
AGENDA

Ordinary Council Meeting

20 February 2020

COMMENCING AT 9.00AM



**WUJAL WUJAL ABORIGINAL SHIRE COUNCIL AGENDA
ORDINARY COUNCIL MEETING**

Thursday 20 February 2020

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1. WELCOME/MEETING OPENING

Mayor welcomes everyone and opens the meeting.

2. ATTENDANCE/APOLOGIES

| | |
|-------------------------------|---|
| Members Present: | Cr Desmond Tayley, Mayor (Chair) Cr Robert Bloomfield, Deputy Mayor Cr Regan Kulka Cr Bradley Creek Cr Vanessa Tayley |
| Apologies: | |
| Officers/ Staff: | Stephen Wilton – Chief Executive Officer (CEO) Harish Nair – Director Finance and Corporate Services (DF&CS) Victor Mills – Director Works and Building Services (DW&BS) Vanessa Kennedy - Executive Assistant (EA) |
| Observers: | |
| Presenters / Visitors: | 11am - Maureen Liddy and Tracey Ludwick from Good to Great Schools will present an information session and gather input from the Council on building the Education Model for Bloomfield College by asking a series of questions to the Councillors (as community members) on: <ul style="list-style-type: none">• How do we make Education work for Bloomfield State School?• What does the community of Wujal Wujal want to achieve?• What does the school want? Do they have dictionaries? Do they want Art Classes?• Who will be the delegate representing Wujal Wujal in the Cluster governance? |

3. CONDOLENCES/CONGRATULATIONS

4. COUNCILLOR OBLIGATIONS

- 4.1. Declaration of Material Personal Interest (MPI) on any item of business
- 4.2. Declaration of Conflict of Interest on any item of business
- 4.3. Registers of Interest

5. CONFIRMATION OF PREVIOUS MINUTES

5.1.1 Confirmation of Previous Minutes of meeting held 23 January 2020

5.1.2 Confirmation of Minutes of Special meeting held 31 January 2020

5.2 Business Arising from Previous Minutes

Report given at the meeting.

WUJAL WUJAL ABORIGINAL SHIRE COUNCIL

ORDINARY COUNCIL MEETING

Thursday 20 February 2020



6.1 Mayor's Update

- 6.1.1 FNQROC Board meeting
- 6.1.2 FNQ RRTG Meeting
- 6.1.3 TCICA Update
- 6.1.4 QUT Letter of Support request
- 6.1.5 Pearl Luger Heritage Fleet Letter of Support request
- 6.1.6 Emergency Management within Remote Indigenous Communities Workshop
- 6.1.7 Local Thriving Communities
- 6.1.8 Correspondence

MEETINGS ATTENDED JAN/FEB:

WUJAL WUJAL

| | |
|-------------|---|
| 29 Jan 2020 | Nations Engagement with Dept Environment and Science |
| 30 Jan 2020 | Local Government Elections Candidate training |
| 11 Feb 2020 | DDMG Meeting – Teleconference |
| 17 Feb 2020 | Director-General Jamie Merrick and Alena Department Environment and Science visit |

CAIRNS

| | |
|------------|--|
| 3 Feb 2020 | FNQROC Board meeting The Hon. Cynthia Lui meeting RRTG meeting |
| 4 Feb 2020 | Electoral Commission Australia Vanilla Bean Project Meeting |
| 5 Feb 2020 | TCICA Meeting |
| 6 Feb 2020 | Joint Commonwealth / State Indigenous Housing meeting DHPW |
| 7 Feb 2020 | Local Thriving Communities Joint Coordinating Committee Member Induction |

6.1 Mayor's Update

6.1.1 Far North Queensland Regional Organisation of Councils (FNQROC) Board meeting

Mayor to give a verbal report. **(Agenda and minutes and presentations tabled)**

6.1.2 FNQ Regional Road and Transport Group (RRTG) Technical Committee Meeting

Mayor to give a verbal report. **(Minutes and agenda tabled)**

6.1.3 Torres Cape Indigenous Council Alliance Inc. (TCICA)

Mayor to give a verbal report. **(Agenda and Cape, Torres and Gulf Opportunities Plan along with letters of correspondence tabled)**

6.1.4 Queensland University of Technology (QUT) – Letter of Support

Both Queensland University of Technology papers that were co-authored by Wujal Wujal Aboriginal Shire Council named 'Crocodile Language Friend: Tangibles to Foster Children's Language Use' and 'Coding on Country' are to be published shortly. After a successful initial pilot project the QUT is now applying for a grant to grow and develop the Coding on Country to a sustainable and recognised initiative with WWASC who have supplied a letter of support for this next stage. **(tabled)**.

6.1.5 Pearl Lugger Heritage Fleet Letter of Support request

Mike Smith Director has requested Council support for a plan to escort the HMB Endeavour from Cairns to Possession Island this year and then make this an annual trip every year. This fleet will be important for all Cape communities in tourism, education and cultural information. Attached is letter received and an outline of some of the planned activities and dates. **(see pgs 63-65)**

6.1.6 Emergency Management within Remote Indigenous Communities – Workshop

Mayor Tayley has been invited by Tony Hazell AFSM – Superintendent Regional Manager Northern Region Rural Fire Service/Queensland Fire and Emergency Services to attend this workshop on 1 – 2 April 2020 in Darwin organised by Bushfire and Natural Hazards CRC. **(see pg 66)**

6.1.7 Local Thriving Communities – Pathway to Local Decision Making Certificate of Agreement

Statement of Intent to be endorsed by the Council on how they will work together with DATSIP. **(see pgs 67-68)**

6.1.8 Correspondence

- 6.1.8.1 **Queensland Audit Office** proposed report titled Local Government: 2018-19 results of financial audits. **(tabled)**.
- 6.1.8.2 **Media Statement – TCICA – ‘New homes on their way for Queensland’s Indigenous communities’**. **(see page 69)**
- 6.1.8.3 Correspondence received from Ms Kay McGrath OAM, Chair of the Domestic and Family Violence Implementation Council regarding the Council’s recently published final report. **(see pgs 70-71)**
- 6.1.8.4 **Queensland’s Innovation Festival 24-25 March 2020**. QODE Pitch Black information on tickets available – for innovators, start ups, and developing ideas. **(see pgs 72-76)**
- 6.1.8.5 **Disaster Management Training Calendar and nomination**. **(see pg 77-78)**
- 6.1.8.6 **Information paper received from the Department of Local Government, Racing and Multicultural Affairs - Proposed local government regulatory reforms – informal meetings (tabled)**.
- 6.1.8.7 **Inspector-General Emergency Management (IGEM) Newsletter February 2020 (see pgs 79-82)**

RECOMMENDATION

That Council receives and adopts the Mayor’s report for the month of February 2020.

**Mayor
Desmond Tayley
17 February 2020**

6.1.5 Pearl Lugger Heritage Fleet Letter of Support request

BLACKBIRD
Finding Family Blong Yumi



Pearl Lugger Heritage Fleet

PO Box 8100, Cairns, Queensland, 4870

0400 863 300 • 1300 CRUZIN

www.pearlslugger.com.au

Cr Desmond Tayley
Mayor
Wuja Wuja Shire Council

Dear Desmond

2020 is the Year for Indigenous Tourism in Queensland. 2020 is also the year that *Blackbird International*, in partnership with the *Saltwater Club* is launching the iconic saltwater-based Indigenous maritime cultural heritage eco-tourism brand - the *Pearl Lugger Heritage Fleet*.

As you know we have achieved this by steadily restoring culturally and historically significant vessels, including pearling luggers, Missionary vessels and outrigger canoes, and getting ready to launch a carbon-neutral, socially-minded enterprise, once again serving the people of Cape York, Torres Strait and the South Pacific through the traditional world of sail.

The Fleet will be an iconic Indigenous maritime cultural heritage tourism business in the region, providing a new tourism product to market at a time when the Queensland Government is pushing 2020 as the Year for Indigenous Tourism. The Fleet will deliver economic, social and cultural benefits through an Indigenous maritime heritage eco-tourism brand with products in multiple regions. Although Tourism will provide the core of economic viability of the project we have identified other commercial uses that are under development including:

- Sea-country engagement for reef management and Indigenous Ranger programs;
- Responsibilities at cultural activities, events and festivals and re-enactments; and
- The re-introduction of carbon-neutral, traditional sail transport options to Indigenous communities, Councils and organisations during *Kukl*, *Sager*, *Zey* and *Nay Gay* winds.

The Fleet is currently comprised of three historic pearling luggers *Antonia*, *Annik* and *Triton*, along with former Cape York and Torres Strait Missionary vessel *Stephen Davies*, all of which are undergoing restoration. *Triton* is set to launch in early 2020 and will commence operations in Cairns until its intended voyage escorting the *HMB Endeavour* to Thursday's and in August 2020.

Our aim is to have *Triton* remain at Thursday's and for the Winds of Zenadth Cultural Festival in September and then remain in the region permanently offering tourism, cultural, education and community products and services.

We are currently seeking expressions of interest from Local Councils, Traditional Owners, PBC's, CDP providers, community organisations, service providers, indigenous tour operators and art galleries, entrepreneurs, families and individuals who see value in our Fleet to the region.

Whether you or your organisation may have an interest in leasing one or more of our vessels for a commercial, transport or community purpose or request attendance during an event or festival, we are seeking to identify these opportunities early to enable us to plan ahead.

As a general guide we are seeking an expression of interest from you on any or all of the following:

- Any significance or connection of our vessels to your organisation, community or region.
- Outline of proposed use or uses in your community
- Specific information of any locations or dates of events, festivals or programs you would like our pearlinguggers, Missionary vessels or outrigger canoes to attend
- Timeframes for use and whether it would be a once-off, regular or annual program
- Number and type of vessels required
- Potential benefit to your community and organisation including any option for linking with existing indigenous tourism opportunities and businesses or establishing a new initiative.
- Any funding or support you can provide
- Any community or regional initiative that we should be involved in that you are aware of

We have already received extensive interest in utilisation of our vessels outside our operations in 2020 and 2021 and with limited vessels it is important to get back to us as soon as possible to secure our vessels for your purpose. More detailed plans for 2020 and 2021 are outlined in **Attachment A**.

If you would like further information please do not hesitate to contact us further on 1300 278 946 or our direct contact details below. We would appreciate your responses by Thursday, 9th January 2020 if possible.



Mike Smith
Founder & Director
0400 663 300



Sonia Minniecon
Founder & Chair
0400 441 440

ATTACHMENT A

Examples of Proposed 2020 & 2021 Locations, Dates and Voyages

May - June - July 2020

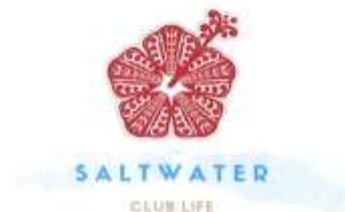
- *Reconciliation Week* - 27th May to 3rd June
- *Mabo Day*, Wednesday, 3rd June
- Cooktown - 17th to 21st June - *Cooktown Windy Festival/First Cook Commemoration*
- Cairns - Sunday 28th June to Monday, 6th July - *Alongside HMB Endeavour*
- Wednesday, 1st July **Coming of the Light** - Cairns/Erub/Thursday s and (Location TBA)
- *Cairns Indigenous Art Fair* - 9th to 12 July
- **Northern Peninsula Area Cultural Festival** - Bamaga
- 7th to 14th July *NAIDOC Week*
- 17th July to 4th August **Cooktown Encounters 2020** - Alongside *HMB Endeavour*

August - September - October 2020

- *National Aboriginal and Torres Strait Islander Children's Day* - Tuesday, 4th August
- *Excorting HMB Endeavour* - Cooktown to Thursday Island, 5th to 21st August
- *1899 Pearling Disaster, Memorial Installation* at Cape Melville
- *Obon Celebration* - Thursday Island, Saturday 15th August
- **Possesion Island**, Saturday 22nd August
- *Voyaging with HMB Endeavour* - Thursday Island to Weipa - 22nd to 30th August
- *Voyaging with HMB Endeavour* - Aurukun, Monday 31st August to Thursday, 3rd September
- **Winds of Zenedth Cultural Festival**, Thursday Island, September
- *Torres Strait Outer-Island Regional Voyage*, September to November
- *Family Festival* - Poruma 2020

Other

- New iconic *Indigenous Maritime Cultural Heritage Tours* - Cairns, Cape York & Torres Strait
- 2021 proposed inaugural **Torres Strait Island Games**
- Proposed annual *Saltwater Club Pearl Festival and Pearl Lugger Regatta* (Location TBA)
- **Kenu and Kundu Festival** - Aotau, Milne Bay, Papua New Guinea 1st week in November
- Tombstones and other cultural business;
- Indigenous Rangers



6.1.6 Emergency Management within Remote Indigenous Communities – Workshop Invitation

From: Tony Hazell <Tony.Hazell@qfes.qld.gov.au>
Sent: Wednesday, 5 February 2020 3:53 PM
To: Michael Wassing <Michael.Wassing@qfes.qld.gov.au>; Joanne Greenfield <Joanne.Greenfield@qfes.qld.gov.au>; Elliott Dunn <Elliott.Dunn@qfes.qld.gov.au>; Desmond Tayley <Mayor.Tayley@wujal.qld.gov.au>; Fred Gela <mayor@tsirc.qld.gov.au> <mayor@tsirc.qld.gov.au>
Cc: Jeremy Russell-Smith <Jeremy.Russell-Smith@cdu.edu.au>
Subject: BNHCRC Workshop

Good afternoon,

I met earlier today with Dr Jeremy Russell-Smith from the Charles Darwin University regarding the proposed workshop in Darwin to discuss Emergency Management within Remote Indigenous Communities.

