

# Appendices

## Council Ordinary Meeting 28 May 2024

### APPENDICES

- 1 Minutes of Ordinary Council meeting 23 April 2024
- 2 Minutes of Special Council meeting 16 May 2024
- 3 FRRR Strengthening Rural Communities Program Outcomes Grant Approval Letter
- 4 Policy: Councillors as Portfolio Spokespersons
- 5 Community Engagement Policy
6. Wujal Wujal Management Report -April 2024
- 7 WWASC Cyclone Recovery Communications and Social Media Report
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9. Queensland Family and Child Commissioner
10. Honourable Meaghan Scanlon
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12. Works for Queensland Program payout, from Honourable Meaghan Scanlon



# **Appendix |**

**Minutes of Ordinary Council meeting 23 April 2024**



# **Wujal Wujal Aboriginal Shire Council**

## **Ordinary Council | Meeting Minutes**

Date: Tuesday 23 April 2024  
Time: 9.00am  
Venue: Library Resource Room and MS Teams  
Hartwig Street, Wujal Wujal



## 1. Opening of Meeting

### 1.1 Welcome | Opening of Meeting

Declaration of opening of meeting by Mayor Alister Gibson opened at 9.38am.

Acknowledgement of Traditional Owners

## 2. Attendance, Leave of Absence and Apologies

### 2.1 Attendance

Councillors

Alister Gibson	Mayor	In Person
Claudia Doughboy	Deputy Mayor	In Person
Robert Bloomfield	Councillor	In Person
Nikita Jack-Tayley	Councillor	In Person
Lucas Creek	Councillor	In Person

WWASC Staff Representatives

Kiley Hanslow	Chief Executive Officer	In Person
Perry Gould	Manager Works and Building Services	In Person
Khushwat (Khush) Kumar	Financial Accountant	MS Teams
Molin Orange	Executive Assistant	In Person

### 2.2 Leave of Absence | Apologies

Nil

### 2.3 Visitors | Presenters

11.00am – 11.30am Mary Lockton | Senior Member Engagement Officer (LGAQ)  
11.51am – 12.41pm Rhi and Becc - Reef Guardian Council

## 3. Condolences | Congratulations

**Condolences:**

Woibo Family in Hopevale

**Congratulations:**

Rikkiesha Hooker - for the arrival of a baby daughter Ny-Kheya

Latrell Sykes – for making it into the under 11's Peninsula side in Rugby

#### 4. Mayoral Motion

Nil

#### 5 Confirmation of minutes of the Previous Meeting

##### 5.1 Minutes of the Ordinary Council Meeting on 12 March 2024 and of the Council Inauguration (Swearing In) Meeting on 9 April 2024

- Council gave due consideration of previous minutes

Resolution: Acceptance of the minutes of the Ordinary Council Meeting held on 12 March 2024 and the Council Inauguration Meeting held on 9 April 2024 as a true and correct records.

Resolution:	That the minutes of the Ordinary Council Meeting on 12 March 2024 and of the Council Inauguration Meeting on 9 April 2024 accepted as a true and correct record of those meeting.	
Moved:	Deputy Mayor Claudia Doughboy	Lost/Carried 5/5
Seconded:	Cr. Nikita Jack-Tayley	
Resolution No	20240423-01	

#### 6. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures

#### 7. Business Arising or Outstanding Matters from Previous Meeting

- Follow up on Summary Returns

#### 8. Items for Consideration and Decision

##### 8.1 Governance - Extension of Emergency/Disaster Procurement Policy

Report to:	CEO, Mayor and Councillors
Subject:	Extension of the Emergency/Disaster Procurement period until 30 June 2024
Reporting Officer:	Chief Executive Officer
Status:	Decision

In recognition of Cyclone Jasper affecting Wujal Wujal Aboriginal Shire Council, Council will apply for the emergency procurement period to be extended from to 30 April 2024 to 30 June 2024.

Resolution: Council agrees to apply for an extension of the Emergency Procurement Policy from 30 April 2024 to 30 June 2024.

Resolution:	That Council agrees to apply for an extension of the Emergency Procurement Policy from to 30 April 2024 to 30 June 2024	
Moved:	Cr. Nikita Jack-Tayley	Lost/Carried 5/5
Seconded:	Cr. Robert Bloomfield	
Resolution No	20240423-02	

## 8.2 Governance - Acceptable Requests Guidelines Policy

<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Adoption of the Acceptable Requests Guidelines Policy</b>
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

The Local Government Act requires Councils to prepare and adopt policies to govern their activities. The 'Acceptable Requests Guidelines Policy' is a model policy and has been drafted for Council to consider.

### PURPOSE OF POLICY

To provide the framework, in accordance with Sections 170A and 170AA of the Local Government Act 2009, about the way in which a Councillor may:

- (1) Ask an employee for advice to help the councillor carry out his or her responsibilities under the Local Government Act 2009;
- (2) Ask the Chief Executive Officer to provide information or documents that the local government has access to relating to the local government.

[Resolution: Council adopt the Acceptable Requests Guidelines Policy as presented.](#)

<b>Resolution:</b>	<b>That Council adopt the 'Acceptable Requests Guidelines Policy' as presented at this meeting</b>	
Moved:	Deputy Mayor Claudia Doughboy	<b>Lost/Carried 5/5</b>
Seconded:	Mayor Alister Gibson	
<b>Resolution No</b>	<b>20240423-03</b>	

## 8.3 Vehicle Operation Procedure

<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Vehicle Operation Procedure</b>
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

This procedure gives effect to the Wujal Wujal Aboriginal Shire Council Vehicle Use Policy dated 19 April 2024. The procedure defines the operation of Council's vehicle allocation and use to meet operational and business requirements. It provides clarity and consistency associated with the provision of vehicles for business use and defines the relevant approvals and conditions relating to private and commuter use.

### SCOPE

This procedure applies to all authorised users of any vehicle under Council's control/ownership for which individual usage is granted.

Resolution: Council have Noted the Vehicle Operation Procedure as presented.

<b>Resolution:</b>	<b>That Council Note the Vehicle Operation Procedure as presented at this meeting</b>	
Moved:	Cr. Lucas Creek	<b>Lost/Carried 5/5</b>
Seconded:	Cr. Robert Bloomfield	
<b>Resolution No</b>	<b>20240423-04</b>	

#### 8.4 Letter of Support for Noah Creek Crossing - Douglas Shire Council

<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Consideration of the request for a letter of support for an alternative Noah Creek Crossing</b>
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

Council considered the request from Douglas Shire Council for a letter of support for an alternative Noah Creek Crossing. Douglas Shire Council are progressing plans to build a new bridge at Noah Creek and want to present a case to the State Government that the temporary bypass needs to be far more substantial than the current rock crossing. A letter of support from Wujal Wujal Aboriginal Shire Council would help to support this.

Discussion:

Council agreed that a letter of support should be provided to Douglas Shire, on the condition they also [provide a concrete causeway over Collins Creek and a Windy Loo at Cowie Beach \(Kaway\)](#), as these items are important for the Wujal Wujal community.

Resolution: Council agrees to provide a letter of support to Douglas Shire Council for an alternative Noah Creek Crossing on the provision that Douglas Shire agree to provide a concrete causeway over Collins Creek and a Windy Loo at Cowie Beach (Kaway).

<b>Resolution:</b>	<b>That Council agrees to provide a letter of support for an alternative Noah Creek Crossing on the provision that Douglas Shire agree to provide a concrete causeway over Collins Creek and a Windy Loo at Cowie Beach (Kaway).</b>	
Moved:	Cr. Robert Bloomfield	<b>Lost/Carried 5/5</b>
Seconded:	Cr. Lucas Creek	
<b>Resolution No</b>	<b>20240423-05</b>	

## 8.5 Queensland Police Service First Nations Mayors Summit on 22 and 23 May 2024

<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Mayor and CEO to attend 2024 Queensland Police Service First Nations Mayors Summit on 22 and 23 May 2024</b>
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

Mayor Alister Gibson and CEO Kiley Hanslow have received an invitation to attend the Queensland Police Service First Nations Mayors Summit on 22 and 23 May 2024 at the Pullman Cairns International.

It is recommended Councillor Lucas Creek also attend this summit as Cr Creek has responsibility for the Law-and-Order portfolio for Council.

(It has been noted in the meeting that the above-mentioned summit was cancelled and will be rescheduled at a later date).

Resolution: Council notes the Queensland Police Service First Nations Mayors Summit and approve the attendance of Cr Lucas Creek, in addition to the Mayor and CEO when it is rescheduled

<b>Resolution:</b>	That Council agree for Mayor Alister Gibson and CEO Kiley Hanslow to attend the Queensland Police Service First Nations Mayors Summit on 22 and 23 May 2024 in Cairns and approve the attendance of Councillor Lucas Creek at the summit when it is rescheduled.	
Moved:	Deputy Mayor Claudia Doughboy	Lost/Carried 5/5
Seconded:	Cr. Nikita Jack-Tayley	
Resolution No	20240423-06	

## 8.6 Reef Guardian Council Rescue Plan Review Workshop on 8 May 2024

<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Councillor Nikita Jack-Tayley to attend the Reef Guardian Council Rescue Plan Review Workshop on 8 May 2024</b>
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

Wujal Wujal Aboriginal Shire Council is a Reef Guardian Council and has committed to working to preserve the health of the reef, through its partnerships with the Great Barrier Reef Marine Park Authority, Reef Guardian Schools and other stakeholders. Council has recently received funding of \$920,000 over a three-year period to provide a cemetery car parking area which will minimise overland flow and sediment run off into the Bloomfield River and out to the reef.

The Local Government Association of Queensland has commenced a review of the Reef Councils' Rescue Plan – Cleaner Water for the Reef (the Plan), which will be a key advocacy document in their work to secure outcomes for member councils.



The review of the Plan ensures that it continues to be a contemporary document for the protection of the Great Barrier Reef (Reef) and contributes towards the delivery of the Reef 2050 Long-Term Sustainability Plan 2021-25 and the Reef 2050 Water Quality Improvement Plan.

It is important that LGAQ that Council's input and feedback to ensure the Plan is relevant and can underpin their advocacy in the state election year in 2024, followed by a federal election year in 2025.

The three initiatives identified in the Plan are the:

1. Cleaner Wastewater – improving the outflows from our communities' sewage treatment plants into the Reef.
2. Cleaner Stormwater – improving local fish and marine habitats.
3. Cleaner Road Runoff – reducing sediment and erosion from unsealed roads that service our communities along the Reef.

The Plan, was endorsed by 21 of the 32 Reef councils, including Wujal Wujal Aboriginal Shire Council, and has delivered more than \$2.6 million in State Government funding to Reef councils to deliver initiative activities that support the delivery of the Reef 2050 Long-Term Sustainability Plan 2021-25 and the Reef 2050 Water Quality Improvement Plan.

Council have received an invitation to attend the Reef Guardian Council Reef Rescue Plan Review Workshop on 8 May 2024. The Reef Guardian Council program has kindly offered to support one Reef Guardian Council member per Council to attend the regional workshop by providing up to \$2,000 to each Reef Guardian Council to assist with staff travel and accommodation costs.

It is recommended Councillor Nikita Jack-Tayley, who has responsibility for the Environment and Culture portfolio for Council, attend this workshop on behalf of Council.

**Resolution:** It is recommended that Council note the Reef Guardian Council Rescue Plan Review Workshop on 8 May 2024 and approve the attendance of Cr Nikita Jack-Tayley.

<b>Resolution:</b>	<b>That Council note the Reef Guardian Council Rescue Plan Review Workshop and approve Councillor Nikita Jack-Tayley to attend this workshop on behalf of Council.</b>	
Moved:	Deputy Mayor Claudia Doughboy	<b>Lost/Carried 5/5</b>
Seconded:	Mayor Alister Gibson	
<b>Resolution No</b>	<b>20240423-07</b>	

## 8.7 Minor Infrastructure Facility Works - Wujal Wujal Sports Oval Lighting

<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Minor Infrastructure Facilities Fund Grant for Wujal Wujal Sports Oval Lighting</b>
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

Council submitted a grant application for the Minor Infrastructure Facilities Fund (MIFF) grant, for lighting on the Wujal Wujal sports oval. Council has recently been notified we were successful in our grant application and will receive \$396,000 for the supply and installation of these lights. This is an exciting achievement and will enable sporting events such as rugby training and games, and community events to take place on the oval at night when the heat of the day has dissipated.

Precision Lighting and Electrical Service Pty Ltd provided a quotation for these lights. Precision Lighting and Electrical Service Pty Ltd work with supplier Smartlux Pty Ltd for the delivery of sports lighting projects.

Local Government Regulations 2012, Section 234 – Exception for LGA arrangement, states:

- (1) A local government may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.
- (2) An LGA arrangement is an arrangement that— (a) has been entered into by (i) LGAQ Ltd.

Precision Lighting and Electrical Services Pty Ltd and Smartux Pty Ltd are both Local Buy Suppliers, which meets the requirements of direct selection without going to tender.

Local Government Regulations 2012, Section 235 - Other exceptions, states:

A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if—

- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available.

Precision Lighting and Electrical Service Pty Ltd was the only contractor who could meet Council's requirements for base-hinge point poles which will reduce the need for specialised equipment for maintenance of the sports lights.

**Resolution:** It is recommended that Council accepts the engagement of supplier Precision Lighting Electrical Service Pty Ltd for the supply and installation of the lighting for the Wujal Wujal sports oval.

<b>Resolution:</b>	<b>That Council accepts the engagement of supplier Precision Lighting Electrical Service Pty Ltd for the supply and installation of the lighting for the Wujal Wujal sports oval.</b>	
Moved:	Cr. Lucas Creek	<b>Lost/Carried 5/5</b>
Seconded:	Cr Robert Bloomfield	
<b>Resolution No</b>	<b>20240423-08</b>	

## 8.8 Bank Authorised Signatories-Notice of Authority

<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Bank Authorised Signatories - Add Perry Gould, Operations Manager</b>
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

Council's Operations Manager Perry Gould had previously commenced the process to be a signatory on the Westpac Bank account; however, Westpac had requested the Operations Manager attend Cairns to sign the forms required to become a signatory.

With the Tropical Cyclone Jasper disaster event, the process to add the Operations Manager was delayed and now needs to be recommenced.

**Resolution:** Council authorises the addition of Operations Manager, Perry Gould, as a signatory for Council's Westpac Bank account.

<b>Resolution:</b>	<b>That Council authorises the addition of Perry Gould, Operations Manager as a signatory for Council's Westpac Bank account.</b>	
Moved:	Mayor Alister Gibson	<b>Lost/Carried 5/5</b>
Seconded:	Cr. Robert Bloomfield	
<b>Resolution No</b>	<b>20240423-09</b>	

## 9. Presentations to Council

### 11.00am - LGAQ Welcome Presentation to Elected Members via Teams link

**Mary Lockton** | Senior Member Engagement Officer (LGAQ)

Welcomed Elected members new and old to the new term and explained the role LGAQ plays in assisting Councils.

- LGAQ help Councils with advocacy campaigns, governance, disaster management and campaigns for issues that are important to Council and the community.
- LGAQ will help with any issues and information and with how legislation works and how to understand this.

Council asked if LGAQ could advocate for the following:

1. The State to take on ownership of the Bloomfield River Bridge
2. The concrete causeway at Collins Creek
3. A bridge over Emmagen Creek
4. Extend the Wujal Wujal Aboriginal Shire boundary out to Thompson Creek

LGAQ will visit Wujal Wujal mid-year for an update and information session with Elected members

Discussion:

Economic Development – Mayor and Deputy Mayor to talk with Ministers about:

- Art Centre
- New Council Administration building
- New Housing Estate
- Microgrid

**Presentation ended at 11.21am**

Deputy Mayor Claudia left the room briefly at 11.25am and returned at 11.25am

## **10. Reports**

### **10.1 Mayor's Report**

The previous Mayor represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings in March 2024.

<b>Date</b>	<b>Meeting and Commentary</b>
18 March 2024	Action Planning and Coordination meeting – Disaster Recovery
25 March 2024	Action Planning and Coordination meeting – Disaster Recovery

Resolution: It is recommended that Council note the meetings attended by the previous Mayor on behalf of Council in March 2024.

<b>Resolution:</b>	That Council note the meetings attended by the previous Mayor on behalf of Council in March 2024.	
Moved:	Mayor Alister Gibson	Lost/Carried 5/5
Seconded:	Cr. Robert Bloomfield	
Resolution No	20240423-10	

Mayor Alister called for a short break

Meeting attendance: Meeting adjourned: 11.31am

Meeting attendance: Meeting reconvened: 11:50am

**Presentations to Council continued:**

### **11.50am – Reef Guardian Council Presentation**

Rhi and Becc from the Reef Guardian Councils Program presented the introduction to Reef Guardian Council and provided an overview of how they work with Queensland Councils on addressing the impacts of climate change on the Great Barrier Reef.

The Great Barrier Reef and many other coral reefs across the world are currently experiencing massive bleaching and Reef Guardian Council are working with Councils across Queensland to find ways to address climate change and carbon emission reduction.

