



# **Wujal Wujal Aboriginal Shire Council**

## **Ordinary Council | Meeting Agenda**

Date: Tuesday 15 July 2025

Time: 8:30am

Venue: Council Administration and MS Teams



## Order of Business

Order of Business .....	2
1. Opening of Meeting.....	4
1.1 Welcome   Opening of Meeting.....	4
1.2 Acknowledgement of Traditional Owners .....	4
2. Attendance, Leave of Absence and Apologies .....	4
2.1 Attendance .....	4
2.2 Leave of Absence   Apologies .....	4
2.3 Visitors   Presenters .....	4
3. Condolences   Congratulations .....	4
4. Mayoral Motion.....	4
5. Confirmation of minutes of the Previous Meeting .....	5
6. Declarations of Interest in the matters on the Agenda.....	5
7. Business Arising or Outstanding Matters from Previous Meeting .....	5
8. Items for Consideration and Decision .....	6
8.1 Corporate Plan 2022-2027 revision.....	6
8.2 Operational Plan 2025-2026 .....	9
8.3 Project Scope - Elders' Residences Redevelopment Project .....	11
8.4 Investigation Report .....	14
8.5 Proposed Council Cash Co-contributions towards Two Capital Projects .....	15
8.6 Works for Queensland 2021-2024 Funding - CCTV and Footpath Positions .....	17
9. Reports: Elected Members and Council Officers .....	18
9.1 Mayor's Monthly Portfolio Report .....	18
9.2 Deputy Mayor Claudia Doughboy: Economic Development, Tourism and Health .....	20
9.3 Councillor Robert Bloomfield: Community Sports and Lifestyle.....	22
9.4 Councillor Nikita Tayley: Environment and Culture .....	23
9.5 Councillor Lucas Creek: Law and Order .....	25
9.6 Chief Executive Officer Report .....	27
9.7 Corporate and Commercial Report .....	30
9.8 Operations Report.....	31
9.9 Community Services Report .....	38
10. Presentations to Council .....	45
10.1 FNQ Regional Plan.....	45
10.2 Many Rivers Small Businesses .....	46



11. General Business.....	47
12. Next Ordinary Council Meeting Date .....	47
13. Meeting Closure .....	47

## APPENDICES

Appendix Number	Item Number and information	Page Number in Appendices
1	Minutes of Ordinary Council Meeting 17 June 2025	2
2	Minutes of Special Council Meeting 2 July 2025	21
3	Corporate-Plan-2022-2027	28
4	2025-2026 Operational Plan	42
5	Investigation Policy	71
6	Works for Queensland 2021-2024 Funding - CCTV and Footpath Positions	91
7	Grants Report	96
8	Finance Report	101
9	Far North Queensland Regional Plan Presentation	112
10	Many Rivers Presentation	114



## **1. Opening of Meeting**

### **1.1 Welcome | Opening of Meeting**

### **1.2 Acknowledgement of Traditional Owners**

## **2. Attendance, Leave of Absence and Apologies**

### **2.1 Attendance**

#### **Councillors:**

Councillor Alister Gibson, Mayor  
Councillor Claudia Doughboy, Deputy Mayor  
Councillor Robert Bloomfield  
Councillor Nikita Tayley  
Councillor Lucas Creek

#### **WWASC Staff Representatives**

Chief Executive Officer, Kiley Hanslow  
Operations Manager, Works and Building Services, Perry Gould  
Financial Accountant, Khushwant Kumar  
Community Services Manager, Kesa Strieby  
Executive Assistant, Bronwyn Barry (secretariat)

### **2.2 Leave of Absence | Apologies**

Finance Manager, Arminda David

### **2.3 Visitors | Presenters**

The schedule for these presentations is as follows:

Time	Topic	Agency/Presenter
11:30am – 12:30pm	FNQ Regional Plan	Sue Lockwood
1:00pm – 1:30pm	Many Rivers Small Businesses	Patrick McArthur

## **3. Condolences | Congratulations**

Condolences Lockhart River Council for Claudie Family  
Condolences to Kowanyama Council and community  
Condolences to Jackson Family - Yarrabah

Congratulations to Teresa Doughboy and Buchjan Mclean for baby girl  
Congratulations to Aaliyaha Gibson who started a job at the Lion's Den  
Congratulations to Andrew Creek who has joined Council's Operations team  
Congratulations to Rex Liddy who has joined the NCP contractors

## **4. Mayoral Motion**

*Mayoral minutes/motion are used to introduce urgent/non routine matters only.*



## **5. Confirmation of minutes of the Previous Meeting**

### **5.1 Minutes of the Ordinary Council Meeting | 17 June 2025**

Refer to [Appendix 1 \(Page 2 of the Appendices\)](#) to review the minutes of the meeting held 17 June 2025.

Resolution: Acceptance of the minutes meeting held Tuesday 17 June 2025

Resolution:	That the minutes of the Ordinary Council Meeting held on Tuesday 17 June 2025 be accepted as a true and correct record of that meeting.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	

### **5.2 Minutes of the Special Council Meeting | 2 July 2025**

Refer to [Appendix 2 \(Page 21 of the Appendices\)](#) to review the minutes of the meeting held 2 July 2025

Resolution: Acceptance of the minutes meeting held Wednesday 2 July 2025

Resolution:	That the minutes of the Special Council Meeting held on Wednesday 2 July 2025 be accepted as a true and correct record of that meeting.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	

## **6. Declarations of Interest in the matters on the Agenda**

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures
- Annual Declaration of Interests are all up to date

## **7. Business Arising or Outstanding Matters from Previous Meeting**



## 8. Items for Consideration and Decision

### 8.1 Corporate Plan 2022-2027 revision

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Report to:	Council
Subject:	Corporate Plan 2022-2027 revision
Reporting Officer:	Chief Executive Officer
Status:	Decision

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Refer to **Appendix 3 (page 28 of the Appendices)**

#### Purpose:

To provide Council with an overview of the revisions to the 2022-2027 Corporate Plan.

#### Overview

The catastrophic Tropical Cyclone Jasper natural disaster that occurred on 17 December 2023 completely derailed Council's existing plans and progress. Council was forced to change its focus from the progress it had made on financial recovery and continuous improvement to one of total rebuilding and recovery. This drastic change in focus requires that we revisit and update our Corporate Plan to reflect our current and near future focus.

#### Vision Statement

We previously did not have a vision statement; however, the following statement was crafted based on our mission statement.

**A sustainable and thriving community in which residents have opportunities to develop and experience quality of life.**

#### Changes in titles for some of the 'values'

While our vision and value statements remain largely the same in this revised Corporate Plan, we have improved the wording of some items to better reflect the intention of the item. All the revisions are outlined here.

Previous title	New revised title	Comments
Accountable Management and Value for Money	Accountability	The change in title to 'accountability' better reflects the intention of this value.
		As we consider 'value for money' to be an objective, rather than a value, we have moved it to sit with our other objectives.
Networking	Teamwork and Collaboration	Networking is a tool we will use in our collaborative approach with our stakeholders. In this we include our commitment to engaging with the community. The words Teamwork and Collaboration better reflects the intention of this value.
Continuous Improvement	Integrity and Continuous Improvement	While we have always implicitly valued integrity, we had not noted that specifically in former version of this document and we now do so. This reflects our commitment to serve the community in the very best way possible.



		Because we believe integrity and continuous improvement go hand-in-hand we have linked them together into a single value statement.
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Previous title	New revised title	Comments
Customer Focus	<b>Customer Focus</b>	No change
Respect for Aboriginal Culture and Tradition	<b>Cultural Respect</b>	We have simply fine-tuned the wording to make it easier to read while still retaining the depth of meaning.
Sustainable Environment	No longer listed as a value	Sustainable Environment is an objective of council and taken into consideration in our decisions and is reflected in our mission statement and is no longer included in this section with our ethical values
Economic Development	No longer listed as a value	One of council's objectives is to support and promote economic development of the community and while we value this objective, it is an objective/ mission and not an ethical value.  In this updated version of the Corporate Plan, we have removed the wording 'economic development' from our list of ethical values, and list it under the 'Mission' section of this Corporate Plan.
Foundation 1: Governance Community Safety and Family Services	<b>Governance and Community Leadership:</b> To provide leadership, direction, representation and service to the community.	As Council is not responsible for Community Safety and Family Services, so these words have been removed and the words 'Community Leadership' used to reflect our role.