Jeremy has indicated that the workshop is planned to take place on the 1st & 2nd April in Darwin and that he will be arranging formal invitations to be forwarded to you from the Bushfire and Natural Hazards CRC detailing the program and proposed scope of the workshop.

I would like to thank you for offering to take part in this workshop. The workshop does provide us a fantastic opportunity to discuss what is working well of us and what could be improved. Jeremy has indicated that he is considering a small presentation from the stakeholders to provide a background briefing to assist in gaining an understanding of the diversity of the workshop participants.

Thanks for your support.

Tony Hazell AFSM
Superintendent
Regional Manager



Northern Region
Rural Fire Service
Queensland Fire and Emergency Services

Mobile: 0438 750 623
Email: Tony.Hazell@qfes.qld.gov.au
Web: www.ruralfire.qld.gov.au

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6.1.7 Local Thriving Communities – Pathway to Local Decision Making Certificate of Agreement



Local Thriving Communities Pathway to Local Decision Making Certificate of Agreement

between

Wujal Wujal Aboriginal Shire Council

and

the Department of Aboriginal and Torres Strait Islander Partnerships on behalf of the
Queensland Government.

Statement of Intent

This agreement signifies that Wujal Wujal Aboriginal Shire Council and the Queensland Government have commenced a shared journey to reframe the relationship between Aboriginal and Torres Strait Islander peoples and the Queensland Government. This new relationship will establish greater decision-making authority in service delivery and economic development through the Local Thriving Communities reform.

The Council and the Queensland Government will employ a community co-design process to establish a Local Decision Making (LDM) body in Wujal Wujal. This process will be guided by the Pathway to Local Decision Making. The LDM body will be comprised of Aboriginal and Torres Strait Islander community residents and Council elected representation. All residents will have a culturally safe avenue to voice their concerns and contribute to decision-making processes.

This agreement acknowledges the unique role of Council in Community as the elected representatives and the contribution of Council to the Queensland Productivity Commission's Final Report on service delivery in remote and discrete Aboriginal and Torres Strait Islander communities 2017.

How we will work together

As we work together towards a reframed relationship we will be guided by these principles:

- Recognition of Aboriginal and Torres Strait Islander peoples as First Peoples of Queensland
- Self-determination
- Respect for Aboriginal and Torres Strait Islander Cultures
- Locally led decision-making
- Empowerment of Aboriginal and Torres Strait Islander peoples and communities
- Free, prior and informed consent in accordance with the United Nations Declaration Rights of Indigenous Peoples
- A strengths based approach to working with Aboriginal and Torres Strait Islander peoples to support thriving communities
- Shared commitment, shared responsibility and shared accountability to the establishment of an LDM body.

SIGNING

.....
Mr Desmond Tayley
Mayor, Wujal Wujal Aboriginal Shire Council
Date:..... / / 2020

.....
Dr. Chris Sarra
Director General, Department of Aboriginal and
Torres Strait Islander Partnerships
Date:..... / / 2020

Department of Aboriginal and Torres Strait Islander Partnerships





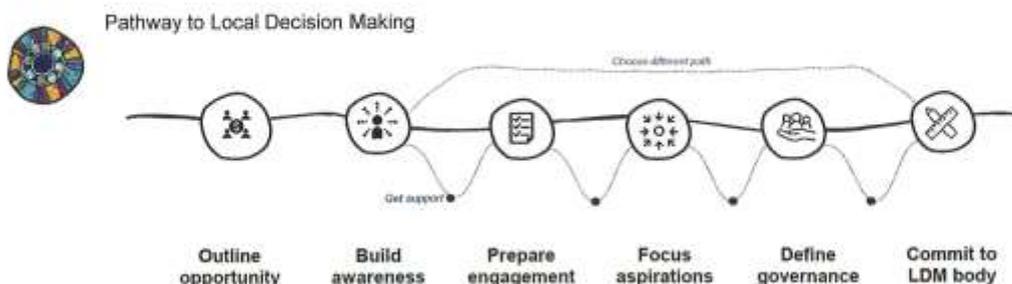
Commitment of the parties

Under this statement the Wujal Wujal Aboriginal Shire Council agrees:

- to work with DATSIP to develop a shared understanding of the Pathway to Local Decision Making and identify community representatives to participate on a joint working group
 - to work with all Wujal Wujal residents to establish a forum of local community members that includes residents and representatives from council and local community justice groups
 - to collaboratively develop an engagement plan that empowers Wujal Wujal and gains the support of community residents
 - to build from existing community structures, assets, leadership, planning and strengths to establish the aspirations and priorities for Wujal Wujal
 - the key governing principles of the LDM body will provide sustainability, authority and legitimacy with government
 - the LDM body will be comprised of members who reside in community and at least one elected council representative
 - all Wujal Wujal residents will have an appropriate and accessible avenue to voice their concerns and contribute to the decision-making processes of the LDM body
- to formally recognise the role of a community-led LDM body once established and to support the new relationship between Government and community.

Under this statement the Queensland Government agrees:

- to work with Wujal Wujal Aboriginal Shire Council to develop a shared understanding of the Pathway to Local Decision Making and identify community representatives to participate on a joint working group
- to support councils in establishing a forum of local community members that includes residents and representatives from council and local community justice groups
- to collaboratively develop an engagement plan that empowers Wujal Wujal and gains the support of community residents
- to provide appropriate resources that inform community members about the shared journey to redefining the relationship and local decision making
- to provide support to Council to build from existing community structures, assets, leadership, planning and strengths to establish the aspirations and priorities for Wujal Wujal
- to provide support in the design process to ensure the key governing principles will give the LDM body authority and sustainability
- to formally recognise the authority and legitimacy of the LDM body, the important role that Council plays and, to establish the new relationship between Government and community.



6.1.8.2 Media Statement – TCICA

From: Melinda Eades <melinda.eades@nparc.qld.gov.au>

Sent: Tuesday, 11 February 2020 3:37 PM

Subject: MEDIA STATEMENT: New homes on their way for Queensland's Indigenous communities

New homes on their way for Queensland's Indigenous communities

After more than two years of consistent advocacy, new housing will finally be delivered in Queensland's remote and discrete Aboriginal and Torres Strait Islander communities.

Indigenous councils met with senior officials from the Queensland and Australian Governments late last week to work through the detail in last year's federal election commitment of \$105 million towards remote Indigenous housing.

With the funds now on the table, Mayors came together to agree on a fair and equitable methodology for the distribution of funds across each of the 17 communities.

The final allocation of funding considered the population of each community, along with overcrowding and homelessness. A locality index was then applied to overcome the inequality created by construction costs as they vary significantly depending on the location of each local government area.

Councils will now work with the State and Commonwealth over the coming months as they prepare for the construction of new housing in their communities.

Mayors know that this funding will not end the need for significantly more investment into new housing, however it will help put roofs over the heads of the families and individuals who need it most. Beyond this commitment, they will continue to advocate strongly for a long term commitment to ensure that longstanding housing shortages can finally be overcome.

Mayors thanked housing minister Mick de Brenni and Indigenous Australians minister Ken Wyatt for working together and agreeing to move this commitment forward without any further delay. They also acknowledged senior officers from the Department of Housing and Public Works and the National Indigenous Australians Agency for their work on developing a proposed methodology, and the guidance and support of First Nations housing advisor Mick Gooda.

Media Contact: 0436 819 001

Melinda Eades • Executive Officer

Torres Cape Indigenous Council Alliance (TCICA) Inc.

225A Sheridan Street • Cairns Qld 4870

P: 07 4050 1808 • M: 0436 819 001 • TCICA.com.au



6.1.8.3 Correspondence received from Ms Kay McGrath OAM, Chair of the Domestic and Family Violence Implementation Council

From: Domestic and Family Violence Council <dfvcouncil@premiers.qld.gov.au>
Sent: Thursday, 6 February 2020 3:01 PM
Subject: Release of the Domestic and Family Violence Implementation Council Final Report

Dear Mayor

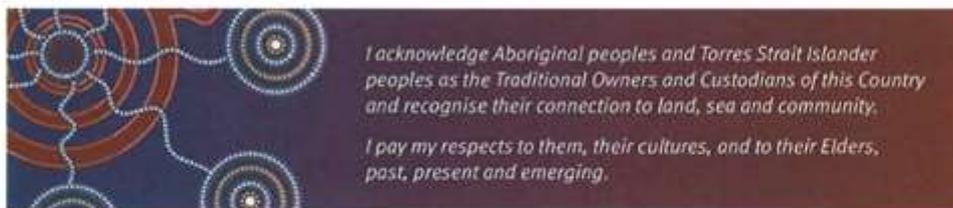
Please find attached correspondence from Ms Kay McGrath OAM, Chair of the Domestic and Family Violence Implementation Council regarding the Council's recently published final report.

Please do not hesitate to contact the Secretariat if you have any queries.

Regards,



Domestic and Family Violence Prevention Council Secretariat
Social Policy
Department of the Premier and Cabinet
P 07 3003 9157
Level 30, 1 William Street, Brisbane QLD 4000
PO Box 15185, City East, QLD 4002



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6 February 2020

Dear Mayor

I am pleased to advise that the final report of the Domestic and Family Violence Implementation Council (the Implementation Council) has been published. The report is available online [here](#).

As you may be aware, the Implementation Council was established in 2015 to oversee and advocate for implementation of recommendations of the [Not Now, Not Ever: Putting an End to Domestic and Family Violence in Queensland report](#) (the *Not Now, Not Ever* report), and the [Domestic and Family Violence Prevention Strategy 2016-2026](#).

The Implementation Council's final report notes that on 24 October 2019, the Queensland Government announced the delivery of all 140 recommendations of the *Not Now, Not Ever* report. This was an important milestone in the implementation of Queensland's domestic and family violence reforms, and a significant achievement for all those who worked so hard to make it happen. The announcement also signaled the end of the Implementation Council's term on 30 November 2019.

While much has been achieved through the reform process to date, there is still more to do if we are to reach all Queenslanders and eliminate domestic and family violence from our state. In recognition of this, the Queensland Government has established a new Domestic and Family Violence Prevention Council (the Prevention Council) to continue this important work. I have been joined by Mr Bob Atkinson AO APM, as co-Chair of the Prevention Council, to continue overseeing the ongoing reform program under Third Action Plan of the Domestic and Family Violence Prevention Strategy. The plan outlines further actions needed to continue embedding cultural change and system reform to build more community ownership of the reforms.

Local governments are uniquely placed to lead and foster efforts to address domestic and family violence within their own communities as we move into the next stage of the reform program. While the work program for the Prevention Council is still being developed, both Bob and I hope to meet with as many local governments as possible during the Prevention Council's term. Other members of the Prevention Council are listed [here](#).

I would like to take this opportunity to acknowledge the contributions made by so many local governments to the reform process to date and I encourage you to continue this work within your community. *Not Now, Not Ever* – Together, we can and must end domestic and family violence.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Kay McGrath'.

