



# **Wujal Wujal Aboriginal Shire Council**

## **Ordinary Council | Meeting Minutes**

**Date:** Tuesday 23 April 2024  
**Time:** 9.00am  
**Venue:** Library Resource Room and MS Teams  
Hartwig Street, Wujal Wujal



## 1. Opening of Meeting

### 1.1 Welcome | Opening of Meeting

Declaration of opening of meeting by Mayor Alister Gibson opened at 9.38am.

Acknowledgement of Traditional Owners

## 2. Attendance, Leave of Absence and Apologies

### 2.1 Attendance

Councillors

Alister Gibson	Mayor	In Person
Claudia Doughboy	Deputy Mayor	In Person
Robert Bloomfield	Councillor	In Person
Nikita Jack-Tayley	Councillor	In Person
Lucas Creek	Councillor	In Person

WWASC Staff Representatives

Kiley Hanslow	Chief Executive Officer	In Person
Perry Gould	Manager Works and Building Services	In Person
Khushwat (Khush) Kumar	Financial Accountant	MS Teams
Molin Orange	Executive Assistant	In Person

### 2.2 Leave of Absence | Apologies

Nil

### 2.3 Visitors | Presenters

11.00am – 11.30am Mary Lockton | Senior Member Engagement Officer (LGAQ)

11.51am – 12.41pm Rhi and Becc - Reef Guardian Council

## 3. Condolences | Congratulations

**Condolences:**

Woibo Family in Hopevale

**Congratulations:**

Rikkiesha Hooker - for the arrival of a baby daughter Ny-Kheya

Latrell Sykes – for making it into the under 11's Peninsula side in Rugby

#### 4. Mayoral Motion

Nil

#### 5 Confirmation of minutes of the Previous Meeting

5.1 Minutes of the Ordinary Council Meeting on 12 March 2024 and of the Council Inauguration (Swearing In) Meeting on 9 April 2024

- Council gave due consideration of previous minutes

Resolution: Acceptance of the minutes of the Ordinary Council Meeting held on 12 March 2024 and the Council Inauguration Meeting held on 9 April 2024 as a true and correct records.

Resolution:	That the minutes of the Ordinary Council Meeting on 12 March 2024 and of the Council Inauguration Meeting on 9 April 2024 accepted as a true and correct record of those meeting.	
Moved:	Deputy Mayor Claudia Doughboy	Lost/Carried 5/5
Seconded:	Cr. Nikita Jack-Tayley	
Resolution No	20240423-01	

#### 6. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures

#### 7. Business Arising or Outstanding Matters from Previous Meeting

- Follow up on Summary Returns

#### 8. Items for Consideration and Decision

8.1 Governance - Extension of Emergency/Disaster Procurement Policy

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Report to:	CEO, Mayor and Councillors
Subject:	Extension of the Emergency/Disaster Procurement period until 30 June 2024
Reporting Officer:	Chief Executive Officer
Status:	Decision

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In recognition of Cyclone Jasper affecting Wujal Wujal Aboriginal Shire Council, Council will apply for the emergency procurement period to be extended from to 30 April 2024 to 30 June 2024.

Resolution: Council agrees to apply for an extension of the Emergency Procurement Policy from 30 April 2024 to 30 June 2024.

Resolution:	That Council agrees to apply for an extension of the Emergency Procurement Policy from to 30 April 2024 to 30 June 2024	
Moved:	Cr. Nikita Jack-Tayley	Lost/Carried 5/5
Seconded:	Cr. Robert Bloomfield	
Resolution No	20240423-02	

## 8.2 Governance - Acceptable Requests Guidelines Policy

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<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Adoption of the Acceptable Requests Guidelines Policy</b>
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

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The Local Government Act requires Councils to prepare and adopt policies to govern their activities. The 'Acceptable Requests Guidelines Policy' is a model policy and has been drafted for Council to consider.

### PURPOSE OF POLICY

To provide the framework, in accordance with Sections 170A and 170AA of the Local Government Act 2009, about the way in which a Councillor may:

- (1) Ask an employee for advice to help the councillor carry out his or her responsibilities under the Local Government Act 2009;
- (2) Ask the Chief Executive Officer to provide information or documents that the local government has access to relating to the local government.

Resolution: Council adopt the Acceptable Requests Guidelines Policy as presented.