#### Other improvements

In addition to updating our values we have taken an in-depth review of our objectives for each of Council's foundational areas and the following updates have been made:

Previously/Item	Comments
Mayoral Introduction	Updated mayoral introduction wording and replacement of Bradley with Mayor Gibson
"provide community justice programs"	In the earlier versions of the Corporate Plan, we said we would provide community justice programs.  This is not a function of council.  We however are fully committed to <b>supporting the agencies</b> working in community who do provide community justice programs and clearly state that in our objectives.



Previously/Item	Comments
“manage natural disaster through community engagement”	<p>In earlier versions we said we would ‘manage natural disaster through community engagement.</p> <p>As you know, we cannot manage a natural disaster but rather prepare and manage our response. Involvement of the community in this preparation and response is crucial.</p> <p>We have updated the wording to better reflect this “prepare for natural disasters, engaging community in the disaster readiness exercises to ensure everyone living in Wujal Wujal is aware of what to do and the role they can play to help themselves, their family and their community when a significant event occurs”</p>
Technical Services and Building Services	The previous version separated Technical Services from Building Services, however council now considers these to be all part of a single foundational area of ‘works and building services and the corporate plan has been updated to reflect that.
New objectives	<p>We have added new wording to better explain how we will achieve the operational objectives in each foundational area; these include words about:</p> <ul style="list-style-type: none"> <li>• community consultation informing council</li> <li>• complaints management</li> <li>• records and information management</li> <li>• monitoring and managing risk</li> <li>• reference to BCP and disaster preparation</li> <li>• mention cultural advisor role</li> <li>• include mention of customer service charter</li> </ul>
Organisational Structure	We have provided the very latest functional diagram of our organisational structure.
Items that are no longer relevant for the 2022-2027 period covered by this plan given the changed focus after Tropical Cyclone Jasper.	<p>These items may be revisited in 2027 for the new plan.</p> <ul style="list-style-type: none"> <li>• Establish a local indigenous Bloomfield River cruise that coincides with the walking track to the Bloomfield Falls.</li> <li>• Support the Containers for Change program and commercial recycling opportunities.</li> <li>• Facilitate the development of a working café (7 days a week) at the Arts and Cultural Centre</li> </ul>

### Proposed Resolution

That Council adopt the revised Corporate Plan 2022-2027 presented.

### Resolution: Corporate Plan 2022-2027

<b>Resolution:</b>	That Council adopt the revised Corporate Plan 2022-2027 presented.	
<b>Moved:</b>		Lost/Carried
<b>Seconded:</b>		
<b>Resolution No</b>	2025715-	



## 8.2 Operational Plan 2025-2026

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**Report to:** Council  
**Subject:** Operational Plan 2025-2026  
**Prepared by:** Chief Executive Officer  
**Status:** Decision

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Refer to **Appendix 4 (page 42 of the Appendices)**

### **Purpose:**

To provide council with the 2025-2026 Operational Plan for consideration and adoption.

### **Overview**

The Operational Plan provides the framework to support the organisation to operationalise the goals of the Corporate Plan by setting out the specific activities, timelines and measures, which helps to maintain focus and provide transparency as the Council progresses the delivery of the Operational Plan objectives.

It serves as a crucial roadmap for our targets and goals over a twelve-month period. It's not just a document; it's a powerful tool that guides our staff in determining their performance milestones, budgetary needs, and it forms part of the basis for their monthly reports to Council.

In this 2025-2026 Operational Plan we continue to focus on rebuilding and recovering following the devastation Tropical Cyclone Jasper in December 2023 caused to Council infrastructure and assets.

### **Features of this Operational Plan**

It is our pleasure to present an enhanced the overall look and feel of our important corporate document by profiling images of / art by our local artists. We plan to do this with all our key corporate documents in the future.

In this particular document we have featured the painting of a cockatoo by artist Lila Creek. The entire artwork is featured on the front page and elements from this art wind their way through the remainder of the document. The colour scheme for this document is also based on colours used in the art. The images included here were obtained from publicly available art and images available free to the public on the internet. Our Community Services Manager has been informed of the use of this art and has obtained written approval from the artist.

### **More detailed timeframes for measuring our progress**

In this document we have attempted, where possible, to add more detailed and accurate timing of when we anticipate completing various objectives.



An example is shown here in the screenshot below:

#### 2.1 Leadership, Representation and Consultation

Alignment with the Corporate Plan	Operational Plan Objective	Performance measures	Organisational Responsibility
To provide leadership, strategic direction,	Community consultation informs council's strategic planning.	Quarter One: Review the Community Engagement Plan. Draft Community Engagement Plan is submitted to Chief Executive Officer and Executive Leadership Team for consideration.	Governance Officer. Community Services Manager.
		Quarter One: Community Engagement Policy is developed and adopted.	
		Quarter Two: Collaborative review of the Community Engagement Plan, to provide a final draft plan.	Executive Leadership Team
		Quarter Three: Consultation with key community representatives to finetune and ratify the draft plan.	Executive Leadership Team
		Quarter Four: Community Engagement Plan is adopted and implemented.	Executive Leadership Team Governance Officer.

#### Proposed Resolution

That Council adopt the Operational Plan 2025-2026 as presented.

Resolution: Operational Plan 2025-2026

Resolution:	That Council adopt the Operational Plan 2025-2026 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



### 8.3 Project Scope - Elders' Residences Redevelopment Project

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<b>Report to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Project Scope - Elders' Residences Redevelopment Project
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

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#### Purpose

To confirm Council's direction for the Elders' Residences Redevelopment Project scope and the development of 3x concept options.

#### Background

The Department of Housing has engaged QBuild on Council's behalf to deliver the priority housing projects identified in Wujal Wujal's Strategic Capital Plan (SCP).

Within the briefing documents provided to the architects / Principal Consultant (PC), project scopes have already been included for:

- Extension / Studio Projects (4x)
- Louis Street Redevelopment Project – including development of 3x concept design options for Council and community consultation.

However, the project scope for the Elders' Residences Redevelopment Project still requires confirmation by Council to proceed.

#### Proposed Resolution:

That Council endorse the project scope for the Elders' Residences Redevelopment Project.

#### Resolution: Project Scope for the Elders' Residences Redevelopment Project

<b>Resolution:</b>	That Council endorse the project scope for the Elders' Residences Redevelopment Project as outlined in the attached email.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



**From:** [Danielle Sturton](#)  
**To:** [Perry Gould](#)  
**Cc:** [Kiley Hanslow](#); [Bronwyn Barry](#); [Jenny Hogan](#); [Ryan Smith2](#)  
**Subject:** Wujal Wujal - AGENDA ITEM REQUEST FOR NEXT COUNCIL MEETING - Elders' Residences - Scope and concept option confirmation  
**Date:** Thursday, 12 June 2025 8:58:14 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hi Perry,

As discussed yesterday, the department have engaged on Council's behalf, QBuild to deliver the priority housing projects identified in Wujal Wujal's Strategic Capital Plan (SCP). Within the briefing documents for the architects / Principal Consultant (PC), we have provided project scopes for the **Extension / Studio Projects (4x)** and the **Louis Street Redevelopment Project** (which includes the development of 3x concept design options for Council / community consultation), however we require the project scope for the **Elders' Residences Redevelopment Project** to be confirmed by Council.

