



Minutes | Wujal Wujal Aboriginal Shire Council Ordinary Council Meeting

Date: Tuesday 20 February 2024

Time: 9.00am

Venue: Cyclone Recovery Coordination Centre, Wujal Wujal & Virtually via MS Teams



1. Opening of Meeting

1.1 Welcome | Opening of Meeting

The meeting was declared open by Mayor Bradley Creek at 10.21am

1.2 Acknowledgement of Traditional Owners

The Mayor acknowledged the Traditional Owners.

2. Attendance, Leave of Absence and Apologies

2.1 Attendance

Councillors:

Councillor Bradley Creek, Mayor
Councillor Regan Kulka, Deputy Mayor
Councillor Vanessa Tayley (online)

WWASC Staff Representatives

Chief Executive Officer, Kiley Hanslow
Manager, Works and Building Services, Perry Gould
Manager, Corporate and Commercial, Micah Nkiwane (online)
Cyclone Disaster Recovery Coordination Officer, Tania Edwards

2.2 Leave of Absence | Apologies

Councillor Vincent Tayley
Councillor Robert Bloomfield

2.3 Visitors | Presenters

Qbuild:	Rick Parmenter
Department of Housing:	A/Director, Delivery First Nations Housing and Homelessness, Rick Healey
TCHHS	Warren Martin (District Director) Vince Connellan (Director of Nursing) Tiffany Best (Project Manager) Jacob Walsh (Director of Nursing for Southern Primary Health Care Centres in Cape York) Damien Heath (Director of Asset Management of Torres Cape Hospital and Health Services) Matt Ewing (Ambulance Officer)
Ganden	Senior Engineer/North Queensland Manager, Aaron Bull
ERSCON	Senior Civil Engineer, Nick Lennon
Yellow Projects	Jo Killick
BDO	Senior Partner, Tali MacKay
Peak	Grant Office and Professional Advisory, Advisor Stephanie Little
Shop Discussion	Chief Executive Officer, Michael Dykes General Manager, Randal Crabbe General Manager Enterprise & Engagement, Fred Gela Harry Sabatinos David Handcock of Qld Health



3. Condolences | Congratulations

- Ludwick and Cobus families in Hopevale & Cooktown
- Alice Walker and Stanton Bowen for the birth of their baby boy

4. Mayoral Motion

Nil

5. Confirmation of minutes of the Previous Meeting

5.1 Minutes of the Ordinary Council Meeting | 16 January 2024

- Due consideration of the minutes were given by Councillors.

Resolution: acceptance of the minutes meeting held Tuesday 16 January 2024

Resolution:	That the minutes of the Ordinary Council Meeting held on Tuesday 16 January 2024 accepted as a true and correct record of that meeting.	
Moved:	Cr Venessa Tayley	Carried 3/3
Seconded:	Cr Kulka	
Resolution No	20240220-01	

5.2 Minutes of the Special Council Meeting | 22 January 2024

- Due consideration of the minutes were given by Councillors.

Resolution: acceptance of the minutes meeting held 22 January 2024

Resolution:	That the minutes of the Ordinary Council Meeting held on Monday 22 January 2024 accepted as a true and correct record of that meeting.	
Moved:	Councillor Venessa Tayley	Carried 3/3
Seconded:	Councillor Kulka	
Resolution No	20240220-02	

5.3 Minutes of the Special Council Meeting | 23 January 2024

- Due consideration of the minutes were given by Councillors.

Resolution: acceptance of the minutes meeting held 23 January 2024

Resolution:	That the minutes of the Special Council Meeting held on Tuesday 23 January 2024 accepted as a true and correct record of that meeting.	
Moved:	Councillor Venessa Tayley	Carried 3/3
Seconded:	Councillor Kulka	
Resolution No	20240220-03	

6. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures

7. Business Arising or Outstanding Matters from Previous Meeting

None noted



8. Items for Consideration and Decision

8.1 Adoption of the Annual Report 2022 / 2023

Report to:	CEO, Mayor and Councillors
Subject:	Adoption of the Wujal Wujal Aboriginal Shire Annual Report 2022 /2023
Reporting Officer:	Chief Executive Officer
Status:	Decision

The adoption of the Annual Report is a legislative requirement according to the *Local Government Regulation 2012*, Chapter 5 (Part3) and s 181-190 of the Local Government Act 2009.

