



# AGENDA

Ordinary Council Meeting  
Thursday 20<sup>th</sup> October 2022  
COMMENCING AT 9:00AM



**WUJAL WUJAL**  
Aboriginal Shire Council

Wujal Wujal  
Aboriginal Shire Council



## WWASC COUNCILLORS

Councillor Bradley Creek, Mayor  
Councillor Vincent Tayley, Deputy Mayor  
Councillor Robert Bloomfield  
Councillor Regan Kulka  
Councillor Vanessa Tayley

WWASC holds Council Meetings  
On the third Thursday of the Month  
Beginning at 9:00am  
The attendance of all councillors is requested.



## ORDER OF BUSINESS

- 1 [WELCOME / MEETING OPENED](#)
- 2 [ATTENDANCE / APOLOGIES](#)  
[VISITORS/PRESENTERS](#)
- 3 [CONDOLENCES / CONGRATULATIONS](#)
- 4 [COUNCILLOR OBLIGATIONS / DECLARATION OF INTERESTS](#)
- 5 [CONFIRMATION OF PREVIOUS MINUTES](#)
- 6 [REPORTS](#)  
[6.1 Mayors Report](#)  
[6.2 CEO's Report – verbal](#)  
[6.4 DF & CS Report](#)  
[6.5 DW & BS Report](#)
- 7 [CLOSED SESSION](#) -Nil
- 7 [GENERAL BUSINESS / LATE ITEMS](#)
- 8 [Mr Brett de Chastel Governance Advisor – Community Engagement Session](#)



**1. WELCOME/MEETING OPEN**

Mayor declares the meeting open and welcomes everyone and especially extends a warm welcome to new Chief Executive Officer Kylie Hanslow.

**2. ATTENDANCE/APOLOGIES**

**VISITORS/PRESENTERS**

<b>VISITORS</b>	NIL
<b>PRESENTERS</b>	NIL

**3. CONDOLENCES/CONGRATULATIONS**

**4. COUNCILLOR OBLIGATIONS/DECLARATION OF INTERESTS**

Declaration of Material Personal Interest (MPI) on any item of business

Declaration of Conflict of Interest on any item of business

Registers of Interest

**5. CONFIRMATION OF MINUTES**

Confirmation of Minutes of Ordinary meeting held 16<sup>th</sup> September 2022 as circulated.

Confirmation of Minutes of Special meeting held 11<sup>th</sup> October 2022 as circulated.

Business Arising from Previous Minutes report given at the meeting.



