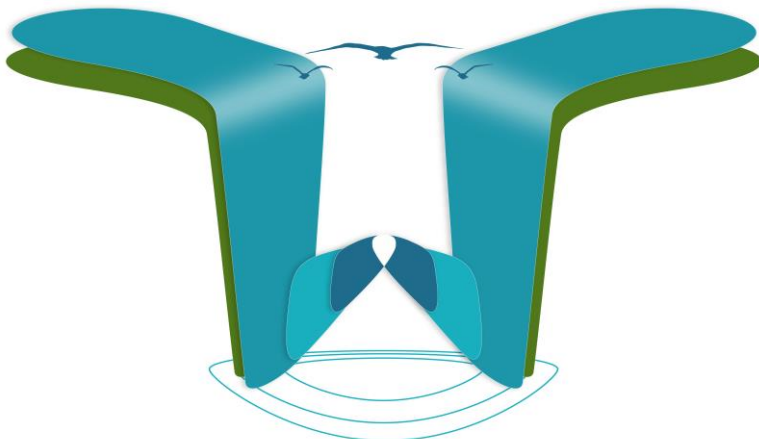


AGENDA

Ordinary Council Meeting
Wednesday 15th June 2022
COMMENCING AT 9:00AM



WUJAL WUJAL
Aboriginal Shire Council

Wujal Wujal
Aboriginal Shire Council



WWASC COUNCILLORS

Councillor Bradley Creek, Mayor
Councillor Vincent Tayley, Deputy Mayor
Councillor Robert Bloomfield
Councillor Regan Kulka
Councillor Vanessa Tayley

WWASC holds their Council Meetings
On the third Thursday of the Month
Beginning at 9:00am
The attendance of all councillors is requested.



ORDER OF BUSINESS

- 1 [WELCOME / MEETING OPENED](#)
- 2 [ATTENDANCE / APOLOGIES](#)
[VISITORS/PRESENTERS](#)
- 3 [CONDOLENCES / CONGRATULATIONS](#)
- 4 [COUNCILLOR OBLIGATIONS / DECLARATION OF INTERESTS](#)
- 5 [CONFIRMATION OF PREVIOUS MINUTES](#)
- 6 [REPORTS](#)
[6.1 Mayors Report](#)
[6.2 CEO's Report](#)
[6.3 Financial Controllers Report](#)
[6.4 DF & CS Report](#)
[6.5 DW & BS Report](#)
- 7 [CLOSED SESSION](#) -
- 8 [GENERAL BUSINESS / LATE ITEMS](#)



1. WELCOME/MEETING OPEN

Mayor welcomes everyone and opens the meeting.

2. ATTENDANCE/APOLOGIES

VISITORS/PRESENTERS

VISITORS	
PRESENTERS	Rona Horsfall _ Peak Services

3. CONDOLENCES/CONGRATULATIONS

4. COUNCILLOR OBLIGATIONS/DECLARATION OF INTERESTS

Declaration of Material Personal Interest (MPI) on any item of business

Declaration of Conflict of Interest on any item of business

Registers of Interest

5. CONFIRMATION OF MINUTES

Confirmation of Previous Minutes of meeting held 20 May 2021 as circulated.

Business Arising from Previous Minutes report given at the meeting.

6. REPORTS



6.1 Mayors Report

DATE	MEETING/ACTIVITY	LOCATION	DETAILS
24/05/2022	CYP Pama Futures Workshop		
01/06/2022	CYP Pama Futures Workshop		

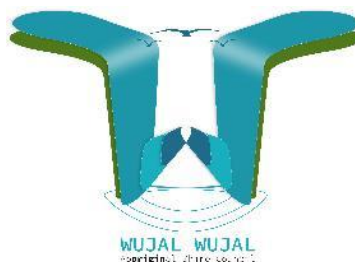
6.2 Chief Executive Officer’s Report

1. REPORTS

WUJAL WUJAL ABORIGINAL SHIRE COUNCIL

ORDINARY COUNCIL MEETING

Thursday 19 May 2022



6.2 Chief Executive Officer Report

6.2 Chief Executive Officer Report

6.2.1 COVID-19 Status Report

Wujal Wujal community continues to record positive cases. On Friday 10 June 2022 There have been 134 cases in Wujal Wujal with 1 case active.