Please see below considerations to help guide Council in determining project scope:

#### **Elders' Residences Redevelopment**

Like the Louis Street Redevelopment Project, we are requesting the PC develop 3x concept options to take to Council and the community, with the preferred concept option being developed into construction documentation for delivery.

To guide the PC, we need **Council to confirm the project scope for the Elders' Residences** and from there we can develop a scope for the **3x concept options** which will be developed by the PC. The following information is relevant to assist Council in determining project scope:

- SCP identifies a yield across all sites of - 9x 1-bedroom and 4x 2-bedroom self-contained accommodation with Lot 88 being used as a courtyard, including a fire pit.
- Accommodation type to be determined
  - Bedroom number – 1 or 2?
  - Type of accommodation – self-contained, shared accommodation or a combination of both?
- Are wrap around services required?
  - If yes, what services are to be included?
  - It is important to note that capital investment funding provided by DHPW is to address the social housing *Register of Need*, and the delivery of proposed dwellings are to be managed as social housing under a 40-year lease. If any additional funding support is required for wrap-around services, Council will need to source this funding separately.
  - As part of QBuild's scope, a cost estimate of the concept options will be prepared. At the time of costing, there would be an opportunity for Council to determine if alternative funding can be sought for the wrap-around services which cannot be funded by DHPW.
- Suggested concept options:
  - **Option 1 - Housing (self-contained)**
    - Maximising yield across the sites with self-contained (1 and 2 bedroom) accommodation
  - **Option 2 - Housing (combination)**
    - Maximising yield across the sites with a mix of self-contained (1 and 2 bedroom) and



shared accommodation with communal living, kitchen, and social spaces

- **Option 3 – Housing and wrap-around services**

- Maximising yield across the sites with a mix of self-contained (1 and 2 bedroom) and shared accommodation with communal living, kitchen, and social spaces
- Incorporation of wrap-around services as confirmed by Council

If both the scope and the 3x concept options for the Elders' Residences Redevelopment Project can be included as an agenda item at next week's Council meeting that would be appreciated – and I am more than happy to attend if needed.

Thanks Perry - talk soon,  
Danielle

### **Danielle Sturton**

Principal Project Officer, Remote Indigenous Capital Delivery  
**First Nations Housing and Homelessness**  
Department of Housing and Public Works

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*I acknowledge the Traditional Custodians of the land on which we walk, work and live. I pay my respects to Elders past, present, and emerging.*



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Thank you.



## 8.4 Investigation Policy

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<b>Report to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Investigation Policy
<b>Reporting Officer:</b>	Chief Executive Officer
<b>Status:</b>	Decision

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Refer to **Appendix 5 (page 71 of the Appendices)**

### Purpose

To provide Council with the Queensland Model Investigation Policy for consideration and adoption as our own Investigation Policy.

### Overview

All local governments are required by law to have in place an Investigation Policy which outlines how we deal with the suspected conduct breach of Councillors referred, by the Independent Assessor (the Assessor) under section 150AE (1), LGA, to the local government to be dealt with, and must be published on the local government's website, section 150AE, (4), LGA.

Council's Investigation Policy had not been reviewed and updated since 2021 and in the process of reviewing and updating this policy we learnt that the Queensland Government has a Model Investigation Policy for Local Government. We have used their model policy and propose that it be adopted by Council.

The policy outlines the entire process for conducting an investigation and includes model templates in the appendices that include a guide, reporting template and the investigation standards.

### Key Points from the Policy

The policy is a very substantial policy with a lot of detailed content.

The most important thing to understand is that this policy sets out the process and standards by which an investigation should be conducted and by following the guides, templates and standards of this policy should we ever need to, we would be fully compliant with the regulations.

### Proposed Resolution

That Council adopt the Investigation Policy as presented.

#### Resolution: Investigation Report

Resolution:	That Council adopt the Investigation Policy as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



## 8.5 Proposed Council Cash Co-contributions towards Two Capital Projects

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Report to:	Council
Subject:	Proposed Council Cash Co-contributions to Council Administration and Business Development Hub, and Multipurpose Place of Refuge capital projects
Prepared by:	Chief Executive Officer
Status:	Decision

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### Purpose:

To seek Council's confirmation of the proposed Council cash co-contributions toward the following capital projects:

1. *Council Administration and Business Development Hub*
2. *Multipurpose Place of Refuge.*

### Background

Council is progressing two significant infrastructure projects that have attracted multi-source funding. To finalise budget planning and design works, Council's confirmation of its financial contributions toward each project is required.

### Supporting Information

#### Project Funding Overview

#### 1. *Council Administration and Business Development Hub*

Total Project Budget (GST Exclusive): \$18,274,000.00

#### Funding Sources:

- W4Q 24-27 (Planning funding only): \$326,000.00
- W4Q 24-27: \$1,304,000.00
- GRP Round 2: \$7,489,800.00
- GRP Council Co-contribution: \$832,200.00
- LGGSP: \$7,489,800.00
- LGGSP Council Co-contribution: \$832,200.00

**Total Council Co-contribution Requested: \$1,664,400.00**

#### 2. *Multipurpose Place of Refuge*

Total Project Budget (GST Exclusive): \$7,882,000.00

#### Funding Sources:

- LGGSP: \$7,093,800.00
- Council Co-contribution: \$788,200.00

**Total Council Co-contribution Requested: \$788,200.00**



### Proposed Resolution:

That Council:

1. Confirms a cash co-contribution of **\$1,664,400.00** (GST Exclusive) toward the Council Administration and Business Development Hub Project.
2. Confirms a cash co-contribution of **\$788,200.00** (GST Exclusive) toward the Multipurpose Place of Refuge Project.

NOTE - The total Council co-contribution amount is **\$2,452,600.00**. The Council Administration and Business Development Hub Council co-contribution of \$1,664,400 will be funded from the insurance settlement received following Tropical Cyclone Jasper and associated flooding impacts. These amounts may be reduced as the design for the Place of Refuge is being revised, which is expected to lower the overall project budget.

Resolution: Council co-contributions for the Council Administration and Business Development Hub and the Multipurpose Place of Refuge Project.

Resolution:	That Council approve the Council co-contributions for the Council Administration and Business Development Hub and the Multipurpose Place of Refuge Project.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



## 8.6 Works for Queensland 2021-2024 Funding - CCTV and Footpath Positions

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**Report to:** Council  
**Subject:** Works for Queensland 2021-2024 Funding - CCTV and Footpath Positions  
**Prepared by:** Chief Executive Officer  
**Status:** Decision

---

Refer to **Appendix 6 (page 91 of the Appendices)**

### Purpose:

At the Ordinary Council Meeting held on 20 May 2025 Council adopted the following resolution:

Council agrees to utilise the \$1.09M funding for 2021-24 Works for Queensland for priority:

1. CCTV around Council's facilities to increase security of Council's assets and safety of community within the township
2. Footpaths, including a footpath down Heorlein Street and possibly up along Hartwig Street

Since this meeting the locations for the projects have been identified refer to **Appendix 6.1; 6.2 and 6.3 (page ??)**.

### Proposed Resolution

That Council adopt the proposed project locations as presented.

Resolution: Works for Queensland 2021-2024 Funding - CCTV and Footpath Positions

Resolution:	That Council adopt the proposed project locations as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	

Councillors would like to see a CCTV camera on the back corner of the Depot Admin building to centre on the driveway entrance. Councillors would also like to see a CCTV camera on the side of the Depot near the shop, to ensure adequate CCTV coverage of the Depot.



## 9. Reports: Elected Members and Council Officers

### 9.1 Mayor's Monthly Portfolio Report

<b>Report to:</b>	Councillors and Chief Executive Officer
<b>Subject:</b>	Monthly Portfolio Report: Finance, Governance and all other portfolios
<b>Reporting Officer:</b>	Councillor Alister Gibson, Mayor
<b>Status:</b>	Noting

Mayor Alister Gibson represented the interests of the Wujal Wujal Aboriginal Shire Council since the last Ordinary Council meeting on 17 June 2025 and reported on his portfolio: Governance, Finance and all other portfolios.