## 6. REPORTS

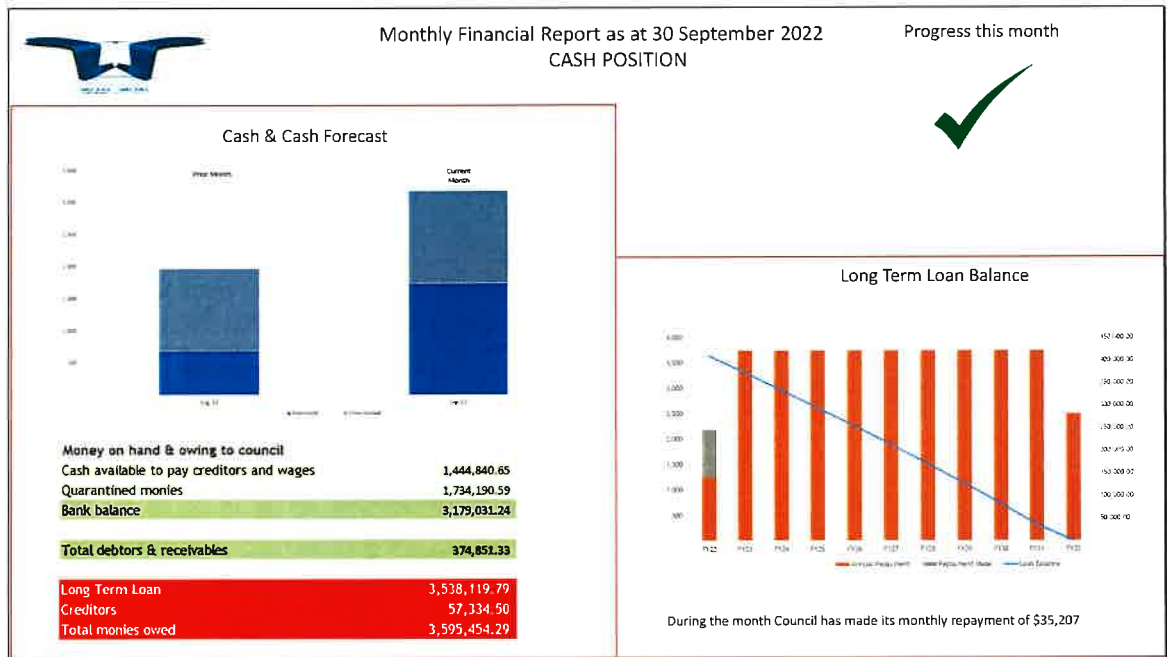
### 6.1 Mayors Report

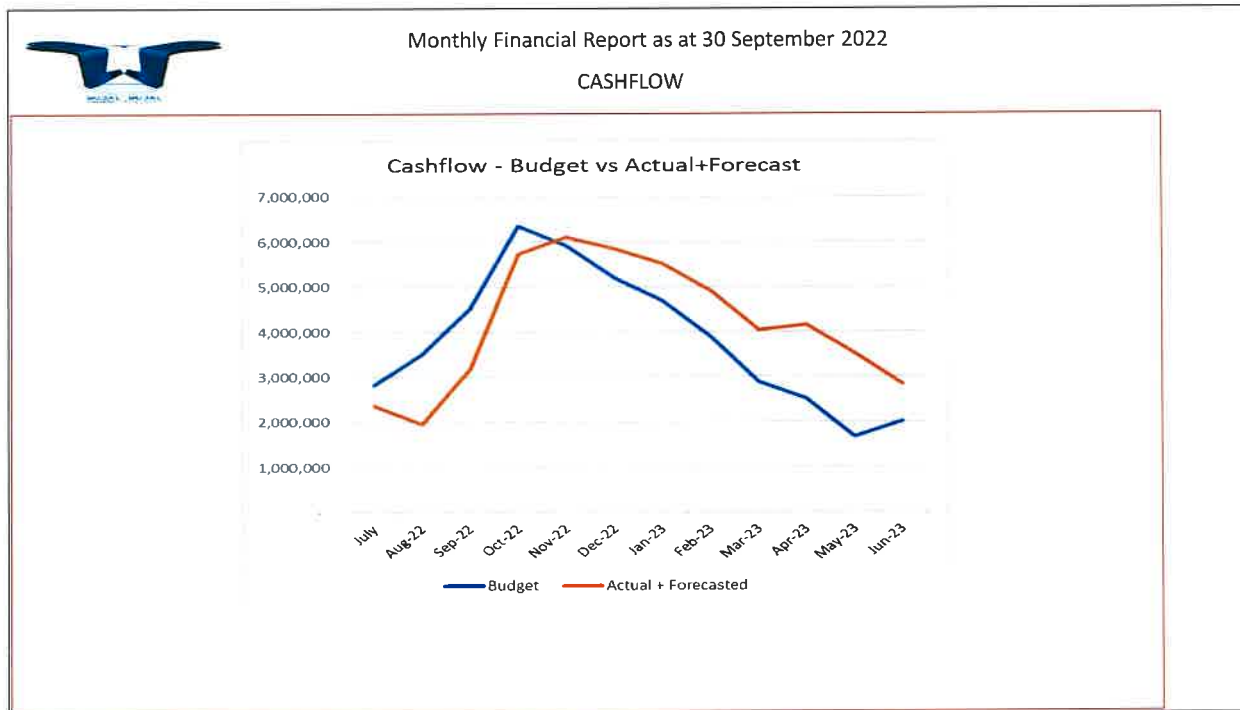
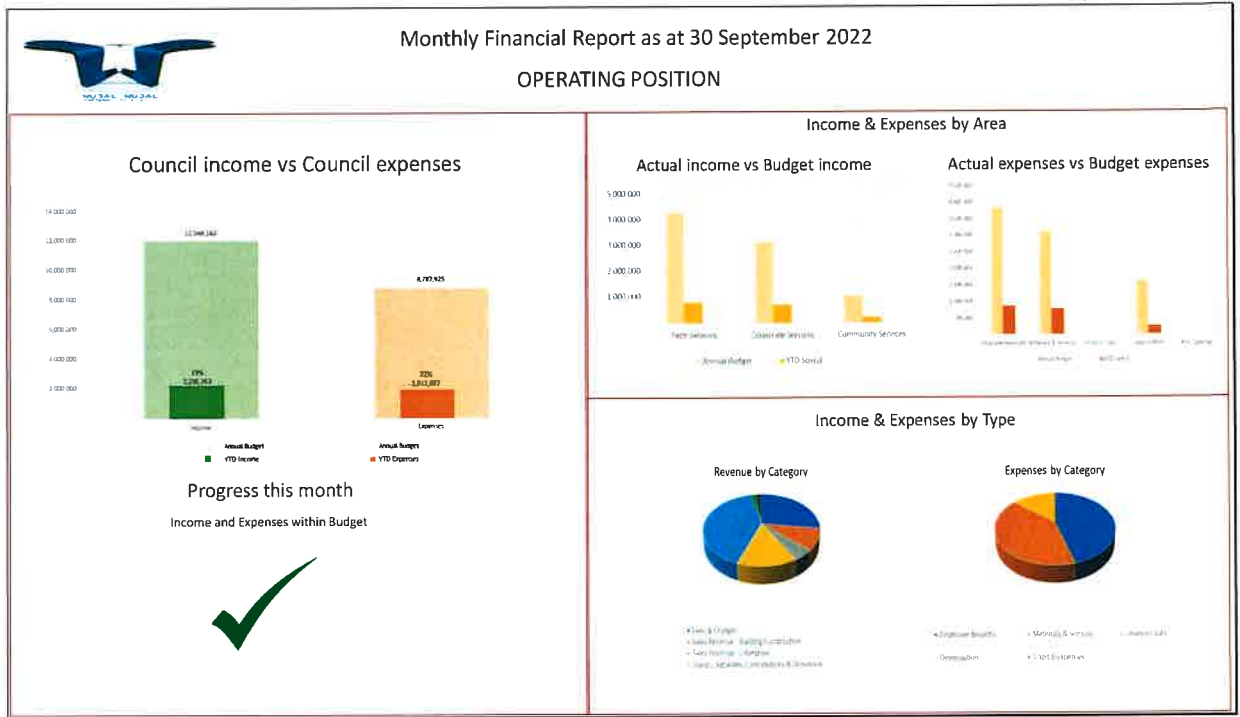
DATE	MEETING
20 Sept 2022	Meeting with Justice Group to Discuss AMP. Wujal Wujal leaders Co-design workshop
21 Sept 2022	Wujal Wujal Progress Meeting on Wujal Empowerment Model. Discussions between Douglas and Wujal Wujal road and boundaries issues.
23 Sept 2022	Catch Up with Parma Futures Cairns Office CYP
17 – 19 Oct 2022	Attendance at LGAQ Conference, Cairns

