

MINUTES

Ordinary Council Meeting

Thursday 19 January 2023

COMMENCING AT 9:00AM

Council Chambers

1 Hartwig Street, Wujal Wujal

Wujal Wujal
Aboriginal Shire Council



WWASC COUNCILLORS

Councillor Bradley Creek, Mayor
Councillor Vincent Tayley, Deputy Mayor
Councillor Robert Bloomfield
Councillor Regan Kulka
Councillor Vanessa Tayley

WWASC holds Council Meetings
On the third Thursday of the Month
Beginning at 9:00am
The attendance of all councillors is requested.



ORDER OF BUSINESS

- 1 WELCOME / MEETING OPENED
- 2 ATTENDANCE / APOLOGIES
VISITORS/PRESENTERS
- 3 CONDOLENCES / CONGRATULATIONS
- 4 COUNCILLOR OBLIGATIONS / DECLARATION OF INTERESTS
- 5 CONFIRMATION OF PREVIOUS MINUTES
- 6 REPORTS
 - 6.1 Mayors Report
 - 6.2 CEO's Report
 - 6.3 MC&CS Report
 - 6.4 DW & BS Report
- 7 CLOSED SESSION -Nil
- 8 GENERAL BUSINESS / LATE ITEMS
- 9 Presentation – Housing Team – Local Housing Plan and housing update for Wujal Wujal and Home Ownership



1. WELCOME/MEETING OPEN

Declaration of opening of meeting by Mayor Bradley Creek.

2. ATTENDANCE/APOLOGIES

VISITORS/PRESENTERS

VISITORS	NIL
PRESENTERS	Housing Team – The Local Housing Plan, housing update for the Wujal Wujal Aboriginal Shire and home ownership program

3. CONDOLENCES/CONGRATULATIONS

4. OBLIGATIONS OF COUNCILLORS/DECLARATION OF INTERESTS

- 4.1. Declaration of Prescribed Conflict of Interest of any Item of Business
- 4.2. Declaration of Declarable Conflict of Interest of any Item of Business
- 4.3. Councillors to review existing Registers of Interest and Related Parties Disclosures

5. CONFIRMATION OF MINUTES/BUSINESS ARISING FROM PREVIOUS MINUTES

Confirmation of Minutes of Ordinary Council meeting held on Thursday 16 December 2022 as circulated.

Business Arising from Previous Minutes - Nil

6. REPORTS

6.1 Mayors Report

DATE	MEETING
01.12.2022	Mayor and CEO attended FNQROC Board meeting and cyber security presentations
06.12.2022	Community meeting under the Knowledge Tree – Housing is a priority for the community
07.12.2022	Wujal Wujal Christmas Celebration
08.12.2022	Mayor and CEO attended the Community Safety Plan meeting – discussed signage at the waterfall (no alcohol) and requesting more Police presence over the Christmas holiday period
12.12.2022	Mayor and CEO attended the NBN meeting in Wujal Wujal to discuss IT connectivity and strengthening telecommunications against natural disasters. Free infrastructure can be installed (Skymaster Plus) to have a satellite dish on every house in the community; however, then there is a monthly cost for WIFI for each house.

6.2 Chief Executive Officer Report

1. Council need to set in place the WWASC Ordinary Council meetings for 2023 and advertise these on our website and Facebook page. The calendar below shows the key dates for Council. The upcoming Council meeting dates for 2023 must be advertised in January 2023. Council meetings have been held on the third Thursday of each month in the past, other than when dates are required to be changed due to Sorry Business or other key/essential meetings.

	Operational Plan	Budget* and Revenue Statement	Annual Report	Corporate Plan	Other
January				Prepare	Publish meeting dates
February	Begin Preparation	Begin Preparation		Prepare	
March	Prepare	Prepare		Prepare	
April	Prepare	Prepare		Prepare -> adopt	
May	Prepare -> adopt	Prepare		Prepare -> adopt	
June	ADOPT by 30th	Prepare -> adopt		ADOPT by 30th	End of Financial Year
July		ADOPT by 31st	Begin Preparation	Begin review if entering last 12 months of current plan	New Financial Year
August			Prepare	Prepare timetable for preparation of new plan	
September			Prepare	Begin Preparation	
October			Prepare -> adopt	Prepare	
November			ADOPT by 30th	Prepare	
December				Prepare	Publish Christmas - New Year Closure Information

The proposed Ordinary Council Meeting Dates for 2023 are:

- 19 January 2023
- 16 February 2023
- 30 March 2023
- 20 April 2023
- 18 May 2023
- 15 June 2023
- 20 July 2023
- 17 August 2023
- 21 September 2023
- 19 October 2023
- 16 November 2023
- 21 December 2023 (alternative date could be the week before on 14 December 2023)

Resolution – Council resolve to hold their Council meetings in 2023 on the dates above and advertise this on the WWASC website and Facebook page.



2. Implementation of quarterly community meetings on the Wednesday following the Council meeting for that month, other than December 2023, where the community meeting would be held prior to the end of the school year, as per the following dates:
- Wednesday 22 March 2023
 - Wednesday 21 June 2023
 - Wednesday 27 September 2023
 - Wednesday 6 December 2023

Resolution – Council resolve to hold quarterly community meetings in 2023 on the dates above and advertise this on the WWASC website and Facebook page to notify the public of these quarterly community meetings.

3. 2023 has arrived and it is time to start planning the events for the year ahead!

Events planned so far are:

1. Troy Cassar-Daley community concert – 04 June 2023 – date locked in
2. Wujal Wujal Rodeo – 22 – 24 September 2023 (Council to confirm date)
3. Wujal Wujal Foundation Day – 26 October 2023 (Council to confirm date)
4. Wujal Wujal Christmas Celebration – Wednesday 6 December 2023 (Council to confirm date)

Any other events Council can think of? Perhaps a smaller event in March/April 2023 to do with Easter so there is not so much of a gap for community? Easter Sunday is on 9 April 2023.

Some ideas:

- Community Gurrma / Kup Murri after the community meeting on Wednesday 22 March 2023
- Fishing competition with fishing rod prize for biggest fish boy and biggest fish girl – also use this competition to provide education of water safety, boat safety, etc.
- Easter Egg Hunt for kids under 16 years
- Easter colouring competition or the kids with prizes for best for each age category e.g. 0-5, 6-10, 11-16.
- Easter Plant run – plants for community members to beautify their yards to showcase the great work being done in the nursery
- Easter Raffle

Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
					Troy Cassar-Daley community concert			Wujal Wujal Rodeo	Wujal Wujal Foundation Day		Wujal Wujal Christmas Celebration

Resolution – Council resolve to confirm the dates of the events already planned in 2023 and also the following events.....

4. Meeting set with Stephen Robbins from QTC tomorrow 20 January 2023, to discuss the WWASC loan, any recommendations made by the financial controllers, discuss the improvements made to financial management and processes in WWASC and discuss the potential for the future reduction of the loan.



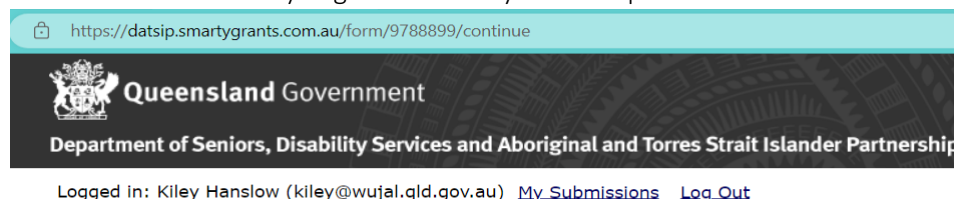
5. Meeting with Elliott Meelen from FNQROC to discuss Procurement. I touched base with FNQROC early this year to discuss how to improve and increase the value for money Council receives from their FNQROC membership. Out of this meeting, Elliott Meelen, Regional Procurement Coordinator has contacted me to discuss how FNQROC can help with the issues Wujal Wujal is facing and the opportunities to improve the community. I will meet with Elliott tomorrow afternoon in Cairns for an initial meeting and have also recommended he come to Wujal Wujal Aboriginal Shire to better understand how FNQROC can help Council and the community to move ahead. The outcomes of this meeting will be taken back to FNQROC and used to determine and strengthen the focus and direction of FNQROC procurement in 2023 and beyond. I would like to invite Elliott Meelen to come and meet with Council during a monthly Council meeting, so all Councillors are involved in this.