Ms Kay McGrath OAM

Chair

Domestic and Family Violence Implementation Council

6.1.8.4

Queensland's Innovation Festival 24-25 March 2020. QODE Pitch Black information on tickets available



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6.1.8.5 Disaster Management Training Calendar and nomination form

| 2020 Disaster Management Training Calendar QFES - EM Far Northern Region | | | | | | |
|---|-----------|--------------------------------------|--|---|-----------------------|-------------------------|
| PLEASE NOTE: | | | | CONTACT DETAILS for enquiries | | |
| <ul style="list-style-type: none"> * Participants MUST have completed QDMA prior to attending any other courses. * Participants MUST complete and submit Nomination Form for each course wishing to attend. * Courses may be cancelled if sufficient nominations not received or due to unforeseen circumstances. * An email will be forwarded to participants to confirm course details. * Additional courses may be arranged if required - please contact to discuss. | | | | Phone: 4032 8620 Email: EMFNRT@emfnrt.qfesa.qld.gov.au | | |
| DAY | DATE | COURSE | LOCATION | START TIME | FINISH TIME (approx.) | NOMINATIONS DUE DATE |
| Wednesday | 22-Jan-20 | QDMA | Metaleuca & Kurrajong Meeting Rooms Ground Floor, William McCormack Place II, 5b Sheridan St, Cairns | 9:00 | 12:00 | Thursday 16 Jan 2020 |
| | | Warnings and Alert Systems Mod 1 & 2 | | 13:00 | 16:00 | |
| Thursday | 13-Feb-20 | Resupply Mod 1 & 2 | Ulysses & Birdwing Meeting Rooms Ground Floor, William McCormack Place II, 5b Sheridan St, Cairns | 9:00 | 12:00 | Thursday 6 Feb 2020 |
| | | Evacuation Mod 1 & Recovery Mod 1 | | 13:00 | 16:00 | |
| Thursday | 19-Mar-20 | QDMA | Ulysses & Birdwing Meeting Rooms Ground Floor, William McCormack Place II, 5b Sheridan St, Cairns | 9:00 | 12:00 | Thursday 12 Mar 2020 |
| | | Evacuation Centre Management Mod 1 | | 13:00 | 14:30 | |
| Thursday | 09-Apr-20 | QDMA | Ulysses & Birdwing Meeting Rooms Ground Floor, William McCormack Place II, 5b Sheridan St, Cairns | 9:00 | 12:00 | Thursday 2 Apr 2020 |
| | | Recovery Mod 1 | | 13:00 | 14:30 | |
| Thursday | 14-May-20 | Disaster Coordination Centre Mod 1 | Ulysses & Birdwing Meeting Rooms Ground Floor, William McCormack Place II, 5b Sheridan St, Cairns | 9:00 | 12:00 | Thursday 7 May 2020 |
| | | Disaster Coordination Centre Mod 2 | | 13:00 | 16:30 | |
| Thursday | 04-Jun-20 | Warnings and Alert Systems Mod 1 & 2 | Ulysses & Birdwing Meeting Rooms Ground Floor, William McCormack Place II, 5b Sheridan St, Cairns | 9:00 | 12:00 | Thursday 28 May 2020 |
| | | Evacuation Mod 1 | | 13:00 | 14:30 | |
| Thursday | 16-Jul-20 | QDMA | Ulysses & Birdwing Meeting Rooms Ground Floor, William McCormack Place II, 5b Sheridan St, Cairns | 9:00 | 12:00 | Thursday 9 Jul 2020 |
| | | Evacuation Mod 1 & Resupply Mod 1 | | 12:30 | 16:00 | |
| Thursday | 20-Aug-20 | Resupply Mod 1 & 2 | Ulysses & Birdwing Meeting Rooms Ground Floor, William McCormack Place II, 5b Sheridan St, Cairns | 9:00 | 12:00 | Thursday 13 Aug 2020 |
| | | Evacuation Mod 1 & Recovery Mod 1 | | 13:00 | 16:00 | |
| Thursday | 17-Sep-19 | QDMA | Ulysses & Birdwing Meeting Rooms Ground Floor, William McCormack Place II, 5b Sheridan St, Cairns | 9:00 | 12:00 | Thursday 10 Sep 2020 |
| | | Evacuation Centre Management Mod 1 | | 13:00 | 14:30 | |
| Thursday | 22-Oct-20 | Disaster Coordination Centre Mod 1 | Venue to be advised | 9:00 | 15:30 | Tuesday 15 Oct 2020 |
| | | Disaster Coordination Centre Mod 2 | | | | |
| Thursday | 19-Nov-20 | QDMA | Ulysses & Birdwing Meeting Rooms Ground Floor, William McCormack Place II, 5b Sheridan St, Cairns | 9:00 | 12:00 | Thursday 12 Nov 2020 |
| | | Warnings and Alert Systems Mod 1 & 2 | | 13:00 | 16:00 | |
| Wednesday | 10-Dec-20 | Resupply Mod 1 & 2 | Ulysses & Birdwing Meeting Rooms Ground Floor, William McCormack Place II, 5b Sheridan St, Cairns | 9:00 | 12:00 | Wednesday 3 Dec 2020 |
| | | Evacuation Centre Management Mod 1 | | 13:00 | 14:30 | |

SCHOOL OF EMERGENCY MANAGEMENT
DISASTER MANAGEMENT COURSE NOMINATION
 Version 4.0

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Public Safety Business Agency and Queensland Fire and Emergency Services are collecting the personal information on this form for the following purposes:

- course enrolment, completion, communication and feedback;
- to discharge legislative, accountability, administrative, reporting, management, personnel and financial functions.

Collection of this information is authorised / required by the national standards for RTOs and the *Disaster Management Act 2003*. For further information about privacy and other uses and disclosures of your personal information, refer to the *Privacy Plan* as amended from time to time, available on the following website www.dcs.qld.gov.au



6.1.8.7 Inspector-General Emergency Management (IGEM) Newsletter



Alistair Dawson appointed Inspector-General Emergency Management

Minister for Fire and Emergency Services, Craig Crawford MP has announced Alistair Dawson APM as Queensland's new Inspector-General Emergency Management.

Alistair brings over 40 years' policing experience from both London and Queensland to the new role as Inspector-General. More than 38 years of his extensive career in police and emergency management has been spent working in senior roles in the Queensland Police Service.

He started his Queensland Police Service career, as a general duties police officer in Brisbane in 1982 and went on to become one of the state's most senior police officers, serving as the Chief Superintendent at the G20 Group, Inspector for CHOGM, Police Commander for the 2018 Commonwealth Games.

In 2013, he was appointed Assistant Commissioner for the Operations Support Command, Assistant Commissioner for the Central Region in 2015 and Assistant Commissioner of the People Capability Command in 2018.

As a former Chair of the State Disaster Coordination Group, Alistair has played a key role in coordinating the whole of government response to several complex disaster events across the State including the 2010/11 floods, cyclones Tasha, Anthony and Yasi, and the 2013 Bundaberg floods.

Alistair is committed to working closely with the disaster management sector to ensure ongoing co-design, collaboration and cooperation between local, state, interstate and federal agencies, the research sector, NGOs and the community.

He has a keen passion for disaster management and working with our partners to drive continuous improvement in Queensland's disaster preparedness, planning, response and recovery arrangements.

A word from Alistair

Welcome to our first edition of IGEM Connect for 2020! It is very humbling to be officially appointed as Queensland's new Inspector-General Emergency Management.

I acknowledge the contribution of Iain Mackenzie, as Queensland's first Inspector-General Emergency Management who retired in July 2019. Iain contributed an incredible amount during his five years as Inspector-General by establishing the Office of the Inspector-General Emergency Management, setting the initial strategic direction and undertaking several important reviews.

Page | 1

I also would like to pay tribute to the men and women of Queensland's emergency services who have selflessly served our community during the recent bushfires. Every day, officers and volunteers serve our community in so many ways, including dangerous situations, to ensure we live in a safer Queensland. It's been a privilege to serve alongside them over the past 38 years.

I am looking forward to continuing to build on the strong foundations of Queensland's disaster management arrangements, to work closely with all stakeholders to drive continuous improvement in disaster preparedness, planning, response and recovery.

There has never been a more crucial time for our sector and the important work we do. This Summer has been a difficult and testing time for us all. With 33 people tragically perishing in fires across the country, the severity of this bushfire season not only broke our collective hearts but captured the attention of the international community.

Those we lost, were rural fire volunteers, farmers, aerial firefighters, and residents. They were mums and dads, grandmothers and grandfathers, sons and daughters. There were people who stayed and defended their homes and communities, with some paying the ultimate sacrifice with their own lives. Australian Flags flew at half-mast across the country remembering the bushfire victims. We also witnessed an unprecedented outpouring of support from the Australian and international communities.

Tens of millions of dollars in donations we made to public appeals from Australians and the International community including celebrities. More than one billion animals have been reportedly lost in the bushfires and over 6.7 million hectares burnt, in NSW and Victoria, with a further 6.6 million hectares of land.

In recent weeks, the Victorian, New South Wales (NSW) and South Australian (SA) Governments have announced inquiries into the 2019/20 bushfire season. The Victorian Government announced an independent inquiry to be undertaken by the Victorian Inspector-General Emergency Management. The NSW Government has announced former NSW Police Deputy Commissioner Dave Owens and former NSW Chief Scientist Mary O'Kane will head an inquiry. The SA Government also announced an independent review of the 2019/20 bushfire season focusing on the Kangaroo Island and Cuddle Creek bushfires. IGEM is currently finalising its own review into the September 2019 bushfire events in Queensland. The Office will monitor the outcomes from the Victorian, SA and NSW inquiries, and proposed terms of reference for a Royal Commission and COAG Meeting in March.

But it certainly doesn't stop at bushfires for our sector. The wet season has also recommenced with heavy falls experienced across Queensland. The arrival of the rain is a timely reminder that we are one year on from the Monsoon Trough event that devastated much of North Queensland last year. We must remain focused on whatever Mother Nature and more broadly, can throw our way.

The bushfires and the start of the wet season, on the back of the threat of Coronavirus have made for busy start to the year. I look forward to another productive year working with the sector to ensure Queensland has the best possible disaster management arrangements in place.

Alistair Dawson APM
Inspector-General Emergency Management



RFS Commissioner Shane Fitzsimmons pins bravery award on fallen firefighter Andrew O'Dwyer's son.
Source: NSW RFS via BBC News

Out and about with the sector

Congratulations to the team at Griffith University for the completion of their new \$56 million Engineering and Aviation building.

I was pleased to take a sneak peak through the facility last month with Associate Professor Cheryl Desha. This state-of-the-art facility has the capacity to ramp up for disaster response and recovery.



Champion for Change Award – nominations closing today

Do you know someone in the disaster management sector who actively champions change and demonstrates excellence? Nominate them now for IGEN's Champion of Change Award.

Nominations close COB today, 7 February.

You can apply online via: <https://www.igem.qld.gov.au/about-us/awards/igem-champion-of-change-award>

Call for EOIs: Disaster Management Research Forum

On 1 July, IGEN will host the inaugural Qld Disaster Management Research Forum at the Edge, State Library in South Brisbane. Get your Expression of Interest in now to showcase your research work in the disaster management sector.

Your EOI proposals can include:

- 15 min 'TED Talks'
- Vox Pops
- Posters or ESRI story maps

Submit your EOI by COB 14 February online via: <https://t.co/rB5HzigRjI>

2020 Customer Satisfaction Survey

It's almost that time again, for the Office's annual customer satisfaction survey.

The revised and streamlined survey, should only take 5-10 minutes to complete and provides important feedback on how the Office can continue to align our work to the growing and evolving needs of our valued stakeholders and the disaster management sector.

Please look out for an email in the next few weeks with a link to the survey being conducted by a market research company on behalf of the Office.

Let's get social!



Don't forget to stay tuned to all the latest news from IGEM via social media.

- Follow us on Twitter at: www.twitter.com/IGEMQLD
- Like us on Facebook: www.facebook.com/InspectorGeneralEmergencyManagement

Emergency Management Assurance Framework workshops

The IGEM team has busily been developing a suite of resources to support the application of the new Emergency Management Assurance Framework (EMAF) and Disaster Management Standard, which comes into effect July 1, 2020.

IGEM will be facilitating a series of state-wide workshops in the coming months to support the sector in adoption the new EMAF and Standard.

The office will be contacting representatives from the sector to explore suitable dates for these workshops to occur, in May and June of this year.