The Annual Report has been reviewed and approved by the auditors and is presented to Council in this agenda.

Resolution: Adoption of the Council Annual Report 2022 /2023 as presented.

Resolution:	That Council adopts the Wujal Wujal Aboriginal Shire Council Annual Report 2022/ 2023 as presented.	
Moved:	Mayor Bradley Creek	Carried 3/3
Seconded:	Councillor Kulka	
Resolution No	20240220-04	

8.2 Location of the TCHHS temporary clinic

Report to:	CEO, Mayor and Councillors
Subject:	Proposed location for the temporary Primary Health Clinic
Reporting Officer:	Chief Executive Officer
Status:	Decision

Regional Director of Strategy and Service Delivery, Department of Housing Jo Stephenson has confirmed that the decision does not constitute a major policy decision and does not require a Ministerial exemption.

Refer to the information presented until presentation item 9.2.

Resolution: Temporary location of the TCHHS temporary clinic

Resolution:	That Council endorses the proposed location of the TCHHS temporary clinic for Wujal Wujal to be located at the Yindili'mu Bayan Eco Lodge, to facilitate TCHHS's establishment of a functioning Primary Health Clinic before return of Community members to Wujal Wujal.	
Moved:	Mayor Bradley Creek	Carried 3/3
Seconded:	Councillor Kulka	
Resolution No	20240220-05	



8.3 Removal or rebuild the bike pump track.

Report to:	CEO, Mayor and Councillors
Subject:	Decision to remove or rebuild the bike pump track
Reporting Officer:	Chief Executive Officer
Status:	Decision

The bike pump track was significantly damaged during the recent flooding. The location is near the river and expected to be impacted with each flooding event.

Council officers require Council to advise their preference for the future of the bike pump track:

1. Remove completely.
2. Remove from current location and rebuild at another location.
3. Rebuild at current location.

Council determined that Option 2 “remove from current location and rebuild at another location”, is the best option for community.

Resolution: Bike pump track

Resolution:	That Council endorses the decision to remove from current location and rebuild at another location.	
Moved:	Mayor Bradley Creek	Carried 3/3
Seconded:	Councillor Kulka	
Resolution No	20240220-06	

9. Presentations to Council

9.1 Social Housing

Attendance: Rick Parmenter of Qbuild and Rick Healey of Department of Housing **joined** the meeting at **10.37am**.

- Total of 91 social houses (these numbers include 7 in Ayton) 55 no damage, 36 with damage.
- 55 non damaged houses will have their building works completed and will be returned to Dept of Housing by end of March.
- Focus now on the 7 houses located in Ayton because Ayton has access to potable water and functioning sewerage.
- 10 homes that suffered minor or moderate damage are also due to be complete by the end of March.
- 26 homes with significant damage:
 - Work being undertaken includes re-sheeting, door replacement and painting.
 - All properties have been assigned to contractors (including 3 local builders) and work is tracking well against their programs.
 - Water content must be less than 17% water content before re-sheeting can begin.
 - Target date for the severely damaged homes to be complete is 30 June 2024
- Police Station should be fully operational by end of March.



Caravans

Discussion regarding the potential for tenants to live in Caravans on the properties while the houses are being rebuilt.

- Those properties are active construction sites.
- Risky for children and animals.
- Would require access to functioning facilities such as toilets and drinking water.
- Access to be determined on a case-by-case basis – decision makers are the Dept of Housing

Finance Perspective

Value of the house post the repair will affect the Council asset values, and a comprehensive report will need to be conducted to assess any changes in value.