#### Meetings attended

Dates	Meeting
Tuesday 17 June	Ordinary Council Meeting
Monday 30 June	Morning tea yarn up with Desert Pea Media (DPM) Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Robert Bloomfield, Cr Lucas Creek
Wednesday 2 July	Special Council Meeting Mayor Alister Gibson, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, A/CEO John Kelly
Tuesday 8 July	Pre Council meeting agenda catch up Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Lucas Creek, Cr Robert Bloomfield
Wednesday 9 July	Wujal Wujal NAIDOC Day Celebrations
Thursday 10 July	2025 Elected Member Update – in Wujal Wujal
Monday 14 July	Cairns Courthouse Opening Law Year Ceremony Mayor Alister Gibson, Cr Lucas Creek

#### Portfolio Research Items

Date	Outcome
Nothing to report during this period	

#### Stakeholder conversations

Date	Points Discussed
Nothing to report during this period	

#### Community member conversations

Points Discussed
Nothing to report during this period



### 9.1.2 Correspondence

None to note for this period.

Resolution: That Council note Mayor Alister Gibson's portfolio report as presented.

Resolution:	Council noted Mayor Alister Gibson's portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



## 9.2 Deputy Mayor Claudia Doughboy: Economic Development, Tourism and Health

<b>Report to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Monthly Portfolio Report: Economic Development, Tourism and Health
<b>Reporting Officer:</b>	Councillor Claudia Doughboy, Deputy Mayor
<b>Status:</b>	Noting

Deputy Mayor Claudia Doughboy represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 17 June 2025 and reports on her portfolio: Economic Development, Tourism and Health.

### Meetings attended:

Dates	Meeting
Tuesday 17 June	Ordinary Council Meeting
Monday – Thursday 23-26 June	2025 ALGA National General Assembly – Canberra Deputy Mayor Claudia Doughboy, Cr Lucas Creek <b>Report to Council</b>
Monday 30 June	Morning tea yarn up with Desert Pea Media (DPM) Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Lucas Creek
Wednesday 2 July	Special Council Meeting Mayor Alister Gibson, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, A/CEO John Kelly
Tuesday 8 July	Pre Council meeting agenda catch up Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Lucas Creek, Cr Robert Bloomfield
Wednesday 9 July	2025 Wujal Wujal NAIDOC Day Celebrations

### Portfolio Research Items

Date	Outcome
Nothing to report during this period.	

### Stakeholder conversations

Date	Points Discussed
Nothing to report during this period.	

### Community member conversations

Points Discussed
Nothing to report during this period.



### 9.2.1 Correspondence

None to note for this period

Resolution: That Council note Deputy Mayor Claudia Doughboy’s portfolio report as presented.

Resolution:	Council noted Deputy Mayor Claudia Doughboy’s portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



### 9.3 Councillor Robert Bloomfield: Community Sports and Lifestyle

**Report to:** Mayor, Councillors and Chief Executive Officer  
**Subject:** Monthly Portfolio Report: Community, Sports and Lifestyle  
**Reporting Officer:** Councillor Robert Bloomfield  
**Status:** Noting

Councillor Robert Bloomfield represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 17 June 2025 and reports on his portfolio: Community, Sports and Lifestyle.

#### Meetings attended:

Dates	Meeting
Tuesday 17 June	Ordinary Council Meeting
Wednesday 2 July	Special Council Meeting Mayor Alister Gibson, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, A/CEO John Kelly
Tuesday 8 July	Pre Council meeting agenda catch up Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Lucas Creek, Cr Robert Bloomfield
Wednesday 9 July	Wujal Wujal NAIDOC Day Celebrations
Thursday 10 July	Elected Member Update – in Wujal Wujal Mayor, Councillors

#### Portfolio Research Items

Research Item	Outcome
Nothing to report during this period.	

#### Stakeholder conversations

Date	Points Discussed
Nothing to report during this period.	

#### Community member conversations

Points Discussed
Nothing to report during this period.

#### 9.3.1 Correspondence

None to note for this period

Resolution: That Council note Councillor Robert Bloomfield's portfolio report as presented.

<b>Resolution:</b>	Council noted Councillor Robert Bloomfield's portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



## 9.4 Councillor Nikita Tayley: Environment and Culture

<b>Report to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Monthly Portfolio Report: Environment and Culture
<b>Reporting Officer:</b>	Councillor Nikita Tayley
<b>Status:</b>	Noting

Councillor Nikita Tayley represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 17 June 2025 and reports on her portfolio: Environment and Culture.

### Meetings attended

Dates	Meeting
Tuesday 17 June	Ordinary Council Meeting
Monday 30 June	Morning tea yarn up with Desert Pea Media (DPM) Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Lucas Creek
Wednesday 2 July	Special Council Meeting Mayor Alister Gibson, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, A/CEO John Kelly
Tuesday 8 July	Pre Council meeting agenda catch up Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Lucas Creek, Cr Robert Bloomfield
Wednesday 9 July	Wujal Wujal NAIDOC Day Celebrations
Thursday 10 July	Elected Member Update – in Wujal Wujal Mayor, Councillors

### Portfolio Research Items

Research Item	Outcome
Nothing to report during this period.	

### Stakeholder conversations

Date	Points Discussed
Nothing to report during this period.	

### Community member conversations

Points Discussed
Nothing to report during this period.



#### 9.4.1 Correspondence

None to note for this period

Resolution: That Council note Councillor Nikita Tayley's portfolio report as presented.

Resolution:	Council noted Councillor Nikita Tayley's portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



## 9.5 Councillor Lucas Creek: Law and Order

<b>Report to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Monthly Portfolio Report: Law and Order
<b>Reporting Officer:</b>	Councillor Lucas Creek
<b>Status:</b>	Noting

Councillor Lucas Creek represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 17 June 2025 and reports on his portfolio: Law and Order.

### Meetings attended

Dates	Meeting
Tuesday 17 June	Ordinary Council Meeting
Monday – Thursday 23-26 June	2025 ALGA National General Assembly – Canberra Deputy Mayor Claudia Doughboy, Cr Lucas Creek
Monday 30 June	Morning tea yarn up with Desert Pea Media (DPM) Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Lucas Creek
Wednesday 2 July	Special Council Meeting Mayor Alister Gibson, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, A/CEO John Kelly
Tuesday 8 July	Pre Council meeting agenda catch up Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Lucas Creek, Cr Robert Bloomfield
Wednesday 9 July	2025 Wujal Wujal NAIDOC Day Celebrations

### Portfolio Research Items

Research Item	Outcome
Nothing to report during this period.	

### Stakeholder conversations

Date	Points Discussed
Nothing to report during this period.	

### Community member conversations

Points Discussed
Nothing to report during this period.

#### 9.5.1 Correspondence

None to note for this period



Resolution: That Council note Councillor Lucas Creek's portfolio report presented.

Resolution:	Council noted Councillor Lucas Creek's portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



## 9.6 Chief Executive Officer Report

**Report to:** Mayor and Councillors  
**Subject:** Chief Executive Officer's Report  
**Reporting Officer:** A/Chief Executive Officer John Kelly  
**Status:** Noting

The A/Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last council meeting on 17 June 2025.

