillor Vanessa Kulka noted her conflict of interest for item 9.1 Physical and emotional health challenges facing Councillors. Councillor Vanessa will leave the meeting for this item.

6. Business Arising or Outstanding Matters from Previous Meeting

Refer to CEO report: regarding naming the Guest Accommodation.

[Attendance: Councillor Bloomfield joined the meeting](#)

7. Reports

8.1 Mayor's Report

Date	Meeting & Commentary
Wed 17 May	Community Safety Meeting with Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships. <ul style="list-style-type: none"> • Community organisations discussed various items of interest for Community including the AMP the impact of the break-in and resulting damage of property
Thursday 18 May	Ordinary Council Meeting.
Wed 24 May & Thurs 25 May	TORCH Project Meeting. Outcomes/Discussion points: <ul style="list-style-type: none"> • Considered the proposal to create an Indigenous Health Board • Community lead. • Despite absence of some community representatives those who were in attendance began the process of forming the board. • Next meeting taking place in the next few weeks to progress this.
Frid 26 May	High Consequence Decision Making Masterclass: <ul style="list-style-type: none"> • Training on decision making under stressful high pressure /emotional situations. • A large attendance from Councils in the wider region.
Tues 30 May – Thurs 1 June	Queensland Disaster Management Conference. Core learnings: <ul style="list-style-type: none"> • Networking. • Burketown presented on their recent flood. • Raised the idea of including more community service providers such as Jabalbina on our LDMG group. • Carpentaria Land Council had fuel in storage that they were able to distribute to Councils who were cut off in the flood. • Biosecurity discussions were also very valuable. • Burke Shire Council has a very interesting fire management and training program.
Sun 4 June	Community Togetherness Day
	Indigenous Leaders Forum, Cairns 8-9 June <ul style="list-style-type: none"> • Common topics with all Councils – housing and youth not interested in working. • Discussion regarding young Aurukun Councillor Jayden Marrott and the potential for him to present to our Council on his methods. Kiley will investigate potential funding for this. Link in with Justice Group. • Discussion regarding the effectiveness of Palm Island community night patrol, locals dealing with their own community issues is a successful model. • Yarning Circle Model working really well. • Mayor Bradley sat on one a panel with the new housing Minister the Hon Meaghan Scanlon, discussed the housing issues and waiting list for houses. • Mayor raised the possibility of utilising closed houses. • Mentioned the 4 areas we have shovel-ready. • Also spoke with Nicole from TMR to visit community and discussed the costs of collecting freight from Cooktown and potential for subsidy.

	<ul style="list-style-type: none"> Potential to operate our own freight, have service level agreement with other agencies in town to collect their freight as well as those who live / operate a business between Wujal Wujal and Lions Den. Link the shop lease with using Wujal freight service.
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Resolution 20230604

Resolution:	That Council invite Hon Meaghan Scanlon to visit community.	
Moved:	Cr Creek	Carried 4/4
Seconded:	Cr Bloomfield	
Resolution No	20230604	

- Discussion regarding the need for cool burning to take place soon.
- Discussed the advantages of social activities, sports, and team activities for keeping children/youth busy and motivated.
- Discussion regarding the potential to form a Youth Council to help community address youth related issues in community.
- Discussion regarding need for counselling in town.
- Kiley mentioned her meeting with Simone Hudson of Centrelink regarding her approach to community. Her team is quite young and are well responded to by community.
- Discussion regarding Dr support in the community. Hopevale has Doctors that remain overnight in the community.

Resolution 20230605

Resolution:	That Council receive the Mayor's report for the month April 2023 as presented, and note the meetings attended by the Mayor.	
Moved:	Cr Creek	Carried 4/4
Seconded:	Cr Vanessa Tayley	
Resolution No	20230605	

8.2 Chief Executive Officer Report

8.2.1 Meetings

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings between 13 May 2023 and 2 June 2023:

Date	Meeting & Commentary
Tues 16 May	<p>Met with Department of State Development, Infrastructure, Local Government and Planning.</p> <p>Discussed the following:</p> <ul style="list-style-type: none"> • Council's current asset management challenges and the specific additional support they could offer. • Asset management a balancing act with performance, benefit, cost and risk (asset maintenance costs and depreciation also need to be factored in). • WWASC currently does not have an asset management plan for roads, buildings, plant, equipment, and vehicles. • Need smart asset planning – must generate value for Council and be low maintenance. Value could include generating efficiencies, revenue, generating energy, etc.