<b>Resolution:</b>	<b>That Council adopt the 'Acceptable Requests Guidelines Policy' as presented at this meeting</b>	
<b>Moved:</b>	Deputy Mayor Claudia Doughboy	<b>Lost/Carried</b> <b>5/5</b>
<b>Seconded:</b>	Mayor Alister Gibson	
<b>Resolution No</b>	<b>20240423-03</b>	

## 8.3 Vehicle Operation Procedure

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<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Vehicle Operation Procedure</b>
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

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This procedure gives effect to the Wujal Wujal Aboriginal Shire Council Vehicle Use Policy dated 19 April 2024. The procedure defines the operation of Council's vehicle allocation and use to meet operational and business requirements. It provides clarity and consistency associated with the provision of vehicles for business use and defines the relevant approvals and conditions relating to private and commuter use.

### SCOPE

This procedure applies to all authorised users of any vehicle under Council's control/ownership for which individual usage is granted.

Resolution: Council have Noted the Vehicle Operation Procedure as presented.

<b>Resolution:</b>	<b>That Council Note the Vehicle Operation Procedure as presented at this meeting</b>	
Moved:	Cr. Lucas Creek	<b>Lost/Carried 5/5</b>
Seconded:	Cr. Robert Bloomfield	
<b>Resolution No</b>	<b>20240423-04</b>	

#### 8.4 Letter of Support for Noah Creek Crossing - Douglas Shire Council

<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Consideration of the request for a letter of support for an alternative Noah Creek Crossing</b>
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

Council considered the request from Douglas Shire Council for a letter of support for an alternative Noah Creek Crossing. Douglas Shire Council are progressing plans to build a new bridge at Noah Creek and want to present a case to the State Government that the temporary bypass needs to be far more substantial than the current rock crossing. A letter of support from Wujal Wujal Aboriginal Shire Council would help to support this.

#### Discussion:

Council agreed that a letter of support should be provided to Douglas Shire, on the condition they also provide a concrete causeway over Collins Creek and a Windy Loo at Cowie Beach (Kaway), as these items are important for the Wujal Wujal community.

Resolution: Council agrees to provide a letter of support to Douglas Shire Council for an alternative Noah Creek Crossing on the provision that Douglas Shire agree to provide a concrete causeway over Collins Creek and a Windy Loo at Cowie Beach (Kaway).

<b>Resolution:</b>	<b>That Council agrees to provide a letter of support for an alternative Noah Creek Crossing on the provision that Douglas Shire agree to provide a concrete causeway over Collins Creek and a Windy Loo at Cowie Beach (Kaway).</b>	
Moved:	Cr. Robert Bloomfield	<b>Lost/Carried 5/5</b>
Seconded:	Cr. Lucas Creek	
<b>Resolution No</b>	<b>20240423-05</b>	

#### 8.5 Queensland Police Service First Nations Mayors Summit on 22 and 23 May 2024

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<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Mayor and CEO to attend 2024 Queensland Police Service First Nations Mayors Summit on 22 and 23 May 2024</b>
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

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Mayor Alister Gibson and CEO Kiley Hanslow have received an invitation to attend the Queensland Police Service First Nations Mayors Summit on 22 and 23 May 2024 at the Pullman Cairns International.

It is recommended Councillor Lucas Creek also attend this summit as Cr Creek has responsibility for the Law-and-Order portfolio for Council.

(It has been noted in the meeting that the above-mentioned summit was cancelled and will be rescheduled at a later date).

Resolution: Council notes the Queensland Police Service First Nations Mayors Summit and approve the attendance of Cr Lucas Creek, in addition to the Mayor and CEO when it is rescheduled

<b>Resolution:</b>	<b>That Council agree for Mayor Alister Gibson and CEO Kiley Hanslow to attend the Queensland Police Service First Nations Mayors Summit on 22 and 23 May 2024 in Cairns and approve the attendance of Councillor Lucas Creek at the summit when it is rescheduled.</b>	
<b>Moved:</b>	Deputy Mayor Claudia Doughboy	<b>Lost/Carried</b> 5/5
<b>Seconded:</b>	Cr. Nikita Jack-Tayley	
<b>Resolution No</b>	20240423-06	

#### 8.6 Reef Guardian Council Rescue Plan Review Workshop on 8 May 2024

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<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Councillor Nikita Jack-Tayley to attend the Reef Guardian Council Rescue Plan Review Workshop on 8 May 2024</b>
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

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Wujal Wujal Aboriginal Shire Council is a Reef Guardian Council and has committed to working to preserve the health of the reef, through its partnerships with the Great Barrier Reef Marine Park Authority, Reef Guardian Schools and other stakeholders. Council has recently received funding of \$920,000 over a three-year period to provide a cemetery car parking area which will minimise overland flow and sediment run off into the Bloomfield River and out to the reef.