Attendance: Rick Parmenter of Qbuild and Rick Healey of Department of Housing **left the meeting at 10.58am**

9.2 Primary Health Clinic

Attendance: Warren Martin (District Director), Vince Connellan (Director of Nursing), Tiffany Best and Jabob Walsh (Director of Nursing for Southern Primary health Care Centres in Cape York), Damien Heath (Director of Asset Management of Torres Cape Hospital and Health Services) and Queensland Ambulance Officer Matt Ewing **joined** the meeting at 11.15am

Discussion:

- Current state:
 - No facility.
 - No accommodation.
 - Waiting on engineers’ assessment.
 - Rebuild will not meet 60-day return plan, therefore an alternate plan has been developed.

Proposed Option

indili' mu Bayan Eco Lodge

- Temporary modular clinic
- Staff accom. & stores
- Staff car park
- Response vehicle access

Consultation

Wujal Wujal Aboriginal Shire Council	• use of facility and services
Community	• Changes to clinic arrangements
QPS	• vacate Eco Lodge
QAS	• urgent and emergency response
QBuild	• assist Moreton Hire contractors

Proposed Clinical Services

Dental and x-ray services patient will be transported to Cooktown



Modifications to rooms to make them suitable for nurses and clinic.

- Aim to limit any disturbance to the site as much as possible.
- Installation will not require any physical changes to existing building.
- Sewerage connection and aerial connection to electricity.
- Separate power board for modular clinic.
- Concreted area retained for patient parking.
- All plans will meet the requirements of the Disabilities Act
- TCHHS will continue to clean and maintain the primary facilities as well as the new temporary facilities, Council will maintain the grounds around the Eco Tents.
- Costings for WWASC charges to be supplied to enable TCHHS to progress their planning.
- All staff will be needed to be back fully on board, just a different location.
- 12-to-24-month duration for the temporary clinic



Attendance: all attendees for this item **left** the meeting at **11.55am**.

Attendance: Meeting adjourned at 12.01pm for lunch

Attendance: Meeting reconvened at 12.39pm

Attendance: Senator Sheldon (Special Envoy for Disaster Recovery) including the following guests **joined** the meeting at **12.39pm**.

Guests: Jill Charker (Deputy Coordinator-General, Disaster Resilience and Recovery NEMA), Michelle Lees (First Assistant Coordinator-General, Commonwealth Recovery Liaison Officer NEMA), George Hodgson (Director, Commonwealth Recovery Liaison Officer Taskforce NEMA), Brett Carlsson (CPO, Commonwealth Recovery Liaison Officer), Mike Wassing, QRA and Community Elder Aunty Kathleen Walker

3 Civil Works

Attendance: Aaron Bull of Ganden and Nick Lennon of ERSCON **joined** the meeting at **12.40pm**

ERSON Nick Lennon

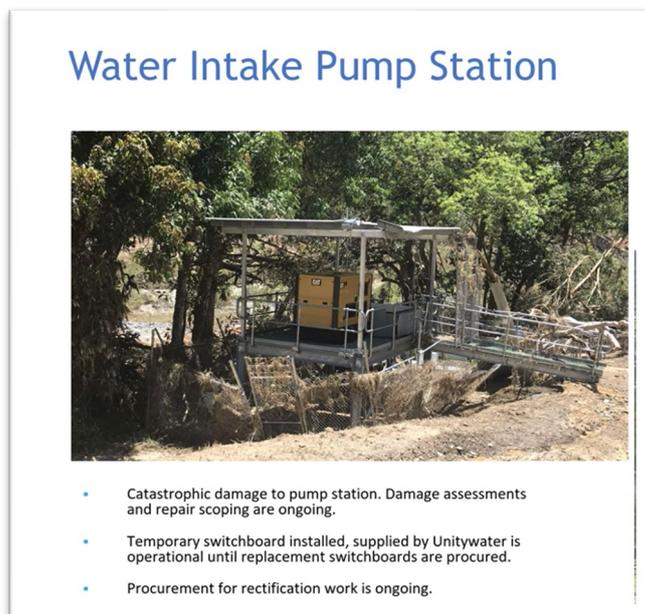
- Civil road works are not preventing Community returning, however at present, all of town is a construction site.
- Prioritising 'works' required to facilitate Community returning as soon as possible.
- Debris continues to come down the mountainside, focusing on sediment control.



