



Wujal Wujal Aboriginal Shire Council

Ordinary Council | Meeting Agenda

Date: Tuesday 16 July 2024

Time: 9.00am

Venue: Council Administration and MS Teams



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1. Opening of Meeting

- 1.1 Welcome | Opening of Meeting
- 1.2 Acknowledgement of Traditional Owners

2. Attendance, Leave of Absence and Apologies

2.1 Attendance

Councillors:

- Councillor Alister Gibson, Mayor
- Councillor Claudia Doughboy, Deputy Mayor
- Councillor Robert Bloomfield
- Councillor Lucas Creek

WWASC Staff Representatives

- Chief Executive Officer, Kiley Hanslow
- Operations Manager, Works and Building Services, Perry Gould
- Corporate and Commercial Services Manager, Micah Nkiwane
- Community Services Manager, Kesa Strieby
- Acting Executive Assistant, Tania Edwards (Microsoft Teams)

2.2 Leave of Absence | Apologies

- Councillor Nikita Tayley

2.3 Visitors | Presenters

The schedule for these presentations is as follows:

Time	Topic	Agency
2.00pm-2.30pm	LGAQ – Coercive Control	Sha-Lane Gibson on behalf of LGAQ
2.30pm-3.00pm	Local Thriving Communities (LTC) and Local Decision-Making Body (LDMB).	In person: Kerry-Lee Bird, Manager Lisa Scott, A/Principal Project Officer Online: Michelle Hoffman, A/Director Closing the Gap Program Management Rhiannon Minniecon, A/Executive Director Closing the Gap Program Management
3.00pm-4.30pm	Queensland Treasury Corporation	Aimee Fulton, Principal Andrew Potts, Senior Associate

3. Condolences | Congratulations

4. Mayoral Motion

Mayoral minutes/motion are used to introduce urgent/non routine matters only.



5. Confirmation of minutes of the Previous Meeting

5.1 Minutes of the Ordinary Council Meeting | 18 June 2024

Refer to [Appendix 1](#) (Page 1 of the Appendices) to review the minutes of the meeting held 18 June 2024.

Resolution: acceptance of the minutes meeting held Tuesday 18 June 2024

Resolution:	That the minutes of the Ordinary Council Meeting held on Tuesday 18 June 2024 accepted as a true and correct record of that meeting.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

6. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures

7. Business Arising or Outstanding Matters from Previous Meeting

- Corporate and Commercial Manager Micah has contacted Preston Law to commence the review of the Peppercorn leases.
- Contacted Blue Card Services – There are some changes to Blue Card. The Blue Card team will meet with Council on 15 July 2024 to discuss these and discuss the barriers for community members around Blue Card.
- Community recreation hall has been professionally cleaned and sanitised and is back in use for community again. Community Services Manager Kesa organised a Rugby Clinic in the hall on 3 July 2024.
- Council bus has been procured and wheelchair ramp fitted. The bus will be used to transport Aged Care Clients to reduce the number of trips required for large group transport. The bus will also be used for sport and recreation, for Council-facilitated community events and disaster events. The bus will not be available for external use or hire due to the requirement for the bus to be available for Council functions, such as Aged Care transport and the risk of damage.



8. Items for Consideration and Decision

8.1 Event Specific Local Recovery and Resilience Plan

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Event Specific Local Recovery and Resilience Plan
Reporting Officer:	Chief Executive Officer
Status:	Decision

Wujal Wujal Aboriginal Shire Council recognises the profound impact of the recent Tropical Cyclone Jasper disaster event on the community and the need for comprehensive and coordinated recovery and resilience planning.

Wujal Wujal Aboriginal Shire Council commits to this event-specific local recovery and resilience plan, aimed at fostering resilience, promoting sustainable development, and ensuring the swift recovery of the community in the aftermath of the Tropical Cyclone Jasper disaster event.

Collaboration among local stakeholders, government agencies, non-profit organisations, and community members is essential to develop and implement a plan that reflects the diverse needs and priorities of the Wujal Wujal community.

Wujal Wujal Aboriginal Shire Council calls upon relevant departments, agencies, stakeholders, and community partners to actively participate and collaborate in the implementation of the deliverables in this recovery, ensuring the recovery process is comprehensive, inclusive, and aligned with the needs and aspirations of the Wujal Wujal community.

Proposed Resolution:

Wujal Wujal Aboriginal Shire Council approves this event-specific local recovery and resilience plan, aimed to ensure collaborative efforts with all stakeholders to achieve the recovery of the community in the aftermath of the Tropical Cyclone Jasper disaster event.

Please refer to **Appendix 5** (Page 40 of the Appendices): **Event Specific Local Recovery and Resilience Plan**

Resolution: Event Specific Local Recovery and Resilience Plan

Resolution:	That Council approves this event-specific local recovery and resilience plan, aimed to ensure collaborative efforts with all stakeholders to achieve the recovery of the community in the aftermath of the Tropical Cyclone Jasper disaster event.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



8.2 Terms of Reference: Local Recovery and Resilience Group

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Terms of Reference: Local Recovery and Resilience Group
Reporting Officer:	Chief Executive Officer
Status:	Decision

Subsequent to the presentation by Louise Robertson of the Queensland Reconstruction Authority at the Council Ordinary Meeting on 18 June 2024, the Terms of Reference are submitted here for your consideration and adoption.

Appendix 2 (Page 16 of the Appendices):**Terms of Reference.**

Resolution: Terms of Reference: Local Recovery and Resilience Group

Resolution:	That Council adopt the Terms of Reference for the Wujal Wujal Local Recovery and Resilience Group as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

8.3 Kuku Bakal Kaykayanda Advisory Committee

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Kuku Bakal Kaykayanda Advisory Committee
Reporting Officer:	Chief Executive Officer
Status:	Decision

Cyclone Jasper has significantly impacted the Wujal Wujal community, causing widespread damage and disruption to families, including children and young people.

The recovery and rebuilding efforts post Cyclone Jasper must include the needs and perspectives of children and young people to ensure a comprehensive and inclusive recovery process.

The Kuku Bakal Kaykayanda Advisory Committee is being established to include representation from various stakeholders, including local government, community organisations, and experts in child welfare and education, to advocate for and address the specific needs of children and young people during the recovery phase.

Creative Recovery have requested Council representation as a key stakeholder on this advisory committee, along with other stakeholders including:

- Cook Shire Council
- Cooktown District Community Centre
- Creative Recovery Network, Douglas Shire Council
- Jabalbina Yalanji Aboriginal Corporation
- Regional Arts Service Network and
- Wujal Wujal Justice Group.



The Terms of Reference are attached, please refer to **Appendix 3 (Page 21 of the Appendices)**.

Proposed Resolution:

It is resolved that:

1. A Councillor from Wujal Wujal Aboriginal Shire Council shall be appointed to actively participate in the newly formed committee dedicated to supporting the voice of children and young people in the recovery efforts post Cyclone Jasper.
2. The Councillor to serve on this Advisory Committee is _____ as agreed between the Council elected members.
3. The appointed Councillor shall report monthly to the Wujal Wujal Aboriginal Shire Council on the progress and outcomes of the committee's efforts, ensuring transparency and accountability in addressing the needs of children and young people in the recovery process.