The rules around close contact have again changed. Provided they test negative and have no symptoms close contacts can now move freely without isolation. They must wear a mask whilst away from home and can not visit vulnerable locations such as hospitals and aged care facilities are able to leave isolation on day 7.

Social and welfare support is being provided to the community by Apunapima Health through the Wujal Wujal Justice Group. This support could be essential groceries, telephone Credits, power cards etc.

Council continues to monitor the situation and receive updates through the Wujal Wujal Health Clinic and the District Disaster Coordination Centre. The teleconference with the team from Torres and Cape Hospital Health have now moved from fortnightly to three weekly as the response level has dropped down from 3 to 2 as cases continue to drop across the region.

The community messaging has been promoted through the local radio and Council’s FaceBook page. The messaging remains the same – Social Distancing of 1.5 meters – Maintain hand hygiene – Wear a mask indoors even though it is no longer mandated and where required – Get Vaccinated.



RECOMMENDATION

That Council note the COVID-19 status report for June 2022

6.2.2 Wujal Wujal Post Office

On Tuesday 7 June 2022 a break and enter of the Post Office was reported. Access had been gained to the safe and a substantial amount of cash was missing.

Local Police, Cooktown CIB and forensic officers attended and this is an ongoing investigation.

Sadly the Post Office Manager passed away on Wednesday 8 June 2022.

Unfortunately there has been a lot of finger pointing and speculation in the community about who was responsible for the break in. This has caused some anger from the families of those who have been implicated by the gossip.

It has been communicated through social media that the matter is under investigation and that no one knows who is responsible so people should ignore the rumors and gossip as it only makes people angry and may cause conflict in the community.

Australia Post auditors and Police will carry out a complete audit to determine the extent of the loss. The Post Office will remain closed until this audit has been completed.

RECOMMENDATION

That Council note the report on the Wujal Wujal Post Office



6.3 Financial Controllers Report

6.4 Department of Finance & Corporate Services Report (DF&CS)

6.4.1 Finance Managers Report

6.4.2 Accounts Receivable

6.4.3 Accounts Payable

6.4.4 Payroll Officer Report

6.4.5 Information Management

The spreadsheet below indicates the number of Fourier, Brilliant, Magiq and Telstra incident tickets created for the month of May 2022

FOURIER	TELSTRA	MAGIQ	BRILLIANT
May	May	May	May
102	39	6	0

6.5 Department of Works & Building Services Report (DW & BS)

- RRTG meeting in regards to unspent funds allocated to other Councils through the FNQROC
It is very disheartening to listen to the group throwing the unspent dollars to other Councils but indigenous Councils,

This is why I am still recommending that WWASC should discontinue their membership with this particular group.

- Continuous meetings with the Corporate Services Manager to ensure that there is a collaboration between the Depot and the Administration arm of the Council.
- Meeting with Paul Cleminson in regards to the ICCIP funded program, to establish where are we at with the milestones and what can be possible for WWASC to complete to try and claim some \$\$\$ back into our budget.
- New service agreement with ATSI Health to extend the program and to establish a better reporting process, WWASC will now receive approx. 180k per year for seven years approx. 1.2M total, this will relax some components of wages in the Water Sewer operations, Environmental health program and Animal Management services.
- Ongoing meetings with our governance advisor, on how we can plan and go forward with future projects and what is best fit for purpose and fit for community and the risks that comes with the funded projects.
- Interviewed a potential Water/Waste Coordinator, who is also a qualified Plumber/Gas fitter, once he receives his letter of offer, he will then advise on commencement date.
- All existing buildings that had solar panels installed, electrical contractor checked the Art Centre/Community Hall and the Sewer Plant, resulting in only the Sewer Plant is serviceable.