Date	Meeting and Comments
Tuesday 17 June	Ordinary Council Meeting (A/CEO John Kelly)
Tuesday 24 June	Project Design and Scope Discussions – Wujal Wujal Council Admin Hub and Place of Refuge – Peddle Thorp A/CEO John Kelly, Operations Manager Perry Gould, Grants Officer Stephanie Little
Thursday 26 June	WWASC Support fortnightly update with DSDILGP (A/CEO John Kelly) DATSIP/WWASC reporting Meeting (A/CEO John Kelly) Wujal Wujal Consultation week discussion with Housing and RILIPO CEO Kiley Hanslow, Operations Manager Perry Gould
Friday 27 June	Briefing re Community Recovery Resilience Officer initiative (A/CEO John Kelly)
Monday 30 June	Wujal Projects A/CEO John Kelly; Grants Officer Stephanie Little
Wednesday 2 July	Petrina Vilaflo Indigenous Employment (A/CEO John Kelly) Special Council Meeting Mayor Alister Gibson, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, A/CEO John Kelly
Thursday 3 July	Wujal Wujal Place of Refuge and Council Administration Building Budget and Funding – Peddle Thorp A/CEO John Kelly, Operations Manager Perry Gould
Monday 7 July	Wujal Projects CEO Kiley Hanslow, Grants Officer Stephanie Little, Operations Manager Perry Gould, Building Manager Dan Hall Costings - Council Hub and Place of Refuge CEO Kiley Hanslow, Grants Officer Stephanie Little, Operations Manager Perry Gould
Tuesday 8 July	Pre Council meeting agenda catch up Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Lucas Creek, Cr Robert Bloomfield Wujal Wujal Consultation Day discussion with Housing and RILIPO CEO Kiley Hanslow, Operations Manager Perry Gould DETSI/Wujal Wujal disaster recovery funding agreement CEO Kiley Hanslow, Operations Manager Perry Gould, Building Manager Dan Hall, Operations Accountant Renelle Shipton



	WWASC 2024 Audit Closing Meeting – Crowe CEO Kiley Hanslow, Mayor Alister Gibson
Wednesday 9 July	2025 Wujal Wujal NAIDOC Day Celebrations
	Meeting regarding CRRO position – CHDE CEO Kiley Hanslow, Operations Manager Perry Gould
Thursday 10 July	WWASC Support fortnightly update with DSDILGP
	Rodeo Planning Session CEO Kiley Hanslow, Operations Manager Perry Gould, Governance Office Tania Edwards, Operations Accountant Renelle Shipton, Community Services Manager Kesa Strieby, Jesse Faber (Cape Productions)
	IA Project Update with Karolina Flander Pacifica
Friday 11 July	WHS Consultant discussion CEO Kiley Hanslow, HR Manager Vicki Thiel
	Wujal Wujal Infrastructure Working Group Meeting - DSDSATSIP CEO Kiley Hanslow, Operations Manager Perry Gould

## 9.6.2 Report

### Grants

Council continues to seek funding for its regular functions, and also recovery funding to rebuild and repair the devastation from the Tropical Cyclone Jasper disaster event.

Refer to **Appendix 7 (Page 96 of the Appendices)** to view:

- Table – Funding Applications submitted awaiting outcome
- Table – Grants Report - Successful Funding Applications
- Table – Funding Applications In-Progress

### Road update

### Disaster preparedness Update

### Discussion

#### Follow-Ups

Councillors have requested the Justice Group provide at each Interagency Meeting the following:

- The services they deliver and progress made with these services
- Roles the Justice Group provides
- Succession planning for the Justice Group Board

**Action:** CEO emailed Lisa Scott (DSDSATSIP) requesting the above items to be included in the Interagency agenda. Lisa Scott has confirmed that this will be added to the agenda.



Councillors requested the provision of letters of support to Gungarde Community Centre Aboriginal Corporation (GCCAC) and also to Australian Training Networks (ATN) to support their applications to deliver the new Remote Australian Employment Service (RAES) in the Cook region. These letters of support have been provided to both organisations.

Resolution: Acceptance of the Chief Executive Officer's Monthly Report

Resolution:	That Council receive the Chief Executive Officer's Monthly Report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



## 9.7 Corporate and Commercial Report

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<b>Report to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Monthly Portfolio Report: Corporate and Commercial Finance Report
<b>Reporting Officer:</b>	Finance Accountant Khush Kumar
<b>Status:</b>	Noting

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Refer to [Appendix 8](#) (Page 101 of the Appendices) to view Financial Report.

Council Financial Accountant to present the financial report to Council.

Resolution: Acceptance of the Corporate and Commercial Report

<b>Resolution:</b>	That Council accept the Financial Corporate and Commercial Report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	

## 9.8 Operations Report

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<b>Report to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	Monthly Operations Report
<b>Reporting Officer:</b>	Operations Manager, Perry Gould
<b>Status:</b>	Noting/Information

---

This report outlines the works undertaken during the month of June 2025 including Civil, Building, Water Supply, Sewer Services, Parks and Gardens, Animal Management, Environmental Health, Disaster Management.

### 9.8.1 Civil Construction

- Boral have completed Stage 2 of bitumen repair works and demobilised out of community Friday 27 June 2025. Future bitumen works will be undertaken if betterment works are approved through Queensland Reconstruction Authority (QRA).
- New solar lighting has been installed along pathways on Douglas Street past the old medical centre up to Little Douglas Street.
- New road signage has been installed under QRA funding, audit needs to be undertaken for replacement of all road signage throughout community

#### **Proposed Concrete Batching plant China Camp Road waste laydown area:**

##### **Purpose**

Storage and operation of concrete batching plant and associated plant and materials.

The site is located on Rossville Bloomfield opposite China Camp Road and is currently used by Wujal Wujal Aboriginal Shire Council as a waste transfer facility.

##### **Proposed Use**

Leased by a local contractor for the purpose of both storage and operation of a portable concrete batching plant, two concrete agitators and storage of material solely to be used for concrete batching.

Please refer to photo.





### Proposed Resolution:

That Council endorse in principle the leasing of a portion of Lot 300 on Rossville Bloomfield Road, the required area to be leased is yet to be determined.

Land Use	Open Space, Lot 300 On SP263791
Lot	300
Plan	SP263791
Tenure	FH
LGA	Wujal Wujal Aboriginal Shire
Community	Wujal Wujal
Locality	Wujal Wujal
Lot Area	474,381

Resolution: Portion of Lot 300 On SP263791 Rossville Bloomfield Road be leased for the use as a concrete batching plant.

<b>Resolution:</b>	That Council agree in principle for a concrete batching plant laydown area of 1000sqm to be leased to local civil contractor as shown above, Council seek legal advice and engage solicitors to draft a commercial lease outlining the rights and obligations of both parties.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	

### 9.8.2 Disaster Management, SES, Rural Fire

Works now 95% complete for new generator enclosures for the supply of backup power supplying higher places buildings in preparation for Disaster Management with electrical connection on to be completed July 2025.

### 9.8.3 Fire Extinguisher Testing

Complete

### 9.8.4 Stormwater Drain – Kotzur Street to Douglas Street

Submissions submitted for completion of stormwater drainage system from Kotzur Street to Douglas Street, awaiting response from Queensland Reconstruction Authority.

### 9.8.5 Building

Planned Maintenance

- House numbering program throughout community commenced, works being undertaken by Council employees



- New solar hot water service (SHWS) installed at 5 Heorlein Street complete

### **Responsive Maintenance**

Twenty-two completed work orders have been invoiced to QBuild in June 2025 resulting in \$25,278.75 revenue for the month, QBuild budgetary restraints resulted in a downturn in work order numbers issued in June 2025.