Resolution: Kuku Bakal Kaykayanda Advisory Committee

Resolution:	<p>That:</p> <ol style="list-style-type: none"> 1. A Councillor from Wujal Wujal Aboriginal Shire Council shall be appointed to actively participate in the newly formed committee dedicated to supporting the voice of children and young people in the recovery efforts post Cyclone Jasper. 2. The Councillor to serve on this Advisory Committee is _____ as agreed between the Council elected members. 3. The appointed Councillor shall report monthly to the Wujal Wujal Aboriginal Shire Council on the progress and outcomes of the committee's efforts, ensuring transparency and accountability in addressing the needs of children and young people in the recovery process. 	
Moved:		Lost/Carried
Seconded:		
Resolution No		



8.4 Authorisation to purchase Backhoe with Tilting Hitch

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Backhoe with Tilting Hitch
Reporting Officer: Chief Executive Officer
Status: Decision

As per Wujal Wujal Aboriginal Shire Council Procurement Policy, Council approval is required for all procurements of \$200,000 and above.

\$200,000 and Above	<ul style="list-style-type: none"> a) Council approval is required for all procurements of \$200,000 or more. b) A detailed specification shall be prepared and shall include any relevant Quality Assurance requirements and Workplace Health and Safety requirement in accordance with the <i>Work Health & Safety Act 2011</i> for all goods and services in this category. c) Selection criteria shall be used to assess the submissions. Relevant Quality Assurance and Workplace Health requirements are to be considered in the procurement of such goods and services. d) A form of contract will be included with the specification. e) The Local Supplier preference arrangements do not apply to this category. f) The tender advisement/notice shall allow at least 21 days g) All offers shall be evaluated, and a report prepared for Council’s consideration. Purchase Orders cannot be placed or contracts entered into until Council has approved the purchase.
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The purchase of a replacement Backhoe is required due to extensive flooding after Cyclone Jasper in Wujal Wujal December 2023, all Council’s plant were flood effected and consequently written off by insurers. Council Operations Manager Perry Gould has obtained quotations from Hastings Deering for the purchase of one Caterpillar 432 Backhoe to the value of \$281,656.96. Council must purchase essential plant required for operations and the backhoe is the most versatile piece of equipment required by Council. Although a detailed quote has been provided, Council seeks approval for the value of up to \$300,000 to allow for potential variance between the cost at date of quote and the time of purchase through Vendor Panel.

Please refer to [Appendix 4](#) (Page 30 of the Appendices) for the full quote/information.

Resolution: Authorisation to purchase Backhoe up to \$300,00.00

Resolution:	That Council authorise the Chief Executive Officer to purchase the Caterpillar 432 Backhoe to the value of \$300,000.00	
Moved:		Lost/Carried
Seconded:		
Resolution No		



9. Reports: Elected Members and Council Officers

9.1 Mayor’s Monthly Portfolio Report

Report to:	Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Finance, Governance and all other portfolios
Reporting Officer:	Councillor Alister Gibson, Mayor
Status:	Noting

Mayor Alister Gibson represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 18 June 2024 and reports on his portfolio: Governance, Finance and all other portfolios.

Meetings attended:

Date	Meeting and Comments
Monday 17 June	Councillor Mandatory Training
Tuesday 18 June	Council Ordinary Meeting
Wednesday 19 June	Community Meeting
Thursday 20 June	Senator Nikita Green visit to Wujal Wujal to discuss Council recovery progress and requirements
	Council and Justice Group Combined Meeting
Monday 24 and Tuesday 25 June	Indigenous Leaders Forum, Cairns
Monday 2 July – Wednesday 4 July	LGAQ National General Assembly, Canberra Summary report compiled on the Listening Sessions, has been included here as Appendix 6 (Page 45 of the Appendices).
Monday 8 July	MasterPlan Community Consultation
Thursday 11 July	Training: Conflict De-escalation

Portfolio Research Items

Date	Outcome
Nothing to note	

Stakeholder conversations

Date	Points Discussed
Nothing to note	

Community member conversations

Points Discussed
Discussed Council progress and removal of palm trees with community at Community meeting. Participated in Corroboree with Community on Healing Ceremony on 7 June 2024 Participated in Corroboree with Community on NAIDOC Celebration on 10 July 2024



9.1.2 Correspondence

None to note for this period.

Resolution: That Council note Mayor Alister Gibson’s portfolio report as presented.

Resolution:	That Council note Mayor Alister Gibson’s portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

9.2 Deputy Mayor Claudia Doughboy: Economic Development and Tourism

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Monthly Portfolio Report: Economic Development and Tourism
Reporting Officer: Councillor Claudia Doughboy, Deputy Mayor
Status: Noting

The Deputy Mayor Claudia Doughboy represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 18 June 2024 and reports on her portfolio: Economic Development and Tourism

Meetings attended:

Date	Meeting and Comments
Monday 17 June	Councillor Mandatory Training
Tuesday 18 June	Council Ordinary Meeting
Wednesday 19 June	Community Meeting
Thursday 20 June	Council and Justice Group Combined Meeting
Monday 24 and Tuesday 25 June	Indigenous Leaders Forum, Cairns
Monday 8 July	MasterPlan Community Consultation
Thursday 11 July	Training: Conflict De-escalation

Portfolio Research Items

Research Item	Outcome
Nothing to report during this period.	

Stakeholder conversations:

Points Discussed
Discussed Master Plan process and consultation with RILIPO.

Community member conversations

Points Discussed
Discussed Master Plan and need for community involvement with community members.



Other Comments:

None for this report

Resolution: Deputy Mayors Report

Resolution:	That Council note Deputy Mayor’s portfolio report for as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

9.3 Councillor Robert Bloomfield: Community Sports and Lifestyle

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Monthly Portfolio Report: Community Sports and Lifestyle
Reporting Officer: Councillor Robert Bloomfield
Status: Noting

Councillor Robert Bloomfield represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 18 June 2024 and reports on his portfolio: Community, Sports and Lifestyle.

Meetings attended:

Date	Meeting and Comments
Monday 17 June	Councillor Mandatory Training
Tuesday 18 June	Council Ordinary Meeting
Wednesday 19 June	Community Meeting
Thursday 20 June	Council and Justice Group Combined Meeting
Monday 24 and Tuesday 25 June	Indigenous Leaders Forum, Cairns
Monday 8 July	MasterPlan Community Consultation
Thursday 11 July	Training: Conflict De-escalation

Portfolio Research Items:

Research Item	Outcome
Nothing to report.	

Stakeholder conversations:

Points Discussed
Discussed Master Plan process and consultation with RILIPO.

Community member conversations:

Points Discussed
Discussed Master Plan and need for community involvement with community members.



Other Comments:

None to note for this period.

Resolution: That Council note Councillor Robert Bloomfield’s portfolio report as presented.

Resolution:	That Council note Councillor Robert Bloomfield’s portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

9.4 Councillor Nikita Tayley: Environment and Culture

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Monthly Portfolio Report: Environment and Culture
Reporting Officer: Councillor Nikita Tayley
Status: Noting

Councillor Nikita Tayley represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 18 June 2024 and reports on her portfolio: Environment and Culture.