- Recommendation that WWASC source funding to install solar panels on the community hall which will supply all of the Councils infrastructure and will reduce power costs.
- Meeting with My Pathway to see how Council can support in bringing the work for the dole and job starts program back.
- Preparing Southside oval for the interschool sports.
- Recruitment has commenced to try and fill vacant budget positions.
- Ongoing commitment to try and achieve a positive outcome with staff and see what incentive we can offer as their employer.
- Meeting in regards to the Southside camping, Motel units and eco tents, to see what effects it will have on Council Ops budget if Council decides to manage, also looking at pros and cons on leasing out etc.

6.5.1 Civil Works

China Camp Road Maintenance Grade 2022 to commence in coming weeks.

6.5.2 Building

Guest Accommodation – Building complete and has been certified. Procurement for required furnishings, carpark and plants is being undertaken.

Community Hall - Works at 95% complete, now waiting on splash back for the cooking area.

Eco Village – Procurement submitted to rectify disability access defects from recent building inspectors report. Furniture has been set up in tents. Procurement underway for specific mould removal products to treat tents.

Plug-Ins - Issues around PORF approvals for Plug-in builds. Have been unable to purchase material orders and issue contactors further POs in regard to required works due to budgeting issues for over 6 weeks. Awaiting approval from BDO to be able to move forward in this space. 4 builds were hoped to be finished by August with remaining builds finishing by December 2022 however timeframes may need to be looked at once we have movement and communicated with the department for any approvals regarding extensions of time.

BAS Responsive Maintenance – Identified issues surround outgoing billing to QBUILD. There has not been any completed BAS jobs invoiced since Feb 2022. This has identified a major gap in cash flow for WWASC as we charge oncosts to QBUILD to make revenue. Hope Vale ASC have provided staff assistance this week to train current staff and they are now working hard to get the billing and BAS portal up to date.

6.5.3 Water & Waste

ICCIP – currently trying to finalise milestones for completed projects to then identify unspent funds and have new projects approved.

Staff leave has been above average for the past few weeks due to Sorry Business and Annual Leave.

6.5.4 Recycle Centre

AUSWASTE Cooktown and COEX are assisting Wujal Wujal Container Refund Point to get more community members accessing the scheme. Currently open Tuesday & Thursday 8-1PM.

6.5.5 Animal Management & Environmental Health



Treatments:

Did not do any monthly treatments this month

Complaints/Concerns:

Had a concern reported to me about an injured dog that had a chunk of flesh taken from his ankle, so I impounded to treat.

Impounded 2 dogs that volunteered by wondering down into the depo and rehomed on Thursday

Had an owner ask me to rehome her kitten as its not house trained

Concern about animal abuse in the community for as we have found a dog that had hot water thrown on him

Saved a dog from the sewer pit up at the sewage plant

Miscellaneous:

Collected consent forms for de-sexing

Registered new puppies and treated them

Stocktake and procurement for new medications required on hand.

Patrolling for any concerns

Animals in community:

69 dogs and 2 cats

Pest

No pest job cards

Weed

Sprayed weed poison along fence line and 3m-4m out from the fence, Eco-Lodge lodge drain was also sprayed due to high weeds.

Sprayed on pump track and around the boat ramp sink

Water

Boil Water Alert (still active)

TPHU (Tropical Public Health Unit) came up this month to help assist with planning, data entry and work alongside the water operators to make sure procedures are followed correctly.

Scoured the lines to pull chlorine through. After doing these results were within in guidelines.

Illegal Dumping

No illegal dumping sighted upon monitoring the community.