If you have specific dates in mind, please contact the Office of the IGEM to explore possibilities via: IGEM.Info@igem.qld.gov.au

WUJAL WUJAL ABORIGINAL SHIRE COUNCIL

ORDINARY COUNCIL MEETING

Thursday 23 January 2020



6.2 Chief Executive Officer Report

6.2.1 TCICA Meeting

6.2.2 Remote Indigenous Housing

6.2.3 Singapore Ant Control Program

6.2.4 Invitation to share?: Coast to Coast Conference, Cairns

6.2.5 LGMA CEO Forum Brisbane

DISCLAIMER: The information contained in the following reports is for general guidance on Council matters of interest only. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in these reports. While the Chief Executive Officer (CEO) makes every attempt to ensure that the information contained in these reports is accurate and reliable the CEO is not responsible for any errors or omissions, or for the results obtained from the use of this information. All information in these reports is provided "as is", with no guarantee of completeness, accuracy, timeliness. In no event will Wujal Wujal Aboriginal Shire Council, its related partnerships or corporations, or the partners, agents or employees thereof be liable to you or anyone else for any decision made or action taken in reliance on the information in these reports or for any consequential, special or similar damages, even if advised of the possibility of such damages.

6.2 Chief Executive Officer Report

Items arising from previous meetings

CEO Report Action Log

| Date: | Action | Status | Comment |
|---|--|-------------|---|
| CEO REPORT | | | |
| 6.1.2 | JIME Ministerial Champions Office. CEO to follow up with Director-General Jamie Merrick | In Progress | |
| 0422082019 | Allocation of the areas shown in pink on the plan tabled by the CEO (old football/dump site) for use of the Vanilla Bean Enterprise as a social benefit activity and staff develop a draft lease with (Coppertree Farms/ Department of Innovation and Tourism) in conjunction with Councils lawyers for a four-year term | In Progress | Proposers been advised & requested to provide information to go in the lease. |
| 6.2.5 Capital Projects Register | Business Case for Disaster Resilience Centre Community Cabinet Townsville. | In Progress | Business Case to be developed |
| 6.2.6 Cooktown Expo 2020 proposed Secondment Program with Wujal Wujal Aboriginal Shire Council (WWASC) | The CEO to meet with Cook Shire and Hopevale Shire to discuss the Cooktown Expo 2020 project to express support and determine the financial and staffing requirements and report back to Council | In Progress | Cook Shire advised WWASC supports the Expo but cannot provide an officer for 9 months |
| SOCIAL MEDIA | | | |
| 6.2.11.4 | I/DCEO's report mention of Social media expansion projects. Interim Deputy CEO and EA to prepare a business case for Social Media Facebook account for Council consideration and approval | In Progress | Draft protocols to be developed and brought back to Council |
| GENERAL BUSINESS | | | |
| IKC Report 1422082019 | That Council repurposes the First Five Funding authorises IKC Manager Kylie Mills to purchase the 3D printer using grant money supplied instead of Campfire Furniture | In Progress | Extension of time requested to spend funds requested |
| PROJECTS | | | |
| Good to Great Schools Education Forum 17-19 September 2019 | CEO to organise a meeting with Hopevale CEO and run a Community Forum/Information session with their support | | |
| | Letter to be sent to the Principal in support | | |

| | | | |
|--|---|----------------------|--|
| Inspector-General Emergency Management response to Alastair Dawson for direct participation in programs by 30/09/2019 | EA to respond to request for direct participation to IGEM urgently | Completed | Letter sent to Alastair Dawson IGEM |
| CEO REPORT | | | |
| Vanilla Bean Plantation Project | CEO to ensure that proposed sites for future housing allotments and for the Vanilla Bean Plantation Project formally surveyed, registered and zoned to meet these proposed uses and ensures staff bring forward the draft plan of survey for consideration by Council before registration | In Progress | Matter raised at TWG for DATSIP Assistance in gaining necessary approvals, WTMA and Planning and to arrange survey |
| Ministerial Champion – Proposed Showcase of Wujal Wujal Community at State Parliament | CEO to report to the Council meeting in October on progress with the preparation for this Showcase. | | Verbal Report by CEO & Exec Assistant |
| Facebook page | New CEO will consider this initiative and report back to Council at a future date | In Progress | |
| Organisational Chart | CEO to consider and refine the Organisational chart and bring back to Council for adoption. | In Progress | Organisational Chart under review by CEO. November meeting |
| | CEO to seek written consent from Douglas Shires for the bridge pipeline crossing, the construction of southside housing driveways within the road reserve and the work at the top end of China Camp road, where these works occurs within Douglas Shire | Complete | Operational works permit issued |
| Art Centre Report | CEO and Director Finance & Corporate Services meets with Art Centre Director to discuss Strategic 4yr Business Plan | Not yet Commenced | |
| CLOSED SESSION | | | |
| Embrace Learning | CEO to report further as this matter develops or is resolved. | | Verbal report |
| Requests for Financial Assistance with Funeral Expenses | CEO to ensure a policy update be formulated and reported to a future meeting to be adopted | In Progress | In CEO Report |

| GENERAL BUSINESS | | | |
|--|---|-------------|--|
| Funding for Rodeo ground/portable yards down on the corner across the river past the football field. | CEO and DW&BS to investigate possible site preparation and funding at a later date. | Not Started | |
| Leaking effluent | Has this been addressed? CEO to investigate and advise. | Ongoing | Investigation found that the effluent is an ongoing issue. Tank system with lay flat hose. Replacement of all solinoids is currently occurring |
| Tourism Information Centre | What is the plan for this and the Art Centre | | |
| Polo Shirts | Councillors to visit Southern Cross for fit out of shirts. Purchase order required. | In progress | Waiting for all Councillors to do their fittings – one purchase order |
| Council Meeting held 24 October 2019 | | | |
| MAYOR'S REPORT | | | |
| Res: 0224102019 | That Council sends a letter of congratulations to Haylene Grogan congratulating her on her new role as Chief Health Officer | | Complete |
| CEO'S REPORT | | | |
| 0424102019 | Letter to Department Housing and Public Works advising the DHPW, Sport and Recreation division that Council is supportive of the concept of Sport & Rec programs that are run by local people employed by the Department who are fully supported by the Department provided that there is also program funding to ensure there are activities available to enhance community participation. | | Complete |
| 0524102019 | Letter to Department Housing and Public Works advising the DHPW, Sport and Recreation division that Council will deliver the asphalt pump track, under round 7 of the Get Playing | | Complete |

| | | | |
|--|---|--|---------------------|
| | Places and Spaces program in accordance with the Dead of Funding. Also, advise the new location to the Department when identified | | |
| 0624102019 | Letter to Tony Holmes advising that it accepts the offer of \$500 for the old cattle ramp stored in the Douglas Street yard. | | Complete |
| 0924102019 | Letter to both Datacom and WageLoch from the CEO to terminate the agreement with Datacom and WageLoch and written notice is to be given immediately | | Complete |
| DW&BS REPORT | | | |
| 6.4.8 Kindergarten | Letter to be sent to CDCC to advise that the CDCC (playgroup) can relocate back to the venue back under the IKC after the Art Centre relocates | | Verbal advice given |
| | That Council ensures the safety of all employees at the kindergarten. CEO to investigate. | | Pending |
| | DW&BS asked for funding to be attributed, in particular excel, word and spreadsheeting. CEO to investigate. | | ?? |
| GENERAL BUSINESS | | | |
| General Business | Lights behind Art Centre needed. CEO to investigate. | | Pending budget |
| | Letter to be written to DHPW advising the Department of Housing and Public Works that it wishes to relinquish the lease on 21b Hartwig Street, Wujal Wujal. | | Complete |
| Council Meeting held 21 November 2019 | | | |
| CEO'S REPORT | | | |
| 0821112019 | Letter to Department of Justice Office of Liquor Gaming Regulation to request amendment to the current regulation to include the road from Douglas Street along Kotzur Rd and from The Corner of Kotzur Rd and Hartwig street to the Boat | | Complete |

| | | | |
|---------------------------|---|--|--------------|
| | Ramp including the Boat Ramp car park and the Council Office car park | | |
| 0921112019 | Letter to DHPW advising the Department of Housing and Public Works that it would be willing to lease Lot 2 at Ayton for the purpose of water supply to Wujal Wujal residences in Ayton. | | Complete |
| DW&BS REPORT | | | |
| 6.4.5 Kindergarten Report | Meeting with Police. That Council look into Bylaws or work with the police about children out late at night. | | |
| CLOSED SESSION | | | |
| 0521112019 | Letter of confirmation accepting Brackenhurst Concrete Batching Plant as a sole supplier to the area for following funded projects; <ul style="list-style-type: none"> • China Camp Drainage – DRFA • Southside Driveways – Q-Build • Recycle Centre 30 x 12M Shed slab - CYRP • Hard stand at depot - CYRP • Wujal Guest Accommodation slab and pathways – W4Q 19/21 • Wujal eco Lodge footings and pathways – BOR • Raised Manholes – WWASC and other works for WWASC as they come available | | Complete |
| 0621112019 | Letter from CEO to Assist Me Consulting with counter-offer of \$5,000 with a Deed of Settlement/Release and that a Draft Statement of Claim be provided to Assist Me Consulting for compensation of rectification costs due to non-performance of the contract. | | Complete |
| GENERAL BUSINESS | | | |
| | Letter to Minister seeking clarification of Xmas Holidays | | Not required |
| | Douglas Shire MOU required Cape York Regional Package finalise and connect sides. CEO to investigate. | | |

| Council Meeting held 20 December 2019 | | | |
|---------------------------------------|--|-----------|---|
| MAYOR'S REPORT | | | |
| 6.1.1 | Showcase to Parliament – Council to send letter of thanks to the Minister's office. CEO to follow-up. | | |
| 6.1.2 Res: 0220122019 | Council agreed to commitment of \$10,000 Dhawarr sponsorship to the Cook Shire Council to support the Cooktown Expo 2020. Letter to be written to Cook Shire Council CEO | Completed | Letter send to Cook Shire Council CEO Linda Cardew on 8 January 2020. |
| Correspondence 6.1.5.3 | Djuki Mala Tour Proposal for community support for this tour in May/June 2020. CEO and DF&CS to investigate and advise. | | No Action as yet |
| CEO'S REPORT | | | |
| 6.2.4 | Council to advise Visionstream Pty Ltd that Council is willing to negotiate a lease on Lot 1 RP717971 for the purpose of a 10-metre Satellite small cell telecommunications facility. CEO to write letter. | | Letter sent, negotiation on commercial terms commenced |
| DW&BS REPORT | | | |
| 6.4.5 Art Centre Report | Council to approach My Pathway about putting people in to run the Art Centre café in the New Year. CEO to report back at next meeting. | | No action as yet |
| Council Meeting held 23 January 2020 | | | |
| MAYOR'S REPORT | | | |
| 6.1.1 Res: 0223012020 | CEO to write a letter to Wujal Wujal Dance Group Coordinator Ruby Winkle advising of this funding. | Completed | 24 January 2020 |
| CEO'S REPORT | | | |
| 6.2.1 Res: 0423012020 | CEO to write a letter to DNREM outlining Council decision that WWASC supports the partial road closure of Douglas Street with the intention to use the closed portion for future residential development Further WWASC supports commencement of negotiations with relevant Native Title bodies for an ILUA for the future use of the area of road closed. | | |
| 6.2.2 Res: 0523012020 | CEO advise the relevant parties of the Council's decision to Approve a | | |

| | | | |
|-------------------------|--|--|--|
| | <p>Reconfiguring a Lot, subdivision (2 lots into 9 lots) and Operational Works within the Wujal Wujal Aboriginal Shire Council local government area to create;</p> <ul style="list-style-type: none"> o 9 residential allotments o 2 lots for the provision of an access road o Balance Lot 34 <p>Subject to fair and relevant conditions.</p> | | |
| | <p>CEO to commence Community Consultation is required to proceed with Phase 1 funding Alcohol Management Plan – Wujal Wujal identified as being eligible for Phase 1 funding of \$50,000</p> | | |
| | <p>CEO to commence Community Consultation to endorse a Community Advisory Committee to be undertaken after elections to support Local Thriving Communities initiative.</p> | | |
| DW&BS REPORT | | | |
| 0823012020 | <p>CEO/DW&BS to send a letter awarding the contract for upgrading of Kindy to AD Fraser Builders who has a current service agreement with WWASC for the upgrade of HACC facility, this funding is from QRA for Resilience (a place of refuge), as per the resolution.</p> | | |
| GENERAL BUSINESS | | | |
| | <p>Housing Maintenance reviews needed</p> <p>CEO to ask DHPW and report back to the Council at the next meeting,</p> | | |
| | <p>No follow up on bitumen roads since the floods. Can we start talking to TMR and QRA about funding for this. SES needs tidying up to make it a bit more accessible. CEO to investigate and follow up and advise at next council meeting.</p> | | |
| | <p>Councillor training ‘So you want to be a councillor’.</p> <p>CEO to follow up and advise councillors</p> | | |

6.2.1 TCICA Meeting

On Wednesday 5 February 2020 the Mayor and Chief Executive Officer attended the TCICA meeting at the Bolands Centre Cairns.