The Local Government Association of Queensland has commenced a review of the Reef Councils' Rescue Plan – Cleaner Water for the Reef (the Plan), which will be a key advocacy document in their work to secure outcomes for member councils.

The review of the Plan ensures that it continues to be a contemporary document for the protection of the Great Barrier Reef (Reef) and contributes towards the delivery of the Reef 2050 Long-Term Sustainability Plan 2021-25 and the Reef 2050 Water Quality Improvement Plan.

It is important that LGAQ that Council’s input and feedback to ensure the Plan is relevant and can underpin their advocacy in the state election year in 2024, followed by a federal election year in 2025.

The three initiatives identified in the Plan are the:

1. Cleaner Wastewater – improving the outflows from our communities’ sewage treatment plants into the Reef.
2. Cleaner Stormwater – improving local fish and marine habitats.
3. Cleaner Road Runoff – reducing sediment and erosion from unsealed roads that service our communities along the Reef.

The Plan, was endorsed by 21 of the 32 Reef councils, including Wujal Wujal Aboriginal Shire Council, and has delivered more than \$2.6 million in State Government funding to Reef councils to deliver initiative activities that support the delivery of the Reef 2050 Long-Term Sustainability Plan 2021-25 and the Reef 2050 Water Quality Improvement Plan.

Council have received an invitation to attend the Reef Guardian Council Reef Rescue Plan Review Workshop on 8 May 2024. The Reef Guardian Council program has kindly offered to support one Reef Guardian Council member per Council to attend the regional workshop by providing up to \$2,000 to each Reef Guardian Council to assist with staff travel and accommodation costs.

It is recommended Councillor Nikita Jack-Tayley, who has responsibility for the Environment and Culture portfolio for Council, attend this workshop on behalf of Council.

**Resolution:** It is recommended that Council note the Reef Guardian Council Rescue Plan Review Workshop on 8 May 2024 and approve the attendance of Cr Nikita Jack-Tayley.

<b>Resolution:</b>	<b>That Council note the Reef Guardian Council Rescue Plan Review Workshop and approve Councillor Nikita Jack-Tayley to attend this workshop on behalf of Council.</b>	
Moved:	Deputy Mayor Claudia Doughboy	<b>Lost/Carried 5/5</b>
Seconded:	Mayor Alister Gibson	
<b>Resolution No</b>	<b>20240423-07</b>	

8.7 Minor Infrastructure Facility Works - Wujal Wujal Sports Oval Lighting

<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	Minor Infrastructure Facilities Fund Grant for Wujal Wujal Sports Oval Lighting
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

Council submitted a grant application for the Minor Infrastructure Facilities Fund (MIFF) grant, for lighting on the Wujal Wujal sports oval. Council has recently been notified we were successful in our grant application and will receive \$396,000 for the supply and installation of these lights. This is an exciting achievement and will enable sporting events such as rugby training and games, and community events to take place on the oval at night when the heat of the day has dissipated.

Precision Lighting and Electrical Service Pty Ltd provided a quotation for these lights. Precision Lighting and Electrical Service Pty Ltd work with supplier Smartlux Pty Ltd for the delivery of sports lighting projects.

Local Government Regulations 2012, Section 234 – Exception for LGA arrangement, states:

- (1) A local government may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.
- (2) An LGA arrangement is an arrangement that— (a) has been entered into by (i) LGAQ Ltd.

Precision Lighting and Electrical Services Pty Ltd and Smartux Pty Ltd are both Local Buy Suppliers, which meets the requirements of direct selection without going to tender.

Local Government Regulations 2012, Section 235 - Other exceptions, states:

A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if—

- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available.

Precision Lighting and Electrical Service Pty Ltd was the only contractor who could meet Council's requirements for base-hinge point poles which will reduce the need for specialised equipment for maintenance of the sports lights.

**Resolution:** It is recommended that Council accepts the engagement of supplier Precision Lighting Electrical Service Pty Ltd for the supply and installation of the lighting for the Wujal Wujal sports oval.