### 6.2 Chief Executive Officer Report (verbal)

6.2.1 Operational Plan progress report for the period ending 30<sup>th</sup> September 2022

### 6.3 Department of Finance & Corporate Services Report (DF&CS)







**Monthly Financial Report as at 30 September 2022**  
**PROJECT PROGRESS**

Community Buildings					Road Infrastructure				
Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date / Total Budget)	Project on track On time & Budget	Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date / Total Budget)	Project on track On time & Budget
HPW PlugIn	HPW PlugIn Projects	31-Dec-22	90%	Not Started	LRCI	Guest Accom Carpark LRCI Program funding	30-Nov-22	0%	Not Started
W4Q 2022-24	Council buildings	TBA	0%	Not Started	GRA	Silps China Camp	TBA	0%	Not Started
W4Q 2022-24	Solar Art Centre	TBA	0%	Not Started	LCH 2022 - Phase 3	Roadside Verges	TBA	0%	Not Started
W4Q 2022-24	Solar Sports Centre	TBA	0%	Not Started	QBA	Stormwater Drainage	TBA	0%	Not Started
HPW	New House + Subdivision	TBA	0%	Not Started	DES	Litter Signage			

Infrastructure Other					Water & Sewerage				
Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date / Total Budget)	Project on track On time & Budget	Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date / Total Budget)	Project on track On time & Budget
JV Legacy funds	Southside Stage Project	31-Aug-22	60%	Not Started	ICCP	WTP & WWTP Scada Upgrade	31-Aug-22	100%	Not Started
W4Q 2022-24	Separate Electricity Meters	TBA	0%	Not Started	ICCP	Wastewater treatment plant upgrade and irrigation upgrade	31-Aug-22	114%	Not Started
W4Q 2022-24	Automation Service Station (Stage 3)	TBA	0%	Not Started	ICCP	Storm water drain	31-Aug-22	33%	Not Started
AP Consult	Waste Initiative	TBA	0%	Not Started					

**Monthly Financial Report as at 30 September 2022**  
**PROJECTS – YEAR 2**

<p><b>Community Buildings</b></p> <p style="text-align: center;"><b>Capital Projects</b></p> <p>Security for Community                      Splash Park Playground and Shade Sail                      Solar Panels                      Boundary around Cemetery</p>	<p><b>Road Infrastructure</b></p> <p style="text-align: center;"><b>Capital Projects</b></p> <p>Carpark at RTC                      Beautification of Town Centre (Carparking)</p>
<p><b>Infrastructure Other</b></p> <p style="text-align: center;"><b>Capital Projects</b></p> <p>Automation Service Station (Stage 2 &amp; 3)                      Lights for Oval</p>	<p><b>Water &amp; Sewerage</b></p> <p style="text-align: center;"><b>Capital Projects</b></p>



**Monthly Financial Report as at 30 September 2022**  
**The Numbers**

Statement of Financial Position		YTD End of Month Reporting - September 2022		
	Actual	Budget	Variance	Comments
<b>Revenue</b>				
<b>Recurrent Revenue</b>				
Fees & Charges	1,025,321	1,084,129	(58,807)	\$20k less on charges due to hand over of properties (21a&b Hartwig).
Sales Revenue - Building Construction	366,625	140,250	226,375	Invoicing catch up for 2021/22 year completed
Sales Revenue - Enterprise	180,623	102,250	78,373	
Grants, Subsidies, Contributions & Donations	526,587	1,890,970	(1,364,383)	
<b>Total Recurrent Revenue</b>	<b>2,099,156</b>	<b>3,217,599</b>	<b>(1,118,443)</b>	
<b>Capital Revenue</b>				
Capital, Grants, Subsidies, Contributions & Donations	1,532,827	1,924,439	(391,612)	BoR \$300k expected, W4Q \$500k delayed, Budget had QRA fully received in Aug, should have been just first 10%
<b>Total Capital Revenue</b>	<b>1,532,827</b>	<b>1,924,439</b>	<b>391,612</b>	
Rental Income	63,941	50,850	13,091	
Interest received	349	5	344	
Joint Venture	-	300,000	(300,000)	Timing incorrect, was received in June 2022
Other Income	72,817	-	72,817	
<b>Total Revenue</b>	<b>3,769,090</b>	<b>5,492,893</b>	<b>(1,723,803)</b>	
<b>Expenses</b>				
<b>Recurrent Expenses</b>				
Employee Benefits	872,255	992,472	120,217	Change to hours letters just released in September and implemented in October, Budget had expected in July
Materials & Services	778,334	1,168,247	389,914	Lower expenses as Grant monies unexpended at this time
Finance Costs	1,987	12,376	10,389	
Depreciation	260,121	481,249	221,128	
<b>Total Recurrent Expenses</b>	<b>1,912,697</b>	<b>2,654,345</b>	<b>741,647</b>	
Capital expenses	0	713,599	713,599	
<b>Total Expenses</b>	<b>1,912,697</b>	<b>3,367,944</b>	<b>1,455,246</b>	
<b>Net Operating Surplus/(Deficit)</b>	<b>1,856,392</b>	<b>2,124,949</b>	<b>(268,557)</b>	