The TCICA Board considered and adopted two important strategic documents;

The first was the Torres Cape Indigenous Council Alliance Inc. (TCICA) CAPE, TORRES AND GULF Opportunities Plan 20th December 2019. This document was developed by consulting firm ARUP after a comprehensive consultation and research process to identify what opportunities exist within the region given the current facilities and infrastructure in each of the communities. A copy of the CAPE, TORRES AND GULF Opportunities Plan is tabled for Councillors information. The TCICA Board also adopted the TCICA 2020 Strategic Plan which outlines the goals and objectives of the organisation for the 2020 year. It outlines the activities that TCICA will carry out in order to achieve each of the 13 Objectives set out in the TCICA Charter: A copy of the TCICA 2020 Strategic Plan is **tabled** for Councillors information

RECOMMENDATION

That Council receive and note the CAPE, TORRES AND GULF Opportunities Plan dated December 2019 and the TCICA 2020 Strategic Plan

6.2.2 Remote Indigenous Housing

On Thursday 6 February 2020 the Mayor and Chief Executive Officer attended a workshop organised by the Queensland Department of Housing and Public Works (DHPW) and the National Indigenous Australians Agency (NIAA) (formerly PM&C).

The purpose of the workshop was to discuss the distribution of the \$105 million of Commonwealth funding for remote indigenous housing in Queensland. The workshop was attended by all indigenous Councils except Aurukun Shire Council who were an apology. The workshop was facilitated by Mr Mick Gooda.

A methodology was presented that took into account population, overcrowding and homelessness. The methodology also had a factor to take into account the relative isolation of communities and the resulting cost escalation on construction costs.

The population counts were put into bandings to try to alleviate for the errors in the ABS counts. Weightings were given to each factor population 50%, overcrowding 25% and homelessness 25%.

The majority of Councils were happy with the general methodology however Hopevale were not happy with the outcome when they compared to similar Communities. After a great deal of discussion it was decided to change the weightings given to the overcrowding and homelessness factors (overcrowding 40%, homelessness 10%) and recalculate the results. This improved the outcome for Hopevale to an acceptable amount and all Councils present agreed with the outcomes for their communities. Table 1 below shows the outcomes for communities both before and after the adjustment. You will note that there is very little difference for Wujal Wujal.

Attached to this report is a sheet showing all the data for each community that was used in the original methodology. There was a general agreement that the accuracy of the data was questionable however given no alternative data sources were available for every community it was agreed for the purposes of the distribution of the funding in a timely manner there was little option but to accept these data sources as the probability was that the errors were uniform across each community.

Table 1

| Local Govt Area | Population Band | Original Funding | Amended Funding | Difference |
|------------------|-----------------|------------------|-----------------|------------|
| Mapoon | 250-500 | 2,352,941 | 2,352,941 | 0 |
| Wujal Wujal | 250-500 | 2,357,031 | 2,352,941 | -4,090 |
| Hopevale | 1000-1500 | 2,881,628 | 3,643,659 | 762,031 |
| Woorabinda | 700-1000 | 3,652,724 | 3,594,050 | -58,674 |
| Napranum | 700-1000 | 3,527,237 | 3,780,462 | 253,225 |
| Cherbourg | 1000-1500 | 3,578,814 | 3,419,891 | -158,923 |
| Porpuraaw | 700-1000 | 3,767,056 | 4,073,260 | 306,204 |
| Kowanyama | 700-1000 | 4,453,250 | 4,515,679 | 62,429 |
| Lockhart River | 700-1000 | 6,881,276 | 6,235,688 | -645,588 |
| Yarrabah | 2000-3000 | 7,126,337 | 6,520,188 | -606,149 |
| Mornington Shire | 1000-1500 | 7,125,571 | 7,328,042 | 202,471 |
| Doomadgee | 1000-1500 | 7,541,231 | 6,962,951 | -578,280 |
| Aurukun | 1000-1500 | 7,992,314 | 7,180,640 | -811,674 |
| NPARC | 2000-3000 | 8,238,151 | 8,385,607 | 147,456 |
| Torres Shire | 2000-3000 | 8,420,043 | 9,212,205 | 792,162 |
| Palm Island | 2000-3000 | 12,191,436 | 11,013,932 | -1,177,504 |
| TSIRC | 4000-5000 | 12,912,962 | 14,427,863 | 1,514,901 |
| | | 105,000,002 | 104,999,999 | -3 |

The DHPW will write to Council to confirm the funding allocations and program conditions/requirements.

RECOMMENDATION

That Council notes the Chief Executive Officers report on the Remote Indigenous Housing funding workshop

This is where the A3 Housing Table will be placed A3.

6.2.3 Singapore Ant Control Program

The proposal below has been received from Travis Sydes from FNQROC. It needs to be formally considered and adopted by Council pending on funding Council would endorse the proposed management plan for the control of Singapore Ants to safeguard the asset stocks in the Community.

The implementation of the program will still need to be worked through together with the training of Council's Animal Management Workers (AMW)

The proposal was tabled at the TWG on Thursday 13th February so Department of Housing and Public Works can consider budget contribution for a collaborative approach with Council as the program will require all houses (DHPW & Council) and infrastructure to be treated including Council facilities and public infrastructure such as the hospital and police station.

Wujal Wujal Singapore Ant Biosecurity Response Plan. February 2020

On February 4th Steve Wilton – CEO WWASC met with, Michael Graham (Biosecurity Queensland), Gary Morton (National Electric Ant Eradication Program) and Travis Sydes (FNQROC) to discuss options for the management Singapore ant across the entire Wujal Wujal community. The proposal below maps out a recommended course of action.

The problem:

Singapore ant is a tramp ant. Singapore ants can hitch rides in many ways ranging from private vehicles (including caravans of the travelling public), commercial freight and goods, machinery, raw materials and household goods. It is a significant household pest in the tropics and sub tropics across the globe. It is known to infest houses, attack and bite people in bed and get into food products. It is strongly reliant on human habitat and is commonly found in houses, vehicles, and freight.

The Singapore ant can cause extensive economic damage, for example, it chews holes through fabric and rubber goods, removes rubber insulation from electric cables and phone lines, damages polyethylene cable. They can quickly damage the electrical systems of vehicles, electronic equipment and appliances.

WWASC's key concerns:

The primary impact of concern from Singapore ants for Wujal Wujal is the destruction of electrical and electronic equipment in private and public infrastructure. There is a demonstrated significant public safety, asset and infrastructure management issue which warrants an immediate cost avoidance approach. This would need to be supported in the by long-term by management processes and

preventative maintenance to reduce or mitigate re-infestation; or increases in density/distribution of Singapore ants.

What's the long-term outcome WWASC would like to achieve?

- Singapore ants are reduced to a manageable level and priority infrastructure and public assets are protected.
- Reduce impacts and densities in public and private housing
- Manage entry points and pathways across the community to prevent future introduction of Singapore ant, or another significant ant pest (yellow crazy ant, electric ant).

Key points

- Singapore ants cause significant damage to electrical and electronic equipment in private/public infrastructure, vehicles and machinery.
- Critical infrastructure such as communications, water treatment/reticulation, health and emergency services are vulnerable to impacts.
- Singapore ants are closely associated with human habitats and do not establish or persist in the natural environment.
- They have been confirmed in Wujal Wujal and are present across the entire community.
- Effective control tools are available and are relatively affordable but require a systematic and integrated approach and ongoing maintenance to effectively manage the risk.
- Wujal Wujal's smaller size and clear points of entry and exit make management of Singapore ant more plausible than many remote communities.
- Wujal Wujal ASC has demonstrated ability to deliver long term management outcomes to complex health and social issues as evidenced by the AMW and horse management programs.

Pesticide costs and recommended management response

There are approximately 30 hectares of treatable area in Wujal Wujal community if all areas required treatment in any one round. Luring and recording of distribution would be required prior to baiting to establish density and actual extent of ants and infested properties. A conservative estimate of expense for the baiting operation would range between \$6,000-\$15,000 per treatment. It is important to note that over time and in subsequent rounds of treatment the densities and distribution of ants should decrease, and as a result may cost significantly less.

3 commercial products are available at present - estimated costs are a calculated based on hectares treated x rate of application (kg per Ha)

- AMDRO® GRANULAR ANT BAIT ACTIVE CONSTITUENT: 7.3 g/kg HYDRAMETHYLNON @ 2.5 kg / Ha, \$200 / Kg - <https://crop-solutions.basf.com.au/products/amdro-granular-ant-bait>
- SYNERGY PRO ANT BAIT 2.5g / Kg PYRIPROXYFEN, ACTIVE CONSTITUENT: 3.65g / kg HYDRAMETHYLNON @ 2-4Kg / Ha, \$200 / Kg. <https://sumitomo-chem.com.au/synergy-pro>
- DISTANCE PLUS ACTIVE CONSTITUENT: 5 g/kg PYRIPROXYFEN @ 2-4Kg / Ha, \$50 / Kg. <https://sumitomo-chem.com.au/distance-plus-ant-bait>

A longer-term option which may reduce costs is to expand the on-label registrations for products in use with ant eradication programs; however, this will require making a submission to the Australian Pesticides and Veterinary Medicines Authority (APVMA) which may take up to 12 months. One recommendation would be to knock down the population with current products; and then plan for an ongoing preventative or reactive management program using a newly registered product from the APVMA – this course of action might allow other communities to come on board in management program in the meantime and allow for bulk purchasing arrangements to evolve into the future as well.

Proposed management regime

| Step | Action/s | Who | Resource | Cost |
|--|--|-----------------------------------|--|-------------------------------|
| Communication education | Brief council on issue and proposed course of action | BQ, FNQROC | BQ – Singapore ants in communities information package | In kind |
| | Outline issues and proposed plan to community | AMW with support of council | BQ – Singapore ants in communities information package | In kind (local printing cost) |
| Survey to establish/confirm distribution and hotspots | Lay lures for one hour and sample ants (morning and afternoon) | AMW with support of BQ | Lures (hot dogs, flagging tape, sample kits) | \$200 perishables |
| | Send samples for ID | AMW with support of BQ | Ant ID (NEAEP) | In kind |
| Devise treatment method | Develop management zones and baiting sequence | AMW with support of BQ and FNQROC | GIS, desktop and admin | In kind |

| | | | | |
|---|---|--------------------------|--|---|
| | Outline treatment regime to community | AMW, WWASC | Management map and calendar | In kind |
| Conduct treatment | Treatment 1, 2, 3 (6 weeks apart) | AMW with support from BQ | Notices and baits Broadcast granular around buildings/power boxes, bait traps inside buildings | \$6-\$15,000 per treatment (see pesticides costs) |
| Follow up survey | Lay lures for one hour and sample ants (morning and afternoon) | AMW | Lures (hot dogs, flagging tape, sample kits) | \$200 perishes |
| | Send samples for ID | AMW with support of BQ | Ant ID (NEAEP) | In kind |
| Management plan | Compile report and recommendation & develop ongoing management regime | WWASC, AMW, BQ, FNQROC | GIS, desktop and admin | In kind |
| Ongoing prevention and management regime | Deliver ongoing management as part of works program | WWASC, AMW | Lures and baits as required (estimated annual budget) | Ongoing |
| | Report and review annually | WWASC, AMW | GIS, desktop and admin | In kind |

RECOMMENDATION

That Council approves and adopts the proposed Singapore Ant Management Regime and direct the Chief Executive Officer to seek funding for the implementation of the regime in conjunction with the Department of Housing and Public Works.

6.2.4 Invitation to share?: Coast to Coast Conference, Cairns

Council has received a proposition from Associate Professor Kerrie Foxwell-Norton from Griffith University. The invitation also includes Yarrabah Aboriginal Shire Council. In July this year, the Australian Coastal Society is holding its annual conference in Cairns (at The Pullman see [here](#)).

She is thinking that we could share a panel or workshop where we spoke about our podcast/poster project (maybe listened to some in the session) and overall, the experience of working together to address the changes to land and sea (or climate changes and impacts) that are being experienced and understood by Indigenous communities and communicated to us.

We can do this in whatever way you want or deem appropriate. There may be other communities or participants you'd like to invite? Your audience will be a room full of coastal professionals of various persuasions - scientists, NGO's, local, state and federal bureaucrats, researchers and academics, activists. All will be so keen to hear about our shared work and your ideas and stories.

While we are in Cairns, we hope to make some time to discuss a journal article and co-authorship. We are very conscious of what stories are ours to tell and which are not - and wish to remain respectful and give due acknowledgement.