### **Council Properties**

- Replacement locks and new dead locks ordered for staff houses in response to break and enter incidence
- A/C's at Jabalbina office repaired after vandalism
- Work commenced at South Side Sports Field Amenities block
- New works Depot gates installed
- Town Centre bin enclosure upgrade commenced
- Women's Gym Design team came on site to complete surveys

## **9.8.6 Essentials Services**

### **Water and Waste**

- Daily testing – chlorine, turbidity, and pH (target range of sanitation 0.5 – 1) results, chlorine flush through line to clear air bubbles, dosing pumps set to 350 due to heat gassing off
- Daily checks – sewerage treatment plant all pumps operational, filters and outlet screen cleaned
- Power outage tripped out switchboards – manually reset and monitor
- Daily checks and maintenance at splash-park
- De-gassing of chlorine
- Chlorine tops up
- One foot valve needs to be replaced at splash park
- Daily cleaning of Johnson screen at sewerage treatment plant
- Monthly water sample taken and sent to Cairns NADA Approved laboratory for testing as per Councils Drinking Water Quality Management Plan (DWQMP) on 15-4-25
- Daily community patrol for leaks/damages/maintenance on pumps and valves undertaken
- Sewerage Treatment Plant – replaced blower belt and capped off overflow (studying the capacity of Kubota flow)
- Vehicle maintenance (clean, wash car, service, maintenance)
- Site base management plan in the process of being compiled with Department of Environment Tourism Science and Innovation (DETSI) for Councils Sewerage Treatment Plant
- Sewer Treatment Plant procedures are being documented – DETSI
- Clean in Place filtration (CIP) clean completed
- Manual operations to control Sewer Treatment Plant levels
- Upgrades of the infrastructure at the Water Treatment Plant at 90%
- Received sludge pump post drying bed – Sewer Treatment Plant
- Weed spray maintenance around river intake and south pump stations
- Replacing air filters due to overheating on blowers
- Waiting for Kubota pump at sewer plant to be replaced
- Turbidity meter – ordering new expert due to outdated equipment
- Cleared blockage from outlet sewer point



### Comments

- Sewerage ponds have overflowed due to existing pumps unable to pump increased volumes of stormwater
- Contract plumbers engaged to perform scope of works and pricing for rectification of underground sewer network – still at work
- Waiting for tipper to perform bio waste disposal

### 9.8.7 Animal Management

Animal Management staff to undertake community household visits to determine present numbers – severely understaffed

#### Vet Visit

9 desexed- 6 females and 3 males

3 vaccinations

1 cancer removal

Checked 1 injured

Next Vet Visit – 21-22 July 2025

### Miscellaneous

- Community patrol daily
- Maintenance of pound
- Distributing of dog food
- Roof installed for pound
- Collars ordered

### Complaints

Nil

### Comments

- Animal Management and Environmental Health Employment needed – Animal Management and Environmental Health will proceed at a slower rate
- Waiting for process to be completed for a new employment, need to hire two persons for this role
- Encouraging people to bring their animals down for vet check-up and treatments

### Environmental Health

- Bulk-waste pick up of community housing waste is conducted every Tuesday
- Abandoned vehicles surveyed – gathering vehicles for disposal
- Attended fuel station

### Concerns

Nil



## Comments

Employment needed:

- Environmental Health Officer left around 25 March 2025
- Coordinator will need to gradually perform role until roles are filled

### 9.8.8 Parks and Gardens

- Spraying of open spaces continues throughout community, fire trails have been cleared and sprayed in preparation for the fire season
- Southside properties need to be sprayed for fire breaks over the coming months
- New 4WD Kubota All-Terrain Vehicle (ATV) and spray unit has been delivered and spray tank and equipment fitted
- New Isuzu tipper truck ordered and due for delivery July 2025
- All Council vehicles have been serviced

### 9.8.9 Clearing of Microgrid Site

Operations Manager Perry Gould has assessed the Microgrid site and determined that Council does not have the resources to clear the site.



### 9.8.10 Information Report



**Rhianna Roberts**  
Project Engineer | [rhiannaroberts@durackcivil.com.au](mailto:rhiannaroberts@durackcivil.com.au)  
M 0451 181 378

**From:** Rhianna Roberts

**Sent:** Tuesday, 1 July 2025 1:56 PM

**To:** [opsmanager@wujal.qld.gov.au](mailto:opsmanager@wujal.qld.gov.au)

**Cc:** Luke Morris <[luke@durackcivil.com.au](mailto:luke@durackcivil.com.au)>; Matt Weise <[mattweise@durackcivil.com.au](mailto:mattweise@durackcivil.com.au)>

**Subject:** DC25-29 Douglas Grading Packs 3,4,5 - Proposed Stockpile

Hi Perry,

As discussed with Luke, Durack have been awarded the DRFA Douglas Grading Packs 3, 4 & 5 and are seeking approval to utilise the stockpile area on Rossville Bloomfield Road as shown in the below image. Or you can [click here](#) for a pin drop.

Our current approved stockpile is located on the corner of Zig Zag and Cape Tribulation Bloomfield Road. As we're hauling from Lakeland Quarry up north we'll be required to haul through/past Wujal Wujal to get to the stockpile location. Would it be possible to stockpile some of our gravel at the stockpile on Rossville Bloomfield Road? That way we can avoid hauling gravel through town for of our works north of Wujal Wujal.

Let me know if you need any info or have any questions.

Thanks,

Hi Perry,

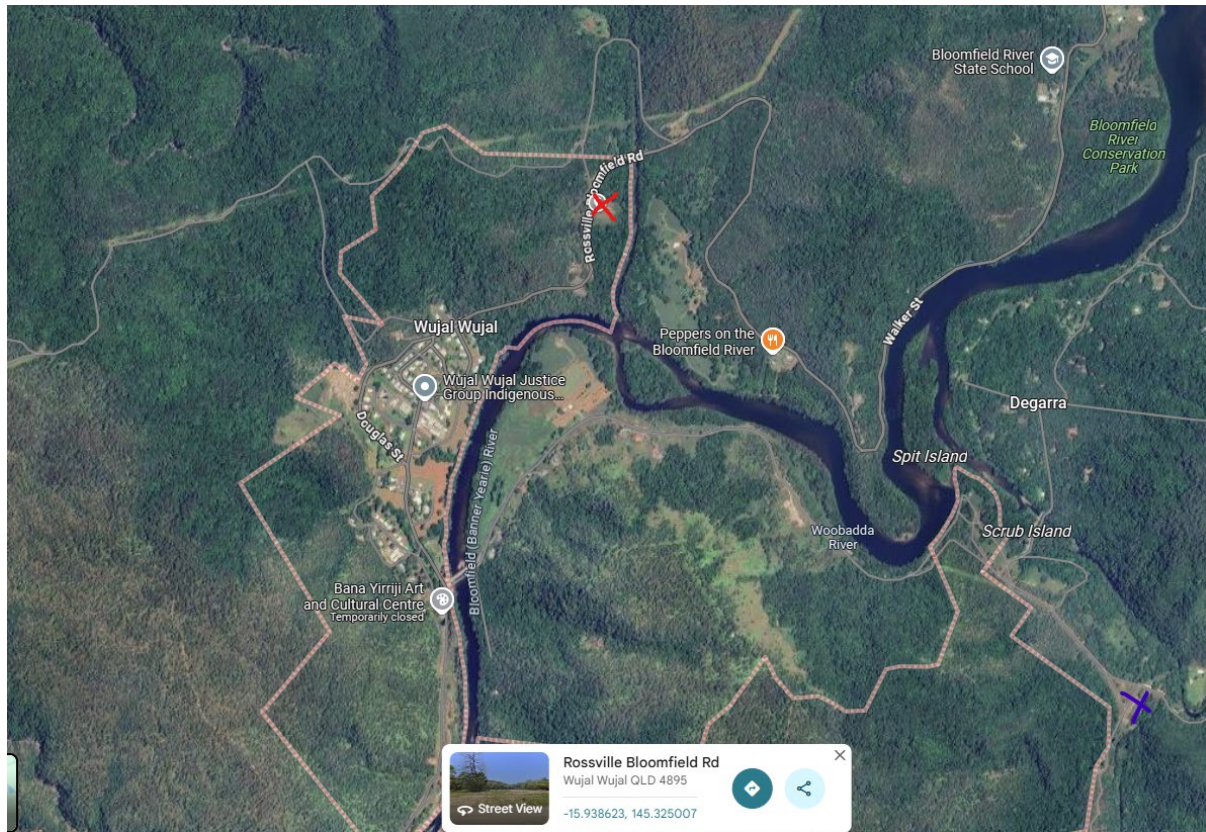
Thanks for the call. Please find some more information below, let me know if you need anything else.