Meetings attended:

Date	Meeting and Comments
Monday 17 June	Councillor Mandatory Training
Tuesday 18 June	Council Ordinary Meeting
Wednesday 19 June	Community Meeting
Thursday 20 June	Council and Justice Group Combined Meeting
Monday 24 and Tuesday 25 June	Indigenous Leaders Forum, Cairns <ul style="list-style-type: none"> Found this forum really valuable in terms of networking with other councillors from remote communities Also enjoyed learning more about advocacy and how to make it work for our community.
Monday 8 July	MasterPlan Community Consultation I have a greater understanding of the importance of this planning for our community. I am enjoying being a part of this process.
Thursday 11 July	Training: Conflict De-escalation

Portfolio Research Items:

Research Item	Outcome
Nil for this month	

Stakeholder conversations:

Points Discussed
Discussed Master Plan process and consultation with RILIPO.
Approached by LGAQ regarding Young Councillor Cohort Program to connect and share learnings with other young Councillors. Refer to Appendix 7 (Page 72 of the Appendices).



Community member conversations:

Points Discussed
Discussed Master Plan and need for community involvement with community members.

Other Comments:

No further comments

Resolution: That Council note Councillor Nikita Tayley’s portfolio report as presented.

Resolution:	That Council note Councillor Nikita Tayley’s portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

9.5 Councillor Lucas Creek: Law and Order

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Monthly Portfolio Report: Law and Order
Reporting Officer: Councillor Lucas Creek
Status: Noting

Councillor Creek represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 18 June 2024 and reports on his portfolio: Law and Order.

Meetings attended:

Date	Meeting and Comments
Monday 17 June	Councillor Mandatory Training <ul style="list-style-type: none"> • Training now undertaken, great to have this completed
Tuesday 18 June	Council Ordinary Meeting
Wednesday 19 June	Community Meeting <ul style="list-style-type: none"> • Enjoy being a part of the consultation with the community. • Potential need for a PA system so those with quieter voices can be heard. • Has prompted me to consider what other methods there may be to improve community awareness of programs of work that are underway.
Thursday 20 June	Council and Justice Group combined meeting: <ul style="list-style-type: none"> • A valuable first meeting of this new Council with the Justice Group. • Looking forward to seeing the outcomes of the matters discussed.
Monday 24 and Tuesday 25 June	Indigenous Leaders Forum, Cairns <ul style="list-style-type: none"> • Networking was very valuable. • Personally found great benefit from motivational speaker James. • Learnt a lot from the experience, and how to advocate for community needs.
Monday 8 July	MasterPlan Community Consultation
Thursday 11 July	Training: Conflict De-escalation



Portfolio Research Items:

Research Item	Outcome
	Attendance at the ILF helped me to learn more about how to advocate for matters on my portfolio.

Stakeholder conversations:

Points Discussed	
Nothing to note.	

Community member conversations:

Points Discussed	
Discussed Master Plan and need for community involvement with community members.	

Other Comments:

Enjoy being a representative for Wujal Wujal at the forums we have been attending. Even though I am new to the role and have a lot to learn, I feel that I am beginning to make a valuable contribution to community.

Resolution: That Council note Councillor Lucas Creek’s portfolio report presented.

Resolution:	That Council note Councillor Lucas Creek’s portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



9.6 Chief Executive Officer Report

Report to:	Mayor and Councillors
Subject:	Chief Executive Officer's Report
Reporting Officer:	Chief Executive Officer Kiley Hanslow
Status:	Noting

9.6.1 Meeting attendance

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last council meeting on 18 June 2024.

Date	Meeting and Comments
Tuesday 18 June	Council Ordinary Meeting
Wednesday 19 June	Community Meeting <ul style="list-style-type: none"> Improvement of attendance of children at Primary School and High School Upcoming events in Wujal – NAIDOC 2024 Traineeships through Australian Training Works Group Wet Season preparations Commencement of Master Planning process and community consultation Introduction of Council's new Community Services Manager Cool Burns 24-25 July 2024 Removal of three trees to extend the cemetery boundaries Removal of rotting palm trees at the ANZAC memorial roundabout Updates on Council's disaster recovery works underway Animal and Environmental Health presentation Housing Team presentation
	WWASC Master Planning Inception Meeting
Thursday 20 June	Senator Nikita Green: <ul style="list-style-type: none"> Wujal disaster recovery works underway Qld and Federal funding requirements Disaster recovery and resilience requirements
	Queensland Disaster Management Arrangements (QDMA) training and Inductions, including Inspector General Emergency Management (IGEM) Review
Friday 20 June	National Flood Warning Infrastructure Network <ul style="list-style-type: none"> Flood study for Wujal Wujal and the surrounding Bloomfield Valley area River gauges including China Camp Flood sensors in Bloomfield River to warn community of rising waters
	Council and Justice Group Combined Meeting
Monday 24 June	ERGON <ul style="list-style-type: none"> Transfer of rebate processing to the Wujal ABIS Bayan Mayiji Store Reconnecting or replacing rebate cards for community members
Wednesday 26 June	ILG Chiefs CEO Forum and ILG Chiefs Round Table <ul style="list-style-type: none"> Consistent financial management software across Councils Joint training initiatives across Councils for economies of scale reduced pricing
	WWASC Joint Operational Meeting



Date	Meeting and Comments
Thursday 27 June	Waterfall walking track <ul style="list-style-type: none"> Working with Jabalbina on a solution for the area
Monday 1 July	WWASC and Torres and Cape Hospital and Health Service Meeting to discuss future capital works and primary health clinic
	NAIDOC planning and logistics meeting
Tuesday 2 July	NIAA – discuss the Regional Jobs Employment Development Program
	SES Recruitment Visit to Wujal Wujal
Wednesday 3 July	DSDSATSIPCA Meeting to request recommencement of bi-monthly Interagency Meetings and bi-monthly Community Safety Meetings
Friday 5 July	Cool Burns site inspections – attended by Operations Manager Perry
Monday 8 July	RILIPO and Meridian Urban – Master Plan consultation logistics meeting
Tuesday 9 July	Reef Guardian Council – Reef 2050 Water Quality Improvement Plan Review <ul style="list-style-type: none"> Discussed the impact of the disaster on the Great Barrier Reef and the silt and debris that had an impact on the reef Discussed vegetation, silt and run off impact on the reef
	Masterplan: Community Consultation <ul style="list-style-type: none"> RILIPO and Meridian Urban attended Wujal to commence the community consultation on the Master Plan Community provided their voice on what they wanted to see in community, including more duplex housing to use available land better and to build up out of the flood zone.
Wednesday 10 July	NAIDOC celebrations
Thursday 11 July	IGEM 2023-2024 Severe Weather Season Review <ul style="list-style-type: none"> Inspector-General Alistair Dawson attendance to get community voices on their experience in the Tropical Cyclone Jasper disaster event.
	Staff Training: Conflict De-escalation

9.6.2 Report

Cool Burns

Operations Manager Perry Gould met with Rural Fire to carry out a site inspection for planning of the Wujal Wujal Cool Burns. Weather dependent, the Cool Burns are planned for 24-25 July 2024.