If you are interested (and there may be some funding to attend), Associate Professor Foxwell-Norton will draft a proposal and send around asap. It would be great to work with you again and to see some familiar faces in Cairns. **(tabled)**.

RECOMMENDATION

That Council agrees to participate in the Coast to Coast conference in Cairns in July 2020 in collaboration with Griffith University and other participating stakeholders.

6.2.5 LGMA CEO Forum

The local Government Managers Australia Queensland are the peak body for management in local Government in Queensland. Each year there are two forums for CEO's to discuss current issues in the industry particularly on how best to implement government policy and legislative changes. The indigenous council CEO's also have a separate session to discuss those issues that are specific to indigenous councils.

The next forum is in Brisbane on 5 & 6 March and will include sessions on the induction processes following the 28 March 2020 elections.

RECOMMENDATION

That Council approves the Chief Executive Officer to attend the LGMA CEO Forum in Brisbane on 5 & 6 March 2020.

RECOMMENDATION

That Council receives and adopts the Chief Executive Officer's report for the month of February 2020.

**Chief Executive Officer
Stephen Wilton
17 February 2020**

WUJAL WUJAL ABORIGINAL SHIRE COUNCIL

ORDINARY COUNCIL MEETING

Thursday 20 February 2020



6.3 Director Finance & Corporate Services Report (DF&CS)

6.3.1 Cash Position

6.3.2 2018/2019 Audit

6.3.3 2019/2020 Audit

6.3.4 Overdue Reporting

6.3.5 HR/Payroll

6.3.6 Monthly Financial Reporting and Other Finance Projects

6.3.1 Cash Position

Total Bank balance as at 6 February 2020 is \$3,271,285

Bank reconciliation is up to date to 31 January 2020

Summary of the deposits and large payments between 2 January to 6 February 2020

| <u>Deposits</u> | | <u>Amount</u> |
|--|--|-------------------|
| Art Centre | | - |
| Fuel Sales | | 2,716.32 |
| Centrelink Agent fees | | 2,130.41 |
| Debtors | | 36,508.16 |
| Depart of State Development (Eco Village) | | 500,000.00 |
| DLGRMA Water Service Connection | | 120,316.74 |
| DOGIT | | 4,247.10 |
| DOH | | 39,595.72 |
| DRFA Tropical Cyclone Owen & Moonsoon Trough | | 128,539.36 |
| DRFA Tropical Cyclone Owen 9-17 Dec 2018 | | 6,033.01 |
| NJCP (Community Care) | | 37,051.04 |
| Miscellaneous | | 1,692.68 |
| | | 878,830.54 |
| | | |
| <u>Payments</u> | | |
| Wages | | 369,801.59 |
| Creditors & Direct Bank Payments | | 625,482.12 |
| | | 995,283.71 |
| | | |

6.3.2 2018/2019 Audit

- QAO completed the 2018/2019 audit and issued an unmodified audit opinion on the Financial Statements. **(Refer Attachment 1 tabled)**
- In the Special Meeting on 31 January 2020, Council adopted the 2018/2019 Financial Statements
- QAO issued final management letter- including management responses. **(Refer Attachment 2 tabled).**

6.3.3 2019/2020 Audit

- Planning discussion with QAO Director & Audit Manager on 6 February
- QAO proposed interim visit from 5 to 14 May 2020- to be confirmed once resource allocation finalised

6.3.4 Overdue Reporting

Actioned

- CHSP Financial Report for Community Care
- NIAA Grant Recipient Compliance

Work in progress

- ILGSP 16-18 0047- Innovation and Sustainability
- ILGSP 16-18 0048- Training and Professional Development
- ILGSP 16-18 0046 Business Diversification- Service Station- DLGRMA suggested CEO should write to the Minister requesting change of scope

6.3.5 Payroll/HR

- Meeting with Mypathway on the new Host Agreement – there are new requirements as the Host
- Offer letters to be issued to four new employees who is transitioning into full time employment under host agreement
- State Wage Case 2019- ruling was for an increase of 3%- action in the coming weeks including to process eligible backpay from 1 September 2019
- Finance Admin Trainee- finalised, in the process of reference checks. Expecting offer letters to be issued by next week

6.3.6 Monthly Financial Reporting and Other Finance Projects

- Final Journals to be posted to 1 July 2019 to agree opening balances audited 2018/2019 Financial Statements
- Finance Dept now have a project tracker in place and working through the tasks- attainment of goals subject to stability and availability of resources

RECOMMENDATION

That Council receives and adopts the DF&CS report for the month of February 2020.

Director Finance and Corporate Services
Harish Nair
17 February 2020

WUJAL WUJAL ABORIGINAL SHIRE COUNCIL

ORDINARY COUNCIL MEETING

Thursday 20 February 2020



6.4 Director Works and Building Services Report

- 6.4. Executive Summary
- 6.4.1 Building - BAS Responsive Maintenance Report – Patrick Nandy
- 6.4.2 Works – Geoffrey Rosendale
- 6.4.3 Kindergarten – Coraleen Shipton
- 6.4.4 Capital Projects - Orion Consulting
- 6.4.5 Art Centre – Vikki Burrows
- 6.4.6 Waste and Waste Water – Ian Hocking
- 6.4.7 Community Care – Stephanie Dick
- 6.4.8 Post Office – Neal Ransom
- 6.4.9 Centrelink Report – Marie Shipton
- 6.4.10 IKC Report – Kylie Mills
- 6.4.11 Animal/Environmental Management

Action items from previous Council meetings:

| Date: | Action | Status | Comment |
|---|--|----------------------|--|
| Council Meeting held 22 August 2019 | | | |
| CEO REPORT | | | |
| 6.2.5 Capital Projects Register | A tap, pressure hose, ramp to tie boats up and lights could be included at the Boat Ramp in the plans. Include in development plans. | In Progress | Awaiting budget to commence, approx. 75k. |
| DW&BS REPORT | | | |
| 6.5.3 Animal Management | That Council reviews vet and pound fees surrounding Animal Management procedures and practices. Council puts a process in place for unpaid impoundment fines and then advises these at a community meeting information session | Complete | Complete, community consultation is ongoing, due to changes in Animal management. |
| 6.5.4 Civil Construction | Prepare an estimate of cost to convert the AFL field to a Rugby field. Report back to Council. | Complete | Complete, 100k to manufacture goal posts and convert AFL to Rugby League, hopefully I can get this done under QRA funds. |
| Council Meeting held 26 September 2019 | | | |
| MAYORS REPORT | | | |
| 6.1.12 | National Indigenous Empowerment Summit 3-5 September 2019 | Complete | Complete |
| CEO REPORT | | | |
| 6.2.15 Res: 1926092019 | Driveways on Wujal Wujal Southside | PCI, EOFY | Checking other concrete suppliers, target to complete is EOFY. |
| DB&WS REPORT | | | |
| 6.4.8 Res: 2526092019 | Kindy Report – remedy of non-compliant items | Complete | Complete |
| Res: 2626092019 | Kindy Report – Director access to budget | Complete from DWBS | Hopefully finance has given access. |
| Res: 2726092019 | Kindy Report – Staffing levels | Complete | Complete |
| 6.4.11 Res: 2826092019 | Animal/Environmental Management – organisation of monthly community meeting | Ongoing consultation | |
| GENERAL BUSINESS | | | |

| | | | |
|--|---|--|---|
| | Gum tree removal – Little Douglas Street | Awaiting tree lopper | Sourcing quotes, pending on budget. |
| | Cars parking in the roundabout – dangerous | Ongoing | Removal of ANZAC, only viable solution, then markings can be done to standard. |
| | Joining of two projects raised: Proposed Safari tents/accommodation (Eco-Lodge) and Contractors accommodation | Ongoing | As per report we can fit in (6) tents extra facilities will have to be constructed. |
| | Funding for Rodeo ground/portable yards down on the corner across the river past the football field. | Ongoing | Application to DSC for approval. |
| Council Meeting held 24 October 2019 | | | |
| DW&BS REPORT | | | |
| 6.4.8 Kindergarten | DW&BS to investigate costings for the relocation of sandpit and cost of playground equipment at the kindergarten. Costs and quotes to be obtained. | Will be included in the refurbishment. | |
| Council Meeting held 21 November 2019 | | | |
| GENERAL BUSINESS | | | |
| Xmas Break Animal Management | That DB&WS and Vet Nurse look at affordable fees for registered Wujal Wujal dogs. DW&BS to investigate | Ongoing | |
| Council Meeting held 23 January 2020 | | | |
| DW&BS REPORT | | | |
| HACC Report | DW&BS to look at HACC air conditioners and freezer and report back at next Council meeting | Temporary fix until I get my Budget. | |
| GENERAL BUSINESS | | | |
| General Business | Wall on the back road. Need a privacy barrier either plants or fence. DW&BS to give an update on this at next meeting. | Sourcing funding | |
| | Crocodile Awareness – Community meeting to be held. DW&BS to advise when this meeting is to be rescheduled at next Council meeting. | Animal Management has commenced consultation with community members. | |
| | Lights and wash down basin at boat ramp. DW&BS to give an update at the next council meeting. | Sourcing quotes. | |

Report to: CEO, Mayor and Councillors
Subject: Works, Building, Economic Development & Community Care Services
Date: February 2020
Prepared by: Director of Works and Building Services
Status: Information

Executive Summary

This report outlines the works undertaken during the month of JANUARY including Disaster Management, Civil, Building, Water, Sewer, Animal Management, Environmental Health, Art Centre, HACC, IKC, Post Office, Centrelink and Kindy.

6.4.1 Building BAS Responsive Maintenance Report

| | |
|--------------------------|---------------|
| Reporting Period | January 2020 |
| Department | Building |
| Reporting Officer | Patrick Nandy |

| | | | |
|--------------------|------------|------------|-----------|
| WORK ORDERS | 185 | 155 | \$ |
| Completed Orders | 15 | | |

BUDGET OVERVIEW

| BUDGET/WORKS ORDER | TOTAL BUDGET | % DONE | ADDRESS |
|-------------------------------------|---------------------|---------------|-----------------|
| B11942 OT Dismod | \$36,250.00 | 5% | 119A Hartwig St |
| U93255 Dismod/Tiling | \$11,970.00 | 10% | 18 Keim St |
| B09929 Various Works upgrade | \$40,660.00 | 5% | 22 Hartwig St |
| B10698 internal/external paintworks | \$52,927.50 | 50% | 44 Douglas St |
| B19671 Bathroom Modification | \$33,460.00 | 10% | 29 Hartwig St |
| B15451 Upgrade works | \$54,043.00 | 85% | 45 Heorlein St |
| B13872 Cupboard Upgrade | \$1232.00 | 5% | 72 Douglas St |
| B13872 Cupboard Upgrade | \$1820.00 | 5% | 73 Douglas St |
| B15454 OT modification | \$62,020.00 | 80% | 2 Yalanji Close |
| B19666 SHW replacement | \$11,385.00 | 40% | 72 Douglas St |
| Kindy Upgrade | \$770,000.00 | | Kindy Upgrade |

6.4.2 Works Report

| | |
|--------------------------|--------------------|
| Reporting Period | January 2020 |
| Department | Works |
| Reporting Officer | Geoffrey Rosendale |

- Works and services crew have been busy preparing for the shutdown period
- Drains and kerbside pick up were attended to by Parks and Landcare team
- Interviews were complete for the new employee to fill the Mechanics position
- Deploying staff from My Pathway to assist in catching up with the grass
- Sourcing quotes for the Gabion works at China Camp
- Sourcing quotes for Recycle Centre project
- Sourcing quotes for new Accommodation project

6.4.3 Kindergarten Report

| | |
|--------------------------|------------------|
| Reporting Period | January 2020 |
| Department | Kindergarten |
| Reporting Officer | Coraleen Shipton |

Term 1

- Started on Tuesday 28th January – Friday 3rd April last day of term 1

Enrolment

- 7 children enrolled in the Pre-Prep program Monday - Wednesday
- 10 children enrolled in the Limited hours program Thursday – Friday

Session Times/License

| <u>Days & Program</u> | <u>Monday Kindergarten Funded Universal Access Program 4</u> years - 5 years | <u>Tuesday Kindergarten Funded Universal Access Program 4</u> years – 5 years | <u>Wednesday Kindergarten Funded Universal Access Program 4</u> years – 5 years | <u>Thursday Limited Hours care</u> 3 years – 5 years | <u>Friday Limited Hours Care</u> 3 Years – 5 years |
|---------------------------|---|--|--|---|---|
| Hours | 8.30 am – 2.30 pm | 8.30 am – 2.30 pm | 8.30 am – 2.30 pm | 8.30 am – 2.30 pm | 8.30 am – 11.30 am |

The License capacity is 21 children per day Monday to Friday and is only for children aged 3 years to 5 years of age.