Reef Guardian Councils and the Reef Authority are committed to achieving the following outcomes:

- Delivering on-ground actions to enhance Reef resilience
- Empowering people to be part of the solution
- Fostering innovation and change
- Providing information to increase awareness of the Reef's values, threats and actions that can be taken to protect the Reef

**Presentation ended at 12.41pm**

## 10.2 Chief Executive Officer's Report for March 2024

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last report.

Date	Meeting and Commentary
Tuesday 12 March	<p>Council Ordinary Meeting</p> <p>Council arranged for presentations to Council on the following recovery related matters:</p> <ul style="list-style-type: none"> <li>• Social Housing</li> <li>• Primary Health Clinic</li> <li>• Civil infrastructure</li> <li>• Council Assets</li> <li>• ATSI Public Health</li> <li>• Funding and Finances</li> <li>• Shop</li> <li>• Community Projects progress (with Gungarde and My Pathway)</li> <li>• Queensland Ambulance Services</li> <li>• Queensland Police Services</li> <li>• China Camp Road</li> <li>• Naming of the Wujal Store</li> </ul> <p>Presenters from the relevant agencies provided high level overview of the status and progress on the various matters.</p> <p>These presentations were similar in format and content to the information provided at the weekly Action Planning Coordination meetings to which all Councillors are invited to attend, however there was an opportunity for in depth 'Q &amp; A' in these tailored presentations and council benefited from this opportunity.</p> <p>Also discussed was the completion of the Plug Ins and Housing Subdivision Project by the Department of Housing.</p> <p>Meeting with QRA to discuss REPA vs Emergency Works</p> <p>Discussion with ERSCON regarding the importance of Cook Shire Council doing fortification works under Emergency Works instead of Ayton to Wujal Wujal road works under REPA.</p>

Wednesday 13 March	<ul style="list-style-type: none"> <li>• Bloomfield Bridge Height Sensor Case Study discussion</li> <li>• Essential Services (Water, Wastewater and Waste) meeting with Carrie Goldsmith</li> <li>• Wujal Wujal Store repair and progression meeting</li> </ul>
Thursday 14 March	<ul style="list-style-type: none"> <li>• LDMG Meeting with Cook Shire (Council has a Disaster Management MoU with Cook Shire Council and Hope Vale Aboriginal Shire Council)</li> </ul>
Friday 15 March	<ul style="list-style-type: none"> <li>• Meeting with Cook Shire CEO and Hope Vale Aboriginal Shire CEO to plan a coordinated approach to Councillor training to reduce costs for Council</li> <li>• Weekly LG and BDO disaster management support project meeting</li> </ul>
Monday 18 March	<ul style="list-style-type: none"> <li>• WWASC Disaster Procurement Meeting</li> </ul>
	<ul style="list-style-type: none"> <li>• Bloomfield Road Landslip Contingency Meeting with Cook Shire Council</li> </ul> <p>• Wujal Wujal Action, Planning and Coordination Meeting: Status updates and coordination of the following recovery related matters:</p> <p><b><u>QBuild</u></b></p> <ul style="list-style-type: none"> <li>• Internal Pest Control – progressing</li> <li>• Mowing of yards continuing</li> <li>• Sorry business is scheduled for Saturday 6 April: No work to be undertaken on the day</li> </ul> <p><b>55 Non-Damaged Houses</b></p> <ul style="list-style-type: none"> <li>• Initial assessment completed (fridges/freezers removed and Electrical Checks have been Undertaken)</li> <li>• 53 mould assessments have been done and Builders Cleans have been completed and the houses have been returned to Dept. of Housing</li> <li>• Working closely with the local HSC staff on the progressive hand-back</li> </ul> <p><b>10 Minor/Moderate</b></p> <ul style="list-style-type: none"> <li>• Works completed on nine houses which have also now been handed back to Dept of Housing</li> </ul> <p><b>26 Significantly Damaged Houses</b></p> <ul style="list-style-type: none"> <li>• Progressing well, five have been handed back to Department of Housing</li> <li>• Current activities: re-sheeting, joinery, flooring, painting, services re-connect, yard clean up</li> <li>• Work is continuing in the Shop with plastering now completed</li> </ul> <p><b><u>Dept of Housing</u></b></p> <ul style="list-style-type: none"> <li>• Spoken with 74 families/tenants regarding their return home.</li> <li>• 58 referrals made to CYP and GIVIT to secure whitegoods and furniture.</li> <li>• 26 families have no barriers regarding returning to Wujal Wujal</li> </ul> <p><b><u>Water</u></b></p> <ul style="list-style-type: none"> <li>• Instrumentation replacement: quotes are being received. Increased instrumentation will reduce need for manual operators.</li> <li>• Critical limits have been determined following the servicing of the equipment.</li> <li>• Certification specs have been received and can be used to determine performance of the system.</li> </ul> <p><b><u>Waste (DESI)</u></b></p> <ul style="list-style-type: none"> <li>• Negotiations with Cook Shire Council for a new waste staging area at</li> </ul>

	<p>Ayton has been confirmed.</p> <ul style="list-style-type: none"> <li>• Powerlines across the lot are very high but will be flagged by ERGON</li> <li>• Will begin transferring waste staging to the new area, this will enable removal of waste from the disaster even if the roads between Wujal Wujal and Ayton close.</li> <li>• Transfer will begin as soon as the site is profiled and banded.</li> <li>• This area is not available for public use and will be locked when not in use.</li> </ul> <p><b><u>Bloomfield State Primary School</u></b></p> <ul style="list-style-type: none"> <li>• Ready to go, waiting for students to return to Community.</li> <li>• Investigating options for a small bus (under 5 tonne) to transport Children to and from School/Wujal Wujal.</li> <li>• Potential to borrow a bus from Hope Vale Aboriginal Shire Council, Ros will approach them directly.</li> <li>• Primary Health Clinic – Construction underway on temporary health clinic</li> <li>• Civil Works - continuing</li> <li>• Council Assets – works underway to repair Council depot</li> <li>• ATSI Public Health – internal and external pest control progressing</li> <li>• Funding and Finances – seeking grant applications and working with QRA to determine funding sources for disaster recovery requirements</li> <li>• Shop – Qbuild renovations continuing and ahead of schedule</li> <li>• Community Projects progress (with Gungahlin and My Pathway)</li> <li>• Queensland Ambulance Services – no emergencies</li> <li>• Queensland Police Services – works continuing on station</li> </ul>
Tuesday 19 March	<ul style="list-style-type: none"> <li>• Travelled to Cairns. Moved WWASC Admin team and equipment from Apunipima Office in Bungalow, Cairns to My Pathway temporary office in Cairns City to help staff get to and from work more easily.</li> </ul>
	<ul style="list-style-type: none"> <li>• Cook Joint Venture Partnership meeting</li> </ul>
	<ul style="list-style-type: none"> <li>• Council Administration Building Meeting</li> </ul>
	<ul style="list-style-type: none"> <li>• Meeting with Department of Housing – update and signing of leases to increase lease return amounts</li> </ul>
Wednesday 20 March	<ul style="list-style-type: none"> <li>• Grants meeting – investigate current grants to aid recovery</li> </ul>
	<ul style="list-style-type: none"> <li>• Wujal Wujal Store Restoration and progression meeting</li> </ul> <p>Update on the store repairs to date, scope of works, and project timelines presented by <b>Rick Parmenter</b></p> <p><b>Update on CEQ discussions:</b></p> <ul style="list-style-type: none"> <li>• Staff Accommodation</li> <li>• Handover date</li> </ul>
	<ul style="list-style-type: none"> <li>• WWASC BDO disaster recovery procurement meeting</li> </ul>
Thursday 21 March	<p>Australian Warning Systems (AWS) debrief after TC Jasper event – QFES AWS</p> <ul style="list-style-type: none"> <li>• Review process focused on the use of AWS warnings during recent events</li> <li>• debrief with the intent to seek feedback on key elements of AWS storm, flood, and cyclone warnings</li> </ul>

	<ul style="list-style-type: none"> <li>Wujal Wujal Kindy and Aged Care meeting with Kate Hams – Community Recovery</li> </ul>
Friday 22 March	<ul style="list-style-type: none"> <li>Weekly LG and BDO disaster management support project meeting</li> </ul>
Monday 25 March	<ul style="list-style-type: none"> <li>WWASC Weekly Procurement meeting with BDO</li> </ul>
	<ul style="list-style-type: none"> <li>Wujal Wujal mid/long term water improvement meeting with Faisal Mir DSDILGP</li> </ul>
	<ul style="list-style-type: none"> <li>Wujal Wujal Action, Planning and Coordination Meeting: Status updates and coordination of the following recovery related matters: <ul style="list-style-type: none"> <li>Social Housing</li> </ul> </li> </ul> <p><b><u>QBuild</u></b> 68 houses completed and handed back to Housing, these being:</p> <ul style="list-style-type: none"> <li>53 out of the 55 non-damaged houses</li> <li>Nine of the 10 minor / moderate houses</li> <li>Six of the 26 significant houses</li> </ul> <p><b>Store</b></p> <ul style="list-style-type: none"> <li>Vinyl completed</li> <li>Works to the disabled toilet continuing</li> <li>Painting to commence this week</li> <li>Retaining wall works delayed due to weather</li> <li>Works target for completion 15 April 24</li> </ul> <p><b><u>Civil - Nick Lennon – (ERSCON)</u></b></p> <ul style="list-style-type: none"> <li>Recommencing rock into community</li> <li>Require 360 tons of stone - Fortification rocks</li> <li>Used 20 tons of cold mix - Pothole patching – Cooktown Shire Council contractors continue to work on potholes</li> <li>Platypus Creek cleared several times – sand removed</li> <li>Mt Louis Station clearing of sand from Platypus Creek provided by ERSCON (Pothole works should be done under Emergency Works) – (QRA to encourage emergency works to keep going)</li> <li>Continuing with clearing of mud and silt from the road due to ongoing rain</li> <li>300 tons of rock available – for ongoing works</li> <li>A lot of sediment coming down after each rain event – the amount of water coming down is significant</li> <li>Quarry was shut down for four days due to rain – had to wait for a dry day to crush rock</li> <li>Roads and civil works are still on track for community's return on 15 April 2024</li> <li>Causeway down at Depot is full of silt – was cleaned and is on the list to do under Emergency Works</li> <li>Douglas Street – road closure to fix landslide – went well – scraped all loose material – photos available – looks very good</li> <li>China Camp Road - feedback for Geotech engineer on risk assessment – drill and recommend treatment.</li> <li>Surveyor coming out to survey the landslide behind the water treatment plant - reviewed and highlighted – continue to monitor</li> <li>Waste Holding area – found a place for this – fencing and shade cloth will be placed around this – will take only the amount that trucks can</li> </ul>



	<p>take out / transfer to Springmount waste facility</p> <ul style="list-style-type: none"> <li>• Dilapidation survey and drainage path cleared now – ERGON Energy are putting up flags – to ensure power lines are not clipped</li> </ul> <p><b><u>Dept of Housing</u></b></p> <ul style="list-style-type: none"> <li>• 53 houses returned to housing - conversations with the tenants done – identified families who want to return - every household lost a fridge</li> <li>• Working on referrals for whitegoods, furniture and items community may need to return home</li> <li>• Have all white goods – logistic of transport - staged return depends on family complexities</li> </ul> <p><b><u>ATSI Public Health</u></b></p> <ul style="list-style-type: none"> <li>• 46 houses visited – 21 completed, internal, external vermin control</li> <li>• Team treated CHSP Aged Care and Primary Health clinic</li> <li>• Trying to secure additional funding \$50,000.00 for animal management Pound - for purchase of equipment / surgical tables, animal treatments and two Vet visits per year</li> <li>• Recommend Graham Lauridsen - Tropical Vets who currently provides vet services to Hope Vale - Graham has expressed an interest to support Wujal Wujal and <b>will provide</b> quotations</li> </ul> <p><b><u>TCHHS Primary Health Clinic</u></b></p> <ul style="list-style-type: none"> <li>• Starlink is being installed soon</li> <li>• Delivering clinical equipment</li> <li>• Health flyers are being prepared for those returning to community</li> <li>• Removing tree this week for installation of the generator</li> <li>• Footpath ramp will be installed</li> <li>• Proposed dividing fencing between accommodation units and eco tent facility</li> <li>• Plans to be provided – showing where toilets will be – will utilise existing eco-tent toilets in the meantime</li> <li>• Equipment procured – Clinic will open on 15 April 2024 – would like staff there from 8 April 2024</li> </ul> <p><b><u>Emergency Management - Justin Smith</u></b></p> <ul style="list-style-type: none"> <li>• Power has now been restored at Mt Misery communications tower; however, mobile services are yet to recover. Investigations found a faulty output card that requires replacement, pending delivery ETA Post checks are underway to confirm fixed line services have recovered</li> <li>• Escalate to DDMG to boost communications to the area – CEO Kiley Hanslow held conversations with DDMG SGT Owen Kennedy, and Emergency Management Coordinator Justin Smith. Comms on Wheels (COW) being brought into Wujal Wujal to restore communications.</li> <li>• Disaster emergency management training will commence after new Mayor and Councillors are sworn in.</li> </ul> <p><b><u>Bloomfield State Primary School - Ros Woodward</u></b></p>
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	<ul style="list-style-type: none"> <li>Spoke with Translink about bus situation – potholes haven't improved – Translink will not run any buses if potholes are not repaired</li> <li>Ros to speak to Hope Vale Aboriginal Shire Council regarding using their bus</li> <li>Community Projects progress (with Gungarde and My Pathway) - ongoing</li> </ul>
Tuesday 26 March	<ul style="list-style-type: none"> <li>Meeting with NIAA – discussion on Remote Jobs and Economic Development Program (RJED) opportunities and community projects and funding</li> </ul>
Wednesday 27 March	<ul style="list-style-type: none"> <li>WWASC/BDO disaster recovery procurement meeting</li> </ul>
	<ul style="list-style-type: none"> <li>Elders and Justice Group meeting to discuss Welcome Home Celebration (date to be determined)</li> </ul>
	<ul style="list-style-type: none"> <li>Meeting with Chris Coutts to discuss Year 3 Deadly Active Program, Carry Over amounts and sports lighting project</li> </ul>
Thursday 28 March	<ul style="list-style-type: none"> <li>Planning session – items required for new Council Inauguration Meeting. CEO prepared Incoming Councillors Kit Handbook.</li> </ul>

The remainder of the CEO report addressed disaster recovery efforts and provided updates on progress of critical community services required to enable community return and liveability, including:

- Roads access into Community
- Drinking water supply and Council's achievement of potable water
- Sewerage treatment
- Fuel station
- Primary Health Clinic
- Police Station
- The Shop
- Council Administration building, and
- Council depot

#### Councillors Discussion:

- Blue Card limitations – People want to join SES but the Blue Card requirement restricts many community members from joining
- Ricardo and Belinda from RILIPO to talk about the Master Plan at the upcoming TWG Meeting
- Request for generator connections to be installed in each house's power box for generator use

**Resolution:** It is recommended Council accept the Chief Executive Officer's Monthly Report for March 2024

<b>Resolution:</b>	That Council accept the Chief Executive Officer's Monthly Report for the month March 2024.	
<b>Moved:</b>	Mayor Alister Gibson	<b>Lost/Carried</b> 5/5
<b>Seconded:</b>	Cr. Robert Bloomfield	
<b>Resolution No</b>	<b>20240423-11</b>	

Cr. Robert Bloomfield left the room briefly at 01.14pm  
Cr. Robert Bloomfield returned at 01.15pm

**Mayor Alister Gibson called for a lunch break**

Meeting attendance: Meeting adjourned: 02.20pm  
Meeting attendance: Meeting resumed: 03.00pm

**10.3 Corporate and Commercial Services Department Report**

**10.3.1 Financial Dashboard**

**10.3.2 Corporate and Commercial Services Monthly Report**

<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	<b>Corporate and Commercial Services Monthly Report March 2024</b>
<b>Reporting Period:</b>	March 2024
<b>Reporting Officer:</b>	Financial Accountant Khushwant (Khush) Kumar
<b>Status:</b>	Information

Financial Accountant Khushwant (Khush) Kumar outlined the key points from his Corporate and Commercial Services report including Council's financial reports and status.