Current Vacancies

Council is undertaking reference checks for several of the roles that were being advertised at the time of the previous report. All positions are advertised on our Council Website. Two positions are currently available:

- Aged Care Cook
- Aged Care Support Worker

Grants

Council continues to seek funding for its regular functions, and also for recovery funding to rebuild and repair the damage from the Tropical Cyclone Jasper disaster event.

A summary report on the grants funding is attached as **Appendix 8** (Page 74 of the Appendices).



Quarterly Community Meeting

The recent Community Meeting was the first formal one that has been held in Wujal Wujal since late last year and was well attended by Community members, service providers, community stakeholders and representatives from relevant authorities. Items discussed include:

- Improvement of attendance of children at Primary School and High School
- Upcoming events in Wujal – NAIDOC 2024
- Traineeships through Australian Training Works Group
- Wet Season preparations
- Commencement of Master Planning process and community consultation
- Introduction of Council’s new Community Services Manager
- Cool Burns 24-25 July 2024
- Removal of three trees to extend the cemetery boundaries
- Removal of rotting palm trees at the ANZAC memorial roundabout
- Updates on Council’s disaster recovery works underway
- Animal and Environmental Health presentation
- Housing Team presentation

SES Recruitment

Eleanor Rosam, Area Controller, Far Northern Region, State Emergency Services (SES) attended Wujal Wujal on 1 July 2024 to recruit Wujal Wujal community SES members to help manage emergency and disaster events in Wujal Wujal.

Eight interested community members attended and expressed their interest to become SES members.

Resolution: Acceptance of the Chief Executive Officer’s Monthly Report for June 2024

Resolution:	That Council receive the Chief Executive Officer’s Monthly Report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



9.7 Finance Report

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Corporate and Commercial Finance Report
Reporting Officer:	Manager Corporate and Commercial, Micah Nkiwane
Status:	Noting

Interim and final Audit

The interim audit has been finalised and the closing meeting was held on 8 July 2024. Plans for the final audit are well advanced and our audit partners have created the audit dashboard to facilitate this process. The challenge is to start uploading files to the audit dashboard to instruct the realisation of planned timeframes. This process has already started.

The main challenge is the annual assessment of asset impairment within the context of the flooding disaster as per the accounting standard. Within this context, we expect the Art Centre and the Administration building to be written off although the required protocols still need to be done.

The Interim Management Report is included with this agenda as [Appendix 9](#) (Page 77 of the Appendices).

Financial statements and end of year processes

We have successfully migrated to the new financial year data base for our accounting software. We are now busy with end of year processes and accounting which largely instruct the finalisation of financial statements as well as the finalisation of the final audit.

The financial assistance grants were not received in June 2024 as expected and this will have a significant impact on our performance to June 2024.

The financial assistance grants are expected to be received in July 2024 and will be recognised as revenue in the next financial year as per the accounting standard.

Annual Budget

We are very close to finalising the budget for the next financial year, having worked with BDO who have given us valuable insights on critical budget matters. We have also worked with Stephanie Little from Peak Services who has done excellent work in shaping our capital budget for the next financial year.

We expect that there will be a final review of the budget with BDO before presentation to Council for final approval.

Review of Peppercorn leases

Our review of Peppercorn lease has revealed that rates and charges due to Council as required in the lease agreements, have not been invoiced and paid to Council for a number of years. We are in the process of rectifying this anomaly.

Internal Audit

Internal audit in the next financial year is designed to strengthen our corporate governance matters at all levels. The internal audit plan for the year has been finalised by our partners.

Annual review of debtors

We have reviewed our Debtors profile as at 30 June 2024 and we will be recommending the write off of aged debtors we believe are not collectable. To this end there we will be presenting a Council resolution for writing off bad debts.



Accounts Receivable (Debtors)

The table below summarises the distribution and movement of uncollected debts.

USER: MICAH - WUJAL WUJAL ABORIGINAL COUNCIL		AGED DEBTORS REPORT				version: DR2021.3.25.1
Report Conditions; with Current Balances						
Financial Year Ending 2024						
ACCOUNT	DEBTOR NAME	90 DAYS	60 DAYS	30 DAYS	CURRENT	TOTAL
BASDHPW	QBUILD	182,714.57	694.96	1,661.68	39,051.17	224,122.38
BLOOES	BLOOMFIELD ESCAPE	145.62				145.62
BRIO	BRIODY PLUMBING				1,829.14	1,829.14
COEN	COEN JUSTICE GROUP	990.00				990.00
DABUJ	Dabu Jajikal Aboriginal Corporation	567.69				567.69
DEPTEPW	DEPARTMENT OF ENERGY AND PUBLIC WOR	8,676.47				8,676.47
DEPTHPW	DEPARTMENT OF HOUSING	30,347.24				30,347.24
DOH	DEPT OF HEALTH	9,900.00				9,900.00
DSDSATS	DEPARTMENT OF TREATY				2,500.00	2,500.00
ERSCON	ERSCON	350.00				350.00
FAAI	FLYING ARTS ALLIANCE INC				33,000.00	33,000.00
GBRMPA	THE GREAT BARRIER REEF MARINE PARK				2,000.00	2,000.00
HARRIGW	William Harrigan		540.00		-240.00	300.00
HHRRI	HUMANIHUT PTY LTD				7,243.26	7,243.26
HRS	HRS	6,600.00				6,600.00
JABALBIN	JABALBINA YALANJI ABORIGINAL CORPORAT	10,731.84				10,731.84
KHANSL	KILEY HANSLOW	-120.00			180.00	60.00
MICAH123	MICAH NKIWANE	-140.00				-140.00
MYPATH	MY PATHWAY (RJCP)	7,150.00			-1,614.18	5,535.82
NPCCON	NCP CONTRACTING PTY LTD				168,564.66	168,564.66
PERGOUL	PERRY GOULD	480.00	300.00	300.00	240.00	1,320.00
PRESLAW	Preston Law	500.00				500.00
PREZ	PREZ CONSTRUCTIONS	367.05				367.05
QLDP	QLD POLICE CITIZENS YOUTH WELFARE ASS	1,911.25				1,911.25
QLDPOLIC	Queensland State Police	14,309.55		179,838.56		194,148.11
RMIT	ROYAL MELBOURNE INSTITUTE OF TECHNOL	30,372.06				30,372.06
SGSAHLER	SG & S AHLERS				68,211.27	68,211.27
STAN	STANDEN CONTRACTING	5,853.03				5,853.03
WUJALJUS	WUJAL WUJAL JUSTICE GROUP	6,949.64				6,949.64
WUJSTORE	WUJAL GENERAL STORE	9,862.50				9,862.50
WWPHCC	Wujal Wujal Primary Health Care Centre	19,552.61				19,552.61
TOTALS:		348,071.12	1,534.96	181,800.24	320,965.32	852,371.64

Total debtors raised in the month of June amounted to \$738,309.09.

Collections in June amounted to \$657,164.66.

As can be seen, Debtors recommended for write-off are over 90 days outstanding. Only a small amount of debts are recommended for write off. Most debts will be followed up until they are paid.