Non-Contact Time

I believe in 2019 that council has passed a resolution for a non-contact day which I am entitled to. As at 31 January 2020 this has not happened. Should this be implemented it will also help other staff employed to complete their studies.

Resolution passed at Council 26 September 2020:

| | | |
|---------------------|--|--------------------|
| Resolution: | That the DW&BS investigate staffing levels of the Kindegarten to meet compliance in regards to non-contact days. | |
| Moved: | Cr Desmond Tayley | CARRIED 5/5 |
| Seconded: | Cr Robert Bloomfield | |
| Decision No: | 2726092019 | |

Activities

- Settling into our Kindy rituals and routines
- Weather activity children getting involved with engaging with collage activities, language - teaching children English and our kuku Yalanji weather words.
- Staff observing children's social and emotional behavior.

Grounds person

Maintaining the Kindergarten yard is still an issue.



RECOMMENDATION

That Council investigate employing a grounds person and that this position maybe responsible for not only maintaining the yard but also fill in when a bus driver is needed if the budget allows the Kindergarten.

Kindergarten Upgrade/Renovation

In November 2019 I was verbally told that the Kindergarten was in the process of being renovated. To date nothing has happened. Leading up to the Christmas break I spent time working after hours packing resources to be shipped into a shipping container for nothing (not paid for the extra hours). Monday the 20 January 2020 was the first day back for staff which is prep week. Please see attached photo of what day one of prep week looked like.

Playground

Currently the sandpit does not have a shade over it and the sand is not the correct sand this has been raised with the works department in **2019**.

The current swings have been removed from the Kindergarten and since has not been replaced.

6.4.4 Orion Consulting

| | |
|--------------------------|------------------|
| Reporting Period | January 2020 |
| Department | Capital Projects |
| Reporting Officer | Orion Consulting |

Natural Disaster Program (NDP)

Program Summary

Wujal Wujal Aboriginal Shire Council (WWASC) currently active programs under the following funding arrangements; Natural Disaster Relief and Recovery Arrangements (NDRRA), Disaster Recovery Funding Arrangements (DRFA), Natural Disaster Resilience Program (NDRP), Get Ready Queensland (GRQ);

The program is broken down into the following categories;

- 2018 NDRRA March Event Restoration of Essential Public Assets (REPA)
- 2018 DRFA December Event Counter Disaster Operation (CDO)
- 2019 DRFA January – Feb Event Counter Disaster Operation (CDO)
- 2019 DRFA January – Feb Event Restoration of Essential Public Assets (REPA)
- 2019 Category D Flood Recovery Exceptional Assistance,
- 2018 Natural Disaster Resilience Program (NDRP)
-

The program status report has been attached as **Appendix 1 – Natural Disaster Program P6 Report**. The report details, funding applications and approvals status, program estimates, programmes schedules and cash flow forecasts.

Design

Orion Project Consulting Pty Ltd as Design Managers is currently managing the design process of the WWSTO2019 – Waste Water Treatment Plant Upgrade and WWRC2020 Recycle Centre Project. The WWSTP2019 is a design & construct contract and is currently on track with no issues to resolve.

WWRC2020 Recycle Centre – Concept design is complete. Minor changes have been made due to the changes in the scope of work and earthwork levels. No issues to resolve.

Design Issues

Trinity Engineering to provide the cost to complete detailed engineering inspections for China Camp Rd. These inspections will allow Trinity Engineering to RPEQ the As Constructed drawings and documentation. This process is required to ensure that the works undertaken on China Camp Rd are to the current Australian Engineering Standards.

Applications and Approvals

DRFA – Restoration of Essential Public Assets – **Status** - In Development. Due to announcement of the availability of Category D funding the restoration of essential public assets submissions will not be submitted until the Commonwealth finalise the assessment criteria for the funding applications.

DRFA – Betterment Application – **Status** – The submission for the Waterfall Rd Rock Gabion Extension Project was finalised on 5 December 2019 with the QRA. QRA will advise on any additional information and or approvals upon review of the submissions. Ongoing in 2020. Construction

WWASC.11.18 (2018 NDRRA Works)

The Queensland Reconstruction Authority has completed the infield assessment for the reconstruction of China Camp Rd. The recommended value of \$3,850,779.38 has been approved by the QRA. A formal letter will be issued to Wujal Wujal Aboriginal Shire Council detailing the approval and funding amount.

A project program has been established for the landslip works to determine best practices in delivering these works. Council has suggested that the works can be undertaken by Council staff and machinery.

Orion Project Consulting has received the detailed design of China Camp Rd from Trinity Engineering.

Council have commenced discussions with the Concreter to commence work on the 17 February 2020. Council has ordered the Gabions for the project. To commence China Camp Road.

WWASC.12.18 (2018 NDRP Works)

The Queensland Reconstruction Authority has approved \$700,000.00 for the upgrade works of a place of refuge for the community, this is in addition to the \$1.1m committed by the Department of Prime Minister and Cabinet. There still exists a funding shortfall of 2-3m for a new build of a place of refuge.

Temporary facilities have been ordered. Awaiting on geotechnical testing prior to delivery to site as to the condition of the site and impacts on footing details.

Indigenous Council Critical Infrastructure Program (ICCIP)

Program Summary

Wujal Wujal Aboriginal Shire Council (WWASC) currently has one approved project under the ICCIP.

- The replacement of the Waste Water Treatment Plant

Additional works required is broken down into the following categories;

- ICCIP Sewer Network Upgrade
- ICCIP Irrigation Project
- ICCIP Waste RPEQ
- ICCIP SPS replace pumps
- ICCIP Replace membranes elements

The program status report will be updated and attached as **Appendix 4 – ICCIP Program Report**. The report details, funding, programmes schedules.

OPC is currently working with the contractor (True Water Australia) to finalise the scope and costs of the Sewer Network Upgrade to be treated as a change in scope for the WWSTP2019 project.

Applications and Approvals

All statutory approval will be the responsibility of successful contractor.

Procurement

Design

No further procurement activities are forecast for this reporting period.

Legal

No legal services are currently engaged for the active projects under funding agreements. Should any advice for any matter be required then the same legal firm who provided advice on NDRRA works with Orion Project Consulting (McInnes Wilson Lawyers) will be recommended.

Construction

Tender report was submitted at the October 2019 Council meeting detailing the tender process and the recommendation to award the contract.

A Council resolution on the matter was passed and Council requested that the contract be awarded to the recommended tenderer.

Construction

ICCIP WWTP– Waste Water Treatment Plant Upgrade Project

WWASC has received the bank guarantee from the contractor and all project documentation. Contractor has submitted progress claim 1 for payment. Contractor has ordered the Kubota treatment plant and will update the construction program to reflect the revised dates. The signed Project Management Plan (PMP) has been approved by DLGRMA in January 2019. Design has commenced. Construction is expected to commence in mid-February 2020.

Cape York Regional Package, Torres Cape Indigenous Council Alliance Funding (TCICA)

Program Summary

Wujal Wujal Aboriginal Shire Council (WWASC) currently has two approved projects under the CIMA.

- Recycle Centre
- Bloomfield River Services Crossing
- Applications and Approvals
- No current applications or approvals.

Procurement

Design

No further procurement activities are forecast for this reporting period.

Recycle Centre Project.

At the request of Council, Orion Project Consulting has amended the scope of work for the Recycle Centre required to satisfy WWASC.

OPC has completed the schedule of works and tender documentation for this project.

OPC will issue the documentation to NCP to provide a price and works schedule for the project. If successful, WWASC can engage NCP under the Local Buy contract.

Bloomfield River Bridge Service Crossing Project.

NCP Contractors have completed the works under the WWBSC2019 contract. OPC to finalise the defect rectification. NCP has requested practical completion on February 2020. Structural Engineer has completed the inspections required to sign off on the form 15 and 16 for the project. Project is complete.

| | |
|--|-------------------------|
| Original Cost Allocation: | \$ 11,730,275.78 |
| NDRRA 13.18 Cape Tribulation - Bloomfield Road | \$ 1,043,918.00 |
| NDRRA 13.18 China-Camp Road | \$ 2,178,416.00 |
| NDRRA 13.18 Outstation Access Road | \$ - |
| NDRRA 13.18 Contingency | \$ 1,094,537.60 |
| NDRRA 13.18 Escalation | \$ 273,634.40 |
| NDRRA 13.18 Project Management | \$ 547,268.80 |
| NDRP 12.18 Place of Refuge | \$ 700,000.00 |
| W4Q Depot Office Upgrade \$500K | \$ 500,000.00 |
| CYIF Recycle Centre | \$ 948,815.00 |
| CYIF Boat Ramp | \$ 270,000.00 |
| Boat Ramp Design & Tender Docs | \$ 50,000.00 |
| Boat Ramp Concrete Works | \$ 50,000.00 |
| CYIF Water Main Xing Bridge | \$ 258,000.00 |
| Water Supply Bridge Crossover | \$ 284,186.00 |
| ICCIP Replace fencing and construct roof over generator | \$ 18,000.00 |
| ICCIP Wastewater, multiple | \$ 1,275,100.00 |
| ICCIP Waste RPEQ | \$ 10,000.00 |
| ICCIP SPS replace pumps(50k); major upgrade of treatment plant | \$ 1,550,000.00 |
| ICCIP Replace membranes elements | \$ 50,000.00 |

Construction

Recycle Centre

Following the appointment of the successful contractor, construction is expected to start in early March in 2020 with an expected construction period of 3 months. Project to be completed by 30 May 2020.

6.4.5 Art Centre Report

| | |
|--------------------------|---------------|
| Reporting Period | January 2020 |
| Department | Art Centre |
| Reporting Officer | Vikki Burrows |

Highlights:

- While I was on leave I arranged for Lynelle Flinders to come to the art centre to coordinate a textile workshop with the artists. Lynelle was here for 2 weeks working with artists hand painting big lengths of material for kaftans and scarfs for the gallery. The outcome of this workshop was to produce a collection of hand painted silk to sell in the art gallery, produce a Fashion collection for the coming year and provide an opportunity for the artists to earn extra income.

Data:

- No sales for the month of January 2020.

Barriers & Issues:

- It would be ideal if Council could employ another staff member for the art Centre. The position of an experienced studio manager to help run the studio, train the artists in this role, help in the gallery. This position needs to be filled by someone who will help expand our commercial opportunities.
- I have concerns regarding amount of government bodies and visitors interrupting the artists working in the studio, especially when we are conducting a workshop that is costing Council money and the artists professional development. The artists and staff would like talk about putting some procedures in place for next year.
- The gallery opening door is still broken, this needs to be fixed before opening the art Centre to the public.

Funding/Agreements/Financials:

- IRADF grant is due in February 2020, Indigenous Regional Arts Development Fund which is for \$25,000.

Resolutions:

- The gallery hanging system has arrived and will be installed in the next few months.
- I would like to thank the Council for allowing me to have 6 weeks off over the Christmas period and all of January 2020. This is the longest break I have had in many years and it was a much-needed holiday.
- Junibel Doughboy stepped up as Manager in my absence and did a great job managing the art Centre and the studio space.