<b>Resolution:</b>	That Council accepts the engagement of supplier Precision Lighting Electrical Service Pty Ltd for the supply and installation of the lighting for the Wujal Wujal sports oval.	
Moved:	Cr. Lucas Creek	Lost/Carried 5/5
Seconded:	Cr Robert Bloomfield	
<b>Resolution No</b>	20240423-08	



## 8.8 Bank Authorised Signatories-Notice of Authority

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<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Bank Authorised Signatories - Add Perry Gould, Operations Manager</b>
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

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Council's Operations Manager Perry Gould had previously commenced the process to be a signatory on the Westpac Bank account; however, Westpac had requested the Operations Manager attend Cairns to sign the forms required to become a signatory.

With the Tropical Cyclone Jasper disaster event, the process to add the Operations Manager was delayed and now needs to be recommenced.

Resolution: Council authorises the addition of Operations Manager, Perry Gould, as a signatory for Council's Westpac Bank account.

<b>Resolution:</b>	<b>That Council authorises the addition of Perry Gould, Operations Manager as a signatory for Council's Westpac Bank account.</b>	
Moved:	Mayor Alister Gibson	Lost/Carried 5/5
Seconded:	Cr. Robert Bloomfield	
<b>Resolution No</b>	<b>20240423-09</b>	

## 9. Presentations to Council

11.00am - LGAQ Welcome Presentation to Elected Members via Teams link

**Mary Lockton** | Senior Member Engagement Officer (LGAQ)

Welcomed Elected members new and old to the new term and explained the role LGAQ plays in assisting Councils.

- LGAQ help Councils with advocacy campaigns, governance, disaster management and campaigns for issues that are important to Council and the community.
- LGAQ will help with any issues and information and with how legislation works and how to understand this.

Council asked if LGAQ could advocate for the following:

1. The State to take on ownership of the Bloomfield River Bridge
2. The concrete causeway at Collins Creek
3. A bridge over Emmagen Creek
4. Extend the Wujal Wujal Aboriginal Shire boundary out to Thompson Creek

LGAQ will visit Wujal Wujal mid-year for an update and information session with Elected members

Discussion:

Economic Development – Mayor and Deputy Mayor to talk with Ministers about:

- Art Centre
- New Council Administration building
- New Housing Estate
- Microgrid

Presentation ended at 11.21am

Deputy Mayor Claudia left the room briefly at 11.25am and returned at 11.25am

## 10. Reports

### 10.1 Mayor's Report

The previous Mayor represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings in March 2024.

Date	Meeting and Commentary
18 March 2024	Action Planning and Coordination meeting – Disaster Recovery
25 March 2024	Action Planning and Coordination meeting – Disaster Recovery

Resolution: It is recommended that Council note the meetings attended by the previous Mayor on behalf of Council in March 2024.

Resolution:	That Council note the meetings attended by the previous Mayor on behalf of Council in March 2024.	
Moved:	Mayor Alister Gibson	Lost/Carried 5/5
Seconded:	Cr. Robert Bloomfield	
Resolution No	20240423-10	

Mayor Alister called for a short break

Meeting attendance: Meeting adjourned: 11.31am

Meeting attendance: Meeting reconvened: 11:50am

Presentations to Council continued:

#### 11.50am – Reef Guardian Council Presentation

Rhi and Becc from the Reef Guardian Councils Program presented the introduction to Reef Guardian Council and provided an overview of how they work with Queensland Councils on addressing the impacts of climate change on the Great Barrier Reef.

The Great Barrier Reef and many other coral reefs across the world are currently experiencing massive bleaching and Reef Guardian Council are working with Councils across Queensland to find ways to address climate change and carbon emission reduction.

Reef Guardian Councils and the Reef Authority are committed to achieving the following outcomes:

- Delivering on-ground actions to enhance Reef resilience
- Empowering people to be part of the solution
- Fostering innovation and change
- Providing information to increase awareness of the Reef’s values, threats and actions that can be taken to protect the Reef

**Presentation ended at 12.41pm**

10.2 Chief Executive Officer’s Report for March 2024

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last report.