### Director Works & Building Services

<b>Reporting Period</b>	September 2022
<b>Department</b>	Works & Building Services and Community Services
<b>Reporting Officer</b>	Victor Mills

**Information:**

Tender Evaluation Workshop - to be held in the afternoon following the Regional Resource Recovery Plan meeting with ARUP which some of you will also be attending. (FNQROC)

Climate Risk Management & Resilience Advisory Group - Queensland Reconstruction Authority in relation to the preparation of Regional Resilience Strategies across Queensland and sharing of the key insights and common learnings coming out of those,  
Department of Energy and Public Works in relation to Queensland’s renewable energy policies and the Queensland Renewable Energy Zones consultation process currently underway.

Discussions around WWASC CCTV network for security reasons, this will have to be completed in couple of stages, WWASC is required to do a community consultation in regards to where these cameras will be located and who will have access to these footages, the cost implication will be in excess of \$100,000.00.

QAO requested Practical Completion Certificates for projects completed within the financial year, this has been a discussion due to WWASC as the principal contractor and why we have to produce one, under our





partnership with DATSIP they are our planning office due to ILUA etc, this is where we are exempted, if the project is awarded to a contractor then they are required to submit all quality documents.

DW&BS was nominated with Mayor Butcher to do a presentation at the UN Conference Learning Lab, my presentation was on Resilience and how WWASC community went through the 2019 floods and also all our Cultural burns, it was a huge attendance in Brisbane and QRA Brendon Moon was very professional and passionate about how the grass root communities are still and always be mentored by the elders and how its always passed on to the next generation. This Asia – Pacific Ministerial Conference on Disaster Risk Reduction.

Meeting with CAA (training provider) to discuss WWASC current training needs for our existing and new starts, what is suitable, what level of training and what is task specific.

Meeting to discuss FNQ Estate Prospectus the estate covers, Mount Louis Cattle Station, Laura Valley Station, Bloomfield Wilderness Lodge and Port Bloomfield, at the meeting there were Legal representatives from World Trail finders attended from the UK to meet with the Mayor, Traditional Owners, State government representative Alena Tracy and myself to discuss the proposed of approximately 10,817.65 acres. This has now been passed onto the State Government for more discussions.

Mayor, Joanne, CEO and I met to discuss Art Centre Café lease, from this there will be options tabled at the Council meeting.

**Urban Water Stewardship Framework** - The Queensland and local governments have key responsibilities for managing urban water pollution and maintaining and protecting the health of local waterways for the benefit of their communities, including the Great Barrier Reef. The Office of the Great Barrier Reef and World Heritage (OGBR&WH) has led the development of the

Urban Water Stewardship Framework (UWSF) - a tool for assessing and reporting on the level of management practice being applied to:

- ☑ erosion and sediment control and stormwater treatment system design during the construction phase
- ☑ stormwater treatment asset maintenance during the post-construction phase
- ☑ sewage treatment plant and sewer network operation and maintenance

FNQ Regional Water Alliance, discussions were around, water security, health - based targets for drinking water safety, problem statement development, key deliverables, timelines, resources and governance.