6.5.6 Art Centre

Reporting Period	May 2022
Department	Art Centre



Reporting Officer	Vikki Burrows
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Highlights:

- The art centre manager was away this month. Edwina Circuit, the relief manager and arts facilitator worked with the artists to get them CIAF ready. A new body of work was produced for this year's exhibition.
- Good sales this month, with a lot of tourists visiting and an increase in online sales.
- The garden beds around the art centre are looking good and tidied up for this year's busy season.

Data:

- Sales report for the month of May 2022, attached.

Barriers & Issues:

- The shipping container used for storing art materials is moldy, has no air ventilation and is extremely hard to open. Ideally, we need to replace this container as it is now a OH&S issue with mold growing in it.

Funding/Agreements/Financials:

- WWASC received one off funding through IVAIS for the amount of \$15,000 to be spent on the art centre for an IT upgrade before EFY.

6.5.7 HACC

6.5.8 Indigenous Knowledge Centre

May 2022 IKC Report

- NBN Co are organising the installation of free community WiFi on the roof of the community hall. Data speeds will be limited, and community would really only be able to access social media and emails when they are close to the hall. Maintenance for the dish and associated hardware would fall on Council. There is already free wifi at the IKC as part of Councils SLA with State Libraries Queensland. It is suggested that we decline the offer from NBN Co to install the satellite and aim to renegotiate and investigate other connectivity options with NBN Co that would be better suited to our community.
- Completed the latest exchange of 160 books with State Libraries Queensland to refresh our library catalogue.
- Community Grants Hub have confirmed that Wujal Wujal Aboriginal Shire Council was successful in obtaining \$1,000 to assist community with NAIDOC Celebrations. The agreement will be sent to the CEO for sign off.
- Council entered the Local Government Management Awards as was a finalist for the Elder's and Vulnerable Person's initiative. Well done.
- IKC Coordinator is taking part in the Context, Collections and Community Course funded and presented by the Australian Library and Information Association.
- Items for the First 5 Forever kids packs have been purchased and ready to be made into individual packs for the five and unders in the community. The packs will consist of a reusable basket, books (many of them by indigenous authors), educational games, colouring books, scrap books and pencils, F5F promotional material to promote early literacy and parental interaction with the local children. Packs will be given out to those who attend the First 5 Forever session once scheduled.

- Helping community members with various requests such as completing forms, banking, sending emails, school work for kids who have been unable to attend boarding school due to circumstances beyond their control etc.

Projects

Language Grant

- Due to delays due to time off and other circumstances the date to go live has been delayed. The final files and data have been completed and sent off to the app developer for completion and will be ready for release in June.

First 5 Forever Mum’s and Bub’s

- The St Johns First course for parents and caregivers organised for 19/5/22 was very poorly attended with only three people participating. The course was designed as an outreach program to get parents to come and attend the group, to promote early literacy, education and bonding as well as addressing issues that parents and caregivers of young children may need advice and assistance with. The course was advertised on the local radio station, Facebook (Council and community members personal pages), posters, the LED sign and word of mouth. Had a lot of interest before the event but on the day there was minimal attendance and even going out into community and trying to get people did not work. Very disappointing.
- State Libraries has escalated their concerns to their managers around the funding reports not being submitted to them from us. They require figures immediately and so that we can fully expend the funding by the end of financial year otherwise we will have to reimburse State Libraries. No extensions are being granted for the First 5 Forever Program this year due to many libraries having big underspends.

Statistics

IKC

- Did not keep accurate data this month due to IKC Closures.
- 13 Loans for the month
- 0 new members



First Aid
Training
Certificate

6.5.10 Post Office

6.5.11 Centrelink



6.5.12 Kindergarten

- 7 CLOSED SESSION –
- 8 Peak Services – Councillor information session on the recruitment process for the Chief Executive Officer position
- 9 Councillor Workshop and Professional Development with Governance Advisor Brett DeChastel

- 8 GENERAL BUSINESS/ LATE ITEMS