6.4.6 Water and Waste Report

| | |
|--------------------------|-------------------------|
| Reporting Period | January 2020 |
| Department | Water and Waste Water |
| Reporting Officer | Ian Hocking Coordinator |

| REPORT DATE | PROJECT NAME | PREPARED BY |
|--|---|--|
| <p>We have had water connected To the dump site in preparation for Development of this site. The ayton bore has been sealed up to stop ground water intrusion this will help with the ecoli problem in Ayton</p> |  |  |

SUMMARY OVERVIEW

| | PHOTOS | NOTES |
|--|--------|---|
|   | | <ul style="list-style-type: none"> • The bridge crossing of water and effluent has been completed. • This will improve water quality for the southside residents • And flood proof these services • We are still having problems with waste material down the sewerage System. This is very time consuming but has not caused any pump Failures so far. • The staff have been busy cleaning up around the plants with the Amount of plant growth at this time of year. • Both plants are performing well with good reading from cairns Laboratory. We have had no ecoli reading from southside or ayton For the last two test runs. • Cairns regional health have been here for two days • Conducting training with the eso staff. This is a very • Worthwhile exercise. • Council held a smoking ceremony for the sewer plant upgrade, This went very well |

6.4.7 Community Care Report

| | |
|--------------------------|----------------|
| Reporting Period | January 2020 |
| Department | HACC |
| Reporting Officer | Stephanie Dick |

| Statistics for the Month | | | |
|--|--|---------------|----------------------|
| Admissions | CHSP 0 | HCP 1 | Disability |
| Discharges | CHSP 0 | HCP 1 | Disability |
| Number of Meals | CHSP 240 | HCP 111 | Disability 2 |
| Number of Transport Trips | CHSP 95 | HCP 37 | Disability 3 |
| Number of Hours | CHSP | Disability 10 | |
| Activities conducted for Month | | | |
| Personal Care hours | 0 | Clinic Visits | 30 |
| Assessment hours | 12 | | |
| <p>4 CHSP clients have now been allocated HCP level 1 packages. All clients have signed agreement and updated care plans. Referral sent to the RAS for assessment for Garden Maintenance. Unclear of what we have in budget. From Dex Reporting sent roughly \$170,000.00 of funds to be spend providing services to clients before June 30th, 2020. Staffing have been reminded weekly to record any services they provide to clients to document accordingly so that we entered Stephanie can see Service Activity Report is for financial 2019-2020. Total of 6 clients care plan reviews conducted, 4 of 6 are allocated HCP packages 2 of 6 CHSP care plan reviews completed for the month. Visit for Cooktown Acting Community Care Coordinator Tegan Diprose visited centre for induction. Working closely with Tegan to plan future group activities.</p> | | | |
| Future Activities Planned | | | |
| <ul style="list-style-type: none"> • Planning is underway for Group Social Support Activities. Seniors Week coming up. Working with Finance to apply for grant to cover expenses. | | | |
| Compliments | | | |
| Total Number for Month: 0 | Tegan Diprose Cooktown Acting Community Care Coordinator Compliments have been given to her about great service we have been Providing to clients in Community and Ayton area. | | |
| Suggestions for Improvement | | | |
| <ul style="list-style-type: none"> • Finance to be added to AUSKEY, ROCS for reporting purposes. This has been a struggle in the past month as finance has no access to Aged Care government portals. Which meaning Report will be delayed on due dates. | | | |
| Monitoring Activities Completed for Month | | | |
| <ul style="list-style-type: none"> • Client Meal and Activity Satisfaction surveys will be undertaken in March • Domestic Assistance needs to pick up with clients, staffing not following roster. | | | |
| External Visitors | | | |
| Who | Reason for Visit | Who | Reason for Visit |
| DoH | | DBMAS | |
| ACAT | | Clinic Visits | |
| RAS | Client service approvals | Other | NDIS for client plan |
| Staff Comments | | | |
| | | | |

6.4.8 Post Office Report

| | |
|--------------------------|--------------|
| Reporting Period | January 2020 |
| Department | Post Office |
| Reporting Officer | Neal Ransom |

Wujal Wujal Post Office trading has increased steadily now as more people are becoming aware that they can do most of their banking here, and as more services are coming online I can meet most clients requirement.

Services Update :- We are still trying to update our money order system, as we only have one delivery per week.

Compliance :- Another staff member now has their work – force I.D. and can fill in if I am away or sick.

Issues :- We still need more work to enable ordering stock and express money orders through their online help desk.

Reports :- Aggregated turnover for January by tax category - \$75.00

6.4.9 Indigenous Knowledge Centre Report

| | |
|--------------------------|--------------|
| Reporting Period | January 2020 |
| Department | IKC |
| Reporting Officer | Kylie Mills |

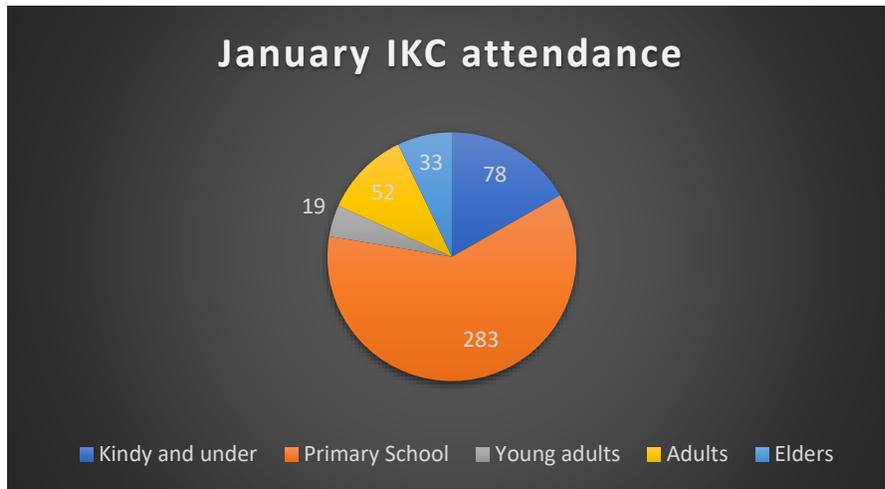
- Kids have been crafting (beading, weaving, painting etc) and watching movies.
- IKC Coordinator on leave from 13 January – 25 January 2020. Davina covered during that period.
- The printer for the IKC has arrived and been installed. Money was granted from State Libraries under the Microgrant of \$3,000. This will be very beneficial to the IKC and we can now allow the community to print using Councils Fees and Charges Schedule.
- Quotes are being obtained for some minor renovation works to the IKC so that progress can be made on the First5Forever Funding of \$15k for the kids' room.
- A lot of kids have been attending the IKC unsupervised and we are getting too many in a small space and it is becoming a WHS issue (up to 25 kids at one time). Unfortunately, the IKC doesn't get much funding for resources so planning new and exciting activities to last the entire school holiday's is a challenge. Many of the children who come to the IKC are also not being feed and are taking other kids' food and going through the staff fridge without permission. Next school holidays numbers will have to be kept lower and more parental supervision will be required.
- Started the Summer Reading Challenge and have had a good uptake, a State Libraries Initiative.
- Wujal IKC was awarded \$18,000 from the First5Forever Grant Team to start a Mum's and Bub's Group focusing on 0-18month old's. The group will liaise with the clinic and service providers for guest speaker such as the Child Health Nurse, Speech Pathologist,

mental health, dietician etc to come in regularly and give out information and talk with parents/caregivers about any concerns or advice they may require.

- Working on the Kuku Yalanji Language App have had to start again due to a computer malfunction resulting in the loss of all data off the IKC computer going back to the end of September. Fourier unable to retrieve any of the missing data. Still waiting for tech resources to arrive to begin the multimedia aspect of the project but will be liaising with local elders to go through the dictionary and make any changes.

January Statistics

- A total of 465 attendees over the December month. High attendance due to school holidays.
- No new members for December and a total of 19 loans for the month, mostly non-fiction and DVD's.



6.4.10 Centrelink Report

| | |
|--------------------------|---------------|
| Reporting Period | January 2020 |
| Department | Centrelink |
| Reporting Officer | Marie Shipton |

There are significant issues at the current Centrelink location, listed below:

- Customers with no mobile access cannot receive their pin codes
- Silver Service Centrelink phone is still not operational for MyGov Service set-up
- No email at Centrelink and no email for Cultural Advisors
- Ever since the shift from the IKC building Customer Service Officer Marie Shipton has been using her personal phone to assist customers
- On Monday 3 February 2020 Centrelink office was open from 9am until 12.30pm assisting customers (customer service officer is only paid up to 11am)

- Fax line is still not working, and the fax machine at My Pathway is being used
- Customers are served Monday to Thursdays 9am to 11am, however, customers are still on the call centre phones after 11am
- When will the position be filled?

RECOMMENDATION:

That Council asks the CEO to write a letter to Centrelink for them to fund and ensure that an operational fax, email and phone is supplied as it is their responsibility to provide this.

RECOMMENDATION:

That Council review the Customer Service Officer hours to ensure that the opening hours meet the current requirements of customers.

6.4.11 Animal and Environmental Management Report

| | |
|--------------------------|--|
| Reporting Period | January 2020 |
| Department | Animal/Environmental Management |
| Reporting Officer | Helen Bigmore/Patrick Nandy JNR/Lester Shipton |

SUMMARY

Throughout January we carried out treatments of all animals in the community for parasites. We registered 6 new animals and inserted 4 microchips for the owners that requested it. We impounded 6 dogs, some to treat illness. One stray dog was identified and after advertising on social media, an owner was found. We administered 5 antibiotic treatments for various ailments. One puppy was hit by a car and treatment provided. 85 parasite preventatives and treatments were administered over the month of January. We now have 42 registered dogs in the Wujal Wujal boundaries. In the Wujal housing in Douglas Shire we have 15 dogs. In Cook Shire Wujal housing we have 14 dogs. These dogs are not registered because they are in a different Shire. We still carry out treatments here to keep the house environments clean.

OVERVIEW

| TASK | PHOTOS | NOTES |
|--|--|-------|
| <p>Had a heap of pups come through. They were registered and treated for flea/ tick and wormed. New dogs were brought into the community from Mossman and distributed around to residents. This is obviously a burden to the programme.</p> <p>Education was provided to the children on how to correctly care for their dogs.</p> |   | |

We have been asked to re-home some dogs for owners but to do this we have to get the registered owners to sign the surrender form.

It has been hard to get owners to sign the forms.

All animals were given treatments for parasites.



Going house-to-house to provide treatments helps us to identify new dogs and any problems that owners are having.

Pig hunting injuries from dogs that took themselves hunting.

We treated dogs in the pound for overheating and did first aid on a dog with large neck wounds.

A pressure bandage was applied to the neck. The owner came to help with the procedure and to see if the dog was ok.



The dog went home the next day and the owner administered the medications for the next week.

The dog has made a full recovery.



Our task was to treat the pound for ants due to having problems with getting into the dog biscuit. Sprayed on wall edges , entrances, boundaries.

The spray also helped to kill cockroaches and geckos.



We will set up rat traps to stop the rats from trying to eat the dog food.



Puppies were found dead at the home of a registered breeder. No care had been taken with the newborn pups. The mum dog was taken hunting and lost.

All puppies died. The remaining one was surrendered for rehoming but due to malnutrition it eventually died.



The dead puppies had been left in the yard. EHW and AMW collected the bodies for burial.

We spoke with the owner, who agreed he was not able to look after these dogs.

A lost dog was found wandering in wujal wujal, Dog was found at the Wujal Wujal Library and was impounded straight away.

A social media page was set up for animal management. The post was shared internationally, raising awareness of Wujal and our programme.

The owner was informed of the post and he came to collect the dog.



The facebook page has allowed us to discuss animal matters and have discussions. Show pictures of healthy dogs and their owners looking after them.

It is an important educational tool for younger people.

We now have access to a proper safe to keep our medications.

This safe can be used to hold all our medications so that they cannot be stolen. Our euthanasia medications can also be stored here.

Dose rate charts are also used and a drug register so that we know what is going out of the safe.



CONCLUSIONS/RECOMMENDATIONS

Dogs are looking great, we are still carrying out our monthly treatments and registering new dogs.

We have had some situations where a dog has died on the weekend and left until the following Monday and then we get notified. So during that weekend flies, maggots, flesh and smell to the environment. Can we hold a vehicle on weekend calls so we can respond quicker?

Resolutions:-

- Council accepts the ongoing service agreement with Briody Plumbing to undertake all works to rectify and be consistent with the new design of the Sewer Treatment Plant, which includes;
 - Effluent field upgrade
 - Associated pits to be sealed off from flooding
 - Other works that is outside of the scope of works for the STP refurbishment.
- Council accepts that Works department employs a Project Manager fulltime to assist Director and Coordinators in overseeing all Capital and Minor works program,

RECOMMENDATION

That Council reviews and adopts the Director of Works and Building Services report for the month of February 2020.

Director Works and Building Services
Victor Mills
17 February 2020

7. CLOSED SESSION

WUJAL WUJAL ABORIGINAL SHIRE COUNCIL

ORDINARY COUNCIL MEETING

Thursday 20 February 2020



7. Closed Session

8. GENERAL BUSINESS/LATE ITEMS

8.1 National Indigenous Australians Agency (NIAA)

1,000 Jobs Package will support your business to hire new staff – Information.

9. NEXT MEETING

The next meeting is to be held on 19 March 2020.

10. MEETING CLOSE



Meeting Notice

Notice is hereby given that the next Ordinary meeting of Council will be held in the Wujal Wujal Aboriginal Shire Council Chambers, 1 Hartwig Street, Wujal Wujal

On

19 March 2020

Commencing at 9am