<b>Date</b>	<b>Meeting and Commentary</b>
Tuesday 12 March	<p>Council Ordinary Meeting Council arranged for presentations to Council on the following recovery related matters:</p> <ul style="list-style-type: none"> <li>• Social Housing</li> <li>• Primary Health Clinic</li> <li>• Civil infrastructure</li> <li>• Council Assets</li> <li>• ATSI Public Health</li> <li>• Funding and Finances</li> <li>• Shop</li> <li>• Community Projects progress (with Gungarde and My Pathway)</li> <li>• Queensland Ambulance Services</li> <li>• Queensland Police Services</li> <li>• China Camp Road</li> <li>• Naming of the Wujal Store</li> </ul> <p>Presenters from the relevant agencies provided high level overview of the status and progress on the various matters.</p> <p>These presentations were similar in format and content to the information provided at the weekly Action Planning Coordination meetings to which all Councillors are invited to attend, however there was an opportunity for in depth ‘Q &amp; A’ in these tailored presentations and council benefited from this opportunity.</p> <p>Also discussed was the completion of the Plug Ins and Housing Subdivision Project by the Department of Housing.</p> <p>Meeting with QRA to discuss REPA vs Emergency Works Discussion with ERSCON regarding the importance of Cook Shire Council doing fortification works under Emergency Works instead of Ayton to Wujal Wujal road works under REPA.</p>

Wednesday 13 March	<ul style="list-style-type: none"> <li>• Bloomfield Bridge Height Sensor Case Study discussion</li> <li>• Essential Services (Water, Wastewater and Waste) meeting with Carrie Goldsmith</li> <li>• Wujal Wujal Store repair and progression meeting</li> </ul>
Thursday 14 March	<ul style="list-style-type: none"> <li>• LDMG Meeting with Cook Shire (Council has a Disaster Management MoU with Cook Shire Council and Hope Vale Aboriginal Shire Council)</li> </ul>
Friday 15 March	<ul style="list-style-type: none"> <li>• Meeting with Cook Shire CEO and Hope Vale Aboriginal Shire CEO to plan a coordinated approach to Councillor training to reduce costs for Council</li> <li>• Weekly LG and BDO disaster management support project meeting</li> </ul>
Monday 18 March	<ul style="list-style-type: none"> <li>• WWASC Disaster Procurement Meeting</li> <li>• Bloomfield Road Landslip Contingency Meeting with Cook Shire Council</li> <li>• Wujal Wujal Action, Planning and Coordination Meeting: Status updates and coordination of the following recovery related matters:</li> </ul> <p><b><u>QBuild</u></b></p> <ul style="list-style-type: none"> <li>• Internal Pest Control – progressing</li> <li>• Mowing of yards continuing</li> <li>• Sorry business is scheduled for Saturday 6 April: No work to be undertaken on the day</li> </ul> <p><b>55 Non-Damaged Houses</b></p> <ul style="list-style-type: none"> <li>• Initial assessment completed (fridges/freezers removed and Electrical Checks have been Undertaken)</li> <li>• 53 mould assessments have been done and Builders Cleans have been completed and the houses have been returned to Dept. of Housing</li> <li>• Working closely with the local HSC staff on the progressive hand-back</li> </ul> <p><b>10 Minor/Moderate</b></p> <ul style="list-style-type: none"> <li>• Works completed on nine houses which have also now been handed back to Dept of Housing</li> </ul> <p><b>26 Significantly Damaged Houses</b></p> <ul style="list-style-type: none"> <li>• Progressing well, five have been handed back to Department of Housing</li> <li>• Current activities: re-sheeting, joinery, flooring, painting, services re-connect, yard clean up</li> <li>• Work is continuing in the Shop with plastering now completed</li> </ul> <p><b><u>Dept of Housing</u></b></p> <ul style="list-style-type: none"> <li>• Spoken with 74 families/tenants regarding their return home.</li> <li>• 58 referrals made to CYP and GIVIT to secure whitegoods and furniture.</li> <li>• 26 families have no barriers regarding returning to Wujal Wujal</li> </ul> <p><b><u>Water</u></b></p> <ul style="list-style-type: none"> <li>• Instrumentation replacement: quotes are being received. Increased instrumentation will reduce need for manual operators.</li> <li>• Critical limits have been determined following the servicing of the equipment.</li> <li>• Certification specs have been received and can be used to determine performance of the system.</li> </ul> <p><b><u>Waste (DESI)</u></b></p> <ul style="list-style-type: none"> <li>• Negotiations with Cook Shire Council for a new waste staging area at</li> </ul>