- Total quantity will be 20,000 tonnes
- We propose to build the stockpile to 10,000 tonnes, and then we'll continue to deliver & take from the stockpile at the same time
- 7-8 side tippers per day carting material in (from Lakeland Quarry up north), approx. 3 loads each per day
- 3-4 body trucks carting to China Camp Road per day
- Working a 10 / 4 roster, working hours 6am to 6pm

Thanks,



**Rhianna Roberts**  
Project Engineer | [rhiannaroberts@durackcivil.com.au](mailto:rhiannaroberts@durackcivil.com.au)  
M 0451 181 378



Resolution: Proposed stockpile area on Rossville Bloomfield Road

<b>Resolution:</b>	Council noted Operations Manager Perry Gould will liaise with Durack and implement a predetermined area to be used for stockpiling of road base material	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	

Resolution: That Council receive the Works and Building Services Monthly Report for June 2025 as presented.

<b>Resolution:</b>	That Council receive the Works and Building Services Monthly Report for June 2025 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



## 9.9 Community Services Report

**Report to:** Mayor, Councillors and Chief Executive Officer  
**Subject:** Monthly Community Services Report  
**Reporting Officer:** Community Services Manager, Kesa Strieby  
**Status:** Noting

This report outlines the works undertaken during the month of June 2025.

### Purpose

Community Services works closely with all service providers such as Justice Group, My Pathways, Apunipima, Jabalbina, Gungarde, and Cook Shire Council in strengthening community bonds.

### Good News

Additional funding of \$56,607.65 (GST exclusive) was received from the Minister for Sport and Racing and Minister for Olympic and Paralympic Games. The funding was awarded to support activities from 1 July 2025 to 30 June 2026, in assisting the delivery of community-identified physical activity opportunities for the community.

### Encourage Sustainability

Community fruit and vegetable garden initiative was discussed at the last toolbox meeting, requesting members to bring fruit or vegetable plants to the next meeting.

### June Calendar

Date	Meetings
3 June	<p>C&amp;K Management and Kindergarten Staff (Curriculum / Compliances)</p> <p>Framework Cultural Programme</p> <ul style="list-style-type: none"> <li>- music, cultural dance and language</li> <li>- host morning and afternoon tea with parents to address behavioural issues with kindergarten children</li> </ul> <p>Murals Wall Painting</p> <ul style="list-style-type: none"> <li>- children's motor skills and development</li> </ul> <p>Cultural Advisor will visit weekly on Tuesdays</p> <p>Kuku Balkal Kaykayanda Project and North Qld Recovery Group</p> <ul style="list-style-type: none"> <li>- opening with morning tea on 1 July 2025 during school holiday program</li> </ul> <p>Introducing Lachlan, who commenced with Aged Care as the new Admin Officer</p>
4 June	<p>Weekly discussion on Community Services Projects – 11</p> <ul style="list-style-type: none"> <li>- Growing ICK Refurbishment</li> <li>- IKC / Library</li> <li>- Arts Centre, QLD Arts</li> <li>- Backing Arts QLD</li> <li>- Regional Arts</li> <li>- Women's and Girls Fitness Programme</li> <li>- 34 bikes purchases</li> <li>- Maintenance Training Workshop</li> <li>- Play Our Way</li> </ul> <p>Deadly Active</p> <ul style="list-style-type: none"> <li>- Update Grant Year 3 2024-2025</li> <li>- Programme extension underspent to another 12 months</li> </ul>



	<p>NRL Cairns</p> <ul style="list-style-type: none"> <li>- School Holiday Program confirmed Footy Carnival during September 2025 school holidays</li> </ul> <p>NAIDOC 2025- Next Generation Vision, Legacy. Confirmed all detail information.</p> <ul style="list-style-type: none"> <li>- Sponsorships services</li> <li>- My Pathway and Justice providing food</li> <li>- QPS providing 250 water and ice</li> <li>- Jabalbina and Apunipima providing fruit platters</li> <li>- CEQ providing coffee, tea and biscuit station</li> <li>- CDCC – Children’s Activities</li> <li>- Live Band – “Djawarray”</li> </ul>
6 June	<p>Growing IKC Refurbishment</p> <ul style="list-style-type: none"> <li>- Purchased eight laptops from Fourier with interactive screens</li> </ul>
9 June	<p>Financial Accountant</p> <ul style="list-style-type: none"> <li>- AVAIS Update Arts Centre</li> </ul> <p>Cultural Advisor</p> <ul style="list-style-type: none"> <li>- Tourists Arrival Calendar</li> </ul>
10 June	<p>Arts QLD Grants</p> <ul style="list-style-type: none"> <li>- Purchased Community Band Equipment</li> </ul>
11 June	<p>Interagency Meeting</p> <ul style="list-style-type: none"> <li>- Community</li> </ul> <p>CEO and Aged Care Coordinator</p> <ul style="list-style-type: none"> <li>- Updates, Engagements, Events</li> <li>- Staff social wellbeing at Aged Care and professional development</li> </ul>
12 June	<p>SLQ Troy Agobar</p> <ul style="list-style-type: none"> <li>- IKC Refurbishment shed sails</li> </ul> <p>Solicitors meeting room booked / training room</p> <ul style="list-style-type: none"> <li>- Shed sails installed July 2025 by Nandy Construction</li> </ul> <p>First 5 Forever</p> <p>NAIDOC / DATSIP Grant Submitted</p> <ul style="list-style-type: none"> <li>- Items ordered online Applied Grants</li> <li>- \$2500 decorations</li> </ul> <p>Workplace Communication</p> <ul style="list-style-type: none"> <li>- WWASC Management</li> </ul>
13 June	<p>Magiq Updates</p> <ul style="list-style-type: none"> <li>- Funding and Projects Review uploaded to Magiq</li> </ul>
16 June	<p>Artists Workshops</p> <ul style="list-style-type: none"> <li>- John Fisher</li> </ul> <p>Cook Shire Regional Officer School Holiday Program</p> <ul style="list-style-type: none"> <li>- Completed, meeting with Waratah and Susan from Justice Group</li> </ul> <p>NIAA 4-G1SPQDD-IBMP 2025-2028 Agreement</p> <ul style="list-style-type: none"> <li>- Actioned and signed</li> </ul> <p>Briefing Sessions</p> <ul style="list-style-type: none"> <li>- Events and Sports staff</li> </ul>



17 June	WWASC Ordinary Council Meeting - Presented Community Services Report
18 June	Toolbox Meeting - Attendance at work, time and commitment - WHS - EAP Support - Gardening Project - Upcoming community events - Team Building end of year event (fishing, picnic, Mt Cook)
20 June	Radio Presenter, Centrelink and Aged Care - AC Field Trips - Podcast interview - Update Centrelink Stats
21 June	North Qld Creative Recovery Group - Attended with Waratah regarding school holiday programs, youth camping and film crew arriving in Wujal on 1 July 2025 Youth Empowerment
23 June	Art Sales Weekly Review Plan - Three paintings sold to tourists
24 June	Upcoming Events Monthly Management Meeting - NAIDOC and RODEO
25 June	Cape York Land Council New Staff - Admin Officer, Marié Haines commenced work with WWASC - Induction and briefing work tasks - Community Hall booked - Raised invoices by Finance team
26 June	Stakeholders / Service Providers - Rights in Action
27 June	Fast Fact NDIS Events 500 online meeting
30 June	Aged Care Coordinator Consultation Week - End of Financial Year Reports - Growing IKC - IVAIS 01/41 - Submitted outstanding reports CSP, June 2023-2024 (2023 RODEO)

### 9.9.1 Cultural Advisor

Supporting community visitors, school children and attended the following meetings: -

- Cape York Land Council
- Apunipima Men's Program
- Family Wellbeing
- Community Services Toolbox
- My Pathway Digital Training
- Welcomed Baru Conservatives Team from the Solomon Islands, escorted by JCU Cairns

Next term, spending time with young children at the Kindergarten Yarning Circle



### **9.9.2 Indigenous Knowledge Centre – Library**

The following services are run monthly at IKC:-

- Digital Training, Countries Universities
- Council events
- Mums and Bubs morning / afternoon tea
- Book reading to children
- Library available for children's homework and exam preparation

Eight laptops ordered, funded by Growing IKC, providing support for services and professional development.