Total invoices raised for the year amounted to \$5,982,061.56 while total receipts from Debtors amounted to \$3,808,434.19



Analysis of Debtors movement

as at **Sunday, 30 June 2024**

		Current	0 - 30 days	31 - 60 days	61 - 90 days	Total
Prior Month	Total A/R Ledger	320,965	181,800	1,535	348,071	852,372
	Total Accruals		-	-	-	-
	Grand Total	320,965	181,800	1,535	348,071	852,372
	Distribution	37.66%	21.33%	0.18%	40.84%	1
	Target	40.00%	34.00%	25.00%	1.00%	
Current Month	Total A/R Ledger	1,500	320,965	181,800	349,606	853,872
	Total Accruals		-	-	-	-
	Grand Total	1,500	320,965	181,800	349,606	853,872
	Distribution	0.18%	37.59%	21.29%	40.94%	100.00%
	Target	40.00%	34.00%	25.00%	1.00%	
Overall Movement		(319,465)	139,165	180,265	1,535	1,500

The overall movement shows very little movement in Debtors from May to June 2024. Distinct movement of Debtors is shown in the current period which reflects the quantum of receipting in June 2024. There was a marked increase of Debtors in the 30 day and 60-day period.

Bad Debts

While we have prioritised debt collection over the course of the year, we have carried some debtors in our books over the course of more than two years

Table 1: outstanding 'bad' debts.

Debtor Name	Amount
Bloomfield Escape	\$145.62
QLD Police Citizens Youth	\$1,911.25
Prez Constructions	\$367.05
Dabu Jajikal Aboriginal	\$567.69
William Harrigan	\$540.00
Coen Justice Group	\$990.00
Total	\$4,521.61

Resolution: Write-off of debts as presented.

Resolution:	That Council approve the 'writing off' of the outstanding overdue debts to the total value of \$4521.61 as presented in Table 1.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

Because we are finalising end of year financial statements, we are not in a position to present the monthly report which faithfully represents all transactions for the month and year. We will present the audited and signed financial statements for the whole year to Council once these have been finalised.

We are, however, in a position to present the final cash position for the year as per below.



	April Actuals	May Actual	June Actual	4th Quarter Actual	Total Actual for Year
Cash flows from Operating Activities:					
Receipts from customers	47,436	156,528	574,082	778,046	3,182,300
Sales Contracts	0	142,054	63,501	205,554	991,090
Payments to Employees	(211,292)	(276,440)	(244,191)	(731,923)	(3,110,827)
Payments to suppliers	(1,495,215)	(2,666,704)	(2,989,515)	(7,151,434)	(13,631,267)
	(1,659,071)	(2,644,562)	(2,596,124)	(6,899,756)	(12,568,704)
Interest Received	1,368	1,286	1,887	4,541	16,515
Rental Income	0	0	186,876	186,876	245,681
Other Income	1,170,509	2,000,000	0	3,170,509	3,180,034
Non-capital grants and contributions	479,736	41,573	2,249,781	2,771,090	10,862,748
Borrowing costs	0	0	0	0	0
Net cash inflow (outflow) from operating activities	(7,458)	(601,702)	(157,579)	(766,740)	1,736,274
Cash flows from investing activities:					
Payments from property, plant and equipment	0	0	0	0	0
Proceeds from sale of property, plant and equipment				0	0
Grants, subsidies, contributions and donations	0	0	0	0	2,749,382
Depreciation				0	0
QTC Investment	500,000	(1,023,088)		(523,088)	(3,523,088)
Capital Expenses	0	0	0	0	0
Net cash inflow (outflow) from investing activities	500,000	(1,023,088)	0	(523,088)	(773,706)
Cash flows from financing activities					
Proceeds from borrowings				0	0
Repayment of borrowings	(35,207)	(35,207)	(35,207)	(105,621)	(422,484)
Repayments made on finance leases				0	0
Invested Monies					
Net cash inflow (outflow) from financing activities	(35,207)	(35,207)	(35,207)	(105,621)	0
Net increase (decrease) in cash held	457,335	(1,659,997)	(192,786)	(1,395,449)	540,083
Cash at beginning of reporting period	8,776,981	9,234,316	7,574,318	8,776,981	6,841,449
Cash at end of reporting period	9,234,316	7,574,318	7,381,532	7,381,532	7,381,532
Bank Reconciliation Balance:					
Cash on hand		9,231,921	7,577,924	7,385,138	
		2,527	-	1,824	-
				3,606	
QTC Investment				3,641,107	
Total Cash Available		11,734,448	10,576,100	11,026,244	

The restricted cash flow forecast assumes normal Council operations. This, however, has to be qualified by the impact of the flooding disaster with the resultant uncertainty in key revenue and cost drivers from February 2024 to June 2024. We will continue to review the forecast within the context of unfolding reality.

The period July 2023 to May 2024 reflects actuals while the remaining period of June 2024 still requires critical interrogation to reflect expected reality. Under current assumptions the net cash movement to June 2024 is positive but this position may quickly change as the full impact of the flooding operation unfolds.

Wujal Wujal Aboriginal Shire Council

Unrestricted Cash Flow Forecast

Cash Inflows		Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan- 24	Feb-24	Mar-24	Apr- 24	May-24	Jun-24
Recurrent Revenue													
Rates, Levies and Charges	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Fees and charges	\$'000	99	88	88	103	92	91	92	91	88	95	91	92
Sales revenue	\$'000	53	140	140	107	222	29	-	156	70	51	90	(244)
Grants, subsidies, contributions and donations - recurrent	\$'000	355	352	352	860	683	397	1,573	882	352	616	5,278	(3,956)
Total Recurrent Revenues	\$'000	507	580	580	1,070	997	517	1,665	1,129	510	762	5,459	(4,108)
Rental and other incomes													
Rental income	\$'000	21	18	18	66	12	13	3	2	-	11	157	(59)
Interest received	\$'000	1	2	2	1	1	1	1	2	-	2	2	28
Other income	\$'000	5	5	5	3	4	38	22	520	12	1,096	2,173	(3,166)
Total Rental and other incomes	\$'000	27	25	25	70	17	52	26	524	12	1,109	2,332	(3,196)
Total Cash Inflows	\$'000	534	605	605	1,140	1,014	569	1,691	1,653	522	1,871	7,791	(7,304)
Cash Outflows													
Recurrent Expenses													
Employee benefits	\$'000	(262)	(236)	(236)	(264)	(327)	(329)	(361)	(43)	(245)	265	(459)	(2,573)
Materials and services	\$'000	(321)	(313)	(313)	(273)	(365)	(184)	(930)	(1,653)	(1,129)	(1,899)	(2,325)	3,930
Finance costs	\$'000	(7)	-	-	(7)	(1)	(17)	(7)	(24)	(7)	(6)	(7)	(28)
Other expense	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Total Recurrent Expenses	\$'000	(590)	(549)	(549)	(544)	(693)	(530)	(1,298)	(1,720)	(1,381)	(1,640)	(2,791)	1,330
Total Cash Outflows	\$'000	(590)	(549)	(549)	(544)	(693)	(530)	(1,298)	(1,720)	(1,381)	(1,640)	(2,791)	1,330
		590	549	549	544	693	530	1,298	1,720	1,381	1,640	2,791	(1,330)
Other Unrestricted Cash Flow Movements													
Other Unrestricted Cash Flow Movements	\$'000	-	-	-	-	-	-	-	-	-	500	(1,023)	-
Total Other Unrestricted Cash Flow Movements	\$'000	-	-	-	-	-	-	-	-	-	500	(1,023)	-
Unrestricted Cash at Beginning of Month	\$'000	3,596	3,540	3,596	3,652	4,248	4,569	4,608	5,001	4,934	4,075	4,806	8,783
Cash movement for Month	\$'000	(56)	56	56	596	321	39	393	(67)	(859)	731	3,977	(5,975)
Unrestricted Cash at End of Month	\$'000	3,540	3,596	3,652	4,248	4,569	4,608	5,001	4,934	4,075	4,806	8,783	2,808