**Resolution:** It is recommended that Council accept the Financial Accountant's Monthly Report for March 2024

<b>Resolution:</b>	<b>That Council accept the Financial Accountant's Monthly Report for the month March 2024.</b>	
<b>Moved:</b>	Mayor Alister Gibson	<b>Lost/Carried 5/5</b>
<b>Seconded:</b>	Cr. Robert Bloomfield	
<b>Resolution No</b>	<b>20240423-12</b>	

**11. General Business**

**Mayor Alister Gibson:**

- Raised that Councillors will need to attend, present information and liaise with community at community meetings
- Rubber speed humps should be installed throughout the community

**Cr. Robert Bloomfield:**

- Road repairs Wujal Wujal to Ayton – CEO will continue to follow up with Cook Shire Council
- Hearse for Wujal Wujal – to seek funding and look at specification requirements
- Some Community members are not ready to return home yet
- Community members not wanting to return home must let Housing Department know
- Drains need to be built up and concreted
- Work shirts required

**Cr. Lucas Creek:**

- Require rubber speed humps with a gentle approach throughout the community

**Deputy Mayor Claudia Doughboy:**

- Fire breaks at south side to be cleared and widened if possible
- Spray Guinea Grass around and behind houses
- Get Early Burns going – Council has made contact with Jabalbina and Rural Fire Services (Aaron Regan) to organise initial Cool Burns meeting to progress
- Signs required around the Bus drop off zone area stating Caution Children

**Cr. Nikita Jack-Tayley:**

- Close Circuit (CCTV) on main roads of Community – look at best viewpoints

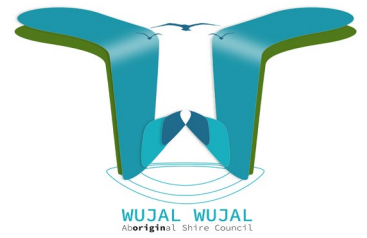
**Mayor Alister Gibson:**

- Brisbane meeting was good – caught up with other Regional Mayors and exchanged information
- Attended the ACID training which covered Leadership, Strategy and Risk Management
- Councillors to talk about their portfolios at community meeting

**12. Next Ordinary Council Meeting Date**

The next Ordinary Council Meeting is set for Tuesday 28 May 2024

**13. Meeting Closed at 4.18pm**



# **Appendix 2**

**Minutes of Special Council meeting 16 May 2024**



# Wujal Wujal Aboriginal Shire Council

## Special Council Budget Meeting | Minutes

Date: Thursday 16 May 2024  
Time: 9.00am  
Venue: Cyclone Recovery Coordination Centre, and MS Teams



## **1. Opening of Meeting**

### **1.1 Welcome | Opening of Meeting**

Declaration of opening of meeting by Mayor Alister Gibson at 9.15am

### **1.2 Acknowledgement of Traditional Owners**

The Mayor acknowledged the Traditional Owners past present and emerging

## **2. Attendance, Leave of Absence and Apologies**

### **2.1 Attendance**

#### **Councillors:**

Councillor Alister Gibson, Mayor

Councillor Claudia Doughboy, Deputy Mayor

Councillor Robert Bloomfield

Councillor Lucas Creek (online) joined the meeting at 9.54am.

#### **WWASC Staff Representatives**

Chief Executive Officer, Kiley Hanslow

Manager, Works and Building Services, Perry Gould

Financial Accountant, Khushwant Kumar

Cyclone Disaster Recovery Coordination Officer, Tania Edwards

### **2.2 Leave of Absence | Apologies**

Manager, Corporate and Commercial, Micah Nkiwane

Councillor Nikita Tayley

### **2.3 Visitors | Presenters**

None

## **3. Items for Consideration**

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<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	Budget: Determining Priorities and Strategic Focus
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Discussion/Decision

---

Presentation and discussion to determine the strategic financial priorities for WWASC for the coming financial year.

Discuss the strategic priorities of Council, to determine the priorities that Council would like to achieve this financial year, to create a targeted approach to funding.

CEO reviewed and discussed the Summary of Capital Works and Projects Summary with Councillors.



## Art Centre

- The Art Centre was destroyed during the flooding from Tropical Cyclone Jasper in Dec 2023, funding will be delayed until a decision regarding the future of has been made.

## Fuel Depot:

- Discussed the potential to relocate the fuel station.
- Although the Fuel Depot went under water, it is still located in what is the most ideal location, taking into consideration the fact that a fuel depot 'contaminates' the ground.
- Council filled the fuel tanks before the cyclone which reduced the amount of water in the fuel (water sinks lower than the fuel).
- Cost to reinstate the fuel station in its current location is an estimated \$100,000.
- To build a service station in new location would be millions of dollars, a very significant cost and it is unlikely Council would be funded for a new fuel station build.
- This is the first time the service station has 'gone under' flood waters.
- Very small profit margin on operating the fuel station.
- Decontamination of the land for use for other council purposes would cost at least AUD \$2million and could never been used for residential housing.

## Stage 1 Subdivision;

- The Subdivision Project was never funded properly and would have caused significant financial loss for Council.
- This Subdivision Project has been handed back to the Department of Housing to complete.

**Decision:** Council would like to source funding to develop their vacant Ayton Block: to build residential property that could be rented out as accommodation for Services, Government Agencies and Business Stakeholders when they visit Community. This would enable those agency representatives to be able to stay close to Community, saving on travel time and increasing the amount of time they can spend on actual activities in Community.

## JV funded Project

- Funding changes with the RJED Federal program will decrease the funding available.
- My Pathway is the key driver of this partnership.
- Would like to put a portion of this funding into beatification of Wujal Wujal.

## Guest Accommodation carpark and fencing

- Agreement in place with TCHHS for the use of this area.

## Cemetery car park and footpaths

- Funding to the value of \$920,000 has been approved.
- Any work conducted with this funding needs to be done in alignment with Cemetery Precinct Plan.
- Cemetery extension will require Community Consultation.
- Councillors and Council Officials will need to be in alignment prior to going to discuss the cemetery alignment and car parks with the community.

**Decision:** Councillors and relevant Council Officers will dedicate a full day to evaluating the options for extending the boundary of the cemetery, for extension, footpaths and car parking. A full day meeting has been scheduled on 10 June 2024.

Attendance: Councillor Lucas Creek joined the meeting at 9.54am.





### WTP and WWTP SCADA Upgrade

- In the past Council has paid for projects that have been poorly managed and not completed.
- To avoid this, a Project Manager is being engaged through Government funding to oversee and monitor the project to ensure all is in place before any payments are made.

### Decision: Request funding for upgrade of Ayton Bore to reduce the ongoing maintenance costs and improve the water quality for residents.

- Council has two water storage tanks to service the Wujal Wujal community. If water is held more than seven days, the chlorination becomes ineffective.
- To avoid issues, Council have changed the way we store and test the water to ensure we maintain potable water status.
- The entire water treatment plant is being upgraded, going out to tender shortly.

### Church

- Councillors keen to see the repair of the Church and to see it used more often.
- A vibrant church will help create a vibrant community.

### Decision: Mayor and CEO to discuss options with the Lutheran Church pastors and to determine their commitment to the future of the building.

### CCTV

- Strong case to introduce CCTV, given the history of theft of and damage to Council Assets.
- Consideration to protect the privacy of the residents.
- Location to be strategically determined to align with privacy and best benefits.

### Decision: Council to discuss CCTV placement options and costs with Fourier and Scott Quail from First Nations Digital Strategy . Council will request them to come on site to discuss. Once Council is informed of potential solutions, they will consult with the community to determine final outcome.

### Splash Park

- Being covered by QRA Cat D funding

### Solar Panels

- Will proceed once funding is sourced.

Attendance: meeting adjourned at 10.42am

Attendance: meeting rejoined at 10.50pm

### **Strategic Vision: What do Councillors want to see progressed in the coming financial year**

Councillors shared three things they would like for themselves if they had nothing holding them back. Councillors then did the same thing for Wujal Wujal, they included the following:

- Community Bus – 1 day per week to take community members to do their shopping in Ayton.
- Daycare Centre
- School holiday program activities.
- Fishing platform pontoon with a restaurant and bar.
- Improve connections with Boarding Schools for Wujal children to undertake school- based apprenticeships and traineeships, leading on to work experience in their area of training when children come home for school holiday periods.
- New Place of Refuge – to include rooms for hire and sports court that can be used for different sports.
- Butcher shop in town.



- New shopping centre complex in town: news agency, clothing shops. Create employment options for youth to work during school holidays.
- More sports in Community.
- Boxing ring: discipline, personal control, mental and physical health.
- Councillors can be role models for the community.
- Twilight market/ Weekend market.
- Smoko van for work morning teas and lunches.
- Small business machinery operations in Wujal.

Decision: Council to arrange a meeting with Many Rivers to advise on how to initiate and startup businesses.

#### **4. Next Ordinary Council Meeting Date**

The next Ordinary Council Meeting is set for **Tuesday 28 May 2024**.

#### **5. Meeting Closure**

Meeting closed at 12.00pm.



# **Appendix 3**

## **FRRR Strengthening Rural Communities Program Outcomes Grant Approval Letter**



#### Founding Members

The Australian Government  
The Sidney Myer Fund

#### Patron in Chief

His Excellency General the Honourable  
David Hurley AC DSC (Retd)  
Governor-General of the Commonwealth  
of Australia

#### Patrons

Hon. John Anderson AC  
The Rt Hon Ian Sinclair AC  
Mr Bill Kelty AC

#### Chairman

Mr Tim Fairfax AC

30/04/2024

Mrs Kiley Hanslow - Community Development Officer

Wujal Wujal Aboriginal Council

Lot 1

**WUJAL WUJAL QLD 4895**

Dear Mrs Hanslow

We are pleased to advise that the FRRR Strengthening Rural Communities grant application made by Wujal Wujal Aboriginal Council (You/Your) has been **successful**, and we would like to offer You a grant as a contribution towards the project detailed below (Application No: 40517 *Please use this reference in any correspondence with us*).

<b>FRRR PROGRAM:</b>	Strengthening Rural Communities
<b>PROJECT:</b>	Wujal Wujal Prepare and Recover Project
<b>ORGANISATION:</b>	Wujal Wujal Aboriginal Council
<b>AMOUNT APPROVED:</b>	\$25,000.00
<b>PROJECT SUMMARY:</b>	Build preparedness for future climate related disasters in a community impacted by Cyclone Jasper by purchasing emergency generators, lighting, portable cooking equipment and swags.
<b>DONOR(S):</b>	Charter Hall

#### What you need to do next

- **Log in to Your account** on FRRR's Grants Gateway (using [grants@wujal.qld.gov.au](mailto:grants@wujal.qld.gov.au)).
- **Accept this grant by completing and submitting the Electronic Funds Transfer (EFT) form ('Requirements')**. Your payment will be processed within 14 days of receiving Your bank account details. [This guide to using Grants Gateway](#) may be helpful if You encounter any challenges. FRRR intends that this grant is **not subject to GST**.

**By submitting the completed EFT form, You are accepting the grant and agreeing to outlined **conditions** below:**

1. **Purpose.** You will use the grant for the charitable purposes as described in Your application and in the Project Summary statement above, and not for any other purpose. To reflect this, please keep accounts and records of the project's activities, so that You have the information required for the final report, when the project is complete.



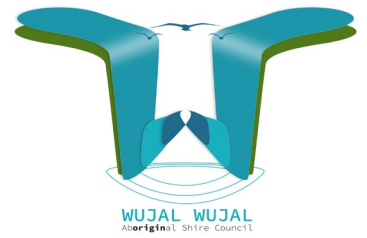
2. **Seeking a Variation.** Please contact FRRR if Your organisation needs to seek a variation for the project in relation to scope or timelines, including a change of contact details, or if anything occurs that might affect Your ability to undertake or complete the project.
3. **Acknowledging FRRR's support.** If You are undertaking any publicity about Your grant, please acknowledge the support of the "Foundation for Rural & Regional Renewal" in accordance with our logo and guidelines which You can [download](#) from our website. These are only for use in acknowledging our support for this project. Acknowledging FRRR helps us to promote Your outcomes and achievements. For [tips on how to take great photos](#), visit FRRR's website. Also, if You have social media accounts, please tag us in Your posts: Twitter: [twitter.com/FRRR\\_Oz](https://twitter.com/FRRR_Oz) and Facebook: [facebook.com/followFRRR](https://facebook.com/followFRRR), so we can share Your projects.
4. **Reporting.** When Your project is complete, You will need to provide a report on the project activities and outcomes. We encourage reporting to be used as an opportunity to reflect on and celebrate what You have achieved and to share what You have learnt. The report is located in Your Grants Gateway account and will include:
  - a. A brief description of the completed project;
  - b. An outline of the outcomes and achievements of the project's purpose;
  - c. A note of any changes which were made to the project as originally described and reasonings for these changes; and
  - d. A signed and dated statement of expenditure showing:
    - i. The amount received;
    - ii. Details of the amounts expended on the project; and
    - iii. The balance remaining at the date of the report (if any).The final report due date is noted in Your Grants Gateway account.
5. **Our rights.** The grant application, final report and all attachments You provide to us can be used by FRRR in any way. Please ensure that you have obtained the permissions required in the form of the [Photo and Audio Release](#) available on our website for those depicted in any photo, video or audio format, for this purpose. FRRR will publish First Nations people, places and materials with respect for Indigenous cultural and intellectual property.

If You have any questions regarding this Letter or Agreement, please don't hesitate to contact FRRR.

Congratulations on Your successful grant, and we look forward to receiving your [EFT form](#) so that we can transfer the grant funds to You. We wish You every success with the project and are always happy to chat to you if You need help at any stage.

Yours sincerely

**Natalie Egleton**  
Chief Executive Officer



# **Appendix 5**

## **Community Engagement Policy**



**WUJAL WUJAL ABORIGINAL SHIRE COUNCIL**

# **Councillors as Portfolio Spokespersons Policy**

## **Document Control**

<b>Version History:</b>	21 October 2008	Resolution Ref	n/a
<b>Reviewed and Adopted</b>	28 May 2024	Resolution Ref	
<b>Next review due</b>	2025		

## **Origin / Authority**

Wujal Wujal Aboriginal Shire Council

### **1. Purpose and Scope**

Set clear guidelines to define the roles and responsibilities of the Mayor and Councillors as spokespersons for the portfolios of Council.

This policy applies to all Councillors of Wujal Wujal Aboriginal Shire Council.

Note: Both the Mayor and the Chief Executive Officer act as spokespeople for the whole of Council.

### **2. Background**

The functional areas of Council are divided into distinct portfolios, each with strategic objectives and strategies designed to achieve long-term success for our community.

At the beginning of a new term of Council the Mayor will assign each Councillor as spokesperson for a portfolio. In some cases larger portfolios may be divided between two Councillors.

### **3. Objectives**

Assigning Councillors as Portfolio Spokespersons ensures:

- The workload associated with being an elected member is shared across all Councillors.
- Councillors are fulfilling their elected roles as the voice to community.
- The Councillor's individual skill, knowledge and background is utilised by linking them to an area of interest.
- Community members can identify which Councillor to approach according to the strategic issue at hand.
- Informed discussion is generated by the whole of Council.
- Councillors act as sounding boards for strategic issues and suggestions from senior officers, members of the public, and other Councillors relating to their portfolio.
- Councillors are seen to be reporting back to the community.
- Councillors are seen to be reporting back to Council on progress against their portfolio areas.

### **4. Policy Statements**

The following guidelines define the role and responsibility of Councillors acting as Portfolio Spokespersons for Wujal Wujal Aboriginal Shire Council.

1. While performing his/her role as Portfolio Spokesperson, a Councillor must act in accordance with Council's Councillor/Staff Communication Guidelines and must not direct or attempt to direct any Council employee about the way in which the employee's duties are to be performed.
2. In the role of Portfolio Spokesperson, a Councillor must ensure he/she accurately represents the view of the whole of Council rather than their own personal view.



3. To ensure due consideration is given to each portfolio of Council, Councillors are required to study the whole meeting agenda paying particular interest to reports contained within their assigned portfolio.
4. Councillors are responsible for their attendance at relevant meetings and being fully informed of issues reported on within their assigned portfolio at Council meetings. Conducting further research may be necessary including engaging with the community and requesting further information from Council Officers in accordance with Council's Councillor/Staff Communication Guidelines.
5. The Mayor and Chief Executive Officer are the spokespeople for the whole of Council and are Council's media representatives.
6. Councillors will be invited to and required to attend to represent Council at Community Meetings, as well as and functions held by community, industry and professional groups in relation to strategic issues relevant to their assigned portfolios.
7. Portfolio Spokespersons must report back to Council any feedback received from the community significant to strategic and/or future planning issues.
8. Portfolio Spokespersons must direct operational inquiries received from the community through the appropriate Council channels in accordance with Council's Councillor/Staff Communication Guidelines.

#### **4. Policy Statements**

- Code of Conduct – Councillors
- Community Engagement Policy
- Acceptable Request Guidelines Policy

#### **5. Review**

Council will formally review this policy after 2 years of operation.