	<p>Ayton has been confirmed.</p> <ul style="list-style-type: none"> <li>• Powerlines across the lot are very high but will be flagged by ERGON</li> <li>• Will begin transferring waste staging to the new area, this will enable removal of waste from the disaster even if the roads between Wujal Wujal and Ayton close.</li> <li>• Transfer will begin as soon as the site is profiled and bunded.</li> <li>• This area is not available for public use and will be locked when not in use.</li> </ul> <p><b><u>Bloomfield State Primary School</u></b></p> <ul style="list-style-type: none"> <li>• Ready to go, waiting for students to return to Community.</li> <li>• Investigating options for a small bus (under 5 tonne) to transport Children to and from School/Wujal Wujal.</li> <li>• Potential to borrow a bus from Hope Vale Aboriginal Shire Council, Ros will approach them directly.</li> <li>• Primary Health Clinic – Construction underway on temporary health clinic</li> <li>• Civil Works - continuing</li> <li>• Council Assets – works underway to repair Council depot</li> <li>• ATSI Public Health – internal and external pest control progressing</li> <li>• Funding and Finances – seeking grant applications and working with QRA to determine funding sources for disaster recovery requirements</li> <li>• Shop – Qbuild renovations continuing and ahead of schedule</li> <li>• Community Projects progress (with Gungarde and My Pathway)</li> <li>• Queensland Ambulance Services – no emergencies</li> <li>• Queensland Police Services – works continuing on station</li> </ul>
Tuesday 19 March	<ul style="list-style-type: none"> <li>• Travelled to Cairns. Moved WWASC Admin team and equipment from Apunipima Office in Bungalow, Cairns to My Pathway temporary office in Cairns City to help staff get to and from work more easily.</li> </ul>
	<ul style="list-style-type: none"> <li>• Cook Joint Venture Partnership meeting</li> </ul>
	<ul style="list-style-type: none"> <li>• Council Administration Building Meeting</li> </ul>
	<ul style="list-style-type: none"> <li>• Meeting with Department of Housing – update and signing of leases to increase lease return amounts</li> </ul>
Wednesday 20 March	<ul style="list-style-type: none"> <li>• Grants meeting – investigate current grants to aid recovery</li> </ul>
	<ul style="list-style-type: none"> <li>• Wujal Wujal Store Restoration and progression meeting</li> </ul> <p>Update on the store repairs to date, scope of works, and project timelines presented by <b>Rick Parmenter</b></p> <p><b>Update on CEQ discussions:</b></p> <ul style="list-style-type: none"> <li>• Staff Accommodation</li> <li>• Handover date</li> </ul>
	<ul style="list-style-type: none"> <li>• WWASC BDO disaster recovery procurement meeting</li> </ul>
Thursday 21 March	<p>Australian Warning Systems (AWS) debrief after TC Jasper event – QFES AWS</p> <ul style="list-style-type: none"> <li>• Review process focused on the use of AWS warnings during recent events</li> <li>• debrief with the intent to seek feedback on key elements of AWS storm, flood, and cyclone warnings</li> </ul>