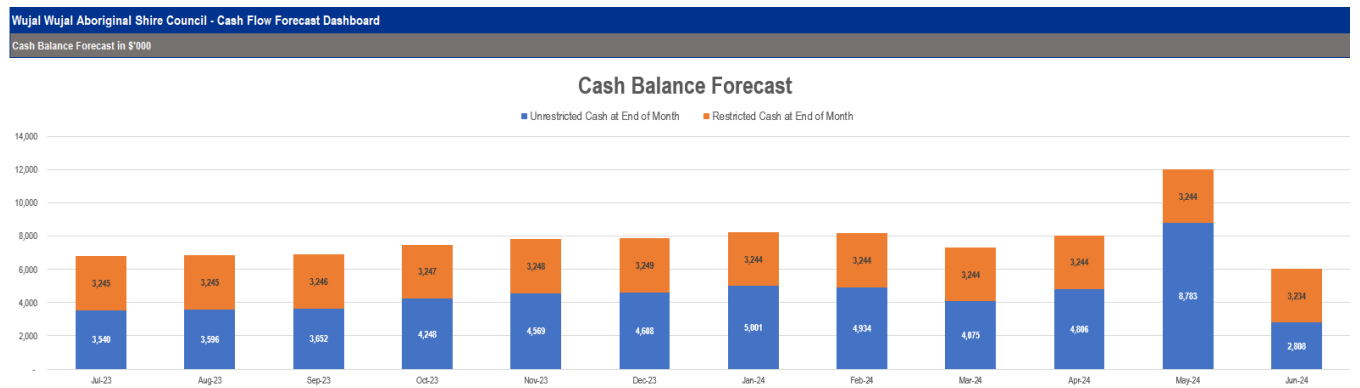
Cash Balance Forecast

Refer to comments on monthly cash flow.

Unrestricted cash flow assumes normal cash flow from ordinary Council operations, while restricted cash flow is underwritten by cash flows with performance obligations.

The flooding disaster has had a material impact on revenues.

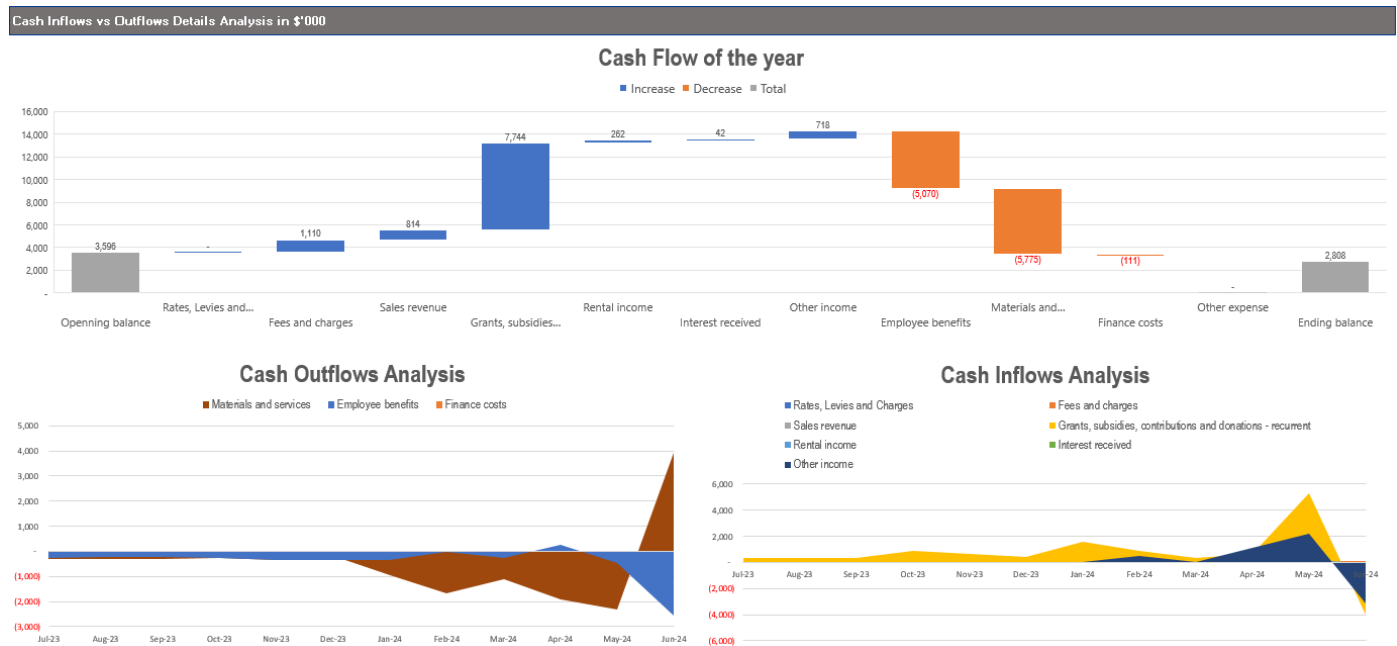
The cash flow assumes no further inflows from Capital revenues.



Cash inflows versus outflows: details analysis

This highlights the nature and direction of cash inflows and outflows.

February to June 2024 has a lot of uncertainty and we urge caution in the analysis of cashflows going forward.





Total Debtors Invoices Raied \$436,117.