Resolution – Council resolve to invite FNQROC Procurement team to Wujal Wujal to present at an Ordinary council meeting and to discuss how FNQROC can contribute to improving the Council and community.

6. I followed up with Housing (Evaness, Raechel and Chantal) on 23.12.2022 after their presentation at the WW Community meeting on 6 December 2023, to advocate for housing for WW community, to request fencing for houses, to request an update on the empty houses they saw when they drove around with Aunty Kathleen and Aunty Lily after the community meeting on 6 December 2022, and request a full-time Housing Officer based in Wujal Wujal. Chantal Cora is the Housing Tenancy Manager, Evaness Hollingsworth looks after existing properties and Rachel Oleszek looks after the Local Housing Plan. Housing who will present to Council at today's Council meeting to provide an update on the status of housing in Wujal Wujal.
7. I submitted a grant application on 12.01.2023 for the Celebrating Reconciliation Grant, for a Community Togetherness Day, to include the Troy Cassar-Daley Concert on 4 June 2023 – Submission Number CRG2023-148. The grant close date was 16.01.2023. This grant is for \$3,000 and will help towards the \$5,000 cost of the concert. We still need to source more funding to fully cover this concert.

Proposed for Council Consideration – Community Togetherness Day and Concert – 4 June 2023

- Children's activities from 10am – 11:30am
- Slip and slide, three-legged races (parent and children, and children), wheelbarrow races, painting.
- Children's rugby scratch match at 12pm – 1:30pm
- Adults' rugby scratch match at 2pm – 3:30pm
- Story of the foundation of Wujal Wujal by Uncle Bill Harrigan at 3:45pm
- Formal Welcome to Country by Mayor Bradley Creek at 4:00pm
- Troy Cassar-Daley and the Black Image Band to play live music for 4 hours from 4:15pm
- Concert and Community Togetherness Day Finish - 8pm.



Thank you, your submission has been received.

Submission Number: CRG2023-148

Resolution – Council resolve to hold the Community Togetherness Day and Concert on 4 June 2023. Council approve CEO to source further support for this event.



8. The Gambling Community Benefit fund will open up again in mid-January 2023. The committee prioritises GCBF funding applications in this order, where 1 has the highest priority.
 - 8.1 Items/facilities directly affected, damaged or destroyed by a declared natural disaster in the last 2 years.
 - 8.2 Equipment or facility improvements.
 - 8.3 Buses, cars, caravans, boats, tractors, trailers, large mowers, motorbikes and similar items.
 - 8.4 Community events, training, workshops, festivals, publications and website development.
 - 8.5 Organisations that have received more than \$15,000 from the GCBF within the last 2 years.We can submit several funding applications to have more chance of at least one application being accepted. Suggestions for funding applications include:
9. The 4WD bus for community purposes, including transport of Elders to On-Country outings, transport of community members in disaster/flood events, as well as for community events and meetings.
10. Flood boat for the SES shed to replace the boat previously repurposed to other flood-affected areas
11. Back-up generator for Kindy community evacuation point.
12. New fit-for-purpose fridge for the CHSP.
13. Solar lights on the bridge to improve community safety.

Resolution – Council resolve to submit a funding application for the Gambling Community Benefit Fund for

14. Changes to Standing Orders were released on 19 December 2022, to remove COVID-19 safety requirements and changes to closing council meetings to discuss the local government budget (does not affect WWASC).
15. Quarterly update on the achievement of the Operational Plan. Updates to be provided at Ordinary Council meetings for the following dates:
 - 19 January 2023
 - 20 April 2023
 - 20 July 2023
 - 19 October 2023

Action – Council note the updates on the achievement of the Operational Plan and the dates for further quarterly updates in 2023.

16. Pama Futures community meeting scheduled for 11 January 2023 was postponed and will be rescheduled in the near future. Quite a number of community members are interested in attending and to meet with Noel Pearson. It will be great to see:
 - How well it was received
 - Outcomes
 - Next steps

Resolution – Council note the postponement of the Pama Futures meeting and resolve to support their ongoing efforts to strengthen and empower the Wujal Wujal community.

17. I have created the HR Policies for Wujal Wujal Aboriginal Shire Council (see attached reports). Although staffing and operational management is outside the remit of our elected members under the LGA 2009 and Councillor Conduct, I am requesting Council pass these policies by resolution as I value their support around my implementation of these policies.

Resolution – Council note the preparation of the WWASC HR Policies and resolve to implement these policies in WWASC commencing 19.01.2023.

18. Reminder to Councillors of their obligation to keep their Registers of Interests and Related Parties Disclosures Updated, in accordance to Sections 201A – 201C of the Local Government Act 2009.

Resolution – Council resolve ensure the currency of their Registers of Interests and Related Parties Disclosures.



19. Local Disaster Management Group (LDMG) meetings. These should be set for monthly between 1 October and 30 April, then bi-monthly between 1 May and 30 September. This allows adequate coordination, communication and planning and preparedness for disaster management.

Proposed Wujal Wujal LDMG meeting dates for 2023 are:

- 18 January 2023 – 3pm to 4pm (held yesterday)
- 15 February 2023 – 3pm to 4pm
- 15 March 2023 – 3pm to 4pm
- 19 April 2023 – 3pm to 4pm
- 21 June 2023 – 3pm to 4pm
- 16 August 2023 – 3pm to 4pm
- 11 October 2023 – 3pm to 4pm
- 15 November 2023 – 3pm to 4pm
- 20 December 2023 – 3pm to 4pm

Resolution – Council resolve to hold monthly LDMG meetings between 1 November and 30 April, then bi-monthly LDMG meetings between 1 May and 30 October and note the proposed dates.

20. I had a Teams meeting with Candice Siedler-Twine A/General Manager of Queensland Remote Aboriginal Media (QRAM) regarding increasing involvement in Wujal Black Star Radio, as well as using NIAA funding to purchase new equipment (microphone and roaming recording equipment) for the WWASC radio station. The meeting went well. QRAM would like to help advertise Wujal Wujal events for 2023 and even get a presence here where they can to support Carmel with these events.
21. Nicole Chatfield from Far North Department of Tourism, Innovation and Sport will come to Wujal Wujal on 9 February 2023 to hold an information session on the Minor Infrastructure Program, opening on 31 January 2023.

<https://www.qld.gov.au/recreation/sports/funding/minor-infrastructure-program>

The Minor Infrastructure Program will provide funding for infrastructure projects that enhance community participation opportunities through the provision of spaces that are:

Safe - reduced exposure to health and safety risk

Quality- meeting standard required for community level participation

Efficient - more efficient use of the places and spaces (can be used by more people, cater for more activities, be used for longer hours)

Inclusive and accessible - enhancing usability of places and spaces and ensuring no one is excluded from participation.

Projects must deliver new, upgraded or replacement infrastructure, and align with the program objective.

Round 1 of the Minor Infrastructure Program will provide \$14.67 million in targeted funding.

Organisations eligible for funding are:

- Queensland Local Governments
- Not for Profit sport and recreation organisations

- Incorporated sports organisations

	Department contribution (GST exclusive)	Minimum applicant financial contribution	Minimum total project cost (including applicant contribution)
Projects located within urban and regional locations	\$50,000 - \$250,000	20% of eligible project costs	\$62,500
Projects located within remote and very remote LGAs*	\$50,000 - \$370,000	10% of eligible project costs	\$55,555
Projects located within discrete communities**	\$50,000 - \$415,000	Nil	\$50,000

Action: Council note the information session on the Minor Infrastructure Program, to be held in Wujal Wujal on 30 January 2023.