- Prioritising on 'making safe' which includes:
 - Pothole restoration.
 - Focussing on keeping drains clear, keeping in mind that March is typically the wettest month of the year.
 - Aiming to access last year's betterment funding for road access up to the sewerage plant.
 - Aiming to utilise this year's betterment funding for other works.
- China Camp Rd: Engineer's report will determine the short-term future of this road and any impact on access.

Garden: Arron Bull

- Intake went under by about 6 meters of water.
- Damage throughout network where scouring occurred.
- Water treatment plant and reservoirs affected due to pumps being damaged.



- A temporary switchboard has been put in place to maintain water supply for Community and is operated manually.
- Some fowling on plant took place while pumps were offline.
- Storage reservoirs have been drained cleaned and flushed.
- Water treatment plant is operating fully and treating water as required, continuing to flush the network.
- Testing is showing positive results, but still not yet compliant with required regulations.
- Once a positive sample is achieved, this needs to be maintained every day for the following 7 days.
- Landslip behind shop and Council buildings is preventing water supply to those buildings and a temporary supply will be put in place.

Sewerage

- 80 % of sewerage assets went underwater during the flooding, affecting pumps, switchboard and generator, with water ingress into the cabling of the pumps.
- Two new replacement pumps are expected to be installed and functioning by the end of this week.



- Pump station at Art Centre was severely damaged, as was the one at the sports oval, this affects the houses on the hillside above the oval.
- 85% of main sewer servicing town have been inspected.
- Repair to areas currently sitting under ground water will take place once these areas dry up.
- Betterment plans include consideration of moving of lifting switchboards for future resilience.

Attendance: Aaron Bull of Ganden and Nick Lennon of ERSCON **left** the meeting at **1.21pm**.

9.4 Council Facilities

Discussion:

- Many assets sat idle for several weeks while Council waited on approval from insurers to clear and clean the assets.
- Council is prioritising repair of assets that are required to enable return to Community.
- Determining how and where Council will operate from in 6 weeks' time.
- Prioritising where staff will work once they return.
- Priorities include the Depot, Admin office and the facilities used by our business partners such as My Pathways.
- Anticipate being ahead of schedule with water and sewerage.
- Council will need to be very strategic in how insurance money is spent as it will not go very far.
- Council will learn soon which assets can be funded by DRFA funding, therefore determining which assets can be claimed on insurance funding.
- Potential to use local Indigenous companies who have plant to undertake work on behalf of Council.