Wed 17 May	<p>Met with Tyson Swarbrick from Sapien Industries to learn about security options for the depot and automatic sign-in/sign-out system to inform staff timesheets and pays.</p> <p><u>CCTV System</u></p> <ul style="list-style-type: none"> • Discussed security options arising from the issues with the break-ins and damage to Council Depot, vehicles and equipment, council. • There have been issues with maintenance and upkeep of CCTV infrastructure in other communities. • CCTV needs good connectivity. • QPS are getting Starlink at end of July 2023 • The system needs to send users the alert when CCTV is offline. • Need a policy if CCTV system is to be implemented. • Operational costs include: <ol style="list-style-type: none"> 1. The upfront capital cost for cameras and subscriptions for service. 2. Servicing – automatic alerts for camera issues. 3. Need to keep site spares for local electrician to install. 4. Cloud is secure. 5. 3 cameras are required for the Depot, 1 covering the main street, and 3 in the amin Admin building area. 6. Tyson will provide costings (capital/upfront and ongoing operational) <p><u>Automatic Timesheet System</u></p> <ul style="list-style-type: none"> • Used by Townsville City Council, Hinchinbrook Shire council, Rio Tinto. • Need a policy if automatic timesheet system is to be implemented. • Would save a lot of time chasing staff for timesheets. • Would eliminate any possibility of timesheet fraud. • Could integrate with payroll system to make payroll much faster. • Sign in can be via a phone or a wristband for those without phones. • Phones do not need credit for sign-ins/sign-outs to work. • Could be a thumbprint sign in/sign out ipad or gate system.
Thurs 18 May	Ordinary Council Meeting
Friday 19 May	<p>Met with UNGANCO to discuss asset management:</p> <ul style="list-style-type: none"> • UNGANCO are undertaking the Cape Resilience funded asset management project for Local Government. • The outcome of the project is an asset management system which will be used in each local government area to record and manage their assets. • Training will be provided to build staff confidence I the use of the new asset management software.
Mon 22 May	<p>Auditors from Grant Thornton were on site all week. Met with them several times to discuss progress and findings regarding Council’s compliance with Local Government legislation.</p> <ul style="list-style-type: none"> • The auditors have provided an external audit plan and we have provided the auditors some audit plan timeframes which will achieve our legislative requirements.
	<p>Joined the online session with TORCH (Torres and Cape Health Care) to discuss the statement of intent to establish a commissioning entity to create a roadmap for</p>

	<p>sustainable healthcare model for the whole Torres and Cape population. TORCH is advocating with a voice for communities and aims to provide:</p> <ul style="list-style-type: none"> • Ongoing equal access to health services in regions. • Investment of First Nations community-controlled health services (hopefully this will result in training to grow our own doctors and nurses for Wujal Wujal). • Equal and ongoing access to emergency services and patient travel for people who need services.
Tues 23 May	<p>Joined the March against Domestic Violence</p> <ul style="list-style-type: none"> • Council's participation at this Domestic and Family Violence Awareness March shows Council is serious about the standard of behaviour we will accept in Wujal Wujal and that violence will not be tolerated. • The DFV Awareness March and gathering afterwards was very well attended, with the community and all organisations coming together to support this important cause. <p>Met with CDCC (Cooktown District Community Centre) to discuss the service program and proposed improvements. Discussed the different services available through CDCC. Including:</p> <ul style="list-style-type: none"> • Tuesdays – Parenting Program. • Wednesdays – Community Connect Program. • Thursdays – Children and Family Support. • Fridays – Playgroup @ the Kindy.
Wed 24 May	<p>Events Management: Met with Jess Farbes and Perry Gould to finalise the event management plan for the Community Togetherness Day on 4 June 2023.</p>
Thurs 25 May	<p>Met with CHDE (Department of Communities Housing and Digital Economy) to discuss Housing Delivery:</p> <ul style="list-style-type: none"> • Discussed jobs planned for the 2023/24 financial year. • Discussed aged jobs. <p>Met with ICAN (Indigenous Consumer Assistance) to discuss:</p> <ul style="list-style-type: none"> • Banking needs for Wujal Wujal community – linked Zack from ICAN to Sean O’Gorman from OHub. • Zack from ICAN has applied to the ATO for ICAN to provide help to community members with their tax returns. This is free if community members earn under \$47,000. • ICAN is planning to provide workshops to community members on financial capability, budgeting and saving. • ICAN could also provide these workshops to new staff as part of their inductions to help them on their career and financial success.
Friday 26 May	<p>High Consequence Decision Making Masterclass in Cairns:</p> <ul style="list-style-type: none"> • Very valuable training which provided good strategies to manage stress and ensure rational decision-making in stressful events.
Tues 30 May – Thurs 1 June	<p>Queensland Disaster Management Conference.</p> <p>Core learnings:</p> <ul style="list-style-type: none"> • The Queensland flood warning upgrade will commence soon. The QLD and Australian government will provide funding to improve the network and provide rain gauges.