Kiley Hanslow

**Chief executive Officer**

Wujal Wujal Aboriginal Shire Council



# **Appendix 6**

## **Wujal Wujal Financial Management Report**



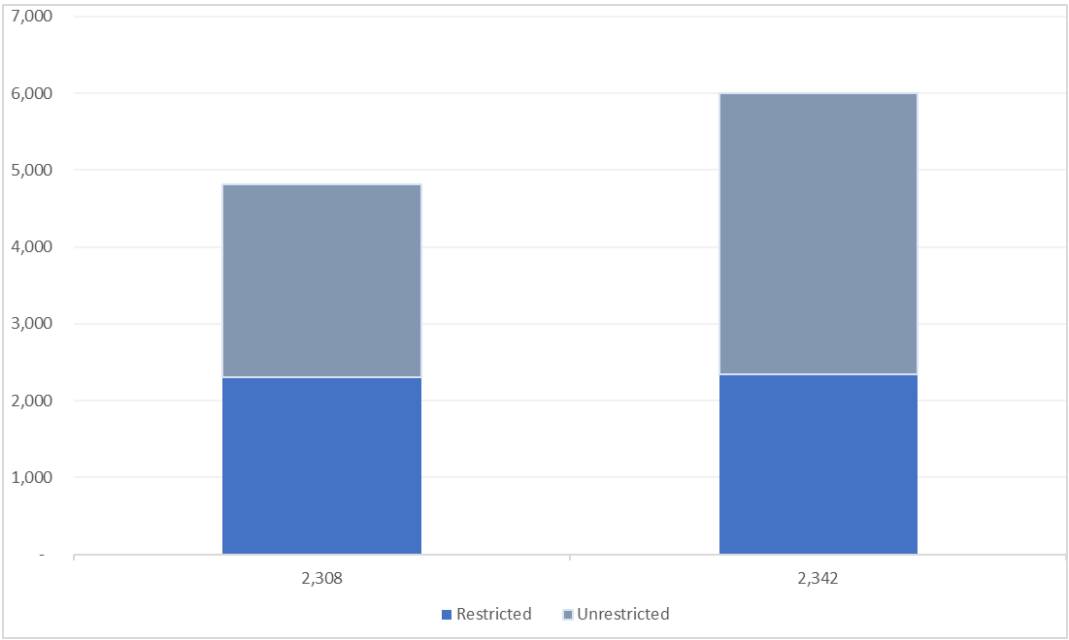
# Monthly Financial Report as at 30 April 2024

## CASH POSITION

Progress this month



Cash & Cash Forecast



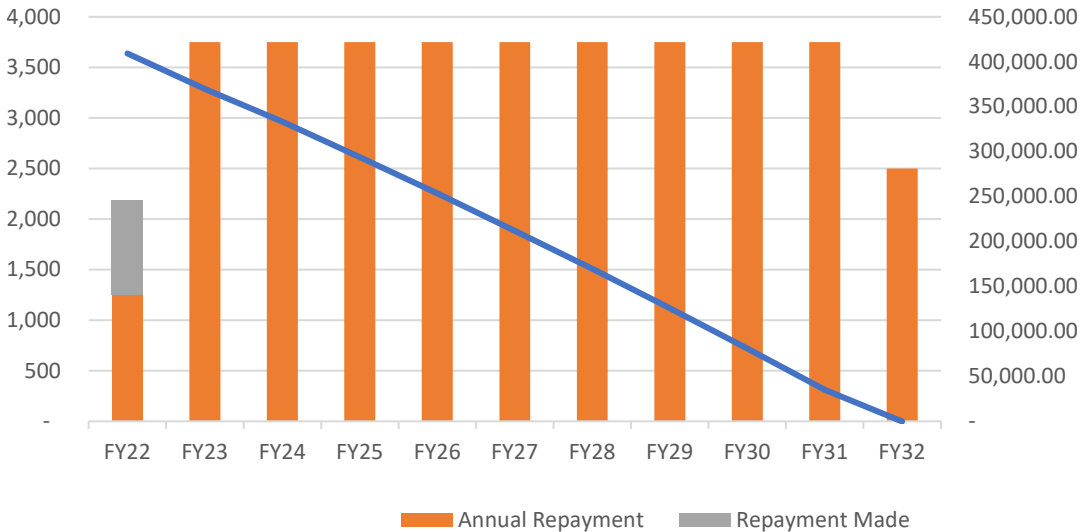
Money on hand & owing to council	
Cash available to pay creditors and wages	6,758,621.73
Quarantined monies	2,342,078.10
QTC Investment	2,593,773.93
Bank balance	11,694,473.76

Total debtors & receivables	716,192.71
-----------------------------	------------

Long Term Loan	3,000,755.39
Creditors	294,728.69
Total monies owed	3,295,484.08

Bank balance is More than last month, +\$6.8m in unrestricted; + \$2.6m invested with QTC, still a healthy position

Long Term Loan Balance



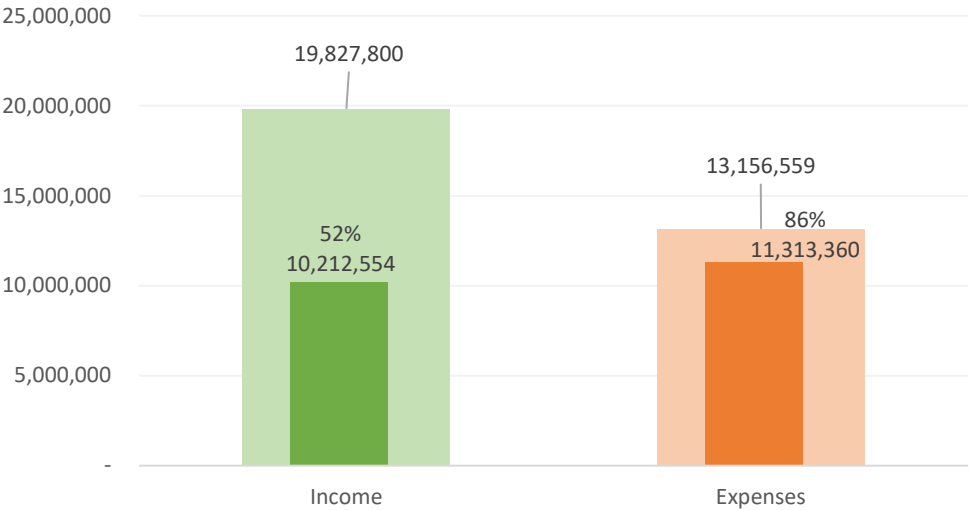
During the month Council has made its monthly repayment of \$35,207



# Monthly Financial Report as at 30 April 2024

## OPERATING POSITION

Council **Operating** income vs Council **Operating** expenses



### Progress this month

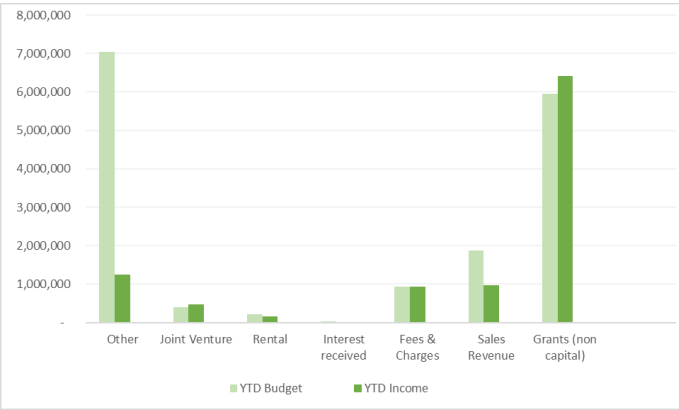
52 cents in each dollar of budgeted revenue  
86 cents in each dollar of budgeted spend

- Annual Budget
- YTD Income
- Annual Budget
- YTD Expenses

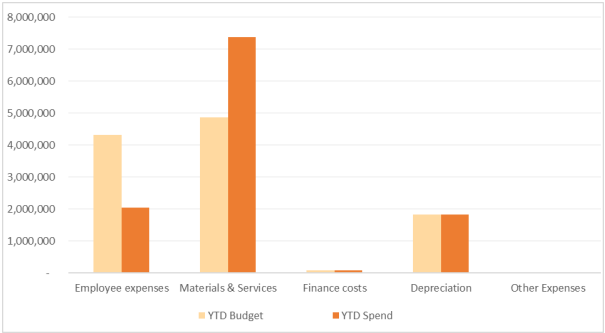


Income & Expenses by Area

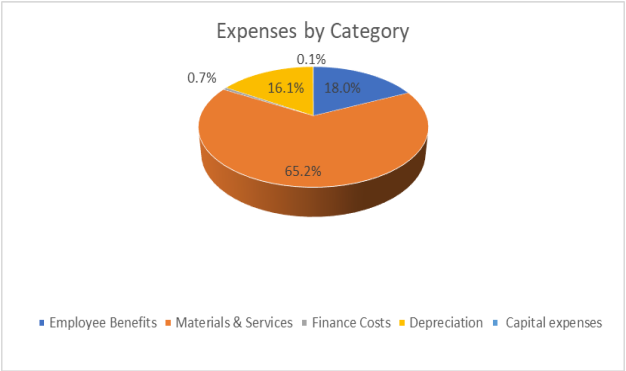
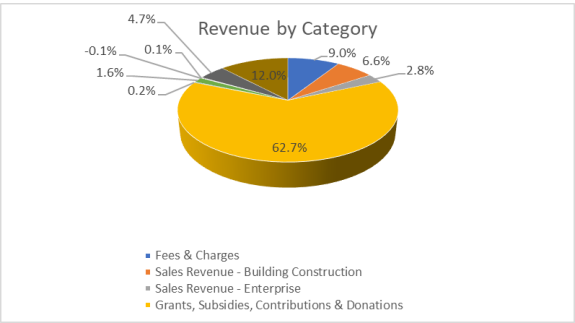
Actual income vs Budget income



Actual expenses vs Budget expenses



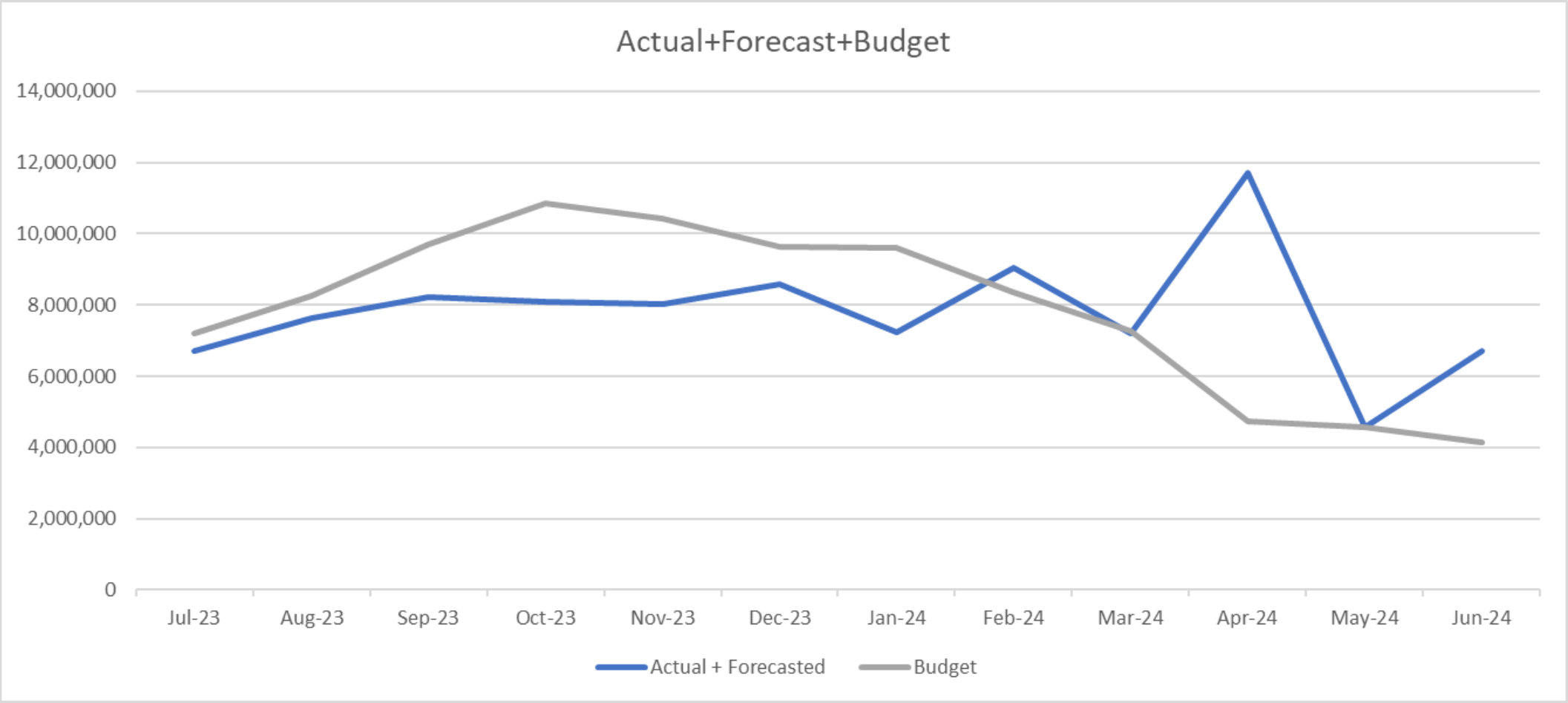
Income & Expenses by Type





Monthly Financial Report as at 30 April 2024

CASHFLOW





# Monthly Financial Report as at 30 April 2024

## The Numbers

Statement of Comprehensive Income	YTD End of Month Reporting - April 2024			Comments
	Actual	Budget	Variance	
<b>Revenue</b>				
<b>Recurrent Revenue</b>				
Fees & Charges	926,659	924,742	1,916	Favourable
Sales Revenue - Building Construction	678,299	1,425,000	(746,701)	Impact of flood
Sales Revenue - Enterprise	289,732	445,156	(155,424)	Impact of flood
Grants, Subsidies, Contributions & Donations	6,421,923	5,958,880	463,044	Impact of QRA Funding
<b>Total Recurrent Revenue</b>	<b>8,316,614</b>	<b>8,753,778</b>	<b>(437,165)</b>	
<b>Capital Revenue</b>				
Capital, Grants, Subsidies, Contributions & Donations	22,571	6,692,823	(6,670,252)	No meaningful capital projects
Capital Income	-	-	(13,773)	Loss on market value of loan
<b>Total Capital Revenue</b>	<b>8,798</b>	<b>6,692,823</b>	<b>(6,684,025)</b>	
Rental income	163,935	217,293	(53,358)	Impact of the flood
Interest received	13,342	35,667	(22,325)	Overbudgeted
Joint Venture	477,000	400,000	77,000	Impact of \$300,000 joint venture invoice in September and \$150,000 in February 2024
Other income	1,232,865	343,463	889,402	Receipts from Insurance
<b>Total Revenue</b>	<b>10,212,554</b>	<b>16,443,025</b>	<b>(6,230,471)</b>	
<b>Expenses</b>				
<b>Recurrent Expenses</b>				
Employee Benefits	2,038,290	4,318,883	2,280,593	Fav due to absences and vacancies and impact of the flood
Materials & Services	7,380,376	4,875,891	(2,504,485)	Impact of Capital projects
Finance Costs	76,406	84,000	7,594	Int. on QTC Loan lower than expected
Depreciation	1,818,288	1,821,063	2,775	
<b>Total Recurrent Expenses</b>	<b>11,313,360</b>	<b>11,099,837</b>	<b>(213,523)</b>	
Capital expenses	5,788	15,804	10,016	
<b>Total Expenses</b>	<b>11,319,147</b>	<b>11,115,641</b>	<b>(203,507)</b>	
<b>Net Operating Surplus/ (Deficit)</b>	<b>-</b>	<b>1,106,594</b>	<b>(6,433,977)</b>	Net Impact of deficit on Capital Revenue and floods



# Monthly Financial Report as at 30 April 2024

## CASHFLOW FORECAST

	April Actuals	May Forecast	June Forecast	4th Quarter Forecast/ Actual
<b>Cash flows from Operating Activities:</b>				
Receipts from customers	47,436	29,481	2,606,593	2,683,510
Sales Contracts	0	16,325	18,000	34,325
Payments to Employees	(211,292)	(290,000)	(300,000)	(801,292)
Payments to suppliers	(1,495,215)	(465,659)	(433,594)	(2,394,468)
	(1,659,071)	(709,853)	1,890,999	(477,924)
Interest Received	1,368	3,567	3,567	8,501
Rental Income	0	22,519	22,519	45,039
Other Income	1,170,509	15,965	37,781	1,224,256
Non-capital grants and contributions	479,736	412,190	464,085	1,356,011
Borrowing costs	0	(18,400)	(8,400)	(26,800)
<b>Net cash inflow (outflow) from operating activities</b>	<b>(7,458)</b>	<b>(274,011)</b>	<b>2,410,551</b>	<b>2,129,082</b>
<b>Cash flows from investing activities:</b>				
Payments from property, plant and equipment	0	0	0	0
Proceeds from sale of property, plant and equipment				0
Grants, subsidies, contributions and donations	0	495,152	545,000	1,040,152
Depreciation				0
QTC Investment	500,000			500,000
Capital Expenses	0	0	0	0
<b>Net cash inflow (outflow) from investing activities</b>	<b>500,000</b>	<b>495,152</b>	<b>545,000</b>	<b>1,540,152</b>
<b>Cash flows from financing activities</b>				
Proceeds from borrowings				0
Repayment of borrowings	(35,207)	(35,207)	(35,207)	(105,621)
Repayments made on finance leases				0
Invested Monies				
<b>Net cash inflow (outflow) from financing activities</b>	<b>(35,207)</b>	<b>(35,207)</b>	<b>(35,207)</b>	<b>(105,621)</b>
<b>Net increase (decrease) in cash held</b>	<b>457,335</b>	<b>185,934</b>	<b>2,920,344</b>	<b>3,563,612</b>
Cash at beginning of reporting period	8,776,981	9,234,316	9,420,249	8,776,981
<b>Cash at end of reporting period</b>	<b>9,234,316</b>	<b>9,420,249</b>	<b>12,340,594</b>	<b>12,340,594</b>



# Monthly Financial Report as at 30 April 2024

## ANALYSIS OF KEY METRICS

Revenue Cycle			
	Opening Balance	Movement	Closing Balance
Trade & Other Receivables	701,485	14,708	716,193
Credit Sales (excluding cash)			3,338,416
Average Credit Sales per day			21,820
Collection period - days			77
Target collection period - days			40

Conversion Cycle			
	Opening Balance	Movement	Closing Balance
Stock	0	0	0
Cost of Sales			0
Average stock			0
Cost of sales per day			1,261
Stock Turnover ratio YTD			3.38

Productive Assets Cycle			
	Opening Balance	Movement	Closing Balance
Property, Plant & Equipment	46,484,591	(46,538)	46,438,053
Depreciation	1,425,201	393,087	1,818,288

Expenditure Cycle			
	Opening Balance	Movement	Closing Balance
Trade & Other Payables	103,921	145,808	249,729
Cost of Sales YTD	192,954	0	192,954
Provisions	318,602	(15,299)	303,303
Average Purchases per day			1,261

Financial Management Cycle			
	Opening Balance	Movement	Closing Balance
Cash & cash equivalents	7,108,238	4,540,443	11,648,681
QTC Loan	3,032,827	(32,072)	3,000,755
	0	0	0
	0	0	0
	0	0	0

Payroll Cycle			
	Opening Balance	Movement	Closing Balance
Provision for annual leave	155,622	(13,344)	142,278
Provision for long service leave	162,980	(1,954)	161,025
Payroll expenses	2,302,987	(264,697)	2,038,290





# **Appendix 7**

## **Cyclone Recovery Communications and Social Media Report**

# Tropical Cyclone Jasper Recovery: Communications Report

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<b>Report to:</b>	CEO, Mayor and Councillors
<b>Subject:</b>	Tropical Cyclone Jasper Recovery: Communications
<b>Prepared by:</b>	Report Tania Edwards, Disaster Recovery Coordinator
<b>Status:</b>	Information

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*This report outlines the type, method and frequency of communication by Wujal Wujal Aboriginal Shire Council with Community on the recovery progress.*

## Summary

All residents of the Wujal Wujal Community were significantly affected by Tropical Cyclone Jasper. In addition to the trauma of surviving such a catastrophic event many residents lost all their possessions, and all residents were displaced from their homes to other parts of the region.