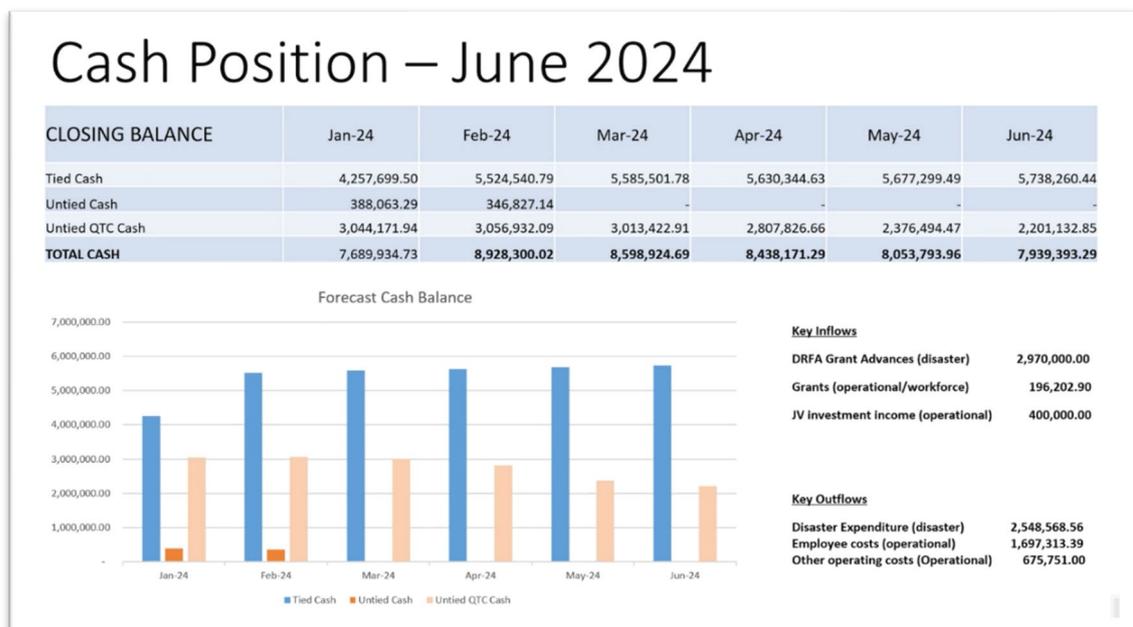
Attendance: Senator and guests **left** the meeting **1.52pm**.

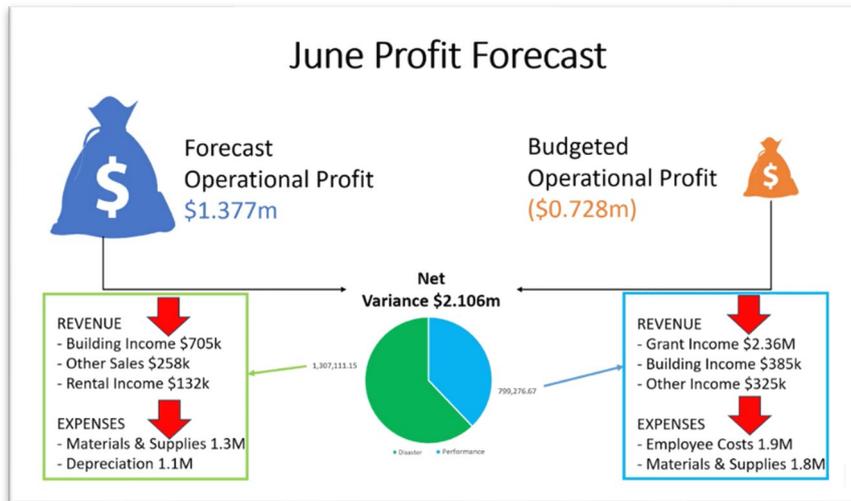
9.5 Recovery Funding and Finances

Attendance: Tali MacKay of BDO and Stephanie Little of Peak **joined** the meeting at **1.52pm**.

Discussion:

- BDO supporting Council with their finances throughout this disaster recovery period and working closely with QRA





Six-month forecast through to December 2024

December Profit Forecast

Revenue	3,844,257.05
Expenses	2,818,452.52
Profit/(Loss)	1,025,804.53

Operational Revenue		Operational Expenditure	
Fees & Charges	513,089.50	Employee Benefits	1,497,327.75
Sales Revenue - Building Construction	246,509.44	Materials & Services	1,023,058.10
Sales Revenue - Enterprise	-	Finance Costs	55,400.00
Grants, Subsidies, Contributions & Donations	2,836,741.41	Depreciation	242,666.67
Rental Income	64,583.37	Asset revaluation	-
Interest received	-	Total expenditure	2,818,452.52
Joint Venture	183,333.33		
Other income	-		
Total Revenue	3,844,257.05		

Attendance: Tali MacKay of BDO and Stephanie Little **left** the meeting at 2.24pm

9.6 Wujal Wujal Shop

Attendance: CEQ representatives Michael Dykes, Fred Gela, Harry Sabatinos and Randal Crabbe as well as David Handcock of Qld Health **joined** the meeting 2.25pm