	<ul style="list-style-type: none"> • Indigenous Knowledge Centres/Libraries as a place of refuge and the importance of these places to assist community in the recovery phase to return to a sense of normality after disaster events. • QRA: 32 events since 2019-20 until 2022-23. The number of events is expected to increase. 76 Councils (out of 77 Councils) have an active QRA activation program. Discussed the South Qld floods and the effects on people. Many people are still recovering. Recovery challenges include continuing weather events, supply of materials, global supply issues and fuel prices, staff turnover, fatigue management. • IGEM's recent review of QLD Disaster Management Arrangements. • Emergency Services transition into Queensland Police Service. • What makes an effective LDMG with a great joint presentation from Burke Shire Council and Carpentaria Land Council on incorporation of cultural knowledge into disaster management and fire management. • Biosecurity and emergency responses to animal diseases and biosecurity breaches. Biosecurity breaches likely to impact the Cape at some point include Lumpy Skin Disease, African Swine Fever, Food and Mouth Disease and Avian Influenza. These diseases would have a devastating effect on the health and economy of the Cape and Queensland as a whole, including food supply chain impacts, huge economic impacts and food shortages. It is important to be very vigilant. If these diseases do get in, the impact is reduced if these are discovered early and traced back to the source. If they are not reported quickly, they can spread very quickly and the impact will be devastating and very costly and take much longer to rectify. <p>Met with various stakeholders while in Brisbane:</p> <ul style="list-style-type: none"> • Natalie Hope: Peak HR. • Erica Choate: Peak Grants. • Brian: Peak Project Management. • Patricia Paoliini: Peak Training and Inductions.
Sun 4 June	<p>Community Togetherness Day</p> <ul style="list-style-type: none"> • Wonderful effort by WWASC staff including Perry Gould, Micah Nkiwane, Tania Edwards and Micheal Leslie on the day. • Awesome work from our WWASC Sport and Rec team providing support to the children with sport and slip and slide activities. • Excellent work by the Parks and Gardens team to prepare the sports oval for the day – a lot of work went in to getting the grounds looking great. • Contributions from all organisations including Apunipima, CDCC, Justice Group, My Pathways, Pama Futures, Government Champion Director-General Jamie Merrick, Roxanne and Troy Cassar-Daley, Black Image Band, Ellen and Big Pups, Cooktown Pizzas and Slushies, Graeme and Helen Teece, Dave Hart and the Security Team.

Guest accommodation naming

Recommendation:

Council to vote and pass a resolution on the final name of the guest accommodation facility.

[Resolution 20230606](#)

Resolution:	Council cast vote, determining the new name for the Eco Village Accommodation is: Yindilimu Bayan (Kingfisher House).
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Moved:	Cr Creek	Carried 4/4
Seconded:	Cr Kulka	
Resolution No	20230606	

Proposed signage options will be circulated to Council members for consideration.

Annual review of Declarations of Interest

- Councillors provided with the forms to complete

New Staff

- A number of new staff have commenced, and we have also seen the return of Aunty Marie Shipton, who has come back on board to help us out with Centrelink Services. Before moving across to solely look after the Cultural Advisor role, Aunty Marie had provided Centrelink Services to the Wujal Wujal community for 30 years! It is lovely to have her back in the role again and training up new staff.
- We also have Shantelle Walker providing backup support for Aunty Marie in Centrelink and also working in the Indigenous Knowledge Centre
- Helen Teece is providing services in the Indigenous Knowledge Centre and training of staff there.
- Keely Flinders is commencing in the Local Thriving Communities Officer role and will spend two weeks in Hopevale training under Local Thriving Communities Officer Carmen Pearson, prior to returning to Wujal Wujal to establish committees here and develop important stakeholder networks.

Review of the Local Disaster Management Plan

- Justin Smith from QFES has been providing wonderful support with the review and update of the Wujal Wujal Local Disaster Management Plan for 2022-23.
- The updated plan will be circulated to the LDMG and will be reviewed at the next LDMG meeting, then presented to Council to pass via resolution.

Resolution 20230607

Resolution:	That Council receive the Chief Executive Officer's report and note the meetings attended by the Chief Executive Officer.	
Moved:	Cr Vanessa Tayley	Carried 3/3
Seconded:	Cr Kulka	
Resolution No	20230607	

8.3 Corporate and Corporate Services Division Report (C&CS)

- Council will discuss the potential for the change in date for payroll with staff, before returning to Council for resolution.

Resolution 20230608

Resolution:	That Council receive the Corporate and Commercial Report for the month May 2023.	
Moved:	Cr Kulka	Carried 4/4
Seconded:	Cr Vanessa Tayley	
Resolution No	20230608	

8.4 Works and Building Services Monthly Report - May 2023

- Discussion regarding having a yearly plan for the sports and rec program.