	<ul style="list-style-type: none"> <li>• Wujal Wujal Kindy and Aged Care meeting with Kate Hams – Community Recovery</li> </ul>
Friday 22 March	<ul style="list-style-type: none"> <li>• Weekly LG and BDO disaster management support project meeting</li> </ul>
Monday 25 March	<ul style="list-style-type: none"> <li>• WWASC Weekly Procurement meeting with BDO</li> <li>• Wujal Wujal mid/long term water improvement meeting with Faisal Mir DSDILGP</li> <li>• Wujal Wujal Action, Planning and Coordination Meeting: Status updates and coordination of the following recovery related matters: <ul style="list-style-type: none"> <li>• Social Housing</li> </ul> </li> </ul> <p><b><u>QBuild</u></b> 68 houses completed and handed back to Housing, these being:</p> <ul style="list-style-type: none"> <li>• 53 out of the 55 non-damaged houses</li> <li>• Nine of the 10 minor / moderate houses</li> <li>• Six of the 26 significant houses</li> </ul> <p><b>Store</b></p> <ul style="list-style-type: none"> <li>• Vinyl completed</li> <li>• Works to the disabled toilet continuing</li> <li>• Painting to commence this week</li> <li>• Retaining wall works delayed due to weather</li> <li>• Works target for completion 15 April 24</li> </ul> <p><b><u>Civil - Nick Lennon – (ERSCON)</u></b></p> <ul style="list-style-type: none"> <li>• Recommencing rock into community</li> <li>• Require 360 tons of stone - Fortification rocks</li> <li>• Used 20 tons of cold mix - Pothole patching – Cooktown Shire Council contractors continue to work on potholes</li> <li>• Platypus Creek cleared several times – sand removed</li> <li>• Mt Louis Station clearing of sand from Platypus Creek provided by ERSCON (Pothole works should be done under Emergency Works) – (QRA to encourage emergency works to keep going)</li> <li>• Continuing with clearing of mud and silt from the road due to ongoing rain</li> <li>• 300 tons of rock available – for ongoing works</li> <li>• A lot of sediment coming down after each rain event – the amount of water coming down is significant</li> <li>• Quarry was shut down for four days due to rain – had to wait for a dry day to crush rock</li> <li>• Roads and civil works are still on track for community’s return on 15 April 2024</li> <li>• Causeway down at Depot is full of silt – was cleaned and is on the list to do under Emergency Works</li> <li>• Douglas Street – road closure to fix landslip – went well – scraped all loose material – photos available – looks very good</li> <li>• China Camp Road - feedback for Geotech engineer on risk assessment – drill and recommend treatment.</li> <li>• Surveyor coming out to survey the landslip behind the water treatment plant - reviewed and highlighted – continue to monitor</li> <li>• Waste Holding area – found a place for this – fencing and shade cloth will be placed around this – will take only the amount that trucks can</li> </ul>

take out / transfer to Springmount waste facility

- Dilapidation survey and drainage path cleared now – ERGON Energy are putting up flags – to ensure power lines are not clipped

#### Dept of Housing

- 53 houses returned to housing - conversations with the tenants done – identified families who want to return - every household lost a fridge
- Working on referrals for whitegoods, furniture and items community may need to return home
- Have all white goods – logistic of transport - staged return depends on family complexities

#### ATSI Public Health

- 46 houses visited – 21 completed, internal, external vermin control
- Team treated CHSP Aged Care and Primary Health clinic
- Trying to secure additional funding \$50,000.00 for animal management Pound - for purchase of equipment / surgical tables, animal treatments and two Vet visits per year
- Recommend Graham Lauridsen - Tropical Vets who currently provides vet services to Hope Vale - Graham has expressed an interest to support Wujal Wujal and **will provide** quotations

#### TCHHS Primary Health Clinic

- Starlink is being installed soon
- Delivering clinical equipment
- Health flyers are being prepared for those returning to community
- Removing tree this week for installation of the generator
- Footpath ramp will be installed
- Proposed dividing fencing between accommodation units and eco tent facility
- Plans to be provided – showing where toilets will be – will utilise existing eco-tent toilets in the meantime
- Equipment procured – Clinic will open on 15 April 2024 – would like staff there from 8 April 2024

#### Emergency Management - Justin Smith

- Power has now been restored at Mt Misery communications tower; however, mobile services are yet to recover. Investigations found a faulty output card that requires replacement, pending delivery ETA Post checks are underway to confirm fixed line services have recovered
- Escalate to DDMG to boost communications to the area – CEO Kiley Hanslow held conversations with DDMG SGT Owen Kennedy, and Emergency Management Coordinator Justin Smith. Comms on Wheels (COW) being brought into Wujal Wujal to restore communications.
- Disaster emergency management training will commence after new Mayor and Councillors are sworn in.

#### Bloomfield State Primary School - Ros Woodward

- Spoke with Translink about bus situation – potholes haven't improved – Translink will not run any buses if potholes are not repaired

	<ul style="list-style-type: none"> <li>• Ros to speak to Hope Vale Aboriginal Shire Council regarding using their bus</li> <li>• Community Projects progress (with Gungarde and My Pathway) - ongoing</li> </ul>
Tuesday 26 March	<ul style="list-style-type: none"> <li>• Meeting with NIAA – discussion on Remote Jobs and Economic Development Program (RJED) opportunities and community projects and funding</li> </ul>
Wednesday 27 March	<ul style="list-style-type: none"> <li>• WWASC/BDO disaster recovery procurement meeting</li> </ul>
	<ul style="list-style-type: none"> <li>• Elders and Justice Group meeting to discuss Welcome Home Celebration (date to be determined)</li> </ul>
	<ul style="list-style-type: none"> <li>• Meeting with Chris Coutts to discuss Year 3 Deadly Active Program, Carry Over amounts and sports lighting project</li> </ul>
Thursday 28 March	<ul style="list-style-type: none"> <li>• Planning session – items required for new Council Inauguration Meeting. CEO prepared Incoming Councillors Kit Handbook.</li> </ul>