22. Kapani Warriors Program – a number of Elders in Wujal Wujal have mentioned the Kapani Warriors Program and the good it did for the community, including the engagement with Elders and the engagement and uplifting of younger people in Wujal Wujal and their desire to have the program running in Wujal Wujal again.

I had a phone meeting with Scott Perry from the Kapani Warriors to make some initial enquiries about the Kapani Warriors Program, the outcomes, the cost and whether there is funding available to run the program if that is what Council would like to do.

The Kapani Warriors Program 'Warrior Program' would be conducted within community over a five-day period, with each 'Warrior Program' having an approximate 2022 value of \$50K.

Of particular value to community is the liaison meetings with elders and leaders prior to the start of each 'Warrior Program'. These liaison meetings would ensure Kapani delivers a tailored 'Warrior Program' that both reflects community values and affirms the core messages of the Council and Elders of Wujal Wujal.

Resolution – Council note the information and potential social benefits of the Kapani Warriors program in Wujal Wujal. Council resolve for the CEO to reply to Scott Perry from Kapani Warrior to request he investigate and identify opportunities for funding to run the Kapani Warriors Program in Wujal Wujal.

23. Re-establishment of the Wujal Wujal SES Group – I held an initial SES meeting on 3 November 2022 regarding re-establishing the Wujal Wujal SES. A number of people attended, and some signed up to join the SES. We still need more volunteers for the SES and I have asked Kylie Mills to advertise this on the electronic message board and in the Wujal Kaban and Jo Gowans to advertise this on the WWASC Facebook page.

I had a teleconference with SES Vanessa Bainbridge on 22.12.22. I informed of the following:

1. SES shed cleaned out and ready to go.
2. The SES vehicle needs a battery.
3. New recruits registered - Meaghan Dunning, Angus Gowans, Lawrence Fry and me.
4. We would like the equipment returned from the SES shed.

Vanessa confirmed she would follow this up with SES State Coordinator, Eleanor Rosam in Jan 2023.

I have taken on the Executive Coordinator role for Wujal Wujal SES for now, to provide administration for SES group, including monitoring training expiry dates, and providing coordination and communications for Wujal Wujal SES. As we move on, another SES member might wish to take on the Executive Coordinator role.

Normally SES Recruit training takes three months (over six weekends); however, I have requested we fast-track our training to complete this over three weekends with longer training days, to ensure we are ready to respond to events earlier if required.



Training will be on Saturday and Sunday, every two weeks (six days in total).

- 4-5 February 2023
- 18-19 February 2023
- 4-5 March 2023

Training will cover:

- Storm and water safety and operations
- Damage operations
- First Aid

Once initial training is complete, the group members will be classed as SES Community Members, then undertake further training over the next six months, when they will then become SES Field Operations Members.

Resolution - Council note the re-establishment of the Wujal Wujal SES Group and resolve to encourage community involvement in the SES.

24. First 100 Days - CEO Report

See attached First 100 Days Report.

Action – Council note the CEO’s First 100 Days Report.

25. ABS are seeking approval to carry out the National Aboriginal and Torres Strait Islander Health Survey in Wujal Wujal, and we are also seeking approval for the dates proposed, being April 23rd to May 6th 2023. ABS want to hire two Community Advisors who can work casual flexible hours for the 2 weeks, 23/4/23 to the 6/5/23. The role will be to work alongside our ABS Field Officers, we would like them to knock on the door and be the first contact and greet the community members who have been selected to partake in the survey and explain just a bit of why the ABS are there, introduce our ABS staff and then hand over for the ABS field officers to conduct the survey. We would like the Community Advisors to also be confident in making sure our ABS staff are abiding by all cultural protocols respectfully as well. (Recommend asking Cultural Advisors Aunty Marie Shipton and Uncle Bill Harrigan to do this role, to ensure community cultural protocols are adhered to.

Resolution – Council resolve to facilitate the ABS National Aboriginal and Torres Strait Islander Health Survey between 23 April 2023 and 6 May 2023, with the CEO to ask Cultural Advisors Aunty Marie Shipton and Uncle Bill Harrigan to assist, to ensure community cultural protocols are followed.

26. Paid Work Trial through MyPathways

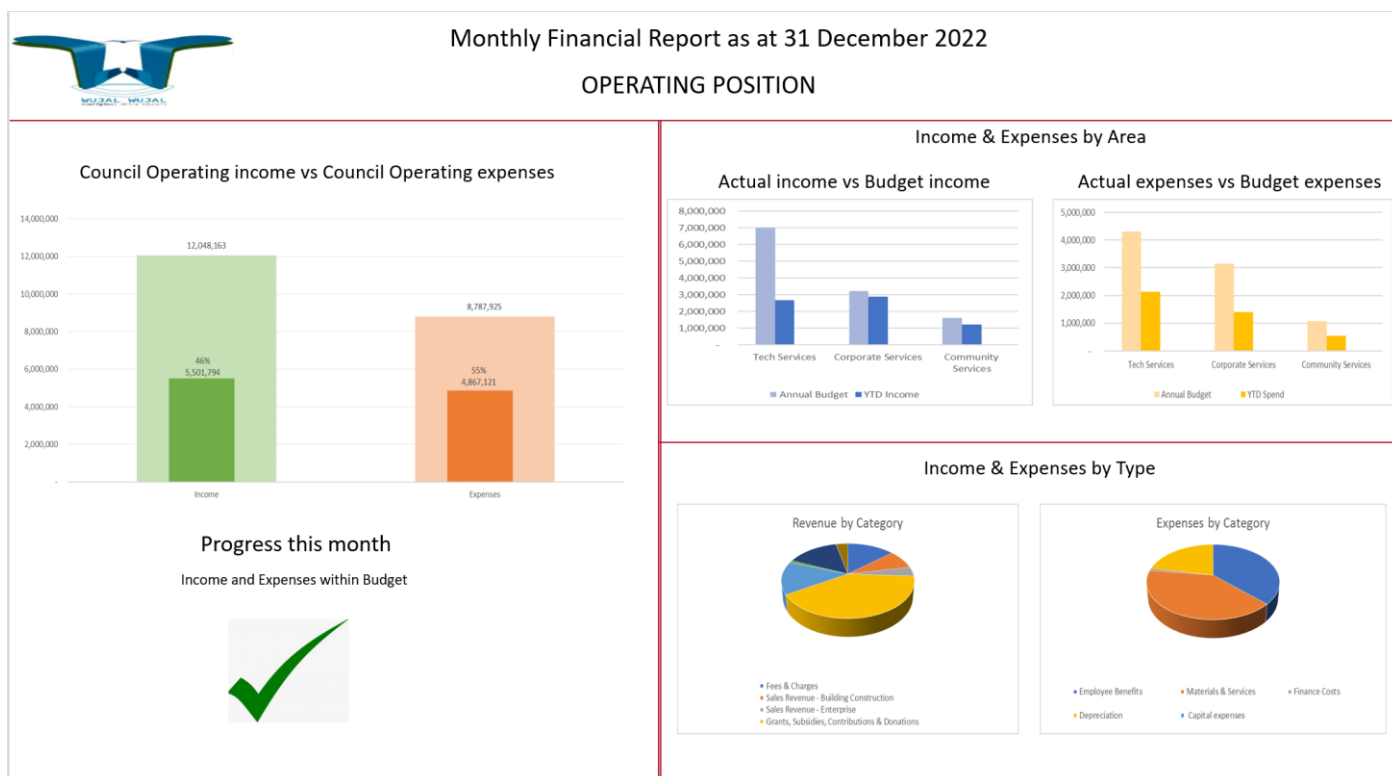
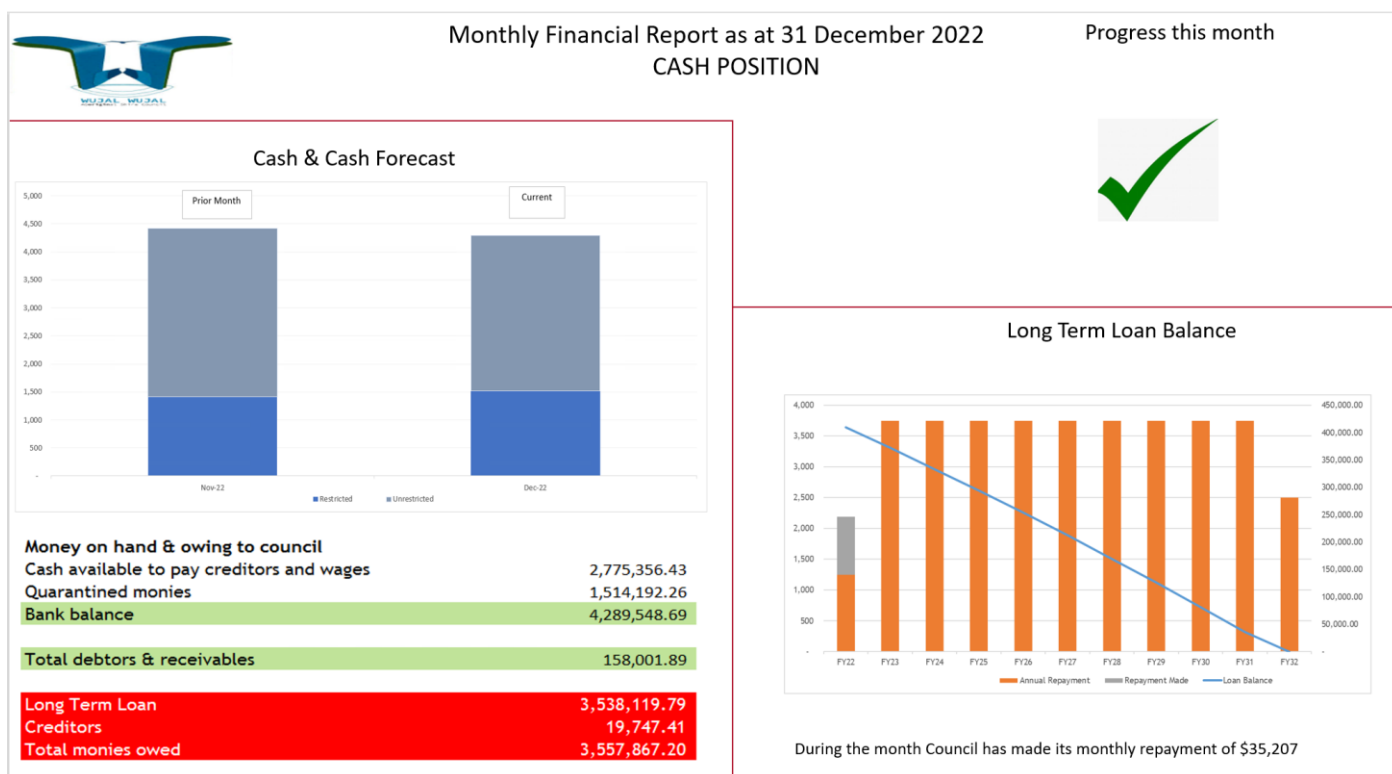
My Pathways has a new initiative, a paid work trial, to increase working skills and employment opportunities. Participants in this trial come to work with a host employer for a period of up to 13 weeks, paid for by EMG Workforce (My Pathways’ labour hire branch). Participants learn valuable workplace skills during this time, so they are prepared and ready if an employment opportunity comes up during or after the paid work trial. It is a great way to upskill the community and provide development opportunities for community members. I have signed the host employer forms and WWASC is looking at taking on approximately eight people in this trial.