Attendance: Cr Bloomfield left the meeting 3.55pm

Resolution 20230609

Resolution:	That the Council accept the Works and Building Services Report for month May 2023 as presented.	
Moved:	Cr Bradley	Carried 3/3
Seconded:	Cr Kulka	
Resolution No	20230609	

Attendance: Cr Bloomfield returned to the meeting

8.5 Aged Care Services Monthly Report - May 2023

Resolution 20230610

Resolution:	That the Council accept the Aged Care Services Monthly Report for May 2023 as presented.	
Moved:	Cr Vanessa Tayley	Carried 4/4
Seconded:	Cr Bloomfield	
Resolution No	20230610	

8.6 Bana Yirriji Gallery and Art Centre Monthly Report - May 2023

Resolution 20230611

Resolution:	That Council receive the Art Centre Report for the month May 2023.	
Moved:	Cr Creek	Carried 4/4
Seconded:	Cr Vanessa Tayley	
Resolution No	20230611	

8.7 Kindergarten Monthly Report - May 2023

Resolution 20230612

Resolution:	That Council receive the Kindergarten Monthly Report for the month May 2023.	
Moved:	Cr Kulka	Carried 4/4
Seconded:	Cr Bloomfield	
Resolution No	20230612	

9. Policies for consideration and adoption

9.1 Councillor Remuneration Policy

- The remuneration will be effective from 1 July 2023, including the change to Councillor Kulka's status as Deputy Mayor.
- Discussion regarding the importance of correct census data, the implication of that data on funding for services to/in community.

[Resolution 20230613](#)

Resolution:	That Council adopt the Councillor Remuneration Policy.	
Moved:	Cr Kulka	Carried 4/4
Seconded:	Cr Bloomfield	
Resolution No	20230613	

9.2 Grants to Community Organisations| Policy for Consideration

[Resolution 20230614](#)

Resolution:	That Council adopt the Grants to Community Organisations Policy.	
Moved:	Cr Creek	Carried 4/4
Seconded:	Cr Vanessa Tayley	
Resolution No	20230614	

[Attendance: Meeting reconvened at 1.02pm](#)

8. Closed Matters

No closed items for the meeting 13 June 2023.

9. General Business | Late Items

9.1 Physical and emotional health challenges facing Councillors

[Attendance: Councillor Vanessa Tayley left the meeting 11.17am](#)

- Discussed the combination of physical and emotional health challenges facing Councillors, and offered keen to offer their support to each other as required.

[Attendance: Councillor Vanessa Tayley re-joined the meeting 11.36am](#)

[Justice Group representatives joined the meeting at 1.50pm: Lucille Cassar, Kathleen Walker and Doreen Ball](#)

9.2 Value of damage to Wujal Wujal Council and Community assets

Discussion:

- Justice Group has put extensive effort into supporting this perpetrator and his family
- Justice Group presented to the recent court hearing, noting their views that he is not welcome back into the community.
- Community members frustrated by the justice system not taking action/not being able to take action.
- Requirement for consistent approach to barring those who harm the community.
- Justice Group had presented a formal letter.

Recommendation:

That Council prepare a formal letter stating they do not support the return of this perpetrator returning to Wujal Wujal Community.

Attendance: Justice Group representatives left the meeting 3.05pm

Resolution 20230615

Resolution:	That Council, in a formal letter, state they do not support the return of this perpetrator returning to Wujal Wujal Community.	
Moved:	Cr Bloomfield	Carried 4/4
Seconded:	Cr Vanessa Tayley	
Resolution No	20230615	

General Business

Next project:

- Footpaths: staffing through MyPathway with materials supplied by Council

Waterfall Access

- Discussion regarding wheelchair access boardwalk and platform
- Potential for costs to reach approx. 1 million
- Discussion regarding potential for storm damage to any built structure

Certificate of Recognition for long term employees

- Discussion regarding presentation awards at NAIDOC dinner

High grass slashing

- Heirloin Street, near playground

Vehicles to be removed:

90 Heirloin Street to go to the rubbish tip.

Vehicle use policy

- Branded vehicles are not for use for private use.
- Staff contracts will state if they have unlimited use of the Council vehicle

Football game in town this weekend

- Match One for 3 rivers points game taking place this Saturday as part of the Cooktown Festival

10. Presentation to Council

None

11. Next Ordinary Council Meeting Date

The next Ordinary Council Meeting is set for Tuesday 11 July 2023.

12. Meeting Closure

There being no further business, the Mayor declared the meeting closed at (note time). 4.33pm.

Signed: Mayor Bradley Creek



Date

11/7/23