NVHR - The online meetings are designed to cover any topics relating to Road Managers. For example:

- Reminders/changes to the NHVR heavy vehicle road access processes
- Reminders for heavy vehicle road access notice consultation
- Updates on NHVR projects
- Updates/progress reports on NHVR Portal functionality

LGAQ Workforce Teams catch up to discuss what available funds LGAQ have to continue with their support to indigenous council in upskilling, and to have job ready locals in the community.

DW&BS and other non - indigenous staff of WWASC requesting some safety plan for their current and new staff once employed, we are sick of being discriminated against and always being told that this is not our community and we should not be directing indigenous staff, this practice needs to be sorted by the CEO and elective members, this is a mis appropriation of the Local Government Act and what LG is required to do as the main administration of the community. Now its got to a point where the staff is feeling threatened to work here.



**Works & Building Operational Report**

**6.3.1 Building**

**WUJAL WUJAL ABORIGINAL SHIRE COUNCIL  
Works & Building Services**



**Project Summary**

REPORT DATE	PROJECT NAME	PREPARED BY
Date: 12/10/2022	Building	Patrick Nandy

**Status Summary QBUILD**

**Responsive works:**

- Total number of invoices raised = 64
- Total value of invoices = \$41,196.73

**Planned Maintenance works:**

- Total number of invoices raised = 4
- Total value of invoices = \$149,601.98

Total invoices raised in the month of September 2022 totaling \$190,798.71

**Budget Overview**

BUDGET /PLANNED MAINTENANCE	TOTAL BUDGET	% DONE	ADDRESS
B55885 Laundry Upgrade	\$18,630.00	5%	18 Third St
B56487 Modification to Bathroom	\$35,640.00	0%	10 Keim St
B58900 Verandah Upgrade	\$46,261.00	0%	10-3 Cape Tribulation Rd
B61398 Flooring Upgrade	\$92,850.00	0%	10-8 Cape Tribulation Rd
B59617 Minor Upgrade	\$84,080.00	0%	7 Heorleln St
Pluggin Projects	\$211,5000.00	0%	Of entire bulds



## Risk and issue history

ISSUE	ASSIGNED TO	DATE

### Guest Accommodation / Eco village

Property lawns are maintained by Council workers.

#### Community Hall kitchen

Works at 95% complete,

#### Guest Accommodation

Furniture ordered for both Accommodations, awaiting delivery.

Plants, flowers are also ordered awaiting delivery.

- Property Buildings are at 100% complete
- Fully furnished are at 50%

#### Eco Tourism Village

Boundary fence 95% completed

Disable handrails Defects need to be completed

#### Planned Maintenance

7 Heorlein St- PO to Iva Construction

#### Plug-ins

4 Plug-Ins are ready to complete by 31st October.

The Rest will be completed by May 30<sup>th</sup> 2023.

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**Community Hall**

**Guest Accommodation**

**Eco Tourism Village  
Planned Maintenance**

**Plug-ins**

**BAS Works**

### 6.3.2 Water & Waste

## Essentials services

### Water

- We are now going to be testing the water on both sides of the filter at the intake.
- We have had Peter Mosse, Ed Swann, Brett Rip and Chris Blake come to scope the water and sewer treatment plant, to draw up a technical specification and produce a tender document, for Wujal council
- The main control board has had the rack replaced, it was not fixed completely but we can now control the chlorine marginally better, to replace the board at this time is an expense we will wait for the upgrade.
- The water on the south has been repaired but still waiting on concrete, then we will do a pressure test, that will be interesting.
- Also, we have gone over the Scada system, and requirements to have the system working so we can monitor the system confidently.