Action – Council note and share the benefit to the community of the paid work trial.

Resolution – Council accept the monthly report from the Chief Executive Officer.

6.3 Department of Corporate and Commercial Services Report (DC&CS)

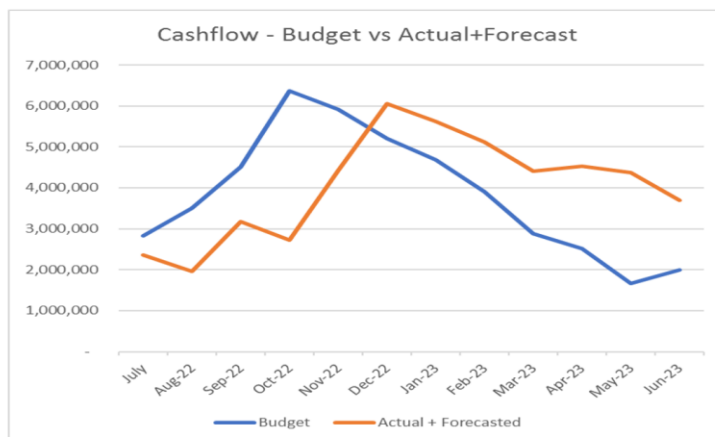
Manager Corporate and Commercial Report – December 2022





Monthly Financial Report as at 31 December 2022

CASHFLOW



Later peak of inflow as result of delayed SGFA (+\$1.3m grant) and acquittals from BoR and W4Q (+\$0.4m). Acquittal for W4Q 21 just completed (+\$0.1m)

Better cash position at the end of the year as the result of the FAG grant (+0.6m), assuming all is put in cash reserves, better results in Sales – Building revenues and savings in operations



Monthly Financial Report as at 31 December 2022

PROJECT PROGRESS

Community Buildings

Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date / Total Budget)	Project on track On time & budget
HPW Pluggin	HPW Pluggin Projects	31-Dec-22	97%	Not Started
W4Q 2022-24	Council buildings	TBA	0%	Not Started
W4Q 2022-24	Solar Art Centre	TBA	0%	Not Started
W4Q 2022-24	Solar Sports Centre	TBA	0%	Not Started
HPW	New House + Subdivision	TBA	0%	Not Started

Road Infrastructure

Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date / Total Budget)	Project on track On time & budget
LRCI	Guest Accom Carpark LRCI Program funding	31-Dec-22	0%	Not Started
QRA	Slips China Camp	TBA	0%	Not Started
LCRI 2022 - Phase 3	Roadside Verges	TBA	0%	Not Started
QRA	Stormwater Drainage	TBA	0%	Not Started
DES	Litter Signage		0%	Not Started

Infrastructure Other

Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date / Total Budget)	Project on track On time & budget
IV Legacy funds	Southside Stage Project	Completed	68%	Not Started
W4Q 2022-24	Separate Electricity Meters	TBA	0%	Not Started
W4Q 2022-24	Automation Service Station (Stage 1)	TBA	0%	Not Started
AP Consult	Waste Initiative	TBA	0%	Not Started

Water & Sewerage

Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date / Total Budget)	Project on track On time & budget
ICCIP	WTP & WWTP Scada Upgrade	31-Aug-22	100%	Not Started
ICCIP	Wastewater treatment plant upgrade and irrigation upgrade	31-Aug-22	114%	Not Started
ICCIP	Storm water drain	31-Aug-22	77%	Not Started



Monthly Financial Report as at 31 December 2022

PROJECTS – YEAR 2

Community Buildings

Capital Projects

Security for Community
Splash Park Playground and Shade Sail
Solar Panels
Boundary around Cemetary

Road Infrastructure

Capital Projects

Carpark at RTC
Beautification of Town Centre (Carparking)