The comparison of debtors shows a neutral position in Debtors in the Current period. There is Increase in 0-30 day period as compared to previous month. There is decrease in the 31–60 day and 61-90 day period.

as at		Friday, 31 May 2024				
		Current	0 - 30 days	31 - 60 days	61 - 90 days	Total
Prior Month	Total A/R Ledger	-	55,493	239,670	420,969	716,133
	Total Accruals	-	-	-	-	-
	Grand Total	-	55,493	239,670	420,969	716,133
	Distribution	0.00%	7.75%	33.47%	58.78%	1
Current Month	Total A/R Ledger	24,000	192,416	-	582,301	798,717
	Total Accruals	-	-	-	-	-
	Grand Total	24,000	192,416	-	582,301	798,717
	Distribution	3.00%	24.09%	0.00%	72.90%	100.00%
Overall Movement	Total A/R Ledger	24,000	136,923	(239,670)	161,332	82,585
	Distribution	40.00%	34.00%	25.00%	1.00%	
		3.00%	16.34%	-33.47%	14.12%	

Investments

We have maintained our investment with QTC which currently stands at \$3,627,635.60 including interest earned of \$10,773.72 and the **current rate of return is 5.08% increase from 4.73% in the previous month.**

Resolution: Acceptance of the Corporate and Commercial Report for the month June 2024

Resolution:	That Council accept the Financial Corporate and Commercial Report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



9.8 Operations Report

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Operations Report
Reporting Officer:	Operations Manager, Perry Gould
Status:	Noting/Information

This report outlines the works undertaken during the month of June 2024 including Civil, Building, Water, Sewer, Parks and Gardens, Animal Management, Environmental Health, Accommodation, Sports and Recreation and Disaster Management

9.8.1 Funding

- **The Department of Environment, Science and Innovation** has approved a funding envelope of up to \$1 million GST exclusive for Council to purchase the below listed assets, which will be used by the Council to assist in the clean-up and recovery works and the restoration of essential public services and repair of critical infrastructure.
 - Included in the above funding is the purchase of a Caterpillar 432 Backhoe with quotations obtained to the value of \$281,656.96 GST Inclusive.
 - Please note: Quotations obtained from Hastings Deering in June 2024 may have some variance at time of purchase as Council will be utilising Vendor Panel for the procurement process.

9.8.2 Staff Movements

- Two new Operations Allrounders commenced with Council June 2024
- Recruitment to Depot Administration Officer and one Operations Allrounder position underway

9.8.3 Disaster Management, State Emergency Services (SES), Rural Fire

- Funding to the value of \$204,477.19 has been approved for SES office replacement and \$89,439.32 for the purchase of new SES vehicle.
- Fire break clearing has commenced.
- Fire truck to be assessed and repaired after flooding, with the intention of having it operational for upcoming fire season
- Operations Manager Perry will apply for fire permit for “Cool Burns” for the end of July 2024.

9.8.4 Fire Extinguisher Testing

- Awaiting reply from Trinity Fire Services for fire extinguisher assessment/replacement along with evacuation plans of Council buildings

9.8.5 Stormwater Drain -Kotzur Street to Douglas Street

Rock base and edging has now been completed under emergency works. Engineers to design and submit to QRA for funding opportunities



9.8.6 Building

Update on Council assets flood recovery works:

Planned Maintenance:

- New Solar Hot Water Services to be installed at 14 Third St and 10/2 Cape Tribulation Rd.
- Lawn Lockers packages 1 and 2 at practical completion stage.
- Lawn Lockers packages 3, 4, 5, 6, 7, and 8 underway, completion due September 2024.
- 24 Florence St, Floor upgrade – Original Builder has scoped.

Responsive Maintenance:

- Working with the Finance team to streamline cash flow and turnover.
- BAS Aged Report numbers being reduced.
- 210 new work orders this year to date.
- 172 in portal at varying stages.

Council Properties:

- Staff Duplex at practical completion stage – furniture ordered awaiting delivery.
- My Pathways Office - hand over complete.
- EA unit - waiting on vanity top for completion.
- Depot office and staff room at practical completion stage.
- Charlie's IKC - Hand over complete.
- Apunipima Office - hand over complete.
- Jabalbina office - doors and painting remaining to complete.

Pending works:

All scope of works and invitation to offer are completed for the below works - awaiting either quotation, PO and / or funding confirmation

- Women's Centre – Invitation to offer extended to Nandy Building and Construction – time frame stipulated in offer agreement is eight weeks from receipt of purchase order.
- Fencing at Works and Building Services Depot and Water Intake – invitation to offer extended to Iva Construct. Four4-week completion timeframe stipulation from receipt of purchase order.
- South Side amenities block – Invitation to offer extended to Iva Construct. 10-week completion time frame stipulation from receipt of purchase order (extensive works).
- Radio Station – quote received – progression paused as building may be demolished.

Planned Maintenance:

- Lawn Lockers packages 1 and 2 due for completion by 30 June 2024.
- Lawn Lockers packages 3, 4, 5, 6, 7, and 8 granted an extension into the new financial year.
- 10/3 Cape Tribulation Rd, Bathroom Upgrade – Completed.
- 93 Hartwig St, General Upgrade – Completed.
- 24 Florence St, Floor Upgrade – to be requoted, Original Builder does not have capacity.

Responsive Maintenance:

- Pest treatment performed on all social housing
- Gutter program picked up again and progressing well
- Aged maintenance report numbers being reduced
- 160 new work orders this year to date
- 180 in portal at varying stages



Gutter Program:

- Briody Plumbing engaged to perform gutter assessment and cleaning estimation for annual budgeting.
- Council's buildings gutter cleans to be completed at the same time as a BAS property gutter program to offset travel costs etc.

Tree Lopping:

Continuing in multiple areas within community, purchase orders raised with external contractor for council property tree lopping.

9.8.7 Essentials Services

Potable Water Supply

- Daily testing – chlorine, turbidity and pH – within target range of sanitation.
- Scouring of mains network/CIP/flushing undertaken.
- Monthly water sample on 11 June 2024 - sent to Cairns Laboratory all samples compliant.
- Community patrol for leaks/damages/maintenance on pumps and valves.
- Trility Water handed over to Council's Water Operations team the operation of water treatment plant.
- Future water treatment plant upgrades have been discussed in consultation with DESI.
- Aquatec Maxcon commenced upgrade works for Wujal Wujal replacing some equipment and commissioning of water treatment plant and sewerage treatment plant.
- Monthly water sample from 11 June – up to required standards.

Sewer

- WWTP is noncompliant. Aquatec Maxcon will continue undertaking minor rectification works until sufficient funding is sourced to undertake more major rectification works required to achieve compliance.
- Disposal area on South Side is now cleared of vegetation; Briody Plumbing have submitted a report for assessment by DESI to seek funding for rectification works.

Training

Animal management training 23 to 29 June 2024 - Cert 4 Animal Control and Regulation, was attended by Zenarra Ashworth and Nikki Gong.

This training included:

- Micro-chipping
- Basic maintenance of pound
- Basic care for animals
- Basic first aid for animals
- Investigations and reports
- WHS
- Handling conflict situations

9.8.8 Environmental Health/Animal Management

Wujal Wujal: Total 25 dogs and 2 cats	Ayton: Total 18 Dogs and 5 cats
<ul style="list-style-type: none"> • females entire – 7 • de-sexed females – 4 	<ul style="list-style-type: none"> • females entire – 5 • de-sexed female – 5
<ul style="list-style-type: none"> • males entire – 10 • de-sexed males – 4 	<ul style="list-style-type: none"> • male entire – 9 • de-sexed male – 2
<ul style="list-style-type: none"> • 3 Dogs in staff housing 	<ul style="list-style-type: none"> • Cats – 5
<ul style="list-style-type: none"> • 2 cats in staff housing 	<ul style="list-style-type: none"> • 9 pups under de-sexing age

Complaints:

Dog attack on 9-year-old child – Police call – medical attention required 27.06.2024. Council’s Animal Management team have followed all legislation in the matter.

Comments:

- Pound restored to functionality, structure completed with running water and electricity
- Pound is not suitable for containing animals – needs roof along runner
- Would like to renovate pound for more capacity and comfortability for Vet visits and operations.