### Sewer

- Peter Mosse had a brief look over the sewer plant and now is having myself send through all relative information regarding the plant and photos to give council; an appraisal on repairing the plant.
- Aaron from Ganden (previous company who originally scope the sewer plant, which advise was no followed) and Brad Pinches also went through the plant and have offered to give a scope of works that are needed to repair the plant.

### Health

- Matthew and Santoi came for a visit went through a few things with Zenarra and help her with starting a town meeting soon to be organized regarding health and wellbeing of Wujal community members and other criteria relating to health and animal management.





- Ben was here he was a great help, helped the boy do clean up around the plants and offer them an alternative to some of the methods they use.
- Ordered chemicals and safety for health and ordered mozzie baits through a company health relayed to me. (still waiting)

### 6.3.3 Animal Management & Environmental Health

#### Animal Control

- The holding area has been sent out for quoting, still to date we have had no one respond, sent it externally to see if I can get a response.
- The new animal control spread sheet is near complete, and Zenarra has done well with the information needed, it covers all aspects of the animal’s progress.
- Helen was in town for two days and Zenarra and Helen went around town and medicated all available dog and updated the spread sheet.

Sample of the spread sheet

PHOTO	ANIMAL NAME	OWNER	ADDRESS	MEDICATION ADMINISTERED	DATE ADMINISTERED	NEXT DOSE REQUIRED	MALE/FEMALE	CHIPPED	REGISTERED	COLOR
	bud	Gloria. W	10 Heorlein	1x slmp	5/10/2022		M		59	white & black spo
	muyaz	" "		1x slmp	5/10/2022		M		47	brown
	Arrow	storm. B	90 heorlein	1x cred, 1x sent	5/10/2022		M		35	black & white
	Brutus	" "		1x cred, 1x sent	5/10/2022		M		34	black & brown
	summer	reilyn. B	90 Heorlein				F		needs tag	white
	coco	bruce	96 Heorlein	1x slmp, 1x pop	4/10/2022		F		needs tag	tan
	shella	brandon. Z	55 Heorlein	1x slmp, 1x pop	4/10/2022		F		needs tag	brindle
	f@mpk	brandon. Z	55 Heorlein				M			brindle
	pup1	" "	" "	1x sent, 1x cred	4/10/2022					brindle

### 6.3.4 Home and Community Care (HACC)

- **Funding and Spend**
  - Lawn Services A. Gibson - \$1573.00
  - Cooktown F&I Works - \$4526.05
  - Cairns Hardware - \$530.24
- **Issues with Programs etc**
  - Nil



- **Client/Correspondence**

- Ongoing review of care plans and added support services
- Review of archives
- OT – referral for CT re; mobility aids to support safety in home still awaiting outcomes
- 1x client CT submitted for an HCP through MyAgedCare
- 1x client awaiting allocation for an HCP 2 – Bobby Ball now 1-3 months as at 13/10/22
- 1x client HCP budget review and upgrade to HCP3 R.F

- **Reporting**

- Ongoing ROCS support and review of \$ of service delivery
- DEX report submitted for July-Aug 2022
- Monthly submissions of HCP on track

- **Staffing**

- Review of staff/client service delivery
- 1 x client requested to come in line with 36.25 hours this submitted to J. Gowans for new CEO
- Ongoing toolboxes – refresher for service delivery

### 6.3.5 Arts Centre

#### 6.4.10 Indigenous Knowledge Centre

##### *October 2022 IKC Report*

### **Kindergarten**

NIL REPORT RECEIVED – NO REPORT RECIVED

No report received for Kindergarten for an extensive amount of time.

## **7 CLOSED SESSION - Nil**

## **8 GENERAL BUSINESS/ LATE ITEMS**

## **9 Brett de Chastel, Governance Advisor – Community Engagement Session**