Residents understandably were keen to return home and had a strong need to be kept informed of the recovery progress. Communication with residents prior to and subsequent to the flooding event has therefore been **one of the highest priorities for Council** throughout the whole recovery progress.

Given the fact that the residents were spread over several locations, had lost many of their possessions and have differing levels of access to various media platforms, keeping everyone informed was always going to be an extremely challenging process.

Unlike many other Councils, Wujal Wujal Aboriginal Shire Council (WWASC) does not have a staff member dedicated to 'communications' and this important function had been undertaken by the Chief Executive Officer (CEO) Kiley Hanslow along with all other disaster response and recovery requirements for Council and community, pre-disaster from 4 December 2023 through the disaster on 17 and 18 December 2023 and until after the disaster on 2 January 2024. Given the magnitude of work in disaster response and recovery facing the CEO in the aftermath of Tropical Cyclone Jasper, another solution needed to be found.

Local Government Association of Queensland (LGAQ) was able to provide support through their 'Council to Council' program. LGAQ reached out to other Councils in Queensland seeking the donation of time/expertise of their communications staff to assist WWASC. Two councils offered the services of their staff for which WWASC is extremely grateful. These services took over to relieve the CEO on 2 January 2024.

- Moreton Bay Council provided the services of Ash Innes: 2 January – 14 January
- Sunshine Coast Council provided the services of Hayley Wright: 15 January – 12 February 2024

In addition to their services, in mid January 2024, WWASC approached former WWASC Executive Assistant Tania Edwards with the intention she would:

- Work onsite in Wujal Wujal in the Recovery Centre to assist all parties working out of the centre: 19 January – 29 April.
- Support the CEO, Mayor and Councillors in the disaster response.
- Be the 'on the ground' person to film, photograph and record the journey of recovery.
- Administer the communications: 12 February onwards.

## Planned Approach

Council's planned approach was multi-faceted:

1. Direct verbal communication by Mayor, Deputy Mayor and Councillors to community members to keep them updated.
2. Direct verbal communication from nominated Council representatives, Community Liaison Officers and Cultural Advisors, to displaced residents.
3. Verbal communication through the channels provided by stakeholders such as Gungarde, CYP, My Pathways, Jabalbina and other agencies.
4. In person Community meetings, facilitated by stakeholder agencies.
5. Printed updates: Public Notices and Infographic style updates.
6. Social Media: posts including imagery, video, infographical updates and other relevant information.

## In Depth

### 1. Direct verbal communication by Mayor and Councillors to residents

As the elected representatives of the community, Council considered the Mayor, Deputy Mayor and Councillors to be the most important conduits for information to residents and as such provided them with:

- The opportunity to attend all relevant meetings which included the Local Disaster Management Group and the Action, Planning Coordination meetings.
- Provided minutes and updates coming out of those meetings via email.
- Provided summary outcome of those meetings as bullet points, sent by text.
- Provided verbal updates of the outcomes of those meetings via phone to the Mayor.
- Infographic updates sent by email and sent by text as image file for sharing.

### 2. Direct verbal communication to displaced residents

Council nominated two staff members as Community Liaison Officers:

- Coraleen Shipton: from the event till 12 February when Coraleen took long service leave.
- Keely Flinders: from 12 February onwards.

These Community Liaison Officers were responsible for sharing and distribution of all information.

They were provided access to/the same level of information that was provided to the Mayor and Councillors as listed above.

In addition to these two staff members, it was anticipated that Cultural Advisors Uncle Bill Harrigan and Auntie Marie Shipton would also keep community informed.

### 3. Stakeholders

Council sent regular updates on the recovery progress to our key community stakeholders, these updates were sent immediately following the Action Planning and Coordination meetings, as emails with infographic imagery attached.

A sample of the wording in this emails is included here below:



The list of stakeholders these updates were shared with included the following:

- Mayor, Deputy Mayor and Councillors
- Cape York Partnerships
- Centre Care FNQ
- Wuchopperen Health Clinic
- Jabalbina
- My Pathways
- Gungarde
- Cooktown Disaster Recovery Centre
- Dept of Housing

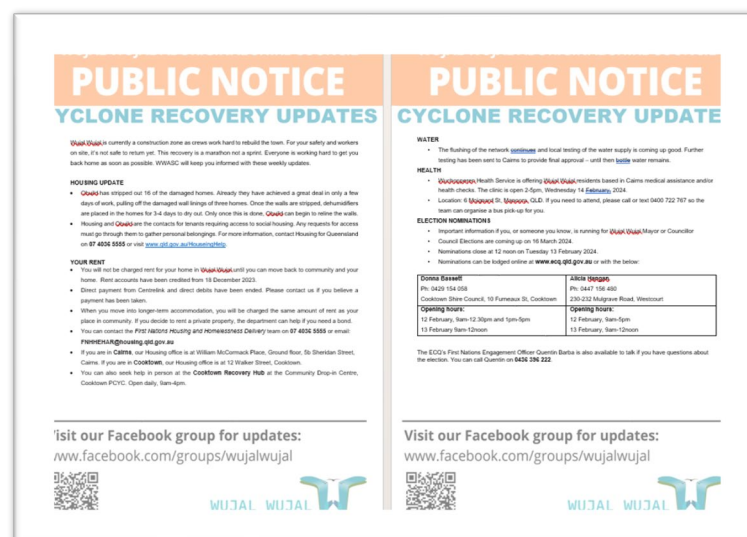
#### 4. In person Community Meetings

Community meetings were organised facilitated by the key stakeholder agencies.

Wujal Wujal Aboriginal Shire Council contributed information and material for these meetings, such as the video produced by Tania Edwards, Recovery Coordinator: <https://youtu.be/Rn5qCakyyuA>.

#### 5. Printed updates: Public Notices and Infographic style updates.

Council shared important updates and information with residents initially through the means of a 'Public Notice'. These were prepared by the 'comms' staff provided through LGAQ's Council to Council program and looked like the example below: This format was provided by Ash Innes of Moreton Bay Council.



To improve the ability for residents to engage with the recovery updates Council's Recovery Coordinator Tania Edwards, designed and implemented the dashboard style infographic updates.

These were produced following the Action Planning and Coordination meetings where the most current information was shared by all the teams working on the recovery effort.

These updates were:

- Emailed to Mayor, Deputy Mayor and Councillors.
- Sent as image to Mayor, Deputy Mayor and Councillors mobile phones by text.
- Added to the Wujal Wujal TC Jasper Recovery Page.
- Emailed to all stakeholders for printing and distribution.
- Emailed to WWASC Staff.
- Printed, laminated and placed on noticeboards.

Examples of all these updates is provided in [Appendix 1](#)

## **6. Social Media.**

Council understood the importance of social media as a primary means of communication with many of the residents.

CEO Kiley Hanslow managed the Wujal Wujal Aboriginal Shire Council Facebook page and kept residents informed of the Cyclone warnings well in advance of its arrival and the recovery progress up until 10 January 2024.

The new comms support staff were unable to access the Wujal Wujal Aboriginal Shire Council Facebook page, so the decision was made create a new Facebook page specific to 'recovery' which could be administered remotely by any of the comms officers.

Wujal Wujal TC Jasper Facebook page was created on 4 January 2024, and links to it were shared as follows:

- On the Wujal Wujal Aboriginal Shire Council Facebook page.
- On the Wujal Wujal Aboriginal Shire Council public webpage.
- With our Community Liaison officers and with stakeholders.

A summary of all the social media posts related to the oncoming cyclone and the recovery are provided for you in [Appendix 2](#)

## **What could have been done better?**

Given that all residents were dispersed over a large geographical area and in many cases had lost their means of transport, providing effective communication to all residents was as stated previously, always going to be a challenge.

Feedback indicates the following would have helped residents feel more informed:

- More face to face community meetings, with meetings to take place in the location where residents are situated.
- Higher level of engagement and leadership for Community by Mayor, Deputy Mayor and Councillors.
- Higher level of engagement and information sharing by Local Thriving Communities Officer.
- Higher level of engagement and information sharing by the Cultural Advisors.

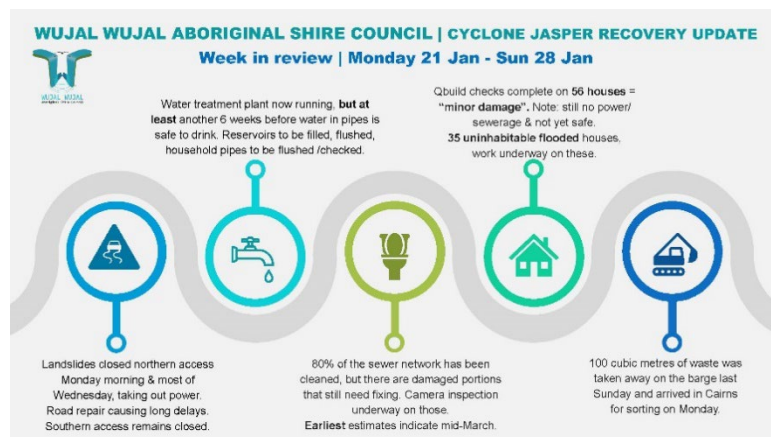
## **Observations and Conclusion**

1. Many residents appeared to be under the impression that WWASC was solely responsible for the entire recovery. Residents would often approach us for information that was under the prevue of State Government Departments such as the Department of Housing or the Department of Communities. Council made the effort to redirect those enquiries to the appropriate departments and share with residents through all communications which agency they needed to speak with. Despite this 'the blame' for any shortfalls/delays in the recovery may in the mind of some residents be the fault of Council.
2. There was a genuine opportunity loss for the elected members, Mayor, Deputy Mayor and Councillors, who with increased involvement could have stood as a voice for their community and as genuine leaders during this period of recovery. If an event like this ever happened again, an increased number of face-to-face community meetings should be led by the elected members.
3. Cultural Advisors: Once again, a genuine opportunity loss for the cultural advisors to have been a primary sources of information for the Community. During this event and the recovery period we unfortunately had great difficulty reaching our Cultural Advisors by phone. This impaired the process of sharing information with them and then in turn their ability to share information with the Community.
4. Feedback on the level of commitment from staff was very positive from Government stakeholders, including on the short time taken to recover and return the community in a disaster of the size experienced in Wujal Wujal.

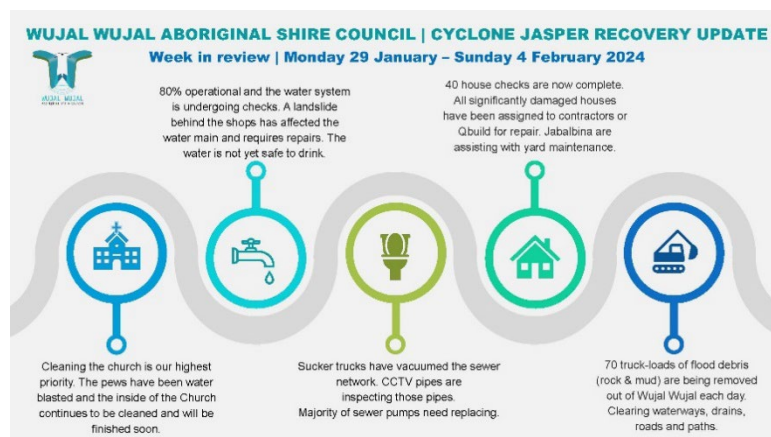
# Appendix 1 | Cyclone Recovery Infographic Progress Updates

Images of the updates that were shared with residents, Mayor, Deputy Mayor and Councillors are shown here.