Infrastructure Other

Capital Projects

Automation Service Station (Stage 2 & 3)
Lights for Oval

Water & Sewerage

Capital Projects



Monthly Financial Report as at 31 December 2022

The Numbers

Statement of Financial Position		YTD End of Month Reporting - December 2022		
	Actual	Budget	Variance	Comments
Revenue				
Recurrent Revenue				
Fees & Charges	1,055,895	1,106,312	(50,417)	Less on charges due to hand over of properties (21a&b Hartwig). Invoicing catch up for 2021/22 year completed +\$150k. Higher number of responsive jobs completed + \$200k. Higher value of planned jobs + \$16k
Sales Revenue - Building Construction	636,754	280,500	356,254	
Sales Revenue - Enterprise	314,730	193,000	121,730	+64k due to higher Art Sales than expected, +57k from higher fuel sales CHSP being received monthly not upfront (-\$65k), W4Q 21 YTD less than expected due to delay in acquittal (-\$148k), acquittal of BoR less than anticipated (-\$100k)
Grants, Subsidies, Contributions & Donations	3,133,399	3,532,228	(398,830)	
Total Recurrent Revenue	5,140,778	5,112,041	28,737	
Capital Revenue				
Capital, Grants, Subsidies, Contributions & Donations	1,086,004	3,192,439	(2,106,435)	W4Q \$500k delayed, Budget had QRA fully received in Aug, should have been just first 10%; QRRF \$305k delayed, Waste initiative \$265k delayed
Capital Income	1,163,056	-	1,163,056	Gain on lease
Total Capital Revenue	2,249,060	3,192,439	(943,379)	
Rental income	92,383	101,700	(9,317)	Delay in Invoicing until Jan due to staff shortage.
Interest received	2,377	10	2,367	JV dividend not yet at level to distribute. JV to advise when ready to distribute
Joint Venture	-	558,182	(558,182)	
Other income	266,257	-	266,257	
Total Revenue	7,750,854	8,964,371	(1,213,517)	
Expenses				
Recurrent Expenses				
Employee Benefits	1,816,029	1,947,841	131,812	State increase was higher than budget (3.5% Budgeted, 4.6% granted), however absences and lower recruitment have offset
Materials & Services	1,931,359	1,967,241	35,882	Lower expenses as Grant monies unexpended at this time
Finance Costs	49,487	24,752	(24,735)	Higher interest on loan than budgeted
Depreciation	1,070,246	962,498	(107,749)	Higher, due to revaluation of land & property at audit
Total Recurrent Expenses	4,867,121	4,902,332	35,211	
Capital expenses	689	1,456,499	1,455,810	Budget incorrect.
Total Expenses	4,867,810	6,358,831	1,491,021	
Net Operating Surplus/ (Deficit)	2,883,044	2,605,540	277,503	

6.3.1 Information Management / Records Management

Records Management

Nil report – Officer away on leave

IT Management

Nil report – Officer away on leave.

Resolution – Council accept the monthly report from the Manager Corporate and Commercial Services.

6.4 Director Works & Building Services

Reporting Period	December 2022
Department	Works and Building Services
Reporting Officer	Victor Mills

Meeting and workshops:

Every Wednesday catch up with Ceo and Finance (ELT)

1/12/22 - Meeting with Douglas Shire, LDMG in regard to WWASC Early Warning signal, DSC request for access to our system, due to nil replacement of the Bairds Creek warning signal Wujal is put in a place to cater for DSC residents in a event. This should and can be compensated through QRA.

5/12/22 - Shovel Ready Catchment and Reef Restoration Projects

The Government will provide \$91.8 million over 5 years from 2022–23 to deliver ‘shovel ready’ Great Barrier Reef projects that accelerate reef protection and restoration activities, including:

- catchment scale land and coastal (blue carbon) ecosystem restoration
- continuation of the Reef Restoration and Adaption Program to help corals to evolve and adapt more quickly to their changing environment
- *delivery of shovel ready projects identified in local council Reef Action Plans*
- engagement with regional Natural Resource Management Organisations, Traditional Owners and landholders to improve the stewardship of reef catchments.

This measure forms part of the Government’s \$1.2 billion commitment to the protection and restoration of the Great Barrier Reef.

The cost of this measure will be partially met from within the existing resourcing of the Department of Climate Change, Energy, the Environment and Water.

This measure delivers on the Government’s election commitment as published in the Plan for a Better Future.

5/12/22 - This is a recurring invite to a weekly situational awareness weather briefing focused on northern Queensland for the next 7 – 10 days. The intended audience is core and advisory members of northern QLD DDMGs to assist with preparedness, response and recovery relating to natural hazards.

Briefings will be held each Monday at 10:30am AEST during the high-risk weather season (October 2022 until the end of April 2023).

Additional key points:

1. Briefings are designed to complement the state-wide briefings provided by the Bureau's meteorologists posted at the QFES State Disaster Coordination Centre (SDCC).
2. Attendance at briefings is optional. The Bureau will record attendance as part of our standard operating procedures.
3. In the lead up to or during hazardous weather, event based DDMG or LDMG specific briefings should continue to be **coordinated through the QFES SDCC Watch Desk**. The Bureau's Townsville staff will work closely with staff in the SDCC and Brisbane office to coordinate our support and response to hazardous weather events.
4. Depending on the number of people attending the briefings online, we may have limited capacity to answer questions during the briefing. We will establish a process for taking questions offline and following up out of session.



6/12/22 - Community Meeting – Council provided updates on Projects, Employment, Finance and Get Ready Program.

- Post meeting catch up with Housing department for general discussions around community concerns.
- Lunch time catch up with Glenda Kirk (IPWEAQ) representatives to collate my CPD hours, these catchups is on a regular monthly basis.
- Budget monitoring meeting.

7/12/22 – Executive Leaders Team meeting occurs every Wednesday morning to update on Projects, Finance, and arising issues.

- Community Christmas party – went very well, thanks to all involved.

8/12/22 – Conduct interviews for advertised positions, 3 x P&L, 1 x AMO/EHO, and 1 x Administration Trainee.

- Discuss new Works & Building structure to my reporting managers.
- Building Services Meeting – update on new reporting going forward.
- FNQROC Water Alliance meeting.

12/12/22 – Caught up with Darren Spencer (My Pathway) for clarification around programs and funding etc.

- Caught up with NBN local in discussions about the ongoing issues we have with current set up and the connectivity.

14/12/22 – Cook CDP JV partnership meeting.

- Smoko for three staff departing
- WWASC WWTP meeting with DES and Contractors
- LDMG Meeting, first one with the CEO as a introduction and advice/assistant from stakeholders on line.

15/12/22 - Ordinary Council Meeting

20/12/22 - * Depot toolbox meeting, final for the year, attended by Mayor and Ceo, recognising and acknowledging staff for their commitments over the past twelve months and a update on Council's expectation for 2023.

- End of year all staff meet and BBQ.
- Monthly Managers Team Meet.
- DW&BS was on standby during the break due to weather briefing.