Discussion:

- Structural compliance report was undertaken by Qld Health
 - Supermarket style service compliance is relatively easy to comply with.
 - Food preparation area is more complicated and requires further discussion/understanding of the Community's needs.
 - For example, does Community require food preparation service?
- The building once cleared and cleaned would be suitable for dry goods.
- The cold room and freezer need to be completely replaced before the shop can stock fresh or frozen food.
- Quotations have been received to dismantle and dispose of current interior.
- Option for a basic 'heat & eat' bank of microwaves to re-heat pre-packaged frozen food to provide hot food direct to client, this option reduces the requirement for a fully compliant kitchen.



- Timing is dependent on road infrastructure, refrigeration/chiller freezer storage in order to get the shop up and running.
- Able to mobilise quite quickly once the infrastructure is in place.
- If food stays within the packaging from freezer to delivery to plate, then there are no food handling requirements/food licensing requirements for this mode of delivery.
- Prior to the flooding there was \$370k worth of repairs needing to take place, the value of repairs that need replacing will have increased since the flooding.
- Focus on hiring local staff, with potential to train staff in Cairns prior to their return Wujal Wujal. Anticipate 4 full time staff: one manager and 3 local staff.
- Council thanked CEQ for the donation of \$20k towards the Council bus.

Attendance: CEQ representatives Michael Dykes, Fred Gela, Harry Sabatinos, and Randal Crabbe as well as David Handcock, team leaders Qld Health left the meeting 2.55pm.

10. Reports

10.1 Mayor's Report June 2023

The Mayor represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 16 January 2024:

Date	Meeting & Commentary
Thurs 18 Jan	LDMG meeting – Tropical Cyclone Jasper recovery
Sunday 21 Jan	LDMG meeting – Tropical Cyclone Jasper recovery <ul style="list-style-type: none"> • Response and recovery were main topics • The need for replacement of river sensor alarms were discussed
Monday 22 Jan	Special Council Meeting: delegation of duties from CEO to Acting CEO
	Logistics & planning for Elders Day visit
	Action, Planning & Coordination Meeting, Tropical Cyclone Jasper recovery
	LDMG Meeting
Tuesday 23 Jan	Special Council Meeting: CEO Performance Review
Wednesday 24 Jan	Accompanied President LGAQ Mayor Mark Jamieson Sunshine Coast Council on a visit into Community by helicopter.
Monday 5 Feb 2024	Mayor and Councillors update session: coordinated by CYP Twice weekly meetings established then reduced to one day.

10.1.2 Correspondence

10.2.1 Letter from Queensland Police Service to the Mayor: Emergency Management Reforms.

- Due consideration of the report was given by Councillors.

Resolution: Acceptance of the Chief Executive Officer's Monthly Report for January 2024

Resolution:	That Council receive the Mayors Report for the month January 2024 as presented.	
Moved:	Mayor Bradley Creek	Carried 3/3
Seconded:	Councillor Kulka	
Resolution No	20240220-07	



10.2 Chief Executive Officer Report

10.2.1 Meeting attendance

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 16 January 2024:

Date	Meeting & Commentary
Thursday 18 Jan	Cooktown LDMG meeting: Tropical Cyclone Jasper recovery
	Wujal Wujal Elders visit to Wujal Wujal
	TCHHS recovery planning meeting
	Wujal Wujal LDMG meeting
Friday 19 Jan	Cyclone Recovery – Action Planning & Coordination Meeting
Sunday 21 Jan	Extraordinary LDMG meeting – Tropical Cyclone Jasper recovery
Monday 22 Jan	Special Council Meeting: delegation of duties from CEO to Acting CEO
	Major General David Tome and a team of his staff visited Community to inspect the work carried out by the ADF staff under Capt. Mark Pollard. Acting CEO John Kelly accompanied them on a tour of Community, in particular, the Shire office complex, the shop and the depot buildings.
Tuesday 23 Jan	Premier Steven Miles and the Hon. Minister Nikki Boyd, Minister for Fire Disaster Recovery & Corrective Services visited Community for an inspection of progress with the recovery and rebuild. Acting CEO John Kelly accompanied them through Community and provided updates on restoration of essential services for the Community. They expressed appreciation and seemed impressed with the collective response from Council, QBuild, Ergon, MyPathways, Jabalbina and other Agencies.
Wednesday 24 Jan	President LGAQ Mayor Mark Jamieson Sunshine Coast Council and Mayor Bradley Creek flew into Community by helicopter and received a briefing from Acting CEO John Kelly on the progress with recovery. Mayor Bradley Creek accompanied them on this visit. Acting CEO accompanied him on an inspection of Community. Mayor Mark Jamieson made the offer to put out a request to all QLD L.G.s seeking any support that Councils might have such as second-hand vehicles and equipment which they might be able to donate to WWASC. On behalf of Council, Acting CEO John Kelly thanked Mayor Jamieson for the support of his Council in dedicating Hayley Wright to assist us with communications for the three-week period that she supported us.
Thursday 25 Jan	Eleven Elders visited Community and attended at the Disaster Recovery Centre. Acting CEO John Kelly, Operations Manager Perry Gould and Disaster Coordinator Glenn Bell provided information on the work done, work in progress and work still to be done. This information seemed well received.
	Acting CEO John Kelly was interviewed by Jonah Johnson of NITV radio, the interview focused on the Disaster Recovery.



Mon 22 January – Frid 10 February	Fatigue leave. Acting Chief Executive Officer John Kelly filling in.
Mon 12 February	Cyclone Recovery – Action Planning & Coordination Meeting
Tues 13 February	Carins DDMG meeting
Wed 14 February	Cook JV Board meeting

Microgrid

In 2019 the WWASC endorsed their support for the development of Microgrid as a back-up power supply for Community. This Council notes their continued endorsement for this,

Charlies Tourism Centre

Given the damage to Council offices and the need to be rebuilt to a higher and more resilient status council plans to utilise the Indigenous Knowledge Centre for the Council Administration Offices, and the use of Charlies Tourism Centre building for the Radio Station and the Indigenous Knowledge Centre,

This decision is not considered a major policy decision and can therefore be made during this caretaker period.

Resolution: Use of Charlies Tourism building for IKC and Radio Station

Resolution:	Council endorses the use of Charlies Tourism building for Indigenous Knowledge Centre and Radio Station	
Moved:	Mayor Bradley Creek	Carried 3/3
Seconded:	Councillor Kulka	
Resolution No	20240220-08	

10.2 Chief Executive’s Report

- Due consideration of the report was given by Councillors.

10.2.15 Letters of appreciation to agencies

Resolution: Acceptance of the Chief Executive Officer’s Monthly Report for January 2024

Resolution:	That Council receive the Chief Executive Officer’s Monthly Report for the month January 2024 as presented.	
Moved:	Councillor Vanessa Tayley	Carried 3/3
Seconded:	Councillor Regan Kulka	
Resolution No	20240220-09	

10.3 Corporate and Commercial Services Division Report

- Due consideration of the report was given by Councillors.
- Conversation regarding options to outsource operational works will be continued at a future meeting.

Resolution: Acceptance of the Corporate and Commercial Report for the month January 2024

Resolution:	That Council receive the Corporate and Commercial Report for the month January 2024 as presented.	
Moved:	Mayor Bradley Creek	Lost/Carried
Seconded:	Councillor Kulka	
Resolution No	20240220-10	



11. General Business

None

12. Next Ordinary Council Meeting Date

The next Ordinary Council Meeting is set for 12 Tuesday March 2024.

13. Meeting Closure

Meeting closed at 3.24pm

A handwritten signature in black ink, appearing to be 'B. Creek', is written over a light grey rectangular background.

Signed: Mayor Bradley Creek

Date 12.3.2024