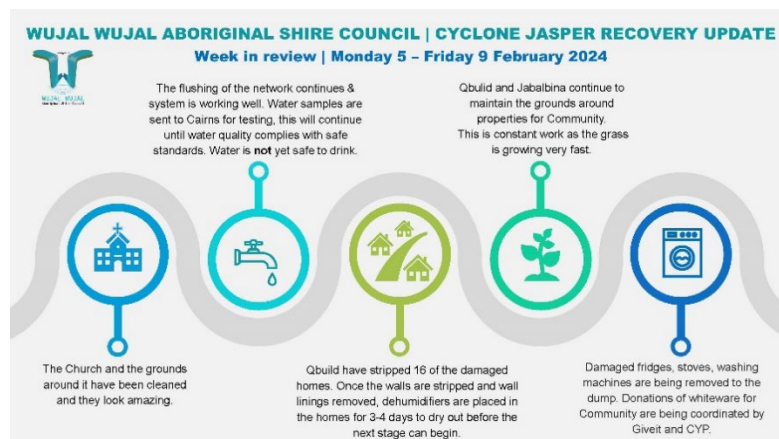
## 29 January 2024



## 2 February 2024

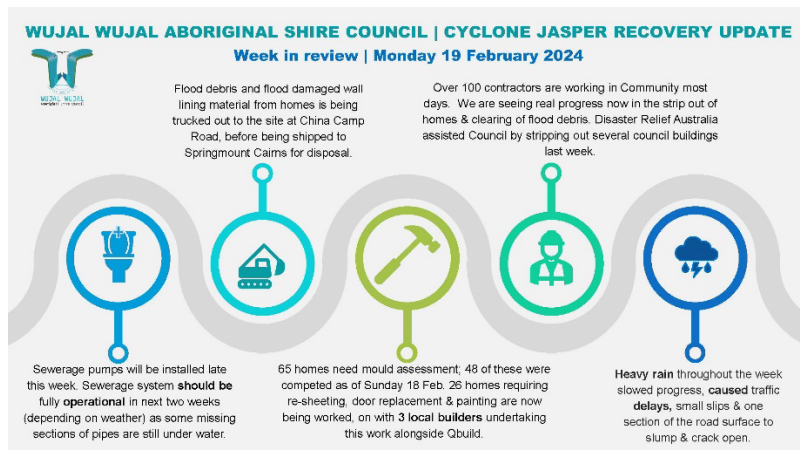


## 9 February 2024

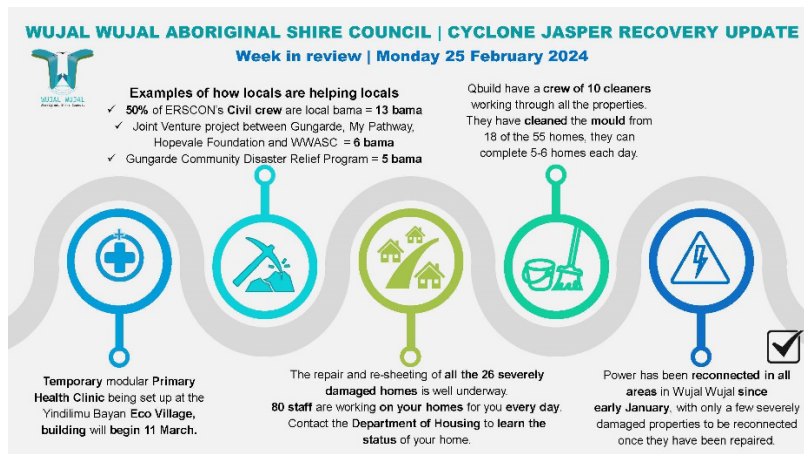




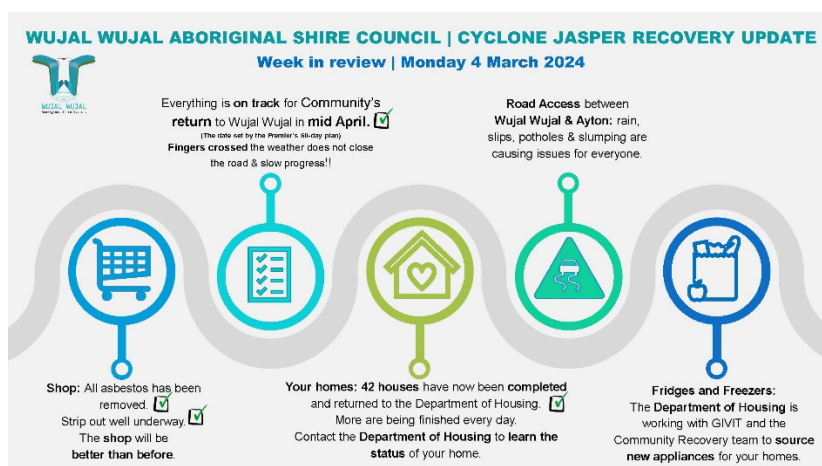
## 19 February 2024



## 26 February 2024

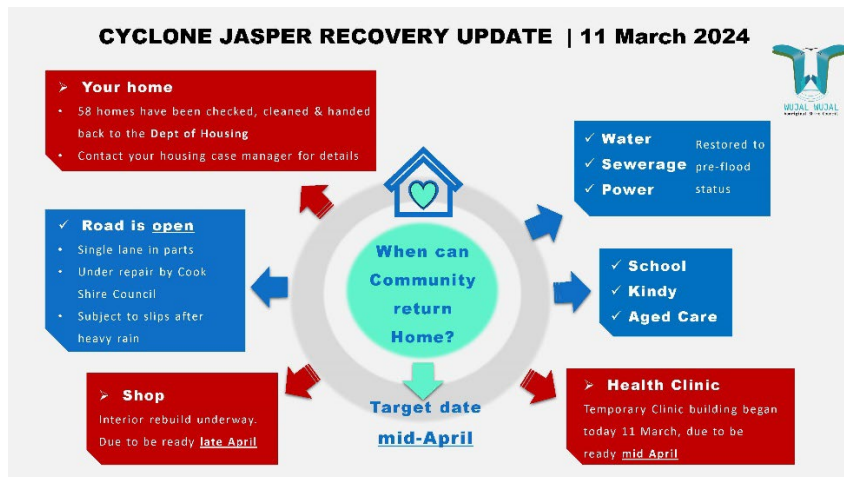


## 04 March 2024

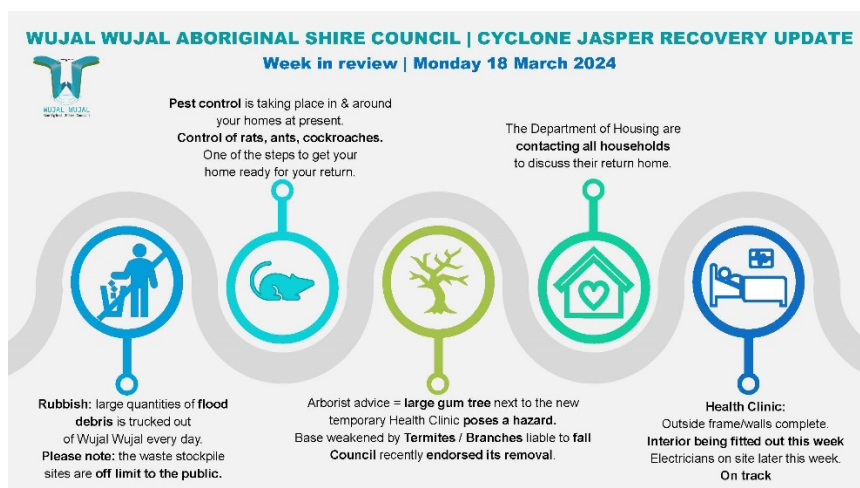




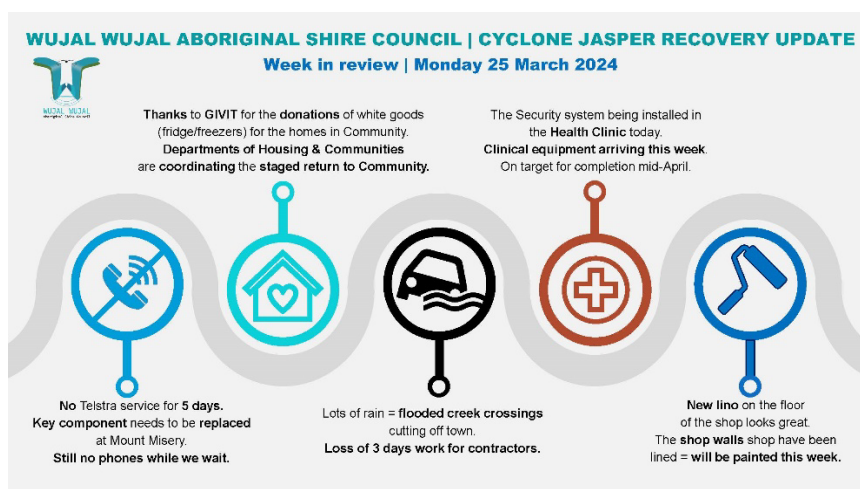
11 March 2024




18 March 2024




25 March 2024




**WUJAL WUJAL ABORIGINAL SHIRE COUNCIL | CYCLONE JASPER RECOVERY UPDATE**  
**Week in review | Tuesday 2 April 2024**

 **Flood debris/rubbish from damaged homes** will begin to be **removed** from the laydown site at **China Camp Road** this week. (Subject to fine weather).


By the end of this week only **7 homes** remain to be repaired.  
 Thanks to **Qbuild** and our local **Builders** for your **dedication and hard work**.



Site build = **almost complete**, crew worked through Easter to achieve this great result.  
**Installation of Clinic equipment** begins **next week**.



Flood repairs to the **Police Station** will be **completed** & the station will be **operational this weekend**.



**Mt Misery Tower still not operational.**  
 A 'comms on wheels' satellite dish has been located in Wujal Wujal to **enable the recovery work to proceed**, while Telstra undertakes repairs.

## Appendix 2 | Social Media Report

### Wujal Wujal Aboriginal Shire Council Facebook Page

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Thursday 6.12.23	12.57pm	CEO Kiley Hanslow	Cyclone Season Approaching. Cyclone Preparedness message from Wujal Wujal Police and Queensland Police Service for more information.	Message		7 Likes
					0 Comments	10 Shares
Friday 7.12.23	10.06am	CEO Kiley Hanslow	Tropical Cyclone Jasper - Steps you can take to prepare.	Get Ready Queensland		1 Like
						2 Shares
Saturday 9.12.23	11.45am	CEO Kiley Hanslow	Date & time TC Jasper forecast to impact Wujal Wujal. Link to the Bureau of Meteorology (BOM) to help keep you updated.	BOM graphic/link to website		1 Like
					0 Comments	3 Shares
Sunday 10.12.23	9.02pm	CEO Kiley Hanslow	Updated cyclone warning – link to disaster.qld.gov.au	Disaster Qld Imagery, link to website		0 Like
					0 Comments	0 Shares
	9.05pm		Cyclone Advice – Cape Melville to Townsville Stay informed. Warning level: Advice. Expected impacts.			1 Like
					0 Comments	4 shares
	9.06pm		Cyclone Warning Level: Advice Link to <a href="https://www.disaster.qld.gov.au/warnings">https://www.disaster.qld.gov.au/warnings</a>	Disaster Qld Imagery, link to website		2 Likes
			0 Comments	1 Shares		

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Monday 11.12.23	12.27pm	CEO Kiley Hanslow	Emergency Numbers			4 Likes
					0 Comments	6 Shares
	1.20pm		TC Jasper moving closer, flooding may be expected from late Tuesday 12 Dec 2023.	BOM imagery and link: <a href="http://www.bom.gov.au/cyclone/index.shtml">http://www.bom.gov.au/cyclone/index.shtml</a>		0 Likes
					0 Comments	0 Shares
	1.28pm		Remember if it is Flooded Forget It	Flooded Forget It imagery		1 Like
					0 Comments	0 Shares
	2.23pm		Queensland Fire and Emergency Services: Cyclone Preparation	Imagery and hyperlink		1 Like
					0 Comments	0 Shares
Tuesday 12.12.23	2.24pm	CEO Kiley Hanslow	Queensland Fire and Emergency Services: Storm surge flooding	Imagery and hyperlink		1 Like
					0 Comments	1 Shares
	6.25pm		Prepare now.	Monday 11.12.23		1 Like
					0 Comments	0 Shares
	11.02pm	CEO Kiley Hanslow	B.O.M update/link to update	B.O.M imagery and hyperlink		0 Likes
					0 Comments	0 Shares
	11.45pm	CEO Kiley Hanslow	B.O.M update/link to update 10.36pm	B.O.M imagery and hyperlink		3 Likes
					2 Comments	1 Shares
Wednesday 13.12.23	6.34am	CEO Kiley Hanslow	B.O.M update/link to update 5.58am. Cyclone expected to hit from late this morning.	B.O.M imagery and hyperlink		1 Like
					2 Comments	2 Shares
	6.36am	CEO Kiley Hanslow	B.O.M image of cyclone's predicted path.	B.O.M imagery and hyperlink		6 Likes
					1 Comment	1 Shares

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Wednesday 13.12.23 continued	7.44am	CEO Kiley Hanslow	TC Jasper path is unpredictable, possible landfall 4-5pm today.			48 Likes
					18 Comments	12 Shares
	12.00pm	CEO Kiley Hanslow	B.O.M update/link to update 11.53am Damaging winds from Cyclone expected.	B.O.M imagery and hyperlink		1 Like
					0 Comments	0 Shares
	12.29pm		Updated B.O.M image of cyclone’s predicted path.	B.O.M imagery and hyperlink		13 Likes
					2 Comments	3 Shares
	3.42pm		Updated B.O.M image of cyclone’s predicted path.	B.O.M imagery and hyperlink		14 Likes
			4 Comments	7 Shares		
Thursday 14.12.23	08.45am	CEO Kiley Hanslow	Lots of rain, creeks rising. Stay away from flooded areas. High tide 9.48am.			31 Like
					2 Comments	9 Shares
Friday 15.12.23	1.55pm	CEO Kiley Hanslow	Gusty winds, stay away from flooding. Parents monitor your children. Be croc-wise	Stay our of pipes and drains. Be croc-wise. Be careful of falling trees		21 Like
					1 Comment	6 Shares
Saturday 16.12.23	10.15am	CEO Kiley Hanslow	Personal Hardship Scheme activated for Wujal Wujal and Ayton. Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (DTATSIPCA)	DTATSIPCA imagery and link		4 Likes
					0 Comments	13 Shares
Saturday 16.12.23	10.57am	CEO Kiley Hanslow	Supply truck for shop was able to get through – shop open till 12pm. Billy Goat not safe to cross for smaller vehicles.			63 Likes
					5 Comments	10 Shares
	4.05pm		Community Recovery is setting up the Wujal Wujal Community Recovery Hub in Wujal Wujal.	Community Recovery Hub with link to webpage		10 Likes
					0 Comments	6 Shares
	8.29pm		Free Wi-Fi available if you have trouble accessing internet.	How to enable wifi calling image and link		5 Likes
			0 Comments	3 Shares		
	8.10am					40 Likes

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Sunday 17.12.23	11.31am	CEO Kiley Hanslow	Power is out. Ergon unable to access Wujal Wujal due to roads being closed.		2 Comments	16 Shares
			Power still out. Roads closed, Ergon unable to access Wujal Wujal. Shop closed. Do not cross waterways.		8 Comments	15 Shares
Sunday 17.12.23	2.48pm	CEO Kiley Hanslow	Crocodile sited at bridge, children swimming nearby, please call your children home.			76 Likes
			5 Comments		72 Shares	
	4.30pm		Flash flooding warning. Children playing in flood waters – crocodile warning	Image of children playing in flooded waters		47 Likes
					7 Comments	29 Shares
	4.39pm		4g network will be switched off from 11pm, to preserve battery life.			56 Likes
		1 Comment	16 Shares			
Monday 18.12.23	8.28pm	CEO Kiley Hanslow	Rough night. Helicopters being organised. Move to higher ground ahead of big high tide at 2pm.			122 Likes
			31 Comment		33 Shares	
	2.51pm		Helicopters could not get through – too dangerous. Hang in there.			622 Likes
				62 Comments	184 Shares	
Wednesday 20.12.23	3.55pm	CEO Kiley Hanslow	Facebook page operating again. 2 <sup>nd</sup> day of evacuations. Thanks to Cooktown for looking after our people.			139 Likes
			2 Comments		10 Shares	
	4.39pm		Donations: Gungarde and Dreamtime Aroha: items listed.	Contact details		54 Like
				5 Comments	18 Shares	
Thursday 21 Dec 23	1.46pm	CEO Kiley Hanslow	Helicopter headed to Cooktown with evacuees			103 Like
			0 Comments		7 Shares	
	1.55pm		Donations: Go Fund Me		9 Comments	121 Like
						21 Shares

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Friday 22.12.23	2.06pm	CEO Kiley Hanslow	Community Dogs being fed and cared for	Picture		229 Likes
					15 Comments	23 Shares
	4.08pm		Community Dogs being fed and cared for by QPS officers	Video		180 Likes
					5 Comments	15 Shares
Saturday 24.12.23	8.52am	CEO Kiley Hanslow	Wawu rescued	Video	5 Shares	75 Likes
					9 Comments	
	9.37am		Community advised they will not be allowed to return (legislation) until essential services restored.			77 Likes
					12 Comments	19 Shares
	10.32am		Queensland Police Service with Santa Hat – feeding dogs	Images and video		11 Like
					5 Comments	36 Shares
Sunday 25.12.24	8pm	CEO Kiley Hanslow	Reshare: Queensland Police Service (QPS) shared article Merry Christmas	QPS link		19 Likes
					1 Comment	5 Shares
	8.33pm		Reshare: Cape York Weekly – Merry Christmas	Cape York Weekly link		18 Likes
					0 Comments	0 Shares
Monday 26.12.23	3.18pm	CEO Kiley Hanslow	Medical Clinic now operating in Ayton			33 Likes
					0 Comments	4 Shares
Tuesday 27.12.23	2.43pm	CEO Kiley Hanslow	Royal Flying Doctor Services available	Link to their website and information		30 Likes
					2 Comments	8 Shares
	4.16pm	CEO Kiley Hanslow	Progress Update: Evacuees moved from Cooktown to Cairns, roads being assessed, Defence Force at work, Vehicle access needed for Ergon to restore power, Telstra investigating how to restore service	Image of damaged road between Rossville and Ayton		121 Like
					17 Comments	49 Shares

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Saturday 30.12.23	2.35pm	CEO Kiley Hanslow	Progress update:	Image of assessors		78 Likes
					4 Comments	22 Shares
	3.15pm	CEO Kiley Hanslow	Reshare: Cape York Weekly – message from Troy Cassar-Daley	Video - reshared		26 Likes
					0 Comments	6 Shares
Monday 1.1.24	6.22pm	CEO Kiley Hanslow	Images showing impact	Images		169 Likes
					12 Comments	14 Shares
Wednesday 3.1.24	00.30am	CEO Kiley Hanslow	Invitation to online community meeting			10 Likes
					1 Comment	4 Shares
	11.23pm	CEO Kiley Hanslow	Caravan delivered for Community		3 Comments	39 Likes
						3 Shares
Thursday 4.1.23	5.38pm	CEO Kiley Hanslow	New Facebook page created: TC Jasper Recovery Page	Link to page		46 Likes
					0 Comments	5 Shares
Sunday 7.1.24	11.23pm	CEO Kiley Hanslow	SES and RFS volunteers on site helping			32 Likes
					1 Comment	5 Shares
Thursday 11.1.24	1.17am	CEO Kiley Hanslow	Local Government Elections - information	Dates and times		15 Likes
					6 Comments	5 Shares



## Wujal Wujal TC Jasper Recovery Facebook Page

Ash Innes, Moreton Bay Council, LGAQ Council-to-Council Program - Hayley Wright, Sunshine Coast Council, LGAQ Council-to-Council Program