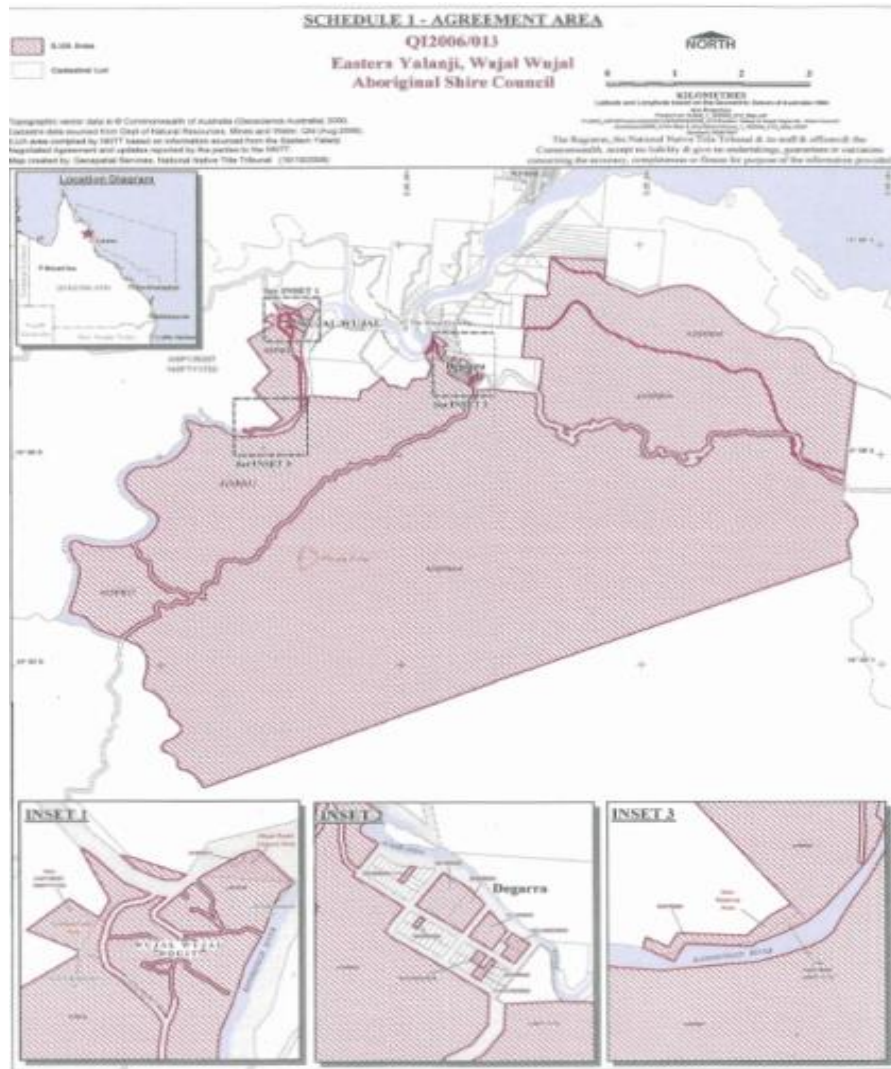
Meetings with Jabalbina Yalanji Aboriginal Corporation and submission of expression of interest to establish a new cemetery at Dikarrba - Degarra ILUA – for Council discussion. When/if the Wujal Wujal boundary is extended, this will be part of the Wujal Wujal Aboriginal Shire. Email. From Jabalbina is below:

“In particular to the Wujal Wujal Shire, I met with the Dikarrba Elders at the cemetery site located at ‘Degarra’ (across from grandad Bob’s bayan) back in August. It was a very touching day as Elders showed us the old cemetery and told some of their stories. One of their goals for this area is that they expressed was expanding on the historical cemetery to make room for a new cemetery which is in close proximity to the current. The New cemetery would allow for Dikarrba Traditional Owners to be buried on their ancestral lands especially for those that do not live on country but may wish to return to Bubu.

For the area they identified, we have an ILUA with WWASC from 2007 and I would like the opportunity to meet with you to discuss in person and clearly identify the area of interest. If this is something that WWASC can support, I would also like to discuss an appropriate process.

I have attached the following for your information,

Schedule 1 – Agreement area (QI2006/013 Eastern Yalanji, WUjal Wujal Aboriginal Shire Council lists Lot 42SR837. The location identified sites on this Lot.



One of my goals here at Jabalbina, is to put culture in the forefront and to support Elders in their aspirations. I am hoping to meet with you sometime soon if possible. I am happy to travel to Wujal Wujal to catch up.

Thank you for your time. I look forward to hearing from you soon. Have a great day.

Kind regards,

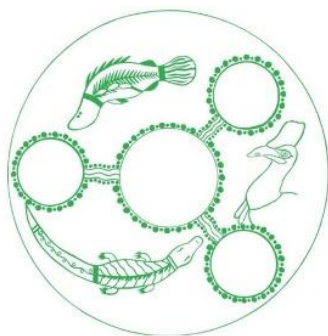
ALLIRA ALVOEN

Indigenous Protected Area (IPA) Manager

Jabalbina Yalanji Aboriginal Corporation



ipamanager@jabalbina.com.au



Jabalbina



(07) 4098 3552 M 0436 282 276



15 Sawmill Road, Mossman QLD 4873

www.jabalbina.com.au


Resolution – Council resolve to support the proposed cemetery at Degarra/request Vic obtain further information.

Resolution – Council accept the monthly report from the Director Works and Building Services.

6.4.1 Monthly Project Manager Report

Reporting Period	December 2022
Department	Works and Building Services – Project Management
Reporting Officer	Laurie Raleigh

6.4.1.1 Project: ICCIP Water & Sewer Network:

- Discussions with WWASC, RECS, and DES have identified that no EA amendment is necessary.
- RECS to schedule meeting with WWASC, DES, and True water to finalise the project
- Independent review of drinking water network completed by P.Mosse.
- Report received by council Nov 22
- PM compiling documentation to send to CME (content matter expert) to draft up SOW for recommendations suggested in review to send to ICCIP for approval of unspent funds
- RECS to draft a letter to True Water regarding finalising the outstanding items in the contract

6.4.1.2 Project: New Subdivision:

- Survey completed
- Waiting on quote for design so we can go out to tender

6.4.1.3 Project: Guest Accommodation Carpark:

- P/O sent to J&R Grego
- Work to commence in Jan 2023

6.4.1.4 Project: Stormwater Drain – Depot to River:

- Contractors to finish last 30m of concrete in January 2023

6.4.1.5 Project: Plug-Ins Accommodation:

- Document and spread sheet with revised figures of estimated cost to complete plug-ins sent to department for approval
- First 4 plug-ins 95% waiting on ergon connection
- Minister visit and inspection completed in last week November



- Approval for extra funds has been granted late Dec 2022. Approval was provided by the Department to utilise part of the subdivision funding to complete the plug-in project. Budget will need to be carefully managed to ensure there is sufficient budget remaining to complete inground services for the subdivision project.

6.4.1.6 Project: West Stormwater Drain:

- Survey completed November 2022
- P/O for design has been sent to contractor

6.4.2 Monthly Building Services Coordinator Report –Report not provided for December 2022

Reporting Period	December 2022
Department	Works and Building Services – Building Services
Reporting Officer	Patrick Nandy

6.4.2.1 Summary - QBUILD

- Total number of invoices raised =
- Total value of invoices = \$

6.4.2.2 Planned Maintenance works:

- Total number of invoices raised =
- Total value of invoices = \$
- Number of work orders currently in progress in portal =
- Number of work orders completed, yet to be invoiced =
- Total invoices raised in the month of December 2022 amounted to \$
- Number of work orders awaiting commencement =

Budget Overview – updated figures not provided for December 2022

BUDGET /PLANNED MAINTENANCE	TOTAL BUDGET	% DONE	ADDRESS
B55885 Laundry Upgrade	\$18,630.00	5%	18 Third St
B56487 Modification to Bathroom	\$35,640.00	0%	10 Keim St
B58900 Verandah Upgrade	\$46,261.00	0%	10-3 Cape Tribulation Rd
B61595 Flooring Upgrade	\$32,850.00	0%	10-8 Cape Tribulation Rd
B59617 Minor Upgrade	\$84,030.00	0%	7 Heorlein St
Plug-In Projects	\$211,5000.00	60%	Of entire builds

6.4.2.3 Guest Accommodation / Eco village

Property lawns are maintained by Council workers.

Building Services team to train Parks and Landcare crew in the level of service required for the guest accommodation and Eco village facility.

6.4.2.4 Community Hall kitchen

Works at 95% complete – update required

6.4.2.5 Guest Accommodation

Furniture ordered for both Accommodation, some delivered – update required

Plants, flowers are also ordered awaiting delivery – update required

6.4.2.6 Eco Tourism Village

Boundary fence 95% completed – update required

Disable handrails Defects need to be completed – update required

6.4.2.7 Planned Maintenance

7 Heorlein St- PO to Iva Construction – update required and add any new planned maintenance

6.4.2.8 Plug-ins

4 Plug-Ins nearly completed. Ergon electricity connections completed in January 2023. Awaiting certifications.

The remaining plug-ins will be completed by 30 May 2023.

Resolution – Council accept the monthly report from the Coordinator Building Services.