### **9.9.3 Arts Centre – Women's Multi-Purpose Centre**

- Artists sold five paintings to tourists and staff last month
- Paintings being catalogued and posted on SAMS website
- Professional photographer booked to take pictures of the artwork for SAMS website
- IACA Edwina and Sabine from Mossman will run workshops towards the end of July 2025

CIAF 2025 Cairns Botanical Gardens, 10 – 13 July 2025

- Artists will attend the Official Opening, Symposium, Weaving and Fashion Show, creating an opportunity to network with Artists within the region

### **9.9.4 Centrelink**

Over 20 community members supported this month, with the following services: -

- Family Benefits
- My Gov
- Aged Pensioners
- Linked codes
- Emailing list
- Faxing and phone calls

Currently attending professional development online training which will enable more services to be accessed within the Centrelink portal.

Office hours Monday to Thursday 9:00am – 12:30pm

#### **Upcoming Visitors**

Australia Support Services will be visiting community during July 2025

- Aged Pension Specialist
- Family Benefits
- Centrelink

### **9.9.5 Wujal Black Star Radio Station – FM 107.7**

Radio presenter recently received podcast tools and strategic planning to enable more interviews to be undertaken for the community.

Community Services Manager Kesa Strieby will follow up with NIAA regarding possible funding for the purchase and installation of the radio station equipment.



### **9.9.6 Events and Sports**

- More than 30 tourists visited this month through Outback Spirits
- 30 June to 15 July 2025, Life Skills and Holistic School Holiday Program
- 9 July 2025, NAIDOC
- August to September School Holiday Program in progress
- Oz Tags Footy

#### **Upcoming Events**

- 16 and 17 July 2025: Amanada, Early Childhood Consultancy second workshop
- 30 and 31 July 2025: Creche and Kindergarten Regional Manager, Early Childhood Pedagogy
- 5 and 6 August 2025: Compliance Audit, Assessment and Rating

### **9.9.7 Kindergarten**

#### **Enrolments Program**

- Fifteen children enrolled
- Seven aged 3 years and eight aged 4-5 years
- Attendance is 100%
- Program delivered on children's interest through play, emotional and physical needs

#### **Operating hours**

Monday to Wednesday: 8:30am – 2:30pm for 3 to 5 years of age

Thursday is an additional day for children going into the 2026 school year

#### **Issues**

A morning tea meeting inviting parents and guardians to attend, will be scheduled in the third term letter to address children's behaviour at kindergarten.

#### **Assessment**

The Office of Early Childhood will conduct a full assessment and rating against the following areas: -

- Educational Program and Practice
- Children's Health and Safety
- Physical Environment
- Staffing
- Governance Leadership on 5 and 6 August 2025

#### **Maintenance and Repairs**

Internal work request forms are being used for all maintenance and repair requirements.

#### **Training/ Professional Development**

- Staff currently enrolled in mandatory protection training
- Special needs training supporting speech and communication is ongoing
- Staff attending a conference in Brisbane for 2days

#### **Visitors**

- Early Childhood Development Teacher
- Speech Pathology Qld Health
- Hearing Australia



### 9.9.8 Aged Care Community Centre

#### Funding and Spend

Spend	Value
Care Lynx	\$9,509.37
Far Nth Office Choice	\$365.81
Ayton Store	\$2,769.70
Total	\$12,644.88

#### Program Issues

Continue to experience intermittent internet connectivity with no identified cause.

#### Client/Correspondence

- Monthly Care Plan Reviews continued
- HCP Budget Review continued
- HCP Acquittals Review ongoing

#### Reporting

- Ongoing review of HCP Acquittals and adjusting HCP in line with hospital and social leave
- ROCS monthly data input ongoing
- QCSS and Psi Q4 reporting due 28 July 2025
- HCPs for January and February 2025 have been submitted and approved
- Acquittal to be forwarded to the Finance and Operations Accountants for processing
- DEX to be completed

#### Staffing

Continue advertising for the following positions: -

- Cook
- ACSW

Administration Officer has commenced in providing support, while learning and developing within the position.

A volunteer has commenced in the Support Worker role one day a week

Kitchen Support Worker currently on leave due to health and wellbeing related concerns

#### Other

- Continued review of systems and processes is underway to ensure alignment with Aged Care Quality Standards.
- Staff are being supported with ongoing training and education focused on documentation, continuous improvement and effective management of incidents and accidents.
- All referrals completed for clients not currently registered with My Aged Care. Information letters distributed to all clients, advising of the upcoming changes effective 1 July 2025 under the new My Aged Care Reforms. One client has completed a single assessment, and a referral has been received for ongoing support services.
- Continue to actively engage with clients who have not yet completed this assessment, and support them through the process, to ensure they are linked with appropriate services under My Aged Care.



- Monthly financial snapshot is required to provide an overview of revenue, expenditure and overall budget performance, supporting effective budget monitoring and informed decision making.

#### Professional Development

C&K National Conference (Kindergarten Staff) - 24 and 27 July 2025

Resolution: That Council receive the Community Services Monthly Report for June 2025 as presented.

Resolution:	That Council receive the Community Services Monthly Report for June 2025 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



## 10. Presentations to Council

### 10.1 FNQ Regional Plan

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<b>Presentation to:</b>	Mayor, Councillors and Chief Executive Officer
<b>Subject:</b>	FNQ Regional Plan
<b>Presenters:</b>	Sue Lockwood, Department of State Development, Infrastructure and Planning (DSDSIP)
<b>Status:</b>	Discussion
<b>Time on agenda:</b>	11:30am – 12:30pm

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Refer to **Appendix 9 (page 112 of the Appendices)**

#### FNQ Regional Plan attendees:

- Sue Lockwood

Resolution: Council note the presentation by FNQ Regional Plan

<b>Resolution:</b>	Council notes the FNQ Regional Plan presentation by DSDSIP.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



## 10.2 Many Rivers Small Businesses

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**Presentation to:** Mayor, Councillors and Chief Executive Officer  
**Subject:** Many Rivers Small Businesses  
**Presenters:** Patrick McArthur, Many Rivers  
**Status:** Discussion  
**Time on agenda:** 1:00pm – 1:30pm

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Refer to **Appendix 10 (page 114 of the Appendices)**

### Many Rivers attendees:

- Patrick McArthur

Discussion Points

From concept to up and running

Resolution: Council note the presentation by Many Rivers Small Businesses

<b>Resolution:</b>	Council notes the Small Business presentation by Many Rivers Small Businesses.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20250715-	



## **11. General Business**

### **Cr Nikita Tayley**

- Cr Nikita Tayley advised that there is a lot of gravel at bottom of Zig Zag Road
- Would like Council to approach the Justice Group regarding substance abuse concerns and request a meeting and the facilitation of substance abuse prevention program in Wujal Wujal.

**Action:** CEO Kiley Hanslow to email the Justice Group to request this meeting and the Justice Group to arrange substance abuse prevention program. Action complete.

### **Mayor Alister Gibson**

Mayor Alister Gibson has spoken with Mayor Bruce Gibson regarding support letter for ATW for CDEP.  
Support letter for ATW MyPathway for CDEP

**Action:** CEO to organise support letters. Complete.

### **Cr Robert Bloomfield**

Cr Robert Bloomfield advised that Police are approaching community members about loud music during the day.

**Action:** CEO Kiley Hanslow will request Lisa Scott to add this to the Interagency meeting agenda. Action complete.

## **12. Next Ordinary Council Meeting Date**

The next Ordinary Council Meeting is set for **Tuesday 19 August 2025**.

## **13. Meeting Closure**

Meeting closed