Tania Edwards, WWASC Recovery

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Thursday 4.1.23	9.36am	Ash Innes	Created the Wujal Wujal TC Jasper Recovery Facebook Page.	Images	430 Reach	6 Likes
					0 Comments	0 Shares
	4.11pm		Progress update: Ergon working to restore power, SESE RFS volunteers, support from Minister Scanlon.	Images	504 Reach	20 Likes
					0 Comments	1 Shares
	5.44pm		QRA and other government agencies working to support Wujal Wual, attended the Community meeting in Cooktown.	Images	508 Reach	9 Likes
					0 Comments	0 Shares
	5.47pm		Personal Hardship Assistance is available to residents in affected areas.	Contact details	459 Reach	5 Likes
					0 Comments	0 Shares
5.50pm	Qbuild: Cleanup work underway.	Images	738 Reach	27 Likes		
			0 Comments	3 Shares		
Friday 5.1.24	1.16pm	Ash Innes	Mayor Bradley home – road clearing taking place in background.	Video and images	1.6k Reach	63 Likes
					0 Comments	43 Shares
	1.28pm		TMR support. You may be eligible for support services including hardship assistance.	Image and link	738 Reach	27 Likes
					5 Comments	3 Shares
	4.26pm		Premier Steven Miles	Images	664 Reach	27 Likes
					0 Comments	4 Shares
	7.02pm		Kitten found wandering down the road	Images	585 Reach	29 Likes
					2 Comments	0 Shares
9.33pm	Reshare of 10 News article	Video - link	573 Reach	2 Shares		
			0 Comments	4 Likes		

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Saturday 6.1.24	9.49am	Ash Innes	A dedicated 24/7 Lifeline helpline has now opened.	Information and links	1.9k Reach	12 Shares
					0 Comments	16 Likes
Sunday 7.1.24	8.38am	Ash Innes	FNQROC Chair Michael Kerr, NEMA Joe Buffone and QRA Mike Wassing at Wujal visited Wujal Wujal, Mayor Creek.		1.9k Reach	12 Shares
					0 Comments	16 Likes
	11.00am		Ergon on site conducting safely checks inside homes.	Image	1k Reach	6 Shares
					3 Comments	45 Likes
	1.30pm		Reshare: Steven Miles visit. Images of Art Centre.	Link	646 Reach	4 Shares
					0 Comments	10 Likes
	2.28pm	Reshare: Cook Shire Council Evacuation Update.	Links and information	695 Reach	5 Shares	
				2 Comments	20 Likes	
9.30pm	Ros Woodward	Bloomfield River State School update		1.3k Reach	12 Shares	
				0 Comments	23 Likes	
Monday 8.1.24	8.29am	Ash Innes	Nikki Boyd MP visit to Wujal Wujal.	Art Centre image.	766 Reach	2 Shares
					0 Comments	23 Likes
	4.12pm	Cook Shire Council	Reshare: Road access update	Image and Links	631 Reach	3 Shares
					0 Comments	8 Likes
Tuesday 9.1.24	4.52pm	Ash Innes	Advance notice that Wujal Wujal will feature in news tonight.	Images	659 Reach	3 Shares
					1 Comment	17 Likes
	5.42pm		QRA advise that the Australian Defence Force is getting ready to help our community.	Images	4.8k Reach	28 Shares
					3 Comments	49 Likes
	6.36pm		Prime Minister Albanese tour of Wujal Wujal. Extract from 9 New Story.	Video	459 Reach	12 Shares
					0 Comments	26 Likes
6.39pm	Prime Minister Albanese tour of Wujal Wujal. Extract from 7 New Story.	Video	750 Reach	6 Shares		
			0 Comments	15 Likes		

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Wednesday 10.1.24	2.08pm	Ash Innes	Recovery update: ADF helicopter loading in Cairns, Mayor Creek in image.	Image	844 Reach	8 Shares
					2 Comments	34 Likes
	3.53pm		QPS officers feeding Nelly the dog.	Image	367 Reach	0 Shares
					0 Comments	2 Likes
	3.53pm		Image of Nelly with puppies in specially built puppy box	Image	436 Reach	1 Shares
					0 Comments	10 Likes
Thursday 11.1.24	2.23pm	Ash Innes	AMRRIC - Animal Management in Rural & Remote Indigenous Communities visit and support with first aid supplies.	Image and links	1.3k Reach	8 Shares
					2 Comments	52 Likes
	5.06pm	Cook Shire Council	Community Dog run over by car helicopter rescue and medicine. Medical bill \$6k covered by donations.	Images	731 Reach	3 Shares
					1 Comment	34 Likes
	7.00pm	TCCHS	Torres and Cape Hospital and Health Service executives and staff visited the flood affected communities of Wujal Wujal and Ayton last week.	Image	844 Reach	7 Shares
					0 Comments	18 Likes
	7.09om	Guest	Thursday Island Animal Support Group – donations.	Details	397 Reach	0 Shares
					11 Comment	11 Like
8.30pm	GIVIT	Donations: who to contact	Information	515 Reach	0 Shares	
				1 Comment	3 Likes	
Friday 12.1.24	3.02pm	Tania Edwards	Raining, check with BOM before travelling, recovery teams working through weekend.		1.2k Reach	4 Shares
					1 Comment	31 Like
	11.pm	WWASC	Recognise FNQ – we salute your service	Image and link	608 Reach	0 Shares
					2 Comments	5 Likes
Sunday 14.1.24	10.31am	Ros Woodward	School opening 22 January, arrangements for displaced students.	Information & contact details	762 Reach	5 Shares
					0 Comments	5 Likes
	12.47pm	Tania Edwards	Local dogs being well cared for by recovery teams	Pics	876 Reach	1 Share
					8 Comments	60 Likes

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Monday 15.1.24	1.58pm	Hayley Wright	SES and the Rural Fire Service continuing the hose-out of the depot, shop and community hall. Want to get you home asap. Services available listed.	Pics	1.3k Reach	13 Shares
					5 Comments	36 Likes
	4.02pm		<b>Joint Operations Command:</b> Sappers from the <a href="#">11th Engineer Regiment - Australian Army</a> have begun to arrive in Cairns to support flood recovery efforts in the isolated council of Wujal Wujal.	Images and link: <a href="#">Queensland Government National Emergency Management Agency 11th Engineer Regiment - Australian Army</a>	679 Reach	4 Shares
					0 Comments	5 Likes
Tuesday 16.1.24	7.46pm	Hayley Wright	Traditional smoking ceremony for the soldiers who worked in community today.	<a href="#">11th Engineer Regiment - Australian Army</a>	2.2k Reach	28 Shares
					0 Comments	53 Likes
	7.49am	Hayley Wright	Traditional Owners held a warming ceremony to welcome our support teams. ADF teams have been helping QBuild at the Bloomfield School and at the Wujal Wujal Council Depot and admin building. Muckouts of homes underway. Jabalbina Rangers, Yuku Baja Muliku Land and Sea Rangers, and Melbourne Rangers.	<a href="#">www.qld.gov.au/HouseingHelp</a> ( <a href="#">http://www.qld.gov.au/HouseingHelp</a> )	1.4k Reach	7 Shares
					10 Comments	99 Likes
Wednesday 17.1.24	8.23am	Hayley Wright	Unsafe as the whole town is an active and busy construction site. Slow-down in town, max 20km/h Drive to the conditions to keep everyone safe. Sign-in AND sign-out/	Images	10k Reach	23 Shares
					0 Comments	66 Likes
Wednesday 17.1.24	1.10pm	Hayley Wright	Drivers wanted to relocated dogs from Cairns to Townsville		1.3k Reach	9 Shares
					0 Comments	15 Likes

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Friday 18.1.24	2.11pm	Hayley Wright	Spotlight on our people: Private Clayton Baird was deployed to support communities evacuated due to flood waters caused by Ex-Tropical Cyclone Jasper.	Images	884 Reach	6 Shares
					11 Comment	63 Likes
	11.25am	TCHHS	Information on how and where to access health care.	Image and link	893 Reach	5 Shares
					2 Comments	21 Like
Saturday 20.1.24	7.29am	Hayley Wright	A replacement switchboard was installed this week for the raw water pump. Jabalbina Rangers (pictured) have been joined by the Yuku Baja Muliku Land and Sea Rangers, and Melbourne Rangers working on the clean outs.	Images	1.1k Reach	5 Shares
					5 Comments	39 Likes
Monday 22.1.24	9.14am	Hayley Wright	Army have done a fabulous jobs cleaning up and restoring the ANZAC memorial in Wujal Wujal. Queensland Police Service team who have been living on site and assisting with the clean out of the Council depot.	Before and after images.	1.3k Reach	10 Shares
					3 Comment	73 Likes
	11.50am	Hayley Wright	<a href="#">Bloomfield River State School</a> and its temporary school sites at Cairns West State School and Cooktown, has welcomed students back to classrooms today.	Image	900 Reach	5 Shares
					2 Comments	21 Like
Tuesday 23.1.24	7.51am	Hayley Wright	How to access medical support for those evacuated to Cairns	Details	893 Reach	6 Shares
					0 Comments	51 Like
	2.35pm		CEO Kiley Hanslow talking with ADF Mark Pollard about the efforts his team of 30 personnel has been providing on ground. A/CEO John Kelly standing in place for Kiley Hanslow while she takes fatigue break.	Video	544 Reach	4 Shares
					0 Comment	36 Likes
Wednesday 24.1.24	1.54pm	Hayley Wright	Information about local government elections	Govt website and link	473 Reach	2 Shares
					0 Comment	3 Likes
	3.46pm		Get housing help and advice	Qld government website link	407 Reach	0 Shares
					0 Comment	1 Like
Thursday	1.54pm		2024 local government elections: nominations	Details	473 Reach	2 Shares

Date	Time	Agent	Subject	Imagery/Links	Engagement	
25.1.24		Hayley Wright			0 Comment	3 Likes
	3.02pm	Hayley Wright	Pharmacy information for local residents	Image and link	493 Reach	0 Shares
					0 Comment	1 Like
Friday 26.1.24	10.07am	Hayley Wright	Birds eye view 📷 watch the before and after of Wujal Wujal’s main street transform.	Video ex ERSCON.	5.4k Reach	85 Shares
					0 Comment	121 Like
Sunday 28.1.24	10.28am	Tania Edwards	Farewell the continent of QPC officers who have been on duty in Wujal Wujal the past 10 days.	Image of QPS team & video of farewell speech by Acting CEO John Kelly.	616 Reach	2 Shares
					0 Comment	41 Like
	12.20pm		Infographic style update shared	Image	575 Reach	17 Shares
					0 Comment	21 Like
Wednesday 31.1.24	8.20am	Hayley	<a href="#">Wuchopperen Health Service Limited</a> is opening up their doors TODAY for Wujal Wujal families residing in Cairns, in need of medical assistance or a health check.	Details	575 Reach	17 Shares
					2 Comment	21 Like
	2.49pm	Hayley Wright	Video interview with Community Liaison Coraleen Shipton. “Be strong, you will get home.”	Video interview	903 Reach	8 Shares
					1 Comment	44 Likes
	4.40pm	Hayley Wright	Community Meeting in Cairns - 12 noon Thursday 1 February	Leaflet advertising details.	1.7k Reach	20 Shares
					0 Comment	22 Likes
Thursday 1.2.24	4.12pm	Hayley Wright	Video shared at Community meeting also shared on Facebook. CYP has set up a connection hub for all Wujal Wujal community members based in Cairns.	Video: <a href="https://youtu.be/Rn5qCakyyuA">https://youtu.be/Rn5qCakyyuA</a> . Contact details	608 Reach	4 Shares
					1 Comment	12 Likes
Friday 2.2.24	11.18am	Hayley Wright	Infographic update	Image: infographic	1.4k Reach	10 Shares
					0 Comment	28 Likes

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Sunday 4.2.24	6.33am	Hayley Wright	Local Government Election information – training dates, times and contact details	Contact details	754 Reach	7 Shares
					1 Comment	5 Likes
Monday 5.2.24	4.54pm	Hayley Wright	Dogs: 4 week old puppy	Image of puppy	794 Reach	2 Shares
					6 Comment	51 Like
Tuesday 6.2.24	4.28pm	Hayley Wright	Interview: local builders stripping out Council Depot	Video	2.9k Reach	30 Shares
					6 Comment	77 Likes
	4.32pm	Hayley Wright	Wuchopperen Health Service Limited is opening up their doors for Wujal Wujal families residing in Cairns.	Contact details	424 Reach	0 Shares
					0 Comment	1 Like
	4.36pm	Cook Shire Council	Cook Shire – Donations Hub Relocating	Brochure and contact details	422 Reach	0 Shares
					0 Comment	3 Likes
Wednesday 7.2.24	8.54am	Hayley Wright	Video: damage to homes.	Qbuild Contact details for Dept of Housing	795 Reach	7 Shares
					0 Comment	22 Likes
Thursday 8.2.24	8.04am	Hayley Wright	Video: Acting CEO John Kelly thanking QPS officers	Video	450 Reach	1 Share
					0 Comment	22 Likes
	2.40pm		Church Cleanup Video	Video: <a href="https://youtu.be/HDXD67hw8JQ">https://youtu.be/HDXD67hw8JQ</a>	1.1k Reach	10 Shares
Friday 9.2.24	8.54am	Hayley Wright	Update re Health Clinic: cleanup thanks to Qbuild	Images before and after	573 Reach	2 Shares
					0 Comment	24 Likes
	12.09pm	Hayley Wright	#3 Public Notice and infographic for week ending February 9.	Image: infographic & public notice	660 Reach	4 Shares
					0 Comment	6 Likes
	7.00pm	Cook Shire	Disaster support	Link to website	407 Reach	0 Shares
					0 Comment	0 Likes

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Monday 12.2.24	9.49am	Hayley Wright	Update from Dept of housing.		2.5k Reach	35 Shares
					4 Comment	13 Likes
Tuesday 13.2.24	11.50am	Tania Edwards	Video: Flood damaged fridges and other white wear being removed.	Video Link to how to donate	418 Reach	5 Shares
			How to donate		0 Comment	8 Likes
Friday 16.2.24	11.52pm	Tania Edwards	Road closure – and reopening due to downed tree	Image	517 Reach	4 Shares
					0 Comment	11 Like
Sunday 18.2.24	3.00pm	Tania Edwards	Flood damaged homes being stripped out – video showing ADF stripping home	Video	819 Reach	6 Shares
					2 Comments	18 Likes
	10.55am	Tania Edwards	Road access to Ayton – cracks in road, 5 tonne road limit	Images	438 Reach	21 Shares
					0 Comment	17 Likes
	9.07am		Video: thanks for donation of vehicle by Queensland Parks and Wildlife Service.	Video and image	454 Reach	3 Shares
					1 Comment	17 Likes
Monday 19.2.24	5.35pm	Tania Edwards	#4 Public Notice and infographic for week ending February 16.	Image of infographic	299 Reach	1 Share
					0 Comments	4 Likes
Tuesday 20.2.24	5.27pm	Tania Edwards	Ergon media statement – correcting false information regarding power not being connected	Ergon Media Statement	354 Reach	2 Shares
					0 Comments	4 Likes
Thursday 22.2.24	5.19pm	Cook Shire Council	Road access – local access only	Details	404 Reach	0 Shares
					0 Comments	5 Likes
Friday 23.1.24	2.04pm	Tania Edwards	Asbestos Removal from shop	Details	357 Reach	3 Shares
					0 Comments	11 Like
Saturday 24.2.24	10.25am	Tania Edwards	Records donga being removed	Drone video	456 Reach	2 Shares
					0 Comments	14 Likes



Date	Time	Agent	Subject	Imagery/Links	Engagement	
Monday 26.2.24	9.10am	Tania Edwards	Local Government Information	Details on where to vote and timing	217 Reach	0 Shares
					0 Comments	2 Likes
	3.53pm	Cook Shire Council	Road access update from Cook Shire Council	Image and details	363 Reach	0 Shares
					0 Comments	4 Likes
	4.54pm	Tania Edwards	Gungarde/My Pathway waterblasting footpaths		592 Reach	9 Shares
					2 Comments	65 Likes
Monday 4.3.24	5.31pm		Infographic update: repairs on all flood damaged homes underway	Infographic image	294 Reach	1 Shares
					0 Comments	3 Likes
	6.06pm	Tania Edwards	Infographic update	Infographic image	445 Reach	11 Shares
					3 Comments	21 Like
	6.20pm	Douglas Shire	Noah Range update	Image and details	461 Reach	2 Shares
					0 Comments	4 Likes
Tuesday 5.3.24	6.20pm	TCHHS	Construction of temporary health clinic begins soon. Update	Images and details	425 Reach	2 Shares
					0 Comments	13 Likes
Friday 8.3.24	8.37am	Tania Edwards	Wujal Shop – interview with Kiley Hanslow and walk through shop	Video	375 Reach	5 Shares
			Temporary Health Clinic – truck with framework is packed and leaving Cairns soon.	Image	0 Comments	28 Likes
Saturday 9.3.24	10.04am				448 Reach	3 Shares
					0 Comments	19 Likes
	8.12am	Tania Edwards	Rain forecast: if it is flooded forget it.	BOM update	283 Reach	1 Share
					0 Comments	0 Likes
	11.33am		Work continues even on a Saturday in the rain: Qbuild working in shop	Video	375 Reach	4 Share
					0 Comments	22 Likes