6.4.3 Essential Services - Water and Waste

Reporting Period	December 2022
Department	Works and Building Services - Essential Services – Water and Waste, Environmental Health and Animal Management
Reporting Officer	Michael Leslie and Zenarra Ashworth

6.4.3.1 Waste:

Kerbside figures for the month of December 2022 below.

1/ 06/12/22 bins - 152

2/ 13/12/22 bins - 175

3/ 20/12/22 bins - 151

4/ 27/12/22 bins - 123

Total for the month, 601 bins for 8.110 tonnes, delivered to the Springmount Facility.

6.4.3.2 Water:

- A Boil Water Alert is currently in place due to the low chlorine levels in some areas in the community.
- We have received the report from Brett Rip from RDMW, now we need to have specification produced so we can have the document put out to tender. A request for quotations will go out to water specialists to visit and assess the water plant in order to develop specifications for tender.
- Aquamanage attended on 5th December to do a diagnostic and repair our dosing pumps.
- The compressors had a major failure end of December, we have one working now and just waiting for the compressor repairmen to turn up and repair both compressors, so we are confident the system will not fail again.

6.4.3.3 Sewer:



- Truewater contract, we need to have finalised, so we can move forward, and repair the issues concerning our sewerage treatment plant. A letter has been drafted to True Water to be signed after CEO review of historical information around the variation request.
- Sludge management is a priority for the plant. Sludge management options to be provided by 1 February 2023.

6.4.3.4 Environmental Health:

- Zenarra presented a talk to the community on 6 December 2022, on health and animal management with Matt and Andrew from Queensland Health.

6.4.3.5 Animal Management Animal Control

Treatments:

- We are waiting on a six-month supply of medication, for all animals residing in Wujal.

Complaints/concerns:

- Unable to control wondering dogs due to missing fences. Owners are urged to report broken fences to Housing via the blue phone, to log jobs to have these fences fixed.

Miscellaneous:

- Nil reported.

6.4.3.6 Environmental Health

Food inspection

Food Safety Standards and Regulation will present a training webinar on Thursday, 19 January 2023, from 2pm to 4 pm, to support the introduction of Food Standards Australia New Zealand Standard 3.2.2A Food Safety Management Tools, which was gazetted in December 2022. The webinar is aimed at food safety Environmental Health Officers, to provide guidance for the new standard and to assist with any enquiries regarding implementation that local governments may receive from food businesses or members of the public.

Pest management

- Placed ant bait around the Kindy electric box to kill the Singapore ants
- Need to identify better options to control Singapore ants (e.g. baits)

Public health incident

- Outbreak of COVID19 in the community
- Outbreak of Influenza in the community

6.4.3.7 Miscellaneous

- Nil reported.

Resolution – Council accept the monthly report from the Coordinator Essential Services.



6.4.4 Commonwealth Home Support Programme (CHSP/HACC)

Reporting Period	December 2022
Department	CHSP/HACC
Reporting Officer	Gina Manai

6.4.4.1 Funding and Spend

- Chillet Refrigeration and Repairs - \$259.60
- ROCS - \$864.88
- Alister Gibson - \$2145.00
- All About Mobility - \$19,830.50
- Cooktown Pest Control - \$247.50
- Directories Australia - \$3217.00

6.4.4.2 Issues with Programs etc

- Follow- up on internet outage at Community Care – where to reset when staff are away

6.4.4.3 Client/Correspondence

- Commenced Care plan reviews with CareLynx – Community Care will be looking to go live in mid-February with e-care plans
- CT – awaiting dates from Building Services regarding commencement of upgrade
- EOM Community Care Christmas Client lunch – most all attended and very happy with outcome
- Clients received new aged care appropriate furniture – chairs and tables all are very very happy
- MAC complaint actions /recommendations completed – client happy with outcome await response from the Dept.

6.4.4.4 Reporting

- Monthly HCP submitted
- QCSS reports submitted – Lynette to approve
- Nov DEX monthly report submitted

6.4.4.5 Staffing

- Review of staff/client service delivery
- Staff contracts received for JF 36.25hrs,
- Casual contract MD commenced

Resolution – Council accept the monthly report from the Coordinator Aged Care Services.

6.4.5 Arts Centre

Reporting Period	December 2022
Department	Art Centre
Reporting Officer	Vikki Burrows

Highlights:

- Sonya Creek was selected as one of the 18 artists from 60 submissions to exhibit for *ARTNOW FNQ*. This is an acquisitive exhibition with a number of works purchased for the Gallery Collection. In a new development, the Gallery's partnership with the Cairns RSL Club will support the selection of three artists from the exhibition who will each receive a \$7,500 Fellowship to produce new works for a future exhibition at the Gallery.
- Sonya Creek won the fellowship for the ARTNOW FNQ.
- Lila Creek, Anne Nunn and Josie Olbar held their first exhibition in Sydney.

Data:

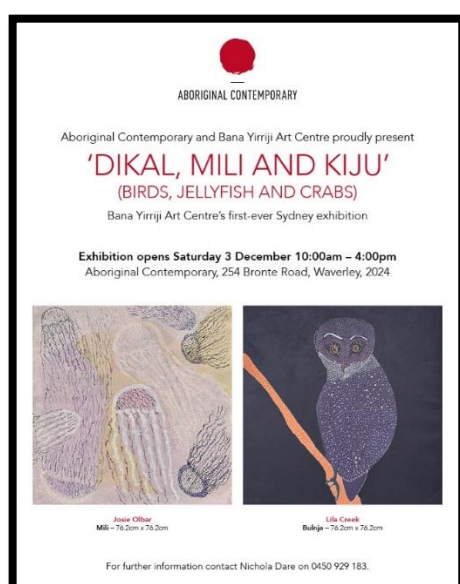
- Sales report for the month of December 2022, attached.

Barriers & Issues:

- Pathways around café and art centre are moldy and slippery, they need some type of mold kill and to gurni the paths.
- Outside storage container OH&S unsafe and moldy.
- Paint store room is too hot, there is only a humidifier in there, this room needs to be air-conditioned as the paint will go off. In the meantime, the staff have moved all the paints into the artist studio and will investigate installing an aircon.

Funding/Agreements/Financials:

- Waiting on funding payments from Arts QLD, BIA- Backing Indigenous Arts.



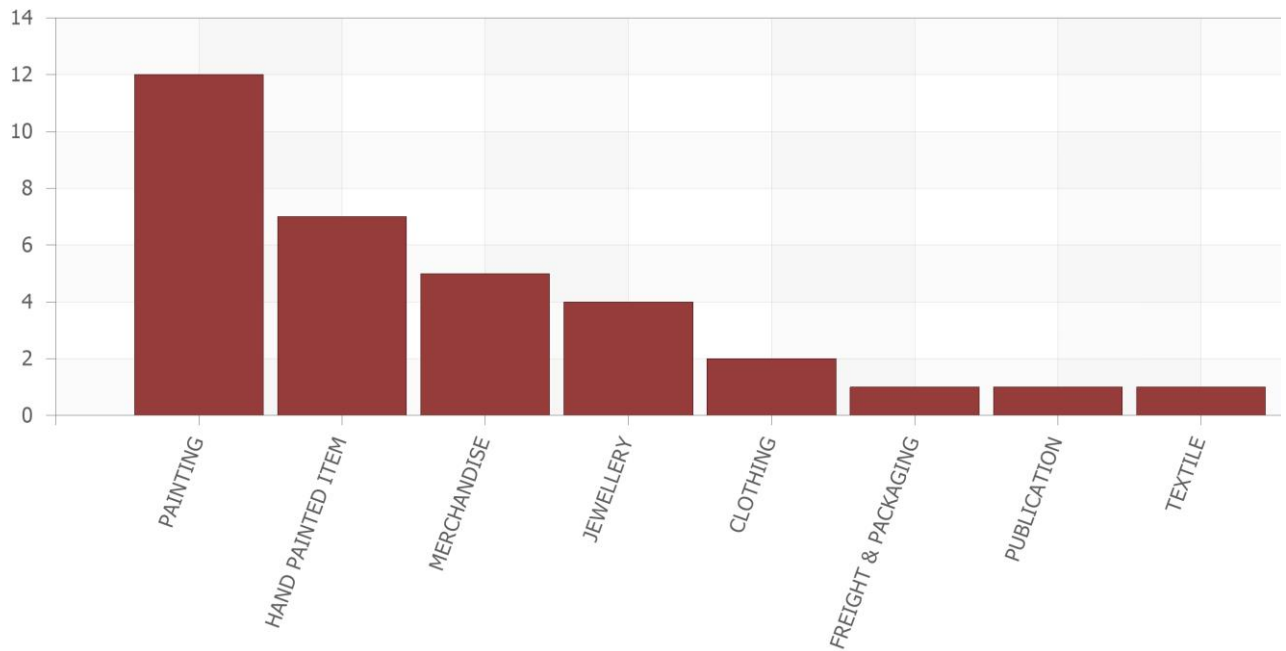


Sonya Creeks winning: Mangkurru Mili 2022, earth and dry pigment on driftwood.