The remainder of the CEO report addressed disaster recovery efforts and provided updates on progress of critical community services required to enable community return and liveability, including:

- Roads access into Community
- Drinking water supply and Council’s achievement of potable water
- Sewerage treatment
- Fuel station
- Primary Health Clinic
- Police Station
- The Shop
- Council Administration building, and
- Council depot

**Councillors Discussion:**

- Blue Card limitations – People want to join SES but the Blue Card requirement restricts many community members from joining
- Ricardo and Belinda from RILIPO to talk about the Master Plan at the upcoming TWG Meeting
- Request for generator connections to be installed in each house’s power box for generator use

Resolution: It is recommended Council accept the Chief Executive Officer’s Monthly Report for March 2024

<b>Resolution:</b>	That Council accept the Chief Executive Officer’s Monthly Report for the month March 2024.	
<b>Moved:</b>	Mayor Alister Gibson	<b>Lost/Carried</b> <b>5/5</b>
<b>Seconded:</b>	Cr. Robert Bloomfield	
<b>Resolution No</b>	20240423-11	

Cr. Robert Bloomfield left the room briefly at 01.14pm

Cr. Robert Bloomfield returned at 01.15pm



**Mayor Alister Gibson called for a lunch break**

Meeting attendance: Meeting adjourned: 02.20pm

Meeting attendance: Meeting resumed: 03.00pm

10.3 Corporate and Commercial Services Department Report

10.3.1 Financial Dashboard

10.3.2 Corporate and Commercial Services Monthly Report

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<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Corporate and Commercial Services Monthly Report March 2024</b>
<b>Reporting Period:</b>	March 2024
<b>Reporting Officer:</b>	Financial Accountant Khushwant (Khush) Kumar
<b>Status:</b>	Information

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Financial Accountant Khushwant (Khush) Kumar outlined the key points from his Corporate and Commercial Services report including Council's financial reports and status.

Resolution: It is recommended that Council accept the Financial Accountant's Monthly Report for March 2024

<b>Resolution:</b>	<b>That Council accept the Financial Accountant's Monthly Report for the month March 2024.</b>	
Moved:	Mayor Alister Gibson	Lost/Carried 5/5
Seconded:	Cr. Robert Bloomfield	
<b>Resolution No</b>	<b>20240423-12</b>	

**11. General Business**

**Mayor Alister Gibson:**

- Raised that Councillors will need to attend, present information and liaise with community at community meetings
- Rubber speed humps should be installed throughout the community

**Cr. Robert Bloomfield:**

- Road repairs Wujal Wujal to Ayton – CEO will continue to follow up with Cook Shire Council
- Hearse for Wujal Wujal – to seek funding and look at specification requirements
- Some Community members are not ready to return home yet
- Community members not wanting to return home must let Housing Department know
- Drains need to be built up and concreted
- Work shirts required

**Cr. Lucas Creek:**

- Require rubber speed humps with a gentle approach throughout the community

**Deputy Mayor Claudia Doughboy:**

- Fire breaks at south side to be cleared and widened if possible
- Spray Guinea Grass around and behind houses
- Get Early Burns going – Council has made contact with Jabalbina and Rural Fire Services (Aaron Regan) to organise initial Cool Burns meeting to progress
- Signs required around the Bus drop off zone area stating Caution Children

**Cr. Nikita Jack-Tayley:**

- Close Circuit (CCTV) on main roads of Community – look at best viewpoints

**Mayor Alister Gibson:**

- Brisbane meeting was good – caught up with other Regional Mayors and exchanged information
- Attended the ACID training which covered Leadership, Strategy and Risk Management
- Councillors to talk about their portfolios at community meeting

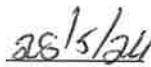
**12. Next Ordinary Council Meeting Date**

The next Ordinary Council Meeting is set for Tuesday 28 May 2024

**13. Meeting Closed at 4.18pm**

Approval of minutes

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Date