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Monday 11.3.24	9.13am	Tania Edwards	Local Government Elections – how and where to vote	Brochure with details	292 Reach	0 Shares
					0 Comments	2 Likes
	7.39am		Infographic: when can Community return home	Image infographic	426 Reach	20 Shares
					3 Comments	10 Likes
Wednesday 13.3.24	8.23am	Tania Edwards	China Camp Road - one lane only, 5 tonne load limit.	Images and details	478 Reach	3 Shares
					0 Comments	13 Likes
	4.50pm	TCHHS	Temporary Health Clinic – construction has begun.	Images	714 Reach	4 Shares
					2 Comments	40 Likes
Saturday 16.3.24	7.41am	Cook Shire Council	Flood – prepare now	Brochure	497 Reach	1 Shares
					0 Comments	2 Likes
Tuesday 19.3.24	7.39am		Flood – prepare now	Image and details	500 Reach	3 Shares
					0 Comments	2 Likes
	9.22am	Tania Edwards	Primary Health Clinic: progress update	Video	486 Reach	6 Shares
					4 Comments	30 Likes
	12.42pm		Progress update: Infographic	Infographic image	260 Reach	0 Shares
					0 Comments	7 Likes
	5.21pm		Local Government Elections – early result, Mayor announced	Details	324 Reach	3 Shares
					0 Comments	6 Likes
Wednesday 20.3.24	11.35am	Tania Edwards	If it is flooded forget it	Image	348 Reach	3 Shares
					0 Comments	9 Likes
Thursday 21.3.24	7.19am	Tania Edwards	Flood levels have dropped, trees across road, no phone service in Wujal Wujal.	Details and video of cars crossing Billy Goat	368 Reach	2 Shares
					0 Comments	10 Likes
	1.49pm		Radio Interview with Vince Connellan - video	Video: <a href="https://youtu.be/Fdr3BuGoYyU">https://youtu.be/Fdr3BuGoYyU</a>	344 Reach	0 Shares
					0 Comments	3 Likes

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Friday 22.3.24	9.45am	Cook Shire Council	Legal advice after a disaster	Link to site	303 Reach	0 Shares
					0 Comments	0 Likes
	5.22pm	Tania Edwards	Temporary Health Clinic: video walk through	Video	372 Reach	2 Shares
					1 Comment	13 Likes
Saturday 23.3.24	8.49am	Tania Edwards	Flooding: heavy rain overnight, Billy Goat unsafe to cross	Video and image	453 Reach	11 Shares
					1 Comment	21 Likes
Monday 25.3.24	4.40pm	Tania Edwards	Temporary Health Clinic: video walk through	Video	307 Reach	1 Shares
					1 Comment	10 Likes
	6.14pm		Recovery progress update	Infographic image	312 Reach	1 Shares
					0 Comments	4 Likes
Tuesday 26.3.24	3.16pm	Tania Edwards	Pest control in homes	Video	293 Reach	1 Shares
					0 Comments	17 Likes
Tuesday 2.4.24	1.31pm	Tania Edwards	Temporary Health Clinic: video walk through. Crew worked through Easter.	Video	417 Reach	4 Shares
					1 Comment	27 Likes
	5.25pm		Recovery progress update	Infographic image	445 Reach	10 Shares
					3 Comments	14 Likes
Tuesday 5.4.24	6.25pm	Tania Edwards	Temporary Health Clinic: tour the clinic with Aunties Kathleen and Doreen	Video	565 Reach	7 Shares
					3 Comments	40 Likes
Wednesday 6.4.24	12.23pm	Tania Edwards	Wujal Shop: tour inside showing painted finished interior	Video	459 Reach	1 Shares
					3 Comments	46 Likes
Thursday 7.4.21	1.06pm	Tania Edwards	Temporary Health Clinic: tour the clinic with Vince	Video: <a href="https://youtu.be/S2JTaJNs4PY">https://youtu.be/S2JTaJNs4PY</a>	270 Reach	0 Shares
					2 Comments	12 Likes
Friday 8.4.24	1.21pm	Tania Edwards	Temporary Health Clinic: furnishings being installed	Images	253 Reach	0 Shares
					0 Comments	11 Likes

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Saturday 9.4.24	6.54am	Tania Edwards	Wujal shop: floor plan	Floor plan image	164 Reach	0 Shares
					0 Comments	11 Likes
	2.11pm		Return to Community   First families arrive next week!		524 Reach	10 Shares
					23 Comments	68 Likes
Sunday 10.4.24	3.38pm	Tania Edwards	Councillor Portfolios		185 Reach	3 Shares
					1 Comment	11 Like
	3.58pm		Oaths Declared   New Mayor and Councillors	Images of new councillors holding their oaths	328 Reach	8 Shares
					1 Comment	29 Likes
	5.58pm		Drinking Water   Better than before	Potable drinking water, first time since Feb 2022	480 Reach	4 Shares
					0 Comments	27 Likes
Monday 11.4.24	3.30pm	Tania Edwards	Buying Fuel in Wujal Wujal	Details	471 Reach	7 Shares
					2 Comments	9 Likes
Tuesday 12.4.24	12.42pm	Tania Edwards	Cyclone Advice – threat reduced. Official announcement	Brochure	178 Reach	1 Share
					0 Comments	2 Likes
	5.55pm		Declaration of Oaths   New Council: video of Mayor and Councillors declaring their oaths	Video	294 Reach	6 Shares
					0 Comments	25 Likes
	7.15pm		Looking Beautiful   Drone fly-over town this morning.	Video: drone flyover	550 Reach	41 Share
					7 Comments	56 Likes
Wednesday 13.4.24	9.39am	Tania Edwards	Shout out to Qbuild	Image of Qbuild team	360 Reach	5 Shares
					3 Comments	46 Likes

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Thursday 18.4.24	1.52pm	Tania Edwards	Supplies for the shop began arriving today.	Video and images	412 Reach	3 Shares
					0 Comments	30 Likes
	2.19pm		Ready for your return	Details	254 Reach	7 Shares
					1 Comment	11 Likes
	2.50pm		Flood Watch   Issued 1.40pm Thurs 18 April	Details	136 Reach	0 Share
					0 Comments	1 Like
Saturday 20.4.24	4.55pm	Tania Edwards	Wujal Bayan Mayiji   Wujal Shop nearing completion	Images of new sign and interior	552 Reach	11 Shares
					0 Comments	26 Likes
Monday 22.4.24	1.35pm	Tania Edwards	Services Australia opening hours	Details	245 Reach	0 Shares
					5 Comments	74 Likes
Tuesday 23.4.24	4.55PM	Tania Edwards	School bus collecting children for school in Wujal Wujal	Video	625 Reach	6 Shares
					0 Comments	1 Like
Wednesday 24.4.24	10.30am	Tania Edwards	Shop will be open on Monday – food being loaded into shelves	Video	613 Reach	13 Shares
					9 Comments	67 Likes
	2.00pm		Access ramp to the Health Clinic	Video	232 Reach	1 Shares
					0 Comments	10 Likes
Friday 26.4.24	7.10am	Tania Edwards	Services Australia dates and times their office is open	Details	412 Reach	5 Shares
					0 Comments	5 Likes
			Aged Care Options   Speak with Services Australia		154 Reach	0 Shares
					0 Comments	0 Likes
			Financial Information Service   available next week		228 Reach	2 Shares
					0 Comments	0 Likes
	10.16am	Tania Edwards	Flood height monitoring system installed		246 Reach	4 Shares
					1 Comments	10 Likes

Date	Time	Agent	Subject	Imagery/Links	Engagement	
Saturday 27.4.24	12.56pm	Tania Edwards	Reminder   stay clear of the river	Image of Croc	391 Reach	8 Shares
					0 Comments	26 Likes
Sunday 28.4.24	1.06pm	Tania Edwards	The shop is OPEN   it is fabulous!	Images of shop interior & shelves full of food	361 Reach	12 Shares
					0 Comments	36 Likes
	3.15pm		Bloomfield Track Update		459 Reach	9 Shares
					0 Comments	15 Likes
Sunday 29.4.2024	10.53pm	Tania Edwards	Wujal Kaban April '24   Wujal's journey of recovery	Image version of pages of the Wujal Kaban	197 Reach	4 Share
					0 Comments	2 Likes





# **Appendix 8**

## **Letter from Terrain Natural Resources Management**



30 April 2024

Mayor Allister Gibson  
Wujal Wujal Aboriginal Shire Council  
Lot 1 Hartwig Street  
Wujal Wujal QLD 4895  
Email: [info@wujal.qld.gov.au](mailto:info@wujal.qld.gov.au)

Dear Mayor Gibson

On behalf of Terrain NRM, I would like to extend our congratulations on your successful campaign and election as Mayor of Wujal Wujal Aboriginal Shire Council.

Your dedication and commitment to the community of Wujal Wujal is evident, and your previous work as a ranger with Jabalbina Yalanji Aboriginal Corporation, has demonstrated your deep understanding of the land and its people, which aligns with our mission at Terrain NRM. I also commenced my career as a ranger.

Terrain NRM is an independent, not for profit and community-based environmental stewardship organisation. We operate across Tropical North Queensland from Ingham to Wujal Wujal and across the Tablelands, and our vision is for a thriving and sustainable Wet Tropics.

Our key role is to identify the most pressing environmental challenges facing our region, secure investment from various sources to address them and build capacity in the community to undertake restoration and stewardship work. We often subcontract local organisations and plug the gaps in areas without community capacity.

We work collaboratively with a wide range of stakeholders across the community, combine the latest science with local knowledge to develop solutions and look for ways to maximise the investment we bring into the region by creating economic and social opportunities for local communities.

We are one of 12 NRM organisations in Queensland and 54 across Australia. We work closely with Cape York NRM who operate north of the Bloomfield River and with Jabalbina Yalanji Aboriginal Corporation.

We understand that your community will face many challenges in its road to recovery and if we can assist, please don't hesitate to make contact.

Once again, congratulations on your new role, and if there is any further information or support we can provide in the meantime, please let me know.

Yours sincerely



Barry Hunter  
Chairperson



# **Appendix 9**

**Letter from Qld Family and Child Commissioner**

Telephone: 07 3900 6000  
Reference: TF24/273 – D24/3708

Councillor Alister Gibson  
Mayor  
Wujal Wujal Aboriginal Shire Council.

Via email: [info@wujal.qld.gov.au](mailto:info@wujal.qld.gov.au)

Dear Mr Gibson,

On behalf of myself and the First Nations and Child Rights Advocacy (FNCRA) team at the Queensland Family and Child Commission (QFCC), we would like to congratulate you on your appointment as Mayor for Wujal Wujal.

Your commitment to supporting a capable, stable, safe, and strong community for Aboriginal and Torres Strait Islander people is greatly appreciated by the QFCC.

Should your council require support or advocacy regarding the rights of children, young people, and their families, please reach out to myself or the broader First Nations and Child Rights Advocacy team via [commissioner@qfcc.qld.gov.au](mailto:commissioner@qfcc.qld.gov.au).

I wish you all the best during your time serving as Mayor for the Wujal Wujal community.

Again, congratulations and thank you for your dedication.

Yours sincerely



**Natalie Lewis**  
**Commissioner**  
**Queensland Family and Child Commission**

8 May 2024

# **Appendix 10**

**Honourable Meaghan Scanlon**



# Minister for Housing, Local Government and Planning Minister for Public Works

Our Ref: MBN24/371

1 William Street  
Brisbane Queensland  
GPO Box 806 Brisbane  
Queensland 4001 Australia  
T: +617 3719 7170  
E: [housing@ministerial.qld.gov.au](mailto:housing@ministerial.qld.gov.au)

16 May 2024

Councillor Alister Gibson  
Mayor  
Wujal Wujal Aboriginal Shire Council  
[mayor@wujal.qld.gov.au](mailto:mayor@wujal.qld.gov.au)

Dear Councillor Gibson

I would like to congratulate you on your election as the Mayor of Wujal Wujal Aboriginal Shire Council at the 2024 quadrennial local government elections. It is a great privilege to lead your community.

Local government affects the lives of Queenslanders every day and has an important role in supporting the economic, social and environmental wellbeing of our communities. The Miles Government values its relationship with local governments and endeavours to work with all councils to facilitate sustainable, capable, and accountable local governments that, in turn, enable communities to thrive.

As Minister for Local Government, I want to let you know that I am available to discuss and work through challenges and opportunities in your community. If there's ever anything I can do to assist I can be contacted directly at 0426 823 711. Please don't hesitate to give me a call!

Within the Department of Housing, Local Government, Planning and Public Works (the department), the Local Government Division is dedicated to supporting and partnering with councils across Queensland. This includes tailored training, financial advice and services and grants management.

Mr Joshua Hannan is the Deputy Director-General, Local Government in the department, and is a dedicated senior contact to support and provide advice to Mayors and Chief Executive Officers. Mr Hannan can be contacted on 0428 101 807 or by email at [Joshua.Hannan@dsdilgp.qld.gov.au](mailto:Joshua.Hannan@dsdilgp.qld.gov.au).

I look forward to working with you and your fellow councillors in the new term.

Yours sincerely

Meaghan Scanlon MP  
**Minister for Housing, Local Government and Planning**  
**Minister for Public Works**

# **Appendix 11**

**Letter from Viv McDonald, Queensland State Librarian**

Office of the State Librarian

t 07 3840 7901

e [vicki.mcdonald@slq.qld.gov.au](mailto:vicki.mcdonald@slq.qld.gov.au)

Ref: 695/425/001

Dear Councillor

My congratulations on your recent election.

Queensland communities rely upon public libraries and Indigenous Knowledge Centres (IKCs) as vital community and cultural hubs. State Library of Queensland partners with local government to ensure public libraries and IKCs provide connected and resilient physical, cultural, and social infrastructure for all communities. The enduring partnership between local and state government in the delivery of public libraries and IKCs throughout Queensland is a source of considerable pride. Together we contribute to the liveability of local communities and ensure no one is left behind.

I look forward to continuing to work directly with your council to support exemplary library services, including the provision of free and diverse collections in safe and welcoming spaces, programming and events for all ages and stages, access to Wi-Fi and technologies that support digital inclusion for all, and most importantly, to the connections and conversations with local library staff.

In 2022-23, State Library and local governments coinvested close to \$300 million in public library services, with remarkable results. Almost 40% of Queenslanders are members of their public library, visitor numbers to libraries increased by 20%, up to 1.3 million and visitors borrowed more than 38 million items. Libraries are also champions of childhood, engaging with almost 780,000 children and families through the popular First 5 Forever program in the past year. These results can only be achieved through our partnership.

Should you want to discuss the partnership with your council further, please contact Louise Denoon, Executive Director, Community Partnerships on email [louise.denoon@slq.qld.gov.au](mailto:louise.denoon@slq.qld.gov.au) or phone 3842 9156.

Yours sincerely



Vicki McDonald AM FALIA  
State Librarian and CEO

13 05/2024

# **Appendix 12**

**Works for Queensland Program payout, from Honourable  
Meaghan Scanlon**





# Minister for Housing, Local Government and Planning Minister for Public Works

Our Ref: MBN24/348

13 May 2024

Councillor Alister Gibson  
Mayor  
Wujal Wujal Aboriginal Shire Council  
mayor@wujal.qld.gov.au

1 William Street  
Brisbane Queensland  
GPO Box 806 Brisbane  
Queensland 4001 Australia  
T: +617 3719 7170  
E: housing@ministerial.qld.gov.au

Dear Councillor Gibson

I am writing to you about the \$300 million 2024-27 Works for Queensland (W4Q) program.

The 2024-27 W4Q program is the largest W4Q program funding round delivered to date. This investment builds on the success of previous W4Q program funding rounds and takes the Queensland Government's support for regional councils to \$1.1 billion since 2016 under this important program.

I am pleased to advise an allocation amount of \$1,630,000 has been made to the Wujal Wujal Aboriginal Shire Council (the council) under the 2024-27 W4Q program. These funds are to be used to support the delivery of:

- new infrastructure projects
- planning (non-infrastructure) projects
- capability development projects.

The 2024-27 W4Q program guidelines can be found on the Department of Housing, Local Government, Planning and Public Works (the department) website  
<https://www.statedevelopment.qld.gov.au/local-government/for-councils/grants/current-programs/works-for-queensland-program>.

Many local governments have spoken to me about wanting to support housing deliveries in your communities. This round of W4Q sharpens the focus of the program to invest in projects that effectively deliver local and regional priorities for community infrastructure, particularly infrastructure that unlocks housing. I would strongly encourage you to put forward projects that will deliver on our shared ambitions around delivering more housing.

The council is required to provide details of project proposals to the department by 5 July 2024. Project proposals are to be submitted through the department's eGrants portal where they will be assessed.

All endorsed projects will be required to be completed by 30 June 2027.

Mr Joshua Hannan, Deputy Director-General, Local Government Division in the department will write separately to the council's Chief Executive Officer providing additional information about the program's administrative arrangements.

The W4Q program continues to be a great example of what can be achieved when two levels of government work together to deliver outcomes for local communities and support sustainable councils. I look forward to working with you throughout the 2024-27 W4Q program funding round.

If you require further information, my Chief of Staff, Ms Clare Manton can be contacted on (07) 3719 7170 or by email at [clare.manton@ministerial.qld.gov.au](mailto:clare.manton@ministerial.qld.gov.au).

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Meaghan Scanlon', with a stylized, cursive script.

Meaghan Scanlon MP  
**Minister for Housing, Local Government and Planning**  
**Minister for Public Works**