Sales by Category (volume and value): Bana Yirriji Art Centre

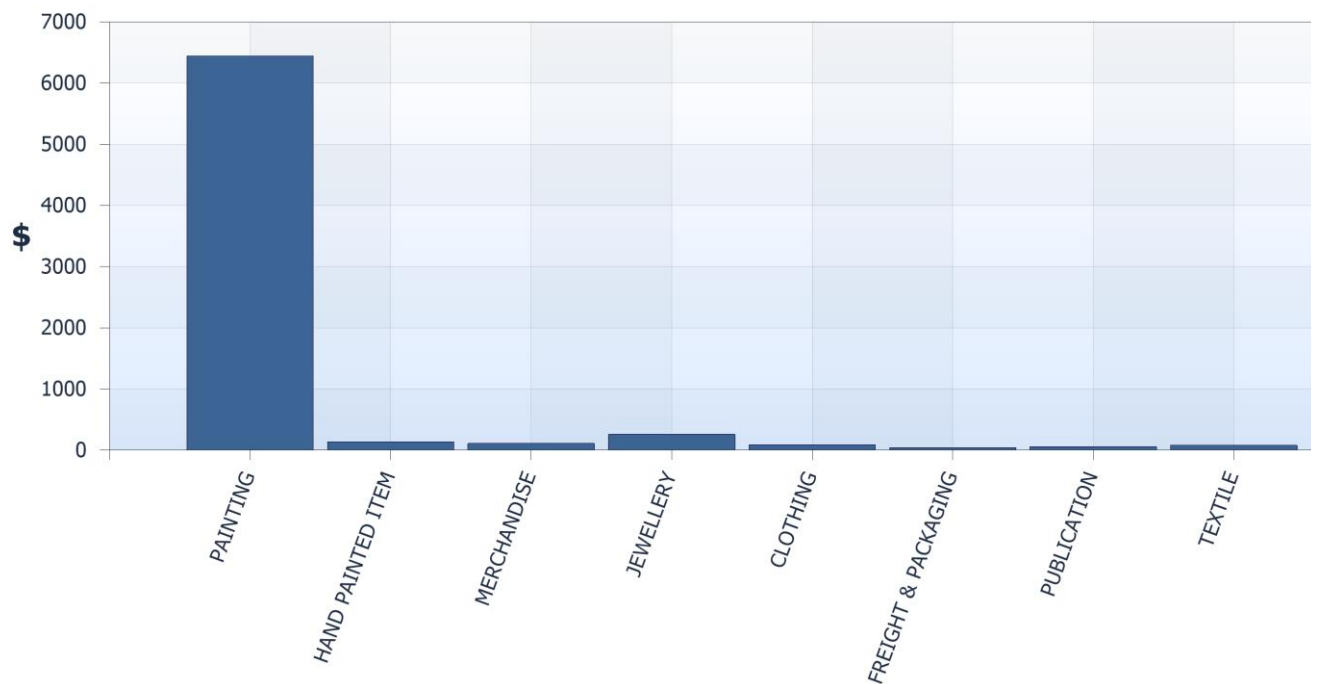
Sales from 01/12/2022 to 31/12/2022

Product	Items Sold	Value of Sales
PAINTING	12	\$6,443.00
HAND PAINTED ITEM	7	\$140.00
MERCHANDISE	5	\$110.00
JEWELLERY	4	\$260.00
CLOTHING	2	\$90.00
FREIGHT & PACKAGING	1	\$45.00
PUBLICATION	1	\$60.00
TEXTILE	1	\$80.00
Total Items Sold:	33	\$7,228.00



Sales by Category - Bana Yirriji Art Centre

Page 1 of 2



Sales by Category - Bana Yirriji Art Centre

Page 2 of 2

Resolution – Council accept the monthly report from the Manager Art Centre.

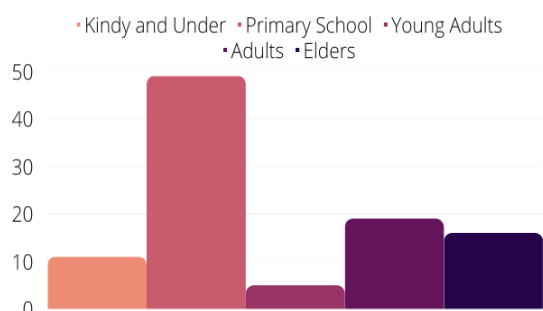
6.4.6 Indigenous Knowledge Centre *December 2022 IKC Report*

- Assisting a lot of community members with Superannuation queries, form completion, liaising with other organisations due to communication issues, computer assistance, funeral eulogy, phone assistance, banking help and setting up internet banking, ICAN, NIL's loan applications etc.
- ICAN came into community and assisted two IKC members with their financial issues. One client is in the process of getting their vehicle finance cleared due to misleading and fraudulent financial approval from a lender. This is happening quiet a lot with this lender and there are three people in community going through the same process with the same lender.
- A number of community members came to the IKC for assistance with Centrelink as the Centrelink office has not been operational since the previous Service Agent retired. The IKC Coordinator is no longer an authorised Centrelink Service Agent and is unable to assist community members with their Centrelink business. If community members are able to log on and report through their My Gov accounts without assistance they can use the public use computers to complete their business. Unfortunately, many people who attended required customer service assistance with setting up their My Gov account or phoning for customer service.
- With Christmas approaching the IKC did lots of Christmas crafting with the kids. Creating Christmas decorations to make the IKC pretty. Activities included origami Christmas trees, beaded snowflakes, glitter and sand baubles, cardboard stars etc.
- Kids playing Roblox, a virtual universe game where kids can live and create their own worlds and explore them using role play avatars. This has been promoting imagination, tech skills and literacy and it has been good to watch the kids play, share and work together.

Statistics

IKC

- 205 attendances in December, and average of 25 visitors per day (IKC open eight days during December due to annual leave and sick leave)
- 14 Loans
- 0 New member



Resolution – Council accept the monthly report from the Coordinator Essential Services.



6.4.7 Kindergarten

6.4.7.1 Enrolments

- Nil updates for December 2022 – Manager away on leave

6.4.7.2 Program/funding

- Nil updates for December 2022 – Manager away on leave

6.4.7.3 Staffing

- Nil updates for December 2022 – Manager away on leave

6.4.7.4 Training

- Nil updates for December 2022 – Manager away on leave

6.4.7.5 Maintenance

- Maintenance of Kindy continuing to ensure compliance requirements are achieved.
- Sourcing standard and quotations for compliant softfall for under the Kindy swings area

6.4.7.6 Visitors

- Nil for December 2022

7CONFIDENTIAL CLOSED SESSION - Nil

8 GENERAL BUSINESS/ LATE ITEMS

9 PRESENTATIONS

Guest Presenters – Housing Team

- Raechel Oleszek – Local Housing Plan presentation and status update on community housing
- Jamie Lupton – Home ownership program

10 Next Ordinary Council Meeting Date

11 Meeting Closure – Time