Concerns

Nil

9.8.9 Parks and Gardens

- Two new Zero Turn Kubota mowers are now operational while rectification works continue on the third new mower after flooding

Resolution: Works and Building Services Monthly Report for the month June 2024

Resolution:	That Council receive the Works and Building Services Monthly Report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



9.9 Community Services Report

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Community Services Report
Reporting Officer:	Community Services Manager, Kesa Strieby
Status:	Noting

Arts Centre

The Arts Centre is temporarily located in the IKC and is engaging with community artists and Aged Care Community Centre Elders.

The Community Services team have collected natural resources driftwood and rocks for creative arts. Community Services Manager Kesa and A/Art Centre Coordinator Junibel will travel to Cairns for the Cairns Indigenous Arts Fair from 25-28 July 2024.

Wujal Community Radio – Black Star FM 107.7

Council’s Radio Officer is maintaining contact with the Cairns Black Star team. The Radio function is currently located at the Charlie’s Centre Indigenous Knowledge Centre.

Council’s Radio Officer has attended the Aged Care Centre to yarn with the Elders there and has worked with Black Star 107.7 FM to promote the NAIDOC celebration on 10 July 2024.

Cultural Advisor

Council’s Cultural Connections Office is located at the old Post Office. Council’s Cultural Advisor works four days per week, from Monday to Thursday.

Council’s Cultural Advisor and Community Services Manager met on 4 July 2024 to discuss a Cultural Awareness program for the community and school holiday programs for the children.

Council’s Cultural Connections Office is open for visitors, tourists, service providers and stakeholders to sign in upon their arrival in Wujal Wujal community, where the Cultural Advisor will provide visitors information on Wujal Wujal Aboriginal Shire Council Cultural Protocols and maintain a record of visitor attendance in community.

9.6.1 Aged Care Report

Funding and Spend

Spend	Value
CareLynx	\$1706.45
Cooktown Car Hire	\$4340.00.
Cooktown Food and Ice	\$5603.04
Total	\$1909.49

Client/Correspondence

- Continued monthly Care Plan reviews
- Continued CHSP annual reviews
- Allied health interventions ongoing with continued reviews of clients when required – 2 new clients have received new 4 WW
- Client admitted to hospital due to reinfection, no current discharge to date
- X1 client supported with emergency respite and services for 5 weeks commenced 25/6/24



Reporting

- HCP May submitted – approved and sent through to Accounts Manager
- DEX submitted
- Ongoing review of HCP acquittals and adjusting HCP in line with hospital and social leaves

Staffing

- Recruitment continues for Cook and Support Worker roles
- Discussions have been had with staff member and CSM to possibly move from current position in admin to support worker, however the staff member would need to take on training to gain Certificate in either support worker or diversional therapist

Other

- Received Starlink for Community Care Centre
- Council to register as unregistered provider for NDIS this will enable all staff to apply for their mandatory yellow cards
- New locks put on main entry, main toilet, office areas. Still Awaiting new locks for laundry, respite rooms and food delivery door
- Seeking quotes to lease a bus for the Aged and Community Care
- Quotes sourced for upgrade of kitchen equipment – catering daily for 40 clients.

9.6.2 Kindergarten Report

Funding

- QKFS – (4-4.5-year Kindy program) – ongoing based on numbers.
- Kindergarten uplift – To support Staff with Professional development e.g., Training and conference – Receive next funding around September than continue 2024.

Focus is the following.

- Need to source extra funding to replace indoor furniture.
- Working with QRA and Givit to replace a lot of the Kindy equipment that was damaged in the outside shed during the floods.

Issues

- Slight improvements to parents picking up children on time.
- Children's lunches are not bought in on time, constantly chasing parent's up for their child/children's lunches.
- Children's attendance: fluctuates during the weeks, depending on parents' movements. Ongoing.

Assessment

- Nil

Training/ Professional Development

- Nil training for the month of June however July – December will be a busy 6 months of Professional Development



Visitors

- CDCC
- QRA

Resolution: Community Services Report

Resolution:	That Council accept the Community Services Report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



10. Presentations to Council

10.1 LGAQ: Coercive Control

Presentation to:	Mayor, Councillors and Chief Executive Officer
Subject:	LGAQ: Coercive Control
Presenter:	Sha-Lane Gibson
Status:	Discussion
Time on agenda:	2.00pm-2.30pm

Local Government Association Queensland (LGAQ) is wanting to co-design a place-based E-toolkit that would educate and assist the Wujal Wujal Aboriginal Shire Council, Hope Vale Aboriginal Shire Council and Cook Shire Council through the Growing on Coercive Control and what the new legislation means for our Indigenous communities. This is through the Respect Mayoral Taskforce.

This place-based Coercive Control Educational E-Toolkit will feature a 60-sec animated video, pamphlet and booklet that will work to educate and assist local Councils, Human Resources and the general public.

This initiative will be co-designed by the community for the community. It will be led and co-designed with the active participation of our community members, ensuring that their voices and needs are at the forefront of our efforts.

Resolution: Council. Note the presentation

Resolution:	That Council note the presentation on the Coercive Control Educational E-Toolkit.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



10.2 Local Thriving Communities (LTC) and Local Decision -Making Body (LDMB).

Presentation to:	Mayor, Councillors and Chief Executive Officer
Subject:	Local Thriving Communities and Local Decision-Making Body.
Presenter:	DSDSATSIP representatives
Status:	Discussion
Time on agenda:	2:30pm – 3:00pm

Overview of the Department’s DSDSATSIPCA Local Thriving Communities (LTC) and Local Decision-Making Body (LDMB). The previous Elected Members requested a combined Local Decision-Making Body and Pama Futures model; however, this did not eventuate, perhaps due to the different priorities of the LTC (State) and Pama Futures (Federal).

DSDSATSIPCA continued to provide services to community and is looking to confirm if this Council would like to proceed with the establishment of a LDMB model or try again to establish a combined model.

DSDSATSIPCA has also met with Council’s Chief Executive Officer, who has recommended recommending the bi-monthly Community Safety meetings and the bi-monthly Interagency meetings (each committee meeting is on alternate months).

Resolution: Local Thriving Communities presentation

Resolution:	That Council note the Department’s Local Thriving Communities (LTC) and Local Decision-Making Body (LDMB) presentation.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

10.3 Queensland Treasury Corporation

Presentation to:	Mayor, Councillors and Chief Executive Officer
Subject:	Queensland Treasury Corporation
Presenter:	Aimee Fulton, Principal and Andrew Potts, Senior Associate
Status:	Discussion
Time on agenda:	3.00pm-4.30pm

The topics to be discussed in the QTC presentation include:

- Introduction to QTC – An overview of Treasury Management, Advisory, Education functions,
- Financial sustainability considerations for Council, and
- Budget considerations for Council.

Resolution: Queensland Treasury Corporation presentation

Resolution:	That Council note the Queensland Treasury Corporation presentation.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



11. General Business

12. Next Ordinary Council Meeting Date

The next Ordinary Council Meeting is set for Tuesday 13 August 2024.

